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UTMSU BOARD MEETING #3

June 26, 2026

Board Meeting 3 of the University of Toronto at Mississauga Students' Union
Friday June 26, 2026 • UTMSU, Board Room, Student Centre

Robert's Rules of Order

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item ...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on ...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read ...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to ...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until ...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that the motion ... be lifted from the	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion ... be reconsidered	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question	No	Yes	No	No	2/3 Majority
Ask that Everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	Majority
Recess the meeting	I move that the meeting recess until ...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Executives

President	Adam El-Falou	→	Present ▾
Vice President Internal	Xingyi (Freya) Gao	→	Present ▾
Vice President University Affairs	Dana Al-Habash	→	Present ▾
Vice President Equity	Tiffany Da Silva	→	Present ▾
Vice President External	Rajas Dhamija	→	Present Via Proxy ▾
Vice President Campus Life	Lois Ogunnubi - Oriade	→	Present ▾

Division I

First Year Representative	Vacant	→	Pending ▾
First Year Representative	Vacant	→	Pending ▾

Division II

Board Member	Cynthia Tong	→	Present ▾
Board Member	Jana Al-Mallah	→	Present ▾
Board Member	Joud Al-Habash	→	Present ▾
Board Member	Marcus Lee	→	Present ▾
Board Member	Maryam Zeeshan	→	Present ▾ 11:35 am
Board Member	Nabeeha Shamim	→	Present ▾
Board Member	Saad Hussain	→	Present ▾
Board Member	Sierra O'Brien	→	Absent ▾
Board Member	Suleyman Yusuf	→	Present Via Proxy ▾
Board Member	Xinhe (Cecilia) Wang	→	Absent ▾
Board Member	Ya (Gloria) Gao	→	Absent ▾

Division III

Part-Time Directors at Large	Onoasi Odo-Effiong	→	Present ▾
Part-Time Directors at Large	Vacant	→	Pending ▾

Division IV

Professional Faculties at Large	Vacant	→	Pending ▾
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Staff (non - voting)

Executive Director	Melissa Theodore	→	Absent ▾
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Assistant to the Board

Amana Noreen

→

Present ▾

Quorum **ACHIEVED** ▾

▬ ▾ Voting members present (9 required for Quorum)

Agenda Item	Speaker(s)	Time	Page
1. Call to Order	Chair	<2 Min	5
2. Land Acknowledgement & Equity Statement		<2 Min	5
3. Approval of Agenda		<2 Min	5
4. Executive Reports		<15 Min	5-6
5. Minutes Package		<2 Min	6
6. Robert's Rules Workshop		<60 Min	6
7. Summer BBQ		<5 Min	6
8. Orientation Leader Trainings		<5 Min	7
9. Striking of Open Committee - WeChat		<5 Min	7
10. Handbooks/Notebooks		<10 Min	7
11. Board Member Report - Backs		<10 Min	7
12. Other Business		<5 Min	7
13. Adjournment		<5 Min	8

1. CALL TO ORDER

This meeting has been Called to Order at 11:12 am.

2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT

3. APPROVAL OF THE AGENDA

Moved: Saad Hussain ▾

Seconded: Nabeeha Shamim ▾

BE IT RESOLVED that the agenda be approved as presented.

- Amendment #1

VOTE - PASSED ▾

4. EXECUTIVE REPORTS

Moved: Saad Hussain ▾

Seconded: Dana Al-Habash ▾

Adam El-Falou:

- Supported the hiring process for UTMSU part-time staff and hired those under the president portfolio: campaigns and outreach coordinator, volunteer coordinator, and associate.
- Delivered presentations in the staff & board retreat including sections in UTMSU 101, and UTMSU legislation
- Continued building and maintaining relationships with university administration and governance bodies, such as by participating in the sister-union meetings, meetings with UTMAC, and direct meetings with university representatives, Raised awareness in these meetings about the union's priorities for the year to ensure transparent and direct communication with administration
- Supported the ongoing Palestine Committee work, including planning and coordination around the committee's direction, goals, and future priorities, and invited TSSP to present their work in the past week and how we can support them in their campaigns at UofT.
- Participated in the UofT Votes / civic engagement discussions, which focused on student participation in democratic and election-related initiatives across the university. Also attended CFS SKILLS weekend conference, supporting continued political education and campaign development

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- Supported planning discussions related to student programming and campus engagement, such as collaborations with the Soccer Club and UTMAC around World Cup watch party planning and potential collaboration with UTMAC in frosh. Focused on supporting student-facing programming that can build campus community, increase engagement with the union, and create accessible opportunities for students to connect with one another.
- Improved the UTMSU's internal systems and workflow processes. I supervised the development of UTMSU's project management tool. Supported work related to the Marketing Command Centre and marketing request system/features. These systems are intended to make internal communication clearer, improve task tracking, and create a more centralized process for submitting, assigning, and following up on marketing requests

Xingyi (Freya) Gao:

- Completed the recruitment process for all executive portfolios and onboarded part-time staff, including associates, coordinators, and members of the marketing team. Finalized candidate selection, coordinated interviews, and updated the Part-Time Staff Interview Tracking Sheet to ensure all hiring records remained accurate and organized.
- Managed the onboarding process for all incoming staff by ensuring all the required documents were signed and collected (e.g., Employment Agreements, Non-Disclosure Agreements, and Employee Disclosure Forms) along with the training and retreat session.
- Hired staff under her portfolio: an associate, assistant to the board, and __ coordinator

Dana Al-Habash:

- Hired all staff under her portfolio: associate, Here to Help Coordinator, WUSC Coordinator
- WUSC: Along with the International Education Centre (IEC), selected and outlined the budget for the student refugee to pursue their studies at UTM under the Student Refugee Program.
- Attended 3 academic offence case meetings with students and provided them with an understanding of the processes as well as how to prepare for the Dean's Designate Meeting
- Attended the Canadian Federation of Students' Skills conference from June 12-14, participating in workshops and lectures that provided the necessary skills needed to lead the student movement and network with others.

Rajas Dhamija:

Transit:

- Lobbying: Presented UTMSU's recent transit advocacy document to MiWay. A key priority highlighted during the meeting was the expansion of service hours for MiWay Route 126 to better meet student transportation needs.
- MiWay x UTMSU Collaboration: Followed up with MiWay regarding a potential transit awareness campaign aimed at first-year students. The initiative would focus on increasing awareness of available transit services, routes, and student transit resources.
- Brampton Transit: Work on the Brampton Transit survey remains underway, with a planned launch during the Fall semester.

Sustainability

- Community on Campus: Continued discussions with Community on Campus to explore opportunities to support and expand sustainability initiatives on campus.
- Plant Wall, Tulip Garden, & Hydroponic Garden: Maintenance of the plant wall has been begun, including the removal of dead plants and care of surviving plants. Work

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has started on identifying materials needed to further enhance the plant wall and tulip garden.

- Events: Planning for sustainability focused events and programming in Summer (July and August) has started.

Other:

- Part-Time Staff Interviews: Completed hiring for the External Team, filling two Associate positions, as well as the Sustainability Coordinator and Analytics & Research Coordinator roles.
- Part-Time Staff Meetings: Held introductory meetings with newly hired staff members. Assigned initial projects and responsibilities to support onboarding and ensure a smooth start to their roles.
- Student Price Card (SPC): Continued discussions with SPC regarding a potential partnership for our campus. Reviewed and evaluated their proposal, including potential benefits and opportunities for student engagement.
- Ottawa Students' Union: Met with the Ottawa Students' Union Vice-President External following their outreach. Discussed transit and housing advocacy initiatives.

Tiffany Da Silva:

- Developed and facilitated the UTMSU Anti-Oppression Training for staff and Board members, leading discussions on equity, privilege, oppression, and inclusive leadership practices
- Planned and hosted both the Indigenous and Pride Opening Ceremonies, which were successful and well attended, helping to launch UTMSU's Indigenous History Month and Pride Month programming. At the Indigenous Opening Ceremony, attendance was lower than anticipated, and fewer burgers were distributed than originally planned. In contrast, the Pride Opening Ceremony saw strong student engagement, with all 50 burgers being distributed during the event
- Hosted the Pride Picnic, which saw strong attendance and positive engagement from students. The event created an enjoyable and welcoming space for students to connect, and feedback and observations suggested that attendees had a great time. Only two pizzas were brought out during the event, indicating that food estimates may be adjusted in the future. Recommendation for next year: extend the duration of the event to allow for even greater participation
- Indigenous Ribbon Skirt Workshop was postponed and will be rescheduled at a later date due to availability issues
- Attended the Canadian Federation of Students (CFS) Conference, participated in a Sister Union Meeting, and took part in a Hart House tour to explore opportunities for collaboration and student engagement.
- Attended a Committee on Standing meeting with the Office of the Registrar, and met with the Office of the Vice-President Students (OVPS) Mental Health Student Advisory Committee.
- Attended the Sexual Violence Prevention Advisory Committee (SVPAC) General Meeting, where members discussed ongoing initiatives and priorities related to sexual violence prevention and support on campus

Lois Ogunnubi - Oriade:

- Hired part-time staff under her portfolio: 2 associates
- Orientation preparation: Currently confirmed 5 sponsors and are looking out for more. Planned about 8 programs hosted by the UTMSU and across various departments/groups
- Planned the BBQ Kickback event for July 8 along with the annual beach day event for August
- Attended the Canadian Federation of Students gathering with the rest of the executive team and the a sister union day to discuss the governing structures across UofT as a whole with the SCSU, GSU, Downtown student union, and APUS

BE IT RESOLVED that the Executive Reports be approved as presented.

VOTE - PASSED

5. MINUTES PACKAGE

- BOD Meeting #2 Minutes - Friday, May 29th, 2026
- Executive Committee #3 Minutes
- Executive Committee #4 Minutes
- Executive Committee #5 Minutes

BE IT RESOLVED that the Minutes Package be approved as presented

Moved: Maryam Zeeshan

Seconded: Saad Hussain

VOTE - PASSED

6. ROBERT'S RULES WORKSHOP

7. SUMMER BBQ

Moved: Tiffany Da Silva

Seconded: Joud Al-Habash

BE IT RESOLVED that up to \$2700.00 be allocated for the Summer BBQ Kickoff event from budget line 8.40 Student Life Commission.

VOTE - PASSED

8. ORIENTATION LEADER TRAINING - JULY

Moved: Xingyi (Freya) Gao ▾

Seconded: Maryam Zeeshan ▾

BE IT RESOLVED that up \$1500.00 be allocated for the Orientation Leader Training from budget line 4.00 Orientation.

VOTE - PASSED ▾

9. STRIKING OF OPEN COMMITTEES - Appendix A

a) WeChat Committee

Moved: Saad Hussain ▾

Seconded: Sierra O'Brien ▾

BE IT RESOLVED that the WeChat Committee be struck as an open committee by the UTMSU Board of Directors.

VOTE - PASSED ▾

10. HANDBOOKS/NOTEBOOKS

- Only distributing one notebook that consists of an agenda, notetaking space, and about 7-8 pages filled with important information.

11. BOARD MEMBER REPORT - BACKS

- Event/Initiative Ideas: Hosting more inter-club events, such as intramurals and trivia

12. OTHER BUSINESS

- The funding for the Honoring our Martyrs event was allocated from line item 8.20 Campaigns and Advocacy Commission. \$900 was used to rent the stage for speakers.

13. ADJOURNMENT

Moved: Sierra O'Brien ▾

Seconded: Maryam Zeeshan ▾

BE IT RESOLVED that the meeting be adjourned at 12:40 pm.

VOTE - **PASSED** ▾



Adam El-Falou
President of the UTMSU
Validated on May 25, 2026