



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
Mississauga ON, L5L 1C6
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EMPLOYMENT OPPORTUNITY

Position:	Videographer/Photographer	Date Posted:	May 11th, 2026
Type:	10-12 Hours/Week	Expiry Date:	June 8th, 2026 - 11:59PM
Location:	Mississauga		
Duration:	Mon. June 18, 2026 – Fri. April 30, 2027	Positions Available:	2 (Two)

UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union also manages the Student Centre and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors (utmsu.ca).

Job Description:

The UTMSU Videographer/Photographer will be working with the UTMSU President, the Communications team and the Executive Committee to document important events and campaigns through the art of photography. In this role, you will capture high-quality images that showcase our events, programs, and impact on the community. You will work closely with our Communications team, under the guidance of the Graphics and Communications Coordinator to create compelling visual content for our website, social media, and promotional materials.

Responsibilities:

- Work with the rest of the Communications team to capture effective representation of events, services, and campaigns. Work closely with marketing, communications, and event planning teams to understand and fulfill videographic/photographic needs.
- Attend mandatory biweekly meetings with the Graphics and Communications Coordinator, videographer, and other communications staff to update on deliverables and receive feedback.
- Responsible for capturing memorable moments at UTMSU events and actions.
- Be present at various events, both onsite and offsite, to capture key moments and interactions. This includes UTMSU events as well as events for campus groups who may request a photography service from the UTMSU.
- Responsible for post-production editing of raw files.
- Experience with video editing.
- Work within deadlines to provide timely photo deliverables.
- Maintain an organized library of photos for easy access and retrieval for future use.

- Utilize and manage photography equipment, ensuring it is in good working condition for all shoots.
- Is responsible for reporting all accomplishments and hours of work to the Graphics and Communications Coordinator, the VP Internal, the President and the Executive Director on a bi-weekly basis, with all projects and work assigned.

Qualities/Skills Required:

- Highly organized
- Experience with videography and/or photography
- Self-motivated and dedicated
- Effective communicator
- Punctual and responsive
- Ability to work with a team
- Artistic and up-to-date with ever-changing trends
- Attention to detail to ensure high-quality, well-composed images and/or videos
- Able to manage multiple projects simultaneously with strict deadlines
- Adhere to confidentiality
- Understanding of various photography techniques, lighting setups, and equipment maintenance
- Proficiency in photo editing software such as Adobe Photoshop, Lightroom, or similar programs is an asset

Compensation:

Remuneration is \$18.00/hour.

Contact / Application Information:

For more information on the position of Photographer, please contact UTMSU at jobs@utmsu.ca and cc: graphics@utmsu.ca.

How to Apply:

Please send your cover letter & resume by **June 8th, 2026 - 11:59PM** to the attention of Xingyi (Freya) Gao: jobs@utmsu.ca and CC: graphics@utmsu.ca. Please use the subject "Application: UTMSU Videographer/Photographer." Please share a portfolio of a minimum of 5 photos and video projects and confirm your access to a professional camera (ex. DSLR).

**** Must present a portfolio of works with application and at the interview if selected****

Interview:

Only selected candidates will be contacted for an interview.

— Your Students' Union
University of Toronto Mississauga Students' Union
Local 109 - Canadian Federation of Students

Visit us on utmsu.ca or follow us on Instagram [@myUTMSU](https://www.instagram.com/myUTMSU).