



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
Mississauga ON, L5L 1C6
T: 905-828-5249 F: 905-569-4714

EMPLOYMENT OPPORTUNITY

Position: Sustainability Coordinator
Type: 4-12 Hours/Week
Location: UTM (Mississauga)
Duration: Mon. June 8, 2026 – Fri. April 30, 2027

Date Posted: May 11th, 2026
Expiry Date: May 26th, 2026 – 11:59PM

About Us:

The UTM Students' Union (UTMSU), Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga (UTM). The UTMSU is looking for a hardworking and team oriented individual to support all members for the upcoming year.

In alignment with our values for inclusivity, it is our aim to have a team that reflects the diversity of the communities we serve. The UTMSU provides equal opportunity in employment and encourages applications from all qualified candidates. By valuing a diverse workforce, we enforce hiring practices that are fair and equitable.

Job Description:

The Sustainability Coordinator will work closely with the Vice President External and the External Team to support and advance sustainability campaigns, initiatives, and policies across campus. The coordinator will be responsible for managing sustainability focused projects such as the Student Centre Plant Wall, Hydroponic Garden, and Tulip Garden, while also planning and facilitating sustainability related events and outreach initiatives.

A key responsibility of this role is leading the planning and execution of Sustainability Week, including promoting student engagement and participation. The Sustainability Coordinator will also collaborate with sustainability focused clubs, societies, and community organizations both on campus and within the City of Mississauga to strengthen partnerships and support environmental initiatives.

The role requires strong organizational, communication, and leadership skills, along with a proactive approach to sustainability advocacy, outreach, and event coordination.

Responsibilities:

- Complete a minimum of four (4) office hours per week.
- Attend meetings with the VP External and their Associates, and Coordinators.

- Promote, coordinate, and implement sustainability initiatives and campaigns.
- Plan, organize, and execute Sustainability Week.
- Create awareness and encourage student engagement in sustainability initiatives.
- Manage and maintain the Sustainability Instagram and related outreach efforts,
- Maintain and coordinate relationships with sustainability groups, clubs, societies, and community organizations on and off campus.
- Manage and maintain the Student Centre Plant Wall, Hydroponic Garden, and Tulip Garden.
- Work with the External Team to ensure sustainability is integrated into campaigns and events where applicable.
- Complete additional duties and projects assigned by the VP External.

Qualities/Skills Required:

- Highly organized, self-motivated and dedicated.
- High degree of environmental knowledge and experience working in sustainability initiatives.
- Event planning skills.
- Excellent communication skills.
- Familiarity with UofT's commitment to sustainability.
- Ability to work with and lead a team.

Compensation

Remuneration is \$18.00/hour.

Contact / Application Information:

For more information on the position of Food Center Coordinator, please contact UTMSU at jobs@utmsu.ca and cc: vpequity@utmsu.ca. Please use the subject "Application: Sustainability Coordinator".

How to Apply:

Please send your cover letter & resume by **May 26th, 2026 - 11:59PM** to the attention of Xingyi (Freya) Gao: jobs@utmsu.ca. Please use the subject "Application: Sustainability Coordinator".

Interview:

Only selected candidates will be contacted for an interview.

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 University of Toronto Mississauga Students' Union
 Local 109 - Canadian Federation of Students

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