



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
Mississauga ON, L5L 1C6
T: 905-828-5249 F: 905-569-4714

EMPLOYMENT OPPORTUNITY

Position: Queer & Trans Coordinator
Type: 10-12 Hours/Week
Location: Mississauga
Duration: Mon. June 8, 2026 – Fri. April 30, 2027

Date Posted: May 11th, 2026
Expiry Date: May 26th, 2026 - 11:59PM
Positions Available: 1 (One)

UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union also manages the Student Centre and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors (utmsu.ca).

Job Description:

The Queer & Trans coordinator will be working with the Vice President Equity to develop and implement programs and services to meet the needs of the Queer & Trans communities on our campus. The Coordinator will work collaboratively with other University departments to contribute to the University's overall goal of ensuring that all students feel welcome and part of our campus community.

Responsibilities:

- Must complete a minimum of five (5) office hours a week.
- Attend mandatory weekly meetings with the VP Equity, the associates, and other coordinators under the supervision of the VP Equity.
- Host events and create campaigns in order to raise awareness about the Queer & Trans community, and to ensure that all students are treated equitably.
- Be a liaison between UTMSU and OUT@UTM.
- Work with stakeholders to promote Pride Week, and other events during the Xpression Against Oppression social week.
- Serve as a resource, consultant and liaison to the campus community.
- Develop and present campus-wide presentations on relevant topics.
- Provide leadership in the development of student leadership initiatives, including advising student organizations, and fostering student learning and development by serving as a role model, mentor, student advocate and educator.

- Provide educational resource materials to individuals and groups.
- Assist in the development of policies and procedures, newsletters, brochures, web pages, etc. that can be used to promote diversity.
- Lead, encourage, and work cooperatively with University departments, faculty, staff, and students to improve recruitment and retention of Queer & Trans students.
- Is responsible for reporting all accomplishments and hours of work to the VP Internal & Services, the Executive Director and the VP Equity on a bi-weekly basis, with all projects and work assigned.

Qualities/Skills Required:

- Highly organized.
- Self-motivated and dedicated.
- Effective communicator.
- Punctual.
- Adhere to confidentiality.
- Ability to work with and lead a team.
- Extremely personable.
- Passionate about social justice and equity issues.
- Organization and attention to detailed information are necessary skills.

Compensation:

Remuneration is \$18/hour.

Contact / Application Information:

For more information on the position of Accessibility Coordinator, please contact UTMSU at jobs@utmsu.ca and vpequity@utmsu.ca. Please use the subject "Application: Queer & Trans Coordinator".

How to Apply:

Please send your cover letter & resume by **May 26, 2026** at 11:59PM to the attention of Xingyi (Freya) Gao: jobs@utmsu.ca and CC: vpequity@utmsu.ca.

Interview:

Only selected candidates will be contacted for an interview.

— Your Students' Union
 University of Toronto Mississauga Students' Union
 Local 109 - Canadian Federation of Students

Visit us on utmsu.ca or follow us on Instagram [@myUTMSU](https://www.instagram.com/myUTMSU).