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# **UTMSU ANNUAL GENERAL MEETING 2023-24**

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# Your Guide to Robert's Rules of Order

## RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority



We believe in the right to education, advocating for it to be free and accessible for all. Students should have access to quality learning environments and safer spaces, and that is what these campaigns strive for.

In addition, we've expanded student services, including the Food Center, our bursary program, the newly implemented Transit bursary, and more. Our Winter tax clinic, grad and professional headshot photography sessions, UTMSU rental program, and discounts at the info-booth also continue to benefit students.

And, over the past year, we've worked hard to bring many events such as Welcome Back Week, Hallo-Week, Job Readiness Support Week, Free Breakfast Wednesdays, Frost Week, Multicultural Week, Pride Indigenous History Month programming, Black History Month programming, Orientation, and many others.

*\*pause\**

As this semester draws to a close, let's reflect on the significant impact we, as students, have had on the UTM community.

We have **seen how much** power we hold when we are united.

Together, we held two very large protests on campus to ensure our voices are heard. **Together, we sat at the UTM campus council meeting to ensure the admin heard our demands.** Together, we will organize and strive for common goals, the unity we cultivate ensures we stand strong.

And I say that because our work doesn't end here.

There is still so much to achieve, from continuously advocating for free education, to creating safer spaces on campus for all of us and our diverse identities, ensuring that student voices are heard and addressed and that we are not silenced by our admin, by the government, and by no one!

The students united will never be silenced nor defeated.

Thank you all, so much, for being involved!

You folks have been the makers of change on our campus! You have been what brings this community so much success!

And now without further ado, we'd like to present our recent success in one of our biggest and definitely most stress-inducing events of the year - first year orientation!

**#6. EXECUTIVE PRESENTATION ON ANNUAL REPORT**

**MOTION**

Moved: G. Bekbolatova

Seconded: Jasnoor

Be it resolved that the Annual Report presented by the UTMSU Executive Committee be approved as presented.

- Gulyf briefly went over the executive annual report for attendees to view on their own time
- Prefaced the Education for All campaign

**VOTE - CARRIED**

**#7. APPROVAL OF THE MINUTES**

**MOTION**

Moved: G. Bekbolatova

Seconded: Aleeza

Be it resolved that the minutes from the 2022-23 Annual General Meeting be approved as presented in Appendix A.

**VOTE - CARRIED**

**#8. RECEIPT OF THE 2021-2022 AUDITED FINANCIAL STATEMENTS – UTMSU & BLIND DUCK – APPENDIX B & C**

**MOTION**

Moved: Y. Liang

Seconded: student in the black sweater

Be it resolved that the audited financial statements of the Erindale College Students' Union (Operating as the UTMSU) and the Blind Duck for the fiscal year ending April 30<sup>th</sup>, 2023 be received as presented.

Review of financial statements by John based on audit.

Blind Duck Audit:

- Page 3 - assets and liabilities as of April 30, 2023
- Page 4
  - income statement review - sales, cost of sales, gross profit, operating expenses
  - Significant change in wages and benefits highlighted due to move back to in-person operations in 2022 compared to 2021 where operation was reduced - minimum wage also increased - spent \$192k in 2022 on wages and benefits
  - Increased charge for repairs and upkeep also noted
  - No charge for security in 2022 because no events were held which required security (wet events require security) compared to 2023 when 5.3k for security in 2023
  - Total operating expense - 463k with a deficit of 199k
  - Net assets for Blind Duck - 101k
- Page 5
  - Net cash - \$82,852 at the beginning of 2023 and 54,712 at year-end (April 30, 2023)

UTMSU Audit:

- Page 4
  - Net assets at the beginning of the year review
  - 4.6 million unrestricted cash available to spend
  - 4.2 million internally restricted for health and dental fund - 3 million given to UTMSU by UTMSU when separated to be held in reserve for healthcare

## MINUTES – PAGE 6

Annual General Meeting 2023-24 of the University of Toronto at Mississauga Students' Union  
Wednesday, November 29th, 2023 • UTMSU, Student Center, Room 100

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- Increase in green shield by 17% with 7% absorbed by this reserve so students only saw a 10% increase in rate associated with tuition
- Reserve kept large to sustain plan
- Total reserve - 9.3million
- Page 11 - Schedule A
  - Shift in amounts is largely due to move back to in-person from previous lows seen in COVID when some operations were occurring remotely
  - Increase in revenue for the infobooth from 29k in 2022 to 64k in 2023
  - Decrease in UPass levy
  - Grants offered to the UTMSU by the government
  - 2.5 million in total revenue
  - Increased expenses in various areas - including clubs (more clubs on campus), meetings (transportation, room booking, etc.)
  - Election cost decrease due to move back to fully in-person voting and no longer paying for election buddy which was used during hybrid voting
- Page 12 -Schedule B
  - Increase in shuttle bus subsidy due to return to full operation of shuttle bus
  - Repairs and maintenance to student centre - regular upkeep
  - Increase in infobooth expenses due to increase in minimum wage
  - Total expenses is 174k
  - Excess deficiency of revenues over expenses is 244k
- Page 13 - Schedule C
  - 292k revenue for 2022's orientation compared to 60k for the 2021 orientation
  - 462k expenses for 2022's orientation compared to 154k in 2021 - due to the fact that 2021 orientation was fully online and there was a concert for the 2022 orientation with an artist who was paid
  - The deficiency of revenues over expenses was 221k
- Page 14 - Schedule D
  - Dean's contribution received to match levies
  - Increase in grants and awards from departments
  - Higher expenses for societies because societies were given more money following COVID and more societies became active after COVID
  - Total revue was 86k and total expenses was 84k meaning excess revenue over expenses was 2k
- Page 15 - Schedule E - WUSC
  - Revenue of 63k from student levy
  - Expense of 30k for WUSC student
  - Excess of revenue over expenses of 33k kept as reserve in case of emergency
- Page 16 - Schedule F - The Duck Stop
  - Low revenue is 2022 due to COVID
  - Deficiency of revenues over expenses of 1.4k - making no profit because items are sold at relatively the same price they are bought
- Page 7-10
  - Review of numbers within the audit in words if individuals want more detail

Question asked about audit by attendee - Is the audit document publicly available?

John: It will be available once it is approved on the UTMSU website

Follow-up question - Can you summarize the main points of the audit?

John: A lot of changes in numbers as a result of COVID and the return back to in-person activities with increased revenue. Next audit is expected to be close to the audit for 2022-2023.

**VOTE - CARRIED**

<b>#9.</b>	<b>APPOINTMENT OF AUDITORS FOR 2022-2023</b>
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**MOTION**

Moved: Y. Liang

Seconded: Daniel

Be it resolved that Yale PGC be appointed as the external auditors for the Erindale College Students' Union (Operating as the UTMSU) for the fiscal year ending April 30<sup>th</sup>, 2024

John highlighted the use of Yale PGC as external auditor for the past 2 years. He also noted that non-profits usually keep the same auditor for 3-5 years.

**VOTE - CARRIED**

<b>#10.</b>	<b>PRESENTATION ON UTM LOBBY WEEK</b>
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1. Education 4 All
  - a. Issue
    - i. Education is a right! NOT a privilege, a business or a luxury.
    - ii. In Ontario, domestic and international students are faced with the highest tuition fees in the country and the financial burden that accompanies them which leaves many students with huge amounts of debt for decades.
    - iii. The price of tuition for International students is 10x the amount of domestic students, and set to continue increasing (yet international students continue to face additional challenges).
    - iv. Students should not have to choose between receiving their education and basic living expenses.
  - b. Recommendations
    - i. Immediate reduction and gradual elimination of tuition fees for all students
    - ii. Creation of alternatives to mainstream education
      1. Increased paid experiential learning
    - iii. Increase non-academic scholarships and grants for all students
    - iv. Student suggestion: remove deregulated fees for programs that have them
2. Consent is Mandatory
  - a. Issue
    - i. There's a power dynamic between instructors and students in a classroom.
    - ii. In recent years, we have seen many cases of professor's sexual misconduct and harassment
    - iii. The University should ensure safer spaces are present in and out of the classrooms, and the community should create a culture of consent
  - b. Recommendations
    - i. Mandatory consent module and training for all faculty and staff at UTM
    - ii. Creation of a public report documenting previous cases for all UTM students
3. Transit Advocacy
  - a. Issue
    - i. Students continuously face issues with capacity and reliability with MiWay buses, Brampton transit and the UTM shuttle bus.
      1. To help with this issue, students can report the real time issues, such as busses not showing up

2. The UTMSU can also implement safety officers to be present during the night at the bus stops.
  - ii. Students cannot find an accessible way to submit complaints regarding transit, amplifying our frustrations.
- b. Recommendations
  - i. More efficient transit lines, particularly the 101/110/44 MiWay buses
  - ii. Increased number of MiWay buses during peak times
  - iii. Improve and ensure proper maintenance of bus shelters
- c. Questions/Concerns:
  - i. Why was UPass implemented into an app? Old phones are not able to handle this app.
    1. Answer: We spent months troubleshooting this app. If students had a problem with the digital UPass, they can go to the infobooth for help and an alternative would be provided. So we encourage you to talk to the UTMSU if you have problems with something like this.
  - ii. Bus driver was rude
    1. Answer: There have been many complaints about rude bus drivers even though there are training for bus drivers to treat passengers with grace, especially with regards to the new digital UPass. Please take note of the bus driver & license plate and report them back to the UTMSU, and we can report this issue to MiWay.
  - iii. UPass is only available for MiWay, but many students do not live in Mississauga. How do you plan on solving this issue?
    1. Answer: We had a transit bursary in the past to help cover transportation costs. If you would like us to re-introduce this back for every semester, please let us know. The reason why we have a partnership with MiWay is because our campus is based in Mississauga. If you would like us to have partnership with other transportation companies, such as Zum or TTC, we can discuss this. However, note that these partnerships have been discussed in the past, but due to unfeasible costs & political reasons, they have not worked out. (But we can still discuss this if students find this to be a real need.)
4. Accessibility
  - a. Issue
    - i. Students with accessibility needs can have courses with no note-takers provided or incomplete notes
    - ii. Student note-takers play a crucial role in supporting the academic journey of students with disabilities
    - iii. Unexpected circumstances such as mental health crises, personal and family emergencies can cause students to miss classes
  - b. Recommendations
    - i. Creation of paid note-taker positions for students, for better quality notes available to students needing them
      1. This can also help with the already high tuition fees
      2. Questions/Concerns:
        - a. Will notetakers receive training?
          - i. Answer: We will make sure there will be training.
        - b. Are you going to increase tuition to pay for the notetakers' salary?
          - i. Answer: We will advocate for tuition fees to not be increased, but if there has to be an increase due to these new paid positions, this will be communicated to students.



Question 3: How does the motion plan to be inclusive for female involvement, especially when abiding by specific religious customs (ex. Women being unable to spar with men)?

Answer: Events have been hosted with female attendance where pairs are made with men sparring with men and women sparring with women. Also will follow code of conduct for inclusion etc. set out by European partner

Question 4: If the motion were to pass, how exactly is the UTMSU providing support? Is this financial support? If this is financial support, what would the effect be on tuition?

Answer: The initiative would actually be giving money to the UTMSU. The role of the UTMSU is for HR and lobbying at the academic level.

Question 5: In terms of UTMSU support, do you just mean connecting you with RAWC and academic officials and pushing the idea of what your club is putting forward?

Answer: The UTMSU and UofT are needed to secure the funding required for the initiative as the 1.5 million euro grant is only available for unionized institutions.

Question 6: Do you need the union's help connecting with admin?

Answer: Yes

Conclusion: Importance of initiative to university and collaborating with European universities for martial arts studies.

**VOTE - CARRIED**

**b) MOTIONS SUBMITTED BY MEMBERS - CLUBS FUNDING INCREASE**

**MOTION**

Moved: student in red shirt

Seconded: Talha

Be it resolved that the motion regarding club's funding increase be approved as presented in Appendix E

- Club funding allocation depends on club membership & number of total clubs that year
- If you're a new club, you get a base funding of \$150
- For clubs that win an award, you get a lot more funding

**VOTE - CARRIED**

**c) MOTIONS SUBMITTED BY MEMBERS - SOLIDARITY WITH PALESTINE**

**MOTION**

Moved: student with #11

Seconded: student in white sweater

Be it resolved that the motion in support of Palestine be approved as amended in Appendix F



**MINUTES – PAGE 12**

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<b>GULFY BEKBOLATOVA PRESIDENT</b>		<b>Wednesday, November 29, 2023</b>
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>