



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
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EMPLOYMENT OPPORTUNITY

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|-----------|---|--------------|--------------------------|
| Position: | Sustainability Coordinator | Date Posted: | May 13th, 2025 |
| Type: | 10-12 Hours/Week | Expiry Date: | May 26th, 2025 – 11:59PM |
| Location: | UTM (Mississauga) | | |
| Duration: | Mon. June 9, 2025 – Thurs. April 30, 2026 | | |

About Us:

The UTM Students' Union (UTMSU), Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga (UTM). The UTMSU is looking for a hardworking and team oriented individual to support all members for the upcoming year.

In alignment with our values for inclusivity, it is our aim to have a team that reflects the diversity of the communities we serve. The UTMSU provides equal opportunity in employment and encourages applications from all qualified candidates. By valuing a diverse workforce, we enforce hiring practices that are fair and equitable.

Job Description:

Equity is ensuring that everyone has the resources to access opportunities. The Sustainability Coordinator will be working with the VP Equity and Equity Team to work on the sustainability campaigns and policies. The Sustainability Coordinator would be required to manage the Plant Wall in the student centre and the Hydroponic Garden as well as facilitate events. Sustainability Week is an initiative that this coordinator is responsible for. In addition, they are to collaborate with Sustainability clubs and societies on campus as well as sustainability groups in the City of Mississauga.

Responsibilities:

- Must complete a minimum of six(6) office hours a week.
- Attend mandatory weekly group meetings with the VP Equity, their associate and coordinators as well have individual meetings with VP Equity
- Promotion, coordination and implementation of all Environmental Sustainability Initiatives.
- Manage the Sustainability Instagram
- Create awareness about the Sustainability Week and encourage UTM students to join.
- Manage Sustainability Volunteers for initiatives and events

- Advocate for campus wide environmental sensitivity and sustainability by developing and implementing environmental education programs.
- Work on all campaigns and events to ensure sustainable integrity.
- Is responsible for reporting all accomplishments and hours of work to the VP Internal and the VP Equity on a bi-weekly basis, with all projects and work assigned.
- Must complete at least 3 hours of assigned outreach per week.

Qualities/Skills Required:

- Highly organized
- High degree of environmental knowledge
- Self-motivated and dedicated
- Excellent communication skills - both written and oral
- Punctual
- Adhere to confidentiality
- Experience working in sustainability initiatives
- Ability to work with and lead a team
- Extremely personable

Compensation

Remuneration is \$18.00/hour.

Contact / Application Information:

For more information on the position of Food Center Coordinator, please contact UTMSU at jobs@utmsu.ca and cc: vpequity@utmsu.ca. Please use the subject "Application: Sustainability Coordinator".

How to Apply:

Please send your cover letter & resume by **May 26th, 2025 - 11:59PM** to the attention of Rui (Owen) Zhang: jobs@utmsu.ca. Please use the subject "Application: Sustainability Coordinator".

Interview:

Only selected candidates will be invited for an interview.

- Your Students' Union

University of Toronto Mississauga Students' Union

Local 109 - Canadian Federation of Students

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