



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
Mississauga ON, L5L 1C6
T: 905-828-5249 F: 905-569-4714

EMPLOYMENT OPPORTUNITY

Position:	Photographer	Date Posted:	May 13th, 2025
Type:	10-12 Hours/Week	Expiry Date:	May 26th, 2025 - 11:59PM
Location:	Mississauga		
Duration:	June 9th, 2025 – April 30th, 2026	Positions Available:	2 (Two)

UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union also manages the student center and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors (www.utmsu.ca).

Job Description:

The UTMSU Photographer will be working with the UTMSU President, the Communications team and the Executive Committee to document important events and campaigns through the art of photography. In this role, you will capture high-quality images that showcase our events, programs, and impact on the community. You will work closely with our Communications team, under the guidance of the Graphics and Communications Coordinator to create compelling visual content for our website, social media, and promotional materials.

Responsibilities:

- Must complete a minimum of three (3) office hours a week.
- Attend mandatory biweekly meetings with the President, the associates, and other coordinators under the supervision of the President.
- Responsible for capturing memorable moments at UTMSU events and actions.
- The Photographer will use their tools along with a strong artistic vision to present their unique perspective of the world—whether taking portraits of people or documenting a special event.
- Work closely with marketing, communications, and event planning teams to understand and fulfill photographic needs.
- Be present at various events, both onsite and offsite, to capture key moments and interactions. This includes UTMSU events as well as events for campus groups who may request a photography service from the UTMSU
- Work within deadlines to provide timely photo deliverables.
- Maintain an organized library of photos for easy access and retrieval for future use.
- Utilize and manage photography equipment, ensuring it is in good working condition for all shoots.

- Is responsible for reporting all accomplishments and hours of work to the VP Internal & Service, the President and the Executive Director on a bi-weekly basis, with all projects and work assigned.

**** Must present a portfolio of works with application and at the interview if selected****

Qualities/Skills Required:

- Highly organized
- Experience with photography
- Self-motivated and dedicated
- Effective communicator
- Punctual and responsive
- Ability to work with a team
- Artistic
- Attention to detail to ensure high-quality, well-composed images
- Able to manage multiple projects simultaneously with strict deadlines
- Adhere to confidentiality
- Understanding of various photography techniques, lighting setups, and equipment maintenance
- Proficiency in photo editing software such as Adobe Photoshop, Lightroom, or similar programs is an asset

Compensation:

Remuneration is \$18.00/hour.

Contact / Application Information:

For more information on the position of Photographer, please contact UTMSU at jobs@utmsu.ca and cc: graphics@utmsu.ca. Please use the subject "Application: UTMSU Photographer."

How to Apply:

Please send your cover letter & resume by **May 26th, 2025 - 11:59PM** to the attention of Rui (Owen) Zhang: jobs@utmsu.ca and CC: graphics@utmsu.ca. Please use the subject "Application: UTMSU Photographer." In addition, please share a portfolio of a minimum of 5 photos, and confirm your access to a professional camera (ex. DSLR).

Interview:

Only selected candidates will be contacted for an interview.

- Your Students' Union
University of Toronto Mississauga Students' Union
Local 109 - Canadian Federation of Students

Also, visit us on utmsu.ca and facebook.com/UTMSU or follow us on Instagram [@myUTMSU](https://www.instagram.com/myUTMSU)