



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

UTMSU BOARD MEETING #4

Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until ...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until ...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

<u>Executives</u> Gulfara (Gulfy) Bekbolatova Yongxin (John) Liang Okikioladuni (Kiki) Ayoola Ruth Alemayehu Layana Alnabhan Jasnoor Sandhu (non-voting)	<u>Division I</u> Vacant <u>Division II</u> Ayesha Arfatun Chuang Dong Shen Alpha Li Niyati (Kiwi) Bhatt Amreta Umraw Jiya Rao Sandra Riseo Fahad Amir Aleeza Khan Daria Balgimbay Iman Hassan	<u>Division III</u> Vacant <u>Division IV</u> Vacant <u>Varsity</u> Kamilla Bekbossynova <u>Orientation Coordinators (OCs)</u> Sarah Asim Ana Porto
--	--	---

Staff (non-voting):

Felipe Nagata (Executive Director)
Teresa (Isa) Vo (Assistant to the Board)
Faith Leung (Minute-taker)

#1. CALL TO ORDER

Meeting called to order at 3:11pm.

#2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT - Ruth

#3. APPROVAL OF THE AGENDA

MOTION Moved: Seconded: A. Arfatun

Be it resolved that the agenda be approved as presented.

VOTE - CARRIED

#4. EXECUTIVE REPORTS

MOTION Moved: Y. Liang Seconded: R. Alemayehu

Be it resolved that the Executive Reports be approved as presented.

VOTE - CARRIED

John

- Completed contracts for part-time staff
 - Recorded weekly cheques every Mondays
- Orientation
 - Completed first aid training as HR with full time staff - for safety during Orientation
 - Got 2 orientation sponsorships - \$30 000 so far
 - Drafted the sponsorship contracts with Gulfy and the sponsorship coordinators
 - Hosted the first budget committee meeting - orientation budget was passed
 - Supported Jasnoor & the OCs for the Orientation Leaders trainings
- WeChat team - targeted towards Chinese students
 - Published a translated version of the Student Centre Expansion survey
 - Made posts on how to pay tuition, course enrolment, other campus information
 - Did 1 ACE presentation - the new student language program
 - There are 3 more presentations in the upcoming week

- Planned the Chinese Student Orientation - purchased small gifts & planned the logistics
- In August
 - Will outreach for more sponsorships with the team, assist with the logistics and planning for orientation
 - Will get ready for the Chinese Student Orientation with the WeChat team
 - Beginning of August, there will be a volunteer recruitment for the WeChat team
 - Will have an Arcade Planning meeting

Jasnoor

- Beach Day
 - Had promotions
 - The actual day - July 14th
 - It was really successful - people became friends as a result of the event
- Orientation leaders
 - Did promotions
 - Interviewed the leaders
 - Had 2 trainings
 - There will be another training tomorrow (Saturday) - will go to the UTSC students union (a collab training)
- Completed first aid training for orientation
- Chaired the first Clubs Committee meeting - members learned how club funding is approved, funding opportunities, etc.
- Worked heavily on Orientation, which will be covered in the Orientation Coordinator presentation (agenda item #6)

Gulfy

- Reorganised & relaunched the Peer Support Program
 - Currently finding volunteers
 - Working with the Peer Support Coordinator to find ways to make the program more known to students
- Launched VolunTEAM - currently looking for volunteers for orientation
- Organised meetings & met with sponsors for Orientation & Welcome Back Week
- Made a sponsorship package for the Big 4 Sponsorship proposal
- Been working on campaigning plans for the Student Centre Expansion and referendum
- Worked with her associates to plan for the year
 - Went through lobby documents to prepare for the CFS Day of Action
 - Launching UTMSU services, such as Free Breakfast Wednesdays & laptop rentals
 - Had monthly meetings with university departments, such as the Office of the Registrar and the EEU (Educational Experiential Unit) with Layana & Kiara
 - Organised and led intro meetings with other student unions, such as UTGSU, UTSU
 - Finalised upcoming meetings with YFS and SCSU

Ruth

- Bursaries
 - Chaired the first Bursary Committee meeting - finished all the bursaries, following up with students for extra support
- Food Centre
 - Barbie themed food giveaway (last week)
 - Was a big success
 - Saved a lot of money - so we can have more frequent food giveaways
 - Planning an iced coffee giveaway soon
- Planning an August plant giveaway
 - Theme: Plants that cool down your room
 - Aim: to talk about the issues around the wildfires in Ontario

Board Meeting #4 of the University of Toronto at Mississauga Students' Union
Friday, July 28th, 2023 • UTMSU, Student Center, Room 100

- Worked on a working group with Kiki, the Career Centre, the Equity Diversity Inclusion Office, the Centre for Student Engagement, the alumni office, Black campus groups
 - Serves to help Black campus groups work with university departments to do events and services that benefit the Black population in terms of career development
- Black History Month & Black Mentorship Program
 - Started planning with her associates and part-time staff
- Started to update the Equity handbook with her team and the Student Support Coordinator

Kiki

- Enough is Enough Peel Day of Action - prepared her team for it
 - Made connections within the community and other organisations
- Worked on developing a Black campus groups coalition - serves to be a bridge for easier access to administrative assistance, such as the Career Centre, & to get the campus groups back to the operating capacity they once were at
- Housing Committee
 - Developed the Housing Committee structure with her associates & campaign coordinator
 - Posted callouts for volunteers
 - Trainings will be on August 1 & 2
- Will be planning collabs with DLS (Downtown Legal Services) for Housing Support clinics & workshops - for students to know their housing rights & what it's like to live on/off campus
- Reached out to schedule meetings with Ward counsellors within Mississauga with her associates - to discuss students' needs
- Planned a Housing Forum - to discuss the work we've done & to unveil the Housing Guide
- Planned an International Student Forum (during Multicultural Week) - to talk about the Student Movement around the world & how we can invigorate ours
 - Will be sending out surveys

Layana

- WUSC (World University Services Canada) - a non-profit organisation that supports women's education and refugees from 3rd world countries to study at UTM
 - WUSC Committee will collab with the Housing Committee in August - to educate students on what WUSC is
 - Will be receiving the WUSC student in August - have been preparing for their arrival
- Co-op
 - Worked with the EEU
 - Survey has been finalised - students can give feedback
 - Will be distributed to humanities and social science students & the corresponding academic societies
- Academic Yearbook
 - Have been working on it with her associates
 - Will be putting all academic resources available to students in the yearbook
- Academic Advocacy Week - week of December 18th
 - Will be reaching out to UTM departments and organisations, such as the Career Centre, Centre for Student Engagement
 - To inform what UTM has to offer to students
- Worked on accessibility with Ruth
- Had a meeting with SBA (Students for Barrier-free Access) to discuss concerns students may have to improve their services and workshops
- Destressors
 - Laser Tag event in August to destress before final exams
 - Worked with Jasnoor and Ruth for a previous exam destressor event for the final exams during the first session of summer

Board Meeting #4 of the University of Toronto at Mississauga Students’ Union
 Friday, July 28th, 2023 • UTMSU, Student Center, Room 100

#5.	MINUTES PACKAGE
	1. Board of Directors Meeting #2 - May 26, 2023 2. Clubs Committee Meeting #1 Minutes - July 7th, 2023 3. Bursary Committee Meeting #1 Minutes - July 21, 2023

MOTION

Moved: R. Alemayehu

Seconded: A. Arfaton

Be it resolved that the Minutes Package be approved as presented.

VOTE - CARRIED

#6.	ORIENTATION COORDINATOR PRESENTATION
------------	---

- Theme: Legends 23’
 - UTM is made up of students from many different cultures, which gives the whole UTM community a bigger perspective - 1st years can enter our community as heroes/legends, keeping in mind that they are our future generation that brings positive changes, emphasising on their societal impact, becoming more socially aware
- Schedule:

Orientation Week	3 Sep	4 Sep	5 Sep	6 Sep	7 Sep	8 Sep	22 Sep	29 Sep
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Friday	Friday
7:00 AM								
8:00 AM		Late sign-in/ Breakfast + Group Time	Breakfast	IEC Orientation				
9:00 AM		Welcome Ceremony (GYM A/B)	Group Time	Bussing				
10:00 AM		SVPSC Speaker (GYM A/B)	Academic & Resources	Tri-Campus Parade				
11:00 AM	Registration + Mini-Carnival	Group Time + Lunch	BBO Lunch + CSE Fair (Student Centre)	Tri-Campus Clubs Fair				
12:00 PM			Group Time					
1:00 PM			Campus-Wide Scavenger Hunt	Group Time				
2:00 PM				Battle for the House Cup (GYM A/B)	Bussing			
3:00 PM								
4:00 PM		Mentalist Show (GYM A/B)					Bussing	Bussing
5:00 PM		Sunset Fest (P4) 7pm-11pm	Foam & Paint Party (P4) // Paint Party (Student Centre)		Pub Night		Boat Cruise	UTMSU x SCSU Concert (Queen Elizabeth Theatre)
6:00 PM								
7:00 PM								
8:00 PM								
9:00 PM								
10:00 PM								
11:00 PM								
12:00 AM								
1:00 AM								

- Mon, Sep 4
 - Welcome Ceremony - UTMSU 101, Indigenous presentation, CFS presentation
 - SVPSC - Sexual Violence Presentation
 - Sunset Fest (new this year) - will have a band, a drag queen, & other entertainments
- Tues, Sep 5
 - Group Times - for preparing for Battle for the House Cup
- Wed, Sep 6 - optional
 - A day in the St. George campus
- Fri, Sep 22 & 29
 - Boat cruise & UTMSU x SCSU Concert - open to all UTM students; froshes & orientation leaders get a discount

#7. ORIENTATION BUDGET

MOTION

Moved: L. Alnabhan

Seconded: R. Alemayehu

Be it resolved that Orientation Week Budget for the 2023 Orientation Week (Legends 23') be approved as presented in Appendix B.

VOTE - CARRIED

- Ticket prices were reduced from last year (\$95 -> \$66)- to make them more affordable for students
- Expenses on decorations - will likely only use a small amount of what's budgeted
- Day 3 Snacks - will also be used for emergency situations, such as food arriving late
- Orientation t-shirts - important for distinguishing between froshes & other students
- Note: due to the marketing strategy, all orientation information must be kept confidential

#8. UPCOMING EVENTS - Jasnoor

August Events

- Exam Destressor (a surprise): 10th (tentative)
- Plant Giveaway: 22nd
- Hype Week: Aug 28 - Sep 2nd
 - For outreaching to froshes through doing skits & chants, making their flags, etc.

September Events

- Orientation Week: 3rd - 7th
- Academic Advocacy Week: 18th - 22nd
 - Students get academic advice & access to academic resources
- Welcome Back Week - Sauga Fest: 18th - 22nd
 - Campus Groups Fair
 - Boat Cruise: 22nd
 - East Meets West Concert: 29th
- UTMSU Fall By-Elections
 - Nomination period: 18th - 22th
 - Campaigning period: Sep 25th - Oct 2nd
 - Voting period: Oct 3rd - 5th

#9. OTHER BUSINESS

#10. ADJOURNMENT

MOTION

Moved: A. Arfatun

Seconded: N. Bhatt

Be it resolved that the meeting be adjourned at 3:57pm.

VOTE - CARRIED

MINUTES – PAGE 8

Board Meeting #4 of the University of Toronto at Mississauga Students' Union
Friday, July 28th, 2023 • UTMSU, Student Center, Room 100

VALIDATION		
Gulfara Bekbolatova PRESIDENT		July 28, 2023
NAME AND POSITION	SIGNATURE	DATE