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# **UTMSU BOARD MEETING #2**

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# Your Guide to Robert's Rules of Order

## **RULES OF ORDER AT A GLANCE**

<b>To Do This:</b>	<b>You Say This:</b>	<b>May You Interrupt the Speaker?</b>	<b>Must You be Seconded?</b>	<b>Is the Motion Debatable?</b>	<b>Is the Motion Amendable?</b>	<b>What Majority is Required?</b>
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until ...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until ...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

**Attendance**

Executives

Gulfara (Gulfy) Bekbolatova  
Yongxin (John) Liang  
Okikioladuni (Kiki) Ayoola  
Ruth Alemayehu  
Layana Alnabhan  
Jasnoor Sandhu (non-voting)

Division I

Vacant

Fahad Amir  
Aleeza Khan  
Daria Balgimbay  
Iman Hassan

Division II

~~Ayesha Arfatun~~  
Chuang Dong Shen  
~~Alpha Li~~

Division III

Vacant

Staff (non-voting):

Felipe Nagata (Executive Director)  
Teresa (Isa) Vo (Assistant to the Board)  
Faith Leung (Minute-Taker)

Niyati (Kiwi) Bhatt  
Amreta Umraw  
Jiya Rao  
Sandra Risco

Division IV

Vacant

**#1. CALL TO ORDER**

Meeting called to order at 2:09pm.

**#2. LAND ACKNOWLEDGEMENT & EQUITY STATEMENT - Gulfy**

Chuang Dong Shen joined at 2:11pm.

**#3. APPROVAL OF THE AGENDA**

**MOTION** Moved: G. Bekolatova Seconded: Y. Liang

Be it resolved that the agenda be approved as presented.

**VOTE - PASSED**

**#4. EXECUTIVE REPORTS**

**MOTION** Moved: G. Bekolatova Seconded: R. Alemayehu

Be it resolved that the Executive Reports be approved as presented.

**VOTE - PASSED**

John (VP Internal)

- HR related matters with Felipe & Gulfy
  - Collecting, reviewing & finalising part-time & full-time job applications
- Bursaries
  - Signing checks, including the bursary forms
  - Filling in bursary information into the financial tracking form
- WeChat check-in meetings
  - Outreached for ACE - english program for those who didn't pass the english proficiency test
- June
  - Start interview process
  - Have HR meetings to finalise the part-time staff
  - Created contracts & NDAs
  - Meetings to plan team events (i.e. the new students welcoming orientation)
    - Outreach, logistics
    - Aim: have 100 participants + over 20 volunteers
  - Meetings with Orientation Committee

- Sponsorships - how to outreach & maintain sponsors + creating sponsorship packages

Jasnoor (VP Campus Life/VP CL)

- Had meetings for the Miway Digital UPass because some students had trouble with it
  - Created a UTMSU statement
- Advertised for part-time job postings - specifically for the Orientation Committee
- Took exec photos
- Looked at candidates for VP CL associate applications
- Met with Orientation Coordinators - created a tentative schedule for orientation
- Scheduled trainings for orientation leaders & team - booked rooms & orientation
- Booked gym & parking lot for some orientation events
- Had a meeting with Layana, Hana & other clubs - discussed re-recognition process
- Planned the logistics for the upcoming summer events
- Planned the Summer Picnic Social with her team

Ruth (VP Equity)

- Sudan statement with Kiki
  - Made graphics & posted it
  - Made a donation to the Sudanese Students Union (downtown)
- Food Centre reopening
  - Had a smoothie giveaway
  - Met with the the Food Centre Coordinator
    - Ensuring orders are ready for pick up next week
    - Planning another event for the summer
  - Will go on the for the rest of the summer
- Met with an organisation in downtown that advocates for students with diabetes - expressed concerns with our insurance program
- Met with the Assistant Director at the Career Centre for the Black Mentorship Program
  - Working on revamping it this year
  - Got referred to someone from Hart House who does mentorship for Rotman Commerce
- Bursaries
  - Made the bursary forms
  - Made a new bursary, transit bursary, for students who have to pay extra to commute
  - Made graphics and posted it
  - Reviewing questions and concerns from students
  - Connecting with the Indigenous Centre and First Nations House (downtown)
- Next month
  - Hiring part-time staff
  - Pride & Indigenous History month
    - Worked with Jasnoor for the events
    - Met with the Positive Space Committee

Kiki

- Sudan statement & donation with Ruth
- Situated & ratified at CFS (Canadian Federation of Students)
  - Attended meetings with them on the collaboration with CFS for the National Day of Action
- Ratified at COS (Council of Student Services)
  - Had a meeting to get the chairperson, who was from APUS (Association of Part-time Undergraduate Students), approved
- Met with connections passed down from the previous VP External:
  - Sean Keddy from Housing Right Canada
  - Kieran Maingot from Enough is Enough, the Justice for Peel coalition
  - Aaron Clifford from COS

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- Connected with CFS representatives & other locals to brainstorm outreach efforts for the National Day of Action on November 8th
- Looked over applications for part time staff - 2 associates & 1 campaign coordinator
- Main focus was the mayoral by-elections on June 26th
  - Followed the campaigns of a few candidates that would be a benefit to the student body - ex. Chloe Brown, Olivia Chow
  - Reached out to these candidates to virtually meet and discuss what their plans are if elected pertaining to student issues

#### Layana

- Had transition meetings with the team & Felipe
  - On the services & events - how the UTMSU functions
- Had the first meeting with the Committee of Standing, a committee that goes over student petitions
- Had a check ins with Felipe for the goals & plans for the year in terms of academics
- Had WUSC meetings with the WUSC organisation
  - How WUSC functions & operates
  - How to sponsor an SRP student
- Had a meeting with Andreas, Vice Principal Academic Dean, and Gulfy
  - Discussed plans for CR/NCR (credit/no credit)
  - Will create a survey
- Worked on club & society recognition with Jasnoor - explained the budgeting, how clubs & societies function, what they should do and the deadlines for receiving their funding
- Worked on part time applications for the WUSC Coordinator, the VP UA associate & the rest of team
  - With John and Gulfy
- Worked on graphics for Important Dates - to educate students on their academic rights & what they should know for summer school
- Worked on MiWay graphics - how digital UPass works & questions/concerns students may have
  - With John & Gulfy
- Supported students who have emailed her on academic offences & petitions - discussed next steps & how to approach to deal with these situations

#### Gulfy

- Had transition meetings with the team & Felipe
  - Went through constitution & bylaws
- Went downtown to meet with CFS & APUS
  - Had workshops with CFS - to learn about the student movement & CFS 101
  - Discussed goals with APUS
- Worked on creating & presenting the UTMSU 101 presentation for the board retreat
  - With Layana
- Worked on creating a thorough outline of campaign points
  - Setting a general timeline & deadlines on when to achieve the goals
- Met with the FSO (Forum for Student Orientation) with Jasnoor
  - To discuss orientation initiatives
- For next month:
  - Planned a lot of meetings to go over all the events for the year with the team
  - Will be releasing a lot of graphics, such as for the digital UPass

Fahad Amir joined at 2:20pm.

Daria Balgimbay joined at 2:24pm.

<b>#5.</b>	<b>MINUTES PACKAGE</b>
	1. Board of Directors Meeting #12 Minutes - April 28th, 2023 2. Board of Directors Meeting #1 Minutes - April 28th, 2023 3. Executive Meeting #1 Minutes - May 8th, 2023

**MOTION** Moved: G. Bekolatova Seconded: S. Risco

Be it resolved that the Minutes Package be approved as presented.

**VOTE - PASSED**

<b>#6.</b>	<b>STRIKING OF CLOSED COMMITTEES</b>
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**MOTION** Moved: R. Alemayehu Seconded: L. Alnabhan

Be it resolved that Elections of the Closed Committees be struck via Secret Ballot.

**VOTE - PASSED**

<b>a)</b>	<b>Executive Review Committee</b>
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**MOTION** Moved: G. Bekolatova Seconded: N. Bhatt

Be it resolved that Fahad Amir and Sandra Risco from Division II, (*vacant*) from Division III, and Iman Hassan from Division I or II be appointed by the Board of Directors to the Executive Review Committee for the Summer Session.

**VOTE - PASSED**

<b>b)</b>	<b>Executive Review Committee - Chair</b>
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**MOTION** Moved: A. Khan Seconded: O. Ayoola

Be it resolved that Sandra Risco be appointed by the Board of Directors as chair of the Executive Review Committee for the Summer Session.

**VOTE - PASSED**

The chair

- Can still vote
- Responsible for chairing, facilitating discussion, etc.

<b>c)</b>	<b>Budget Committee</b>
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**MOTION** Moved: O. Ayoola Seconded: R. Alemayehu

Be it resolved that Niyati Bhatt and Aleeza Khan from Division II, (*vacant*) from Division III, and Iman Hassan from Division I or II be appointed by the Board of Directors to the Budget Committee for the Summer Session.

**VOTE - PASSED**

**d) Policy & Procedures Committee**

**MOTION** Moved: G. Bekbolatova Seconded: N. Bhatt

Be it resolved that Daria Balgimbay and (*vacant*) from Division II, (*vacant*) from Division III be appointed by the Board of Directors to the Policy & Procedures Committee for the Summer Session.

**VOTE - PASSED**

**e) Organizational Development & Services**

**MOTION** Moved: S. Risco Seconded: A. Khan

Be it resolved that Amreta Umraw and Daria Balgimbay from Division II, (*vacant*) from Division III, (*vacant*) from Division IV be appointed by the Board of Directors to the Organizational Development & Services for the Summer Session.

**VOTE - PASSED**

**f) Bursary Committee**

**MOTION** Moved: Y. Liang Seconded: O. Ayoola

Be it resolved that Sandra Risco and Jiya Rao from Division II, (*vacant*) from Division III be appointed by the Board of Directors to the Bursary Committee for the Summer Session.

**VOTE - PASSED**

**g) Elections and Referenda Committee**

**MOTION** Moved: S. Risco Seconded: A. Khan

Be it resolved that Fahad Amir and Niyati Bhatt from Division II, Jiya Rao from Division II or III be appointed by the Board of Directors to the Elections and Referenda Committee for the Summer Session.

**VOTE - PASSED**

**Destruction of the Ballots**

**MOTION** Moved: O. Ayoola Seconded: L. Alnabhan

**VOTE - PASSED**

**h) Clubs Committee**

**MOTION** Moved: L. Alnabhan Seconded: A. Khan

Be it resolved that Iman Hassan and Niyati Bhatt from Division II, (*vacant*) from Division III and Amreta Umraw from Division II or III be appointed by the Board of Directors to the Clubs Committee for the Summer Session.

**VOTE - PASSED**

- Deals with club recognition, audits, fundings

**#8. STRIKING OF OPEN COMMITTEES**

**a) WUSC Committee**

**MOTION** Moved: G. Bekbolatova Seconded: L. Alnabhan

Be it resolved that the WUSC Committee be stricken as an open committee by the UTMSU Board of Directors.

**VOTE - PASSED**

Niyati (Kiwi) Bhatt left at 3:09pm.

**b) Housing Committee**

**MOTION** Moved: O. Ayoola Seconded: R. Alemayehu

Be it resolved that the Housing Committee be stricken as an open committee by the UTMSU Board of Directors.

**VOTE - PASSED**

**#9. UPCOMING EVENTS - Jasnoor**

Summer Events

- Picnic Social - **Thursday May 25th, 2023**
- Beach Day to Centre Island - **Tuesday July 11, 2023**
- Canada's Wonderland - **Tuesday July 25th, 2023**
- Laser Tag Destressor - **Tuesday August 15, 2023 (6 - 8 PM)**
- **HYPE WEEK (Mon Aug 28th - Fri Sept 1st)**
  - CHEER OFF + Scavenger Hunt Bingo - **Monday August 28th, 2023 (11 - 2 PM)**
  - Prepping Kits (1 - 4 PM) + Drive In Movie Night (7 - 9 PM) - **Tuesday August 29th, 2023**
  - Clean Up + Decorate Student Centre - **Wednesday August 30th, 2023 (12 - 6 PM)**

Pride Month x Indigenous History Month (for June)

- Flag Drop + Drumming Ceremony + BBQ Event - **Thursday June 1st, 2023 (11 - 1 PM)**
- Beading Workshop (IHM) - **Wednesday June 7th, 2023 (11-2 PM)**
- Make Up Workshop (PRIDE) - **Friday, June 9th, 2023 (2 - 4 PM)**
- Display your Pride with Us - Queer Social (PRIDE) - **Tuesday June 13th, 2023**
- Plant Your Seed Destressor + Pop Up Shop w/ Queer & Indigenous Business Owners (PRIDE x IHM) - **Tuesday June 20th, 2023 (12 - 4 PM)**

**#10. OTHER BUSINESS**

**#11. ADJOURNMENT**

**MOTION** Moved: G. Bekolatova Seconded: S. Risco

Be it resolved that the meeting be adjourned at 3:13pm.

**VOTE - PASSED**



**MINUTES – PAGE 9**

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Friday, May 26th, 2023 • UTMSU, Student Center, Room 100

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<b>VALIDATION</b>		
<b>GULFY BEKOLATOVA PRESIDENT</b>		<b>Friday, May 26, 2023</b>
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>