



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

UTMSU BOARD MEETING #1



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Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Minutes

Board Meeting #1 of the University of Toronto at Mississauga Students’ Union
Friday April 28th, 2023 • Room 100 – Student Centre, UTM

Present ~~Absent~~

Attendance

Executives

Gulfy Bekolatova
Yongxin (John) Liang
Kiki Ayoola
Ruth Alemayehu
Layana Alnabhan

Division I

Vacant

Fahad Amir
Aleeza Khan
Daria Balgimbay
Iman Hassan

Division II

Ayesha Arfatun
Chuang Dong Shen
Alpha Li (Jiaxu Li)
Niyati (Kiwi) Bhatt

Division III

Vacant

Staff (non-voting):

Felipe Nagata (Executive Director)
Teresa (Isa) Vo (Assistant to the Board)
Faith Leung (Minute-taker)

Amreta Umraw
Jiya Rao
Sandra Risco

Division IV

Vacant

Varsity

Kamilla Bekbossynova

#1.	CALL TO ORDER
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Meeting called to order at 2:15 PM.

#2.	LAND ACKNOWLEDGEMENT AND EQUITY STATEMENT - Gulfy
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#3.	APPROVAL OF THE AGENDA
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MOTION

Moved: L. Alnabhan

Seconded: N. Bhatt

Be it resolved that the agenda be approved as presented.

VOTE

MOTION PASSED

#4.	APPROVAL OF THE SPEAKER
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MOTION

Moved: Y. Liang

Seconded: K. Ayoola

Be it resolved that Kayla Weiler be approved as the speaker for UTMSU Board of Directors for the 2023-24 year

VOTE

MOTION PASSED

Kayla Weiler (she/her)

- Work for the Canadian Federation of Students (CFS) as a field worker
- Have chaired many board meetings in the past for the UTMSU (regular & general board meetings), the Student Association of George Brown College, the Scarborough Campus Students’ Union

- Went to the University of Guelph & chaired some meetings there

#5. INTRODUCTIONS & OPENING REMARKS - Gulfy

- Icebreaker: If you're an animal, what animal would you be?

#6. PRESENTATION: ROBERT'S RULES OF ORDER

- Robert's Rules of Order is the procedure we use during UTMSU meetings
- Motion
 - Mover & seconder - 2 people saying, "Let's have this conversation"
 - Don't have to be in favour or against
 - After motion is moved, there can be a discussion
 - After discussion, voting happens
 - Abstention - not voting in favour or against
 - Example reason: you were involved in a way that it would be unfair if you voted
- Point of information: asking for clarification
- Point of order: if you think the chair missed something
- Point of privilege: if there is something hindering you from participating in the meeting

#7. PRESENTATION: BOARD MEMBERS DUTIES & RESPONSIBILITIES

- UTMSU: University of Toronto Mississauga Students' Union
 - An organisation that represents the UTM full-time & part-time students
 - Part of Canadian non-for-profit act, which means there are rules we need to abide by, such as having a board & rules for board members to abide by (as shown below)
- Board members:
 - Must attend a board meeting once a month
 - Make a lot of decisions
 - Have a lot of responsibilities
 - Will go to a board retreat to talk about how they will keep the promises they made in their campaigns

#8 PRESENTATIONS: VICE PRESIDENT CAMPUS LIFE HIRING

Jasnoor Sandhu

- Skills: communication, teamwork, organisation, flexibility, adaptability, critical thinking, problem-solving
- Experience
 - VP Campus Life associate: had a hand in all the events that happened this year
 - How to coordinate with staff & volunteers
 - Communicated with staff, volunteers, student body, etc.
 - Enjoyed being an associate
- Goal
 - Be more engaged
 - Create a safe & welcoming environment for students
- Land acknowledgement
- Equity Statement
 - No discriminatory behaviour
 - No tolerance for hate speech
 - Students from all backgrounds should be actively accepted & welcomed
- Overarching Goals
 - Improving the student centre experience
 - As a main hub for students to gather
 - Many students don't know where the student centre is

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- Once they understand the potential of the student centre, they'll understand more and be more hyped about the student centre expansion
 - More community events on campus
 - Collaborating with campus groups (clubs, societies, levy groups)
 - Providing them support
 - UTMSU can host bigger and better events
 -
 - Combatting food insecurity on campus
 - Have more culture cuisines
 - Have more options
 - Ex. Late Night Dinners
 - Ex. Providing students with free food
 - Ex. Partnering with local restaurants
 - Encouraging greater student involvement
 - More outreach to be involved at the UTMSU, such as job opportunities, volunteer opportunities
 - May plan
 - Sip & paint
 - Go Karting
 - June plan (Pride x Indigenous History Month)
 - July plan
 - Summer food truck festival - erindale park or on campus
 - Students can enjoy different cultural cuisines
 - August plan
 - Drive in movie plan
 - Orientation themes
 - Under the Sea - raise awareness of issues that threaten marine life (ex. Plastic pollution, overfishing, climate change)
 - Mythology - deep sea or fairytale
 - Battle of the Wicked - targeting inner child; bringing back childhood nostalgia
 - Orientation schedules
 - There are alternative events
 - Bonfire & stargazing
 - September plan
 - Welcome Back Week
 - To hype everyone up - not to dread coming back to school
 - Academic Advocacy Week
 - Connect with profs & societies
 - October plan
 - Help students be more familiar with the Student Centre
 - Halloween
 - Haunted house
 - Canada's Wonderland
 - Reminding students about our services - we have discounted tickets
 - Campus groups carnival - involves campus groups
 - November plan
 - Multicultural week
 - December plan
 - Exam destressors
 - Late night dinners (food insecurity)
 - January plan
 - Frost-week - welcoming students back from break
 - Art week - more appreciation for the arts on campus
 - February plan
 - Valentine's day
 - Dance lessons - collaboration with Dance Club
 - Targeting friends, not only couples

- Black History Month - will be taking a step back from this because she's not part of the Black community
- Collaborating with ASA, BSA, etc.
- March plan
 - Block Party
 - St. Patrick's Day
- April plan
 - Exam destressors
 - Exam study kits - different stress balls, highlighters, pens, granola bars, juice boxes, snacks, motivational message
 - Vaisakhi - Sikh Heritage Month
 - Could collaborate with the Sikh's Student Association & Erindale Punjabi Association
 - Black Tie Gala Event - to celebrate everyone's accomplishments on campus
- Conclusion
 - If she becomes the VP Campus Life, she will dedicate herself to the role 110%
 - Really enjoyed being VP Campus Life Associate, so she'll enjoy the exec position
 - Will provide students safe & welcoming spaces
 - Will advocate for student life issues
- Q: How do you plan on supporting campus groups, such as through funding?
 - A: It's important that clubs have their allocated funding provided from the UTMSU. It's also important that campus groups are aware that they can always find support from the UTMSU. They are also welcome to ask the UTMSU for collaboration opportunities. She will also ensure that there is always open communication with the clubs.

Isabel Borrás

- Objectives
 - Improve student satisfaction
 - Increase student engagement and involvement in campus activities
 - Enhance student well-being and mental health
- Proposed Initiatives
 - Student clubs and organisations
 - Host club networking events - to let everyone know more clubs
 - Monthly UTMSU newsletter - information about collaboration opportunities, fundings, etc.
 - Building a community
 - Community service initiatives
 - Food bank
 - Collaboration with charity events
 - Collaboration with Habitat for Humanity ReStores a group that helps build houses for those in need
 - Timeline: One event per semester because they're big events
 - Budget: \$0-\$100
 - For transportation, refreshments, etc.
 - Sports & recreational activities
 - Winter: snowman/snow castle building competition
 - Fall: Sports day - tennis, tug the rope, soccer/football
 - Timeline: Once a year during the winter/fall session
 - Budget: \$0-\$100
 - For renting the space/equipments, refreshments, etc.
 - Hosting regular campus events & activities that cater to a variety of interests
 - Coffee socials
 - Paint day
 - Music day - students can bring their instruments & play & socialise
 - Budget: \$50-\$100
 - For coffee, tea, etc.

- Student Support
 - Mental health workshops
 - Offer more resources
 - Ex. make sure students know that we're here to listen if they want to vent
 - Implement mental health awareness & education campaign
 - Have stress-relieving activities - ex. Meditation, prayer time, Pilates, etc.
 - Timeline: one workshop per month
 - Budget: \$50-\$200
 - For refreshments, rental, speaker fees, etc.
 - Could even go to \$0 if we have a free space, etc.
 - 5 minutes screaming session - students can bond over stress over midterms & exams
 - Have refreshments
 - 1 min of screaming
 - Budget: \$0-\$25
 - For refreshments
 - Networking Events
 - Finding recent graduates, rather than graduates graduating 4-5 years ago, which the university's networking events usually find
 - Professional development opportunities
 - Timeline: One event every other month
 - Budget: \$75-\$250
 - For renting the space, guest speaker, refreshments, etc.
 - Peer Tutoring & Study Groups
 - Study spaces at UTM are always full & it's usually difficult to find others who are in the same program in these spaces
 - Timeline: throughout the academic year, depends on what the student body says
 - Budget: \$0-\$50
 - For refreshments, renting a space, etc.
 - It's volunteer-based
- Marketing & Support
 - Social Media Marketing
 - Post on the UTMSU account about the events & activities happening
 - Collaborative partnerships
 - Collaboration with clubs, other organisations
 - Increasing our network
 - UTMSU Newsletter
 - Promote events of the week/month
- Q: How would you ensure & account for the diversity on campus?
 - A: UTMSU already does a lot that accounts for the diversity on campus, such as culture fairs, but mental health resources seems to be missing. We can collaborate with cultural clubs though.
- Q: What are your plans for orientation & plans for campus groups to get involved with orientation?
 - A: We can host fairs for clubs. We can also have a banner. We can ask clubs to market, such as make posters.
- Q: Would the peer tutoring be in collaboration with the current FSG programs?
 - A: We can always collaborate with the MN, taking their advice on how to do different support groups, do events with them, etc.
- Q: What are your plans for orientation?
 - She would like to involve campus clubs in orientation and for students to be involved as well. She would also like students to meet downtown and experience Canada in general. She have a few ideas, but she wants to listen to the team & the students first before making a plan.

- Q: What would the newsletter entail?
 - Clubs newsletter: events they can participate in, etc.
 - For clubs
 - Will be sent before events so that they can register for events they want to participate in
 - Marketing newsletter: events happening throughout the month, what clubs are happening, etc.
 - For students

#9. MOVE IN CAMERA

MOTION

Moved: A. Khan

Seconded: N. Bhatt

Be it resolved that we move into an in-camera session at 3:41 pm.

VOTE

Moved out: 3:56 pm.

#10. VICE-PRESIDENT CAMPUS LIFE HIRING

MOTION

Moved: K. Ayoola

Seconded: A. Khan

Be it resolved that Jasnoor Sandhu be appointed as the Vice President Campus Life at UTMSU, for the academic year 2023-2024.

VOTE

MOTION PASSED

#11. RECESS

MOTION

Moved: R. Alemayehu

Seconded: L. Alnabhan

Be it resolved that we recess for 15 minutes.

VOTE

MOVED PASSED

#12. Blind Duck PRELIMINARY BUDGET PRESENTATIONS

MOTION

Moved: R. Alemayehu

Seconded: K. Ayoola

Be it resolved that the Blind Duck Preliminary budget be approved as presented.

VOTE

- 2 abstentions

MOTION PASSED

Sales Revenue

- Catering increased
- Alcohol Labour Income decreased - the university holds the alcohol license and pays for the labour sales

Other Revenue

- Advertising decreased - not as much advertisement this year

Operating Expenses

- Adv. & Promotions decreased - not as much advertisement this year
- Repairs & Maintenance decreased - did repairs last year, so it drops this year
- Flex Card Charges (a charge of 10% for those who use T-Card to pay) increased - more people are using their T-Card at the Blind Duck
- Serving Supplies increased - because supplies have to be changed to bio-degradable materials
- Salary Wages increased - because of the increase from minimum wage
- Total profit (loss) - there'll be expected loss by the end of the year
 - Because we want to keep the food cost low for students

#13. UTMSU PRELIMINARY BUDGET PRESENTATIONS

MOTION

Moved: L. Alnabhan

Seconded: K. Ayoola

Be it resolved that the UTMSU preliminary budget be approved as presented.

VOTE

- 2 abstentions

MOTION PASSED

UTMSU

Schedule 3.00 - Services

- UPass decreased - shift from physical to digital
 - because there won't be as much replacement fees
 - Summer - hybrid
 - For digital pass trial - 1000 students are selected from each category, such as full-time undergraduates, each masters programs, MAM, etc.
 - fall/winter - digital
 - There will be a physical option for students who don't have a smartphone compatible with the app
 - Just wasn't advertised as much because there's a worry that students would sell their pass
- Lockers decreased - because demand isn't really high
- Key deposits decreased
 - Keys are for clubs that rent offices upstairs in the Student Centre & for all the Student Centre
- Advertising decreased - because we don't have a lot of advertisement so far

Schedule 4.00 - Major Events

- Orientation decreased - last year's budget was too high for the lack of sponsorships, so it's brought down for this year's preliminary budget

Schedule 5.00 - Administration

- Depreciation increased - renovated a bit last year
- Salaries and Benefits increased - because minimum wage has increased

Schedule 7.00 - Stipends

- Stipends increased - because of minimum wage increase

Schedule 8.00 - Commission & Committee Allocations

- Free breakfast decreased - because many things are provided by the Blind Duck
- Wechat team: runs the official account on Wechat with initiatives

Schedule 9.00

- Covid-19 Grant is crossed out because there's no Covid anymore

Schedule 10.00

- Clubs need to apply for Collaborative & Emergency Funding

Schedule 11.00 - Services

- Handbooks increased - expecting more sponsorships because of inflation
- Salaries and Benefits increased - because of minimum wage increase

Schedule 12.00 - Conferences and Meetings

- Volunteers increased - to appreciate them for doing so much work

Schedule 13.00 - UTMSU Levies

- Levies will remain the same - Levy is the dollar amount that all students pay the UTMSU for each levy (group), such as the Food Centre

Student Centre

Schedule 1 - Infobooth Revenue and Cost Projections

- Revenue
 - Tickets increased - expecting more sales this year
 - We don't sell tickets for profit - we sell the tickets the same amount of money we buy them at
- Expense
 - Printing increased - currently fixing the printers
 - Tickets increased the same way as revenue - because we don't sell tickets for profit

Schedule 2 - Duck Stop Costs and Revenue Projections

- Income
 - Sundries - ex. shampoos
 - Stationary - ex. pencils, sharpeners
- Expense
 - POS fees and charges: debit card fees

#14.	RATIFICATION OF SIGNING OFFICERS
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MOTION

Moved: R. Alemayehu

Seconded: K. Ayoola

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Maelis Barre, President 2022-2023 (REMOVE)
- Wenhan (Berry) Lou, Vice President Internal 2022-2023 (REMOVE)
- Gulfy Bekolatova, President 2023-2024 (ADD)
- Yongxin (John) Liang, Vice President Internal 2023-2024 (ADD)

VOTE

MOTION PASSED

#15.	OTHER BUSINESS
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- WhatApp Group Chat
- UTMSU Email and Calendar
 - Gmail domain
 - Use this email for anything related to your role
- Board Retreat - May 25th-26th (probably 10am-6pm)

- Lots of activities, food, etc.
- Next board meeting is on May 26th
- Closed Committees
 - Smaller committees that are only made up of board & exec members
 - Have limited spots
 - All board members have to be in at least 1 committee
 - Board members choose, but if there are too many members wanting to join one committee, the committee members will be elected via secret ballot
 - Board members can prepare something to say in regards to joining a committee that too many members want to join
 - Afterwards, we go back to vacant spots to fill them
 - Example of a closed committee: Clubs Committee

#16.	ADJOURNMENT
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MOTION Moved: A. Khan Seconded: N. Bhatt

Be it resolved that the meeting be adjourned at 5:03 PM.

- VOTE**
- 1 opposition

MOTION PASSED

VALIDATION		
PRESIDENT Gulfy Bekolatova		APRIL 28, 2023
NAME AND POSITION	SIGNATURE	DATE