



## EMPLOYMENT OPPORTUNITY

**Position:** Blind Duck Cashier/Server **Date Posted:** August 9th, 2023  
**Type:** Part-Time, contract **Expiry Date:** August 19th, 2023 - 11:59PM  
**Location:** Mississauga **Compensation:** \$16.00/hour  
**Duration:** Friday, Sept 1, 2023  
to Tuesday, April 30, 2024

### UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union manages the student center and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors. For more information please visit [www.utmsu.ca](http://www.utmsu.ca).

### Job Description:

We are looking for an accountable cashier/server to process all transactions accurately and efficiently according to established policies and procedures. The successful candidate will play a fundamental role in achieving our customer satisfaction and revenue growth objectives.

**Hours:** This position will require at least 6 hours of work per week, working on a casual part-time basis.

### Responsibilities and Duties:

- Attend mandatory monthly meetings
- Learn all menu items and ingredients.
- Wipe-down tables and countertops to maintain cleanliness of establishment.
- Re-stock supplies as needed.
- Organize/move tables and chairs as needed.
- Must be able to serve alcohol.
- Resolve any customer complaints or issues.
- Change garbage throughout the day.
- Complete daily cleaning duties.

Note: There may be other duties assigned by UTMSU. The duties could range from short to long-term projects.

## **Qualifications and Required Skills:**

The ideal candidate must possess a friendly, yet assertive demeanor and should possess the following skills and experience:

- Comfortable handling money.
- Excellent organizational skills.
- Excellent communication skills – both written and oral.
- Adept knowledge of campus organizations, services, and activities.
- Strong public and student service skills.
- Reliable, organized, professional, and self-motivated

## **Assets:**

- Punctual.
- Adhere to confidentiality.
- Ability to work with a team.
- Extremely personable and outgoing.
- Experience in Customer Service.
- Reliable, organized, professional, and self-motivated.
- Proficient in problem solving, especially computer operations.
- Work well under pressure.

## **Compensation:**

Remuneration is \$16.00/hour.

## **Contact / Application Information:**

For more information on the position of Blind Duck Staff, please contact UTMSU at [jobs@utmsu.ca](mailto:jobs@utmsu.ca) and cc: [vpinternal@utmsu.ca](mailto:vpinternal@utmsu.ca). Please use the subject “**Application: Blind Duck Restaurant Cashier**”.

## **How to Apply:**

Please send your cover letter and resume by August 19th, 2023 - 11:59PM to the attention of Yongxin (John) Liang: [jobs@utmsu.ca](mailto:jobs@utmsu.ca).

## **Interview:**

Only selected candidates will be invited for an interview.

- Your Students' Union  
University of Toronto Mississauga Students' Union  
Local 109 - Canadian Federation of Students

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