



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

UTMSU Needs-Based Bursary (Winter 2023 Application)

The 2022 UTMSU Needs-Based Bursary is designed to assist registered undergraduate students who have proven they are in financial need and are having difficulty financing their post-secondary education.

You must complete all pages of this application and explain in detail any exceptional expenses or circumstances. This bursary is based solely on financial need. The collected information is used to determine eligibility and will remain strictly confidential. If you applied for any previous bursary, you are still welcome to apply to this one. All bursary applications are evaluated after the deadline. Only successful applicants will be contacted.

How to Submit Your Application

Applications are due **February 12, 2023 at 11:59 pm**. You can submit your application **via email or in-person**. Your application **MUST**

1. Have all sections completed (sections A-I)
2. If you are submitting via email, Section (A) must be completed using this google form: <https://forms.gle/a8P7BY61mGHHYPkE7>. This will be made clear once you arrive at Section (A).
3. Include all documents on the "Document Checklist" (as listed in "Section H"). This includes a personal statement (which is outlined in "Section G").

To submit via email, send all of the items listed above to bursary@utmsu.ca with the subject line **"2023 Fall Needs based bursary - Full Name."**

To submit in-person, hand in all of the items listed above to the UTMSU Info Booth in the Student Centre.

Late applications will not be accepted. Applications that do not include all of the items listed above will not be accepted.

For more information email vpequity@utmsu.ca or bursary@utmsu.ca. Please keep your application, additional documents, and questions in one email thread when sending emails to bursary@utmsu.ca.



(A) Personal Information (all fields are mandatory):

Student Number: _____

Name in Full: _____

*****If you are submitting your application via email, please complete the rest of Section (A) using this google form: <https://forms.gle/a8P7BY61mGHHYPkE7>. Once you have completed the google form, you can move on to Section (B).**

Permanent Home Address:

Street Number	Street Name	City, Province	Postal Code
_____	_____	_____	_____

Mailing Address:

Street Number	Street Name	City, Province	Postal Code
_____	_____	_____	_____

UToronto Email Address: _____

Alternative Email Address: _____

Telephone Home: _____ Cell Phone: _____

Successful applicants will pick up their bursary cheques at the Student Centre. If you are unable to pick up your cheque in-person and need it mailed, please let us know why and to which address.



*****Please note the following:**

1. If applicable, cheques will be sent to the "Mailing Address" provided.
2. Cheques will not be re-written if the address provided is incorrect.
3. Cheques will not be mailed outside of Canada. If you are currently residing outside of Canada, please indicate so in your application email and we will hold the cheque for you until you are in the country.

Living Status (Highlight)

With Parents	With Relatives	Residence	Renting Off-Campus	Living with Partner	Living with Spouse	Complicated/ Other
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Marital Status (Highlight)

Single	Married	Other
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Are you financially supporting any dependent children? (Highlight)

No	Yes (Indicate number and age) _____
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If you live with your family, are you receiving financial support from them? (Highlight)

Yes	No
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Status in Canada (Highlight)

Canadian Citizen	Permanent Resident	Out-of-Province Student	International Student
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(B) Academic Information

Program: _____

Program Year (1st, 2nd, 3rd, etc.): _____

How many credits are you taking during the Fall 2022 academic term?

What scholarships, awards, bursaries, and loans have you applied for, or received for the 2022 Fall academic session (E.g OSAP, etc.). Please provide details and amounts.

Statement of Financial Need:

How do you propose to finance the coming academic year at UTM?



(C) Financial Information

***** Please note that "Total Income" should be the parent/guardian/spouse's gross annual income as it appears on their Income Tax Return (T1) Line 150**

Select one

Parent	Guardian	Spouse
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Occupation of Parent/Guardian/Spouse 1 _____

Total Income from January 1, 2021 – December 31st, 2021: _____

Select one

Parent	Guardian	Spouse
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Occupation of Parent/Guardian/Spouse 2 _____

Total Income from January 1, 2021 – December 31st, 2021: _____

Number of Dependents in family (include self) _____

(Do not include your parents/guardian when counting dependants)

Number of dependants in family attending university (include self) _____

*****Please note:** if there are any special circumstances that limit the support provided by your parent/guardian/spouse or if you support yourself while living with your parents, please let us know in your "Personal Statement" (section G of this form)



Are you working during the current Fall academic session? (select one)

yes	no
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Monthly earnings/range \$: _____

Number of hours per week: _____

If you are not employed and/or have not investigated the possibility of work-study employment, please explain why.

Do you drive a vehicle / do you have your own vehicle? (select one)

Driving a vehicle	Own your own vehicle	Do not drive / own a vehicle
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If you drive, please provide the model and year of the vehicle

If you drive, please explain why public transportation is inadequate.



*****For Sections (E) and (F), please include amounts as accurately as possible (only use estimates where actuals are not available)****

(E) Financial Resources	
Income/Loans for the Study Period (September 2022 - December 2022)	
Income Source	Amount
All Savings (Including savings from previous employment) Please specify:	\$
Projected contribution from employment over the Fall semester:	\$
All (other) scholarships, awards, bursaries, funds awarded Please specify the name/source(s) of awards:	\$
All student loans, foreign government student assistance awarded Please specify:	\$
All student/bank loan(s) or line(s) of credit Please specify:	\$
Credit Card(s) limit	\$
All other forms of Government Assistance (CERB, CESB, CRB, pension, disability, allowances, etc.) Please specify:	\$
All money (cash, gifts, and/or loans) received from parents or family members Please specify:	\$



All Registered Education Savings Plans (RESPs)	\$
All childcare-specific subsidies	\$
All other funding Please specify:	\$
Total Resources:	\$

(F) Estimated Expenses	
Expenses for the Study Period (September 2022- December 2022)	
Expense Type	Costs
Tuition of the Fall 2022 academic term	\$
Book and supplies (Do not include costs for a laptop or desktop computer)	\$
Residence fees (include meal plan)	\$
Off-campus housing Please specify calculations: Monthly rent _____ x # of months _____ Monthly utilities _____ x # of months _____ Groceries _____ x # of months _____	\$
Transportation (transit, car, gas, etc.) Please specify:	\$
Payments accumulated on debt (including student loans, credit cards, etc.) Please specify:	\$



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All other miscellaneous expenses (clothing, medicine, laundry, entertainment, etc.) Please specify:	\$
Total Expenses	\$

Total Resources \$ _____ - Total Expenses \$ _____ = Financial Need \$ _____



*****Important*****

(G) Personal Statement (to be written on a separate document)

In a minimum of 300 words, please explain why you are eligible for this bursary. We are NOT looking for what you have contributed to the university through extracurricular involvement or academic success. Instead, we want a better picture of your situation and why you need financial aid. If there are any large expenses (or other details such as OSAP issues) that you wish to reference in your personal statement, please attach proof-of-purchase to your application in a separate file/document.

(H) Document Checklist (Please attach to this form)

Note: Your application will only be considered if **ALL** the supporting documents are provided. These documents can be pdfs, docs, docx, images, screenshots, etc. If you feel it is necessary to provide additional documents that are not on this list to fully explain your situation, feel free to do so. The more, the better.

- If submitting via email, using the google form to record personal information (Section A)
- Receipts to back up any large purchases you claimed in your application (such as those under the "Estimated Expenses" section)
- All bank statements including credit card accounts, credit card balances and savings (not just the account balances, but most recent month's transactions)
- Canada Revenue Agency Notice of Assessment
- Print-out of ACORN Fall timetable
- Financial invoice from ACORN
- OSAP Notice of Assessment/print-out of assessment
- Personal Statement (from "Section G")

***Please note that additional documentation may be required for better assessment.**

I consent to provide any additional information if contacted by the Bursary Coordinator.

Initials of the applicant

Date



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(I) Declaration

I hereby certify that the information provided on this application is, to the best of my knowledge, true and complete. I understand that my failure to provide complete information may prevent me from receiving assistance now or in the future. If applicable, I also realize that information included herein may be compared with information from my OSAP file. I authorize the release of the information contained herein to the Bursary Committee.

Signature: _____ Date: _____

Please keep the application or additional documents and questions in one email thread when sending emails to bursary@utmsu.ca.