



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

1815 Inner Circle Rd., Student Centre Room 100
Mississauga, ON, L5L 1C6
T: 905-828-5249 F: 905-569-4714

EMPLOYMENT OPPORTUNITY

Position: Racialized Students Coordinator
Type: 10-12 Hours/Week
Location: Mississauga
Duration: Friday, June 10, 2022 – Sunday, April 30, 2023.

Date Posted: May 9th, 2022
Expiry Date: May 23rd, 2022 - 11:59PM

UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union also manages the student center and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors. (www.utmsu.ca).

Job Description:

The Racialized Students coordinator will be working with the staff and executive to implement the Union's Equity initiatives with a focus on anti-racism work.

Responsibilities:

- Must complete a minimum of **four (4) office hours a week**.
- Attend mandatory weekly meetings with the VP Equity and other coordinators under the campaigns portfolio.
- Work with the VP Equity to fulfill the goals of UTMSU equity campaigns through events, outreach, education programs, services, etc.
- Work with the Equity and Campaigns team to organize events such as Unity Through Diversity, XAO and DisOrientation Week.
- Is responsible for reporting all accomplishments and hours of work to the VP Internal, the Executive Director on a bi-weekly basis, with all projects and work assigned.

Qualities/Skills Required:

- Highly organized.
- High degree of environmental knowledge.
- Self-motivated and Dedicated.
- Effective communicator.
- Punctual.
- Adhere to confidentiality.
- Ability to work with and lead a team.
- Extremely personable.

Compensation:

Remuneration is \$15.00/hour.

Contact / Application Information:

For more information on the position of Racialized Students Coordinator, please contact UTMSU at vpequity@utmsu.ca and jobs@utmsu.ca. Please use the subject “**Application: Racialized Students Coordinator**”.

How to Apply:

Please send your cover letter & resume by May 23rd, 2022 at 11:59PM to the attention of Wenhan (Berry) Lou: jobs@utmsu.ca and vpequity@utmsu.ca.

Interview:

Only selected candidates will be invited for an interview.

Hours and compensation:

- Contract start date: June 10, 2022
- Contract end date: April 30, 2023 – possible extension pending performance review.

- Your Students' Union

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Local 109 - Canadian Federation of Students

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