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# **EMERGENCY UTMSU BOARD MEETING #2**

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# Your Guide to Robert's Rules of Order

## RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance



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Monday, November 8, 2021 • UTMSU, Student Center, Room 100

Page 4 is for internally restricted funds. One is the Wheelchair Accessibility Fund (WAF) from UTSU which gave us \$5000 restricted use for Student Center Wheelchair Accessibility. Health and Dental Plan did well this year so total amount increased. Look at Note 8 to see details.

Page 5 is Income Statement. \$1.8 million excess of revenue over the expenditure for the year. Page 11 is Schedule A, which tells you how much revenue came from different activities and expenditures. Schedule B is Student Centre Schedule. Schedule C: other expenses increased a lot because last year, gave a lot of gift cards to students, amounting to almost \$30,000. Schedule D: Academic Societies, no grants and awards because fee is given by the University of Toronto but will count this fee for 2021/2022 fiscal year. Schedule E: no students last year so expenditure was less compared to 2020. Schedule F: Blind Duck Pub sales were low because of COVID-19 Restriction and had a loss. Overall, audit looks different compared to previous years due to COVID-19.

**VOTE**

<b>#5.</b>	<b>APPROVAL OF AGM AGENDA</b>
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**MOTION**

Moved: M.Yakubi

Seconded: M. J. Carlos

Be it resolved that the 2021 AGM Agenda (Appendix C) be approved as presented.

N. Alideeb: motivated that deadline for members to submit motions was on Friday. Mitra did not receive any motions. This agenda is standard; we go through Approval of the Agenda, audits, recommendation for auditor, executive report overview of last 12 months, and other businesses. So, that is what is in Appendix C.

**VOTE**

<b>#6.</b>	<b>AUDITOR RECOMMENDATION FOR 2022 FINANCIAL STATEMENTS</b>
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**MOTION**

Moved: W. Lai

Seconded: I. He

Be it resolved that Yale PGC be appointed as the external auditors for the Erindale College Students Union (Operating as the UTMSU) and the Blind Duck for the fiscal year ending April 30, 2022.

W. Lai: motivated that UTMSU gets auditor to review our Financial Statements. We have been with an auditor for 2 years and wants us to recommend that we use them for 2021/ 2022 fiscal year.

N. Alideeb: UTMSU did a Request for Proposal (RFP) and received a number of different proposals from different auditors. And, based on scope of what we're looking to get done, this was the best auditor. Usually, they recommend after 7 years to change auditor, so we are on track.

**VOTE**

<b>#7.</b>	<b>UPCOMING EVENTS</b>
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- Annual General Meeting Registration and Proxy collection - Wednesday, November 10 at 9AM to Wednesday, November 17 at 5PM
- Annual General Meeting - Tuesday, November 23, 2021 from 5PM-7PM

**AGENDA – PAGE 5**

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<b>#8.</b>	<b>OTHER BUSINESS</b>
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None

<b>#9.</b>	<b>ADJOURNMENT</b>
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**MOTION**

Moved: M. J. Carlos

Seconded: M. Melvin

Be it resolved that the meeting be adjourned at 3:35pm.

**VOTE**

<b>VALIDATION</b>		
<b>MITRA YAKUBI PRESIDENT</b>		<b>November 8 , 2021</b>
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>