



## Call for Proposals

### UTMSU Clubs and Associations Academic Skills Development Fund

The Office of the Dean, UTMSU, and the Robert Gillespie Academic Skills Centre are pleased to invite applications for funds to support student-driven initiatives (outside of academic societies) that have an academic skills development component. You can find the Call for Proposal online at <https://uoft.me/UTMClubsAssociationCFP> and the Call for Proposal Form can be found <https://www.utm.utoronto.ca/asc/call-proposals-utmsu-clubs-and-associations-academic-skills-development-fund-webform>.

#### Funding Criteria

##### To be eligible for funding, proposed projects must:

- Take place before April 30, 2022
- Contribute to the development of academic skills building
- Call for Proposals Form - <https://www.utm.utoronto.ca/asc/call-proposals-utmsu-clubs-and-associations-academic-skills-development-fund-webform>
- Submit a short, written Report on the initiative if it is approved. This Report should be one page long and must be submitted along with an Expense Reimbursement Form to both UTMSU ([campus.groups@utmsu.ca](mailto:campus.groups@utmsu.ca)) and the RGASC ([cliona.kelly@utoronto.ca](mailto:cliona.kelly@utoronto.ca)) by April 30, 2022. No reimbursements will be authorized unless this Report is submitted. The Report should confirm the date and time of the Initiative, how the money was spent, and the number of students who participated.
- Advertisements of the initiative (posters, social media, etc.) must be provided with the application.

##### Examples of Fundable Initiatives

- Workshops, training sessions, roundtables, and other kinds of group instruction
- Open mics & cultural events
- Board game destressors

##### Examples of Initiatives not Eligible for Funding

- External guest speakers
- Purchasing equipment or software

##### Application Process

- Email funding application to the UTMSU Campus Groups Coordinator ([campus.groups@utmsu.ca](mailto:campus.groups@utmsu.ca)) and the RGASC's Centre Coordinator ([cliona.kelly@utoronto.ca](mailto:cliona.kelly@utoronto.ca)).
- Fall Term funding proposals are due on or before November 15, 2021. Clubs and Associations will be advised of the status of their application as soon as possible.

- Winter Term funding proposals are due on or before March 15, 2022.
  - Clubs and Associations will be advised of the status of their application as soon as possible.
- All applications will be reviewed by a Committee comprising representatives from the following stakeholder groups: Centre of Student Engagement (CSE); Robert Gillespie Academic Skills Centre (RGASC); and the University of Toronto Mississauga Student Union (UTMSU)Submission deadline.

Should you have any questions or concerns, please do not hesitate to email [grayce@utmsu.ca](mailto:grayce@utmsu.ca) and [cliona.kelly@utoronto.ca](mailto:cliona.kelly@utoronto.ca).

We look forward to receiving your applications and supporting your initiatives!