



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

UTMSU BOARD MEETING

#5

Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion... be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion... be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

AttendanceExecutives

Mitra Yakubi (Present)
 Wei Lai (Present)
 Merica Joy Carlos (Present)
 Maelis Barre (Present)
 Ryan Tomlinson (Present)
 Tarwah Afrah (non-voting)
 (Present)

Executive Director:

Nour Alideeb (non-voting)
 (Present)

Division I

Vacant

Division II

Arianna Teresa Foo (Present)
 Christopher Chavez (Proxied
 to M. J. Carlos)
 Crystal Cheng (Present)
 Michelle Melvin (Proxied by R.
 Tomlinson)
 Mingyu Li (Not-Present)
 Mirza Aneeq Ahmed
 (Not-Present)
 Xinyu Tian (Present)

Yongxin Liang (John Bayar Liang)
 (Present)

Qutian Yan (Gracie) (Joined at
 11:08am)

Swara Patel (Present)
 Tamara El-Aydi (Proxied to M.
 Barre)

Division III

Vacant

Division IV

Vacant

#1.	CALL TO ORDER
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Meeting called to order at 11:07am.

#2.	LAND ACKNOWLEDGEMENT & EQUITY STATEMENT
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#3.	APPROVAL OF THE AGENDA
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MOTION

Moved: M. J. Carlos

Seconded: A. T. Foo

Be it resolved that the agenda be approved as presented.

VOTE**Motion Carries**

#4.	EXECUTIVE REPORTS
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MOTION

Moved: J. B. Liang

Seconded: R. Tomlinson

Be it resolved that the Executive Reports be approved as presented.

Summary of things mentioned in report

W. Lai: September U-Pass survey and is working with associate, feedback of Mi-Way transit, also working on International-Student Round table with Maelis, associate, and International student coordinator; this program will be implemented in fall/ winter semester, interviewing for reach-out team and U-Pass clerks, job readiness support with Maelis; preparing for September event, made discount cards for BOD and staff and everyone will get discount cards in September, got lots of job applications as well, interview will end today August 27th, 2021 and hopefully we can hear from them in September

M. J. Carlos: meeting with all academic societies talking about possible collaborations and this month were able to have second exam destressor which was successful; Oh my Grill in-person, also worked

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with Job Readiness Support with associates and collaborations with different departments like Career Centre, in september have upcoming Academic Advocacy week being planned and getting it promoted

M. Barre: working on preparing for IEC student arrival and supporting quarantine when they come to campus, working with Wei Lai on International Students Round-Table, also Housing Town Hall was successful, recently hired two Special Projects Coordinators which will be working on elections, Staff Federal Election coming up soon and working on getting students to vote, then will be working on Provincial election, working with Merica on the Covid Academic Accommodation Policy with SCSU and APUS on finding ways to collaborate

R. Tomlinson: worked on bursary grants; sent out all cheques for successful bursaries and sent out cheques for COVID-19 grants, thinking of new ideas for more bursaries and grants, working on Queer Orientation with his team, Felipe and UTMSU members; worked on three events for Queer Orientation; Mocktails and Tie Dye Sep. 23 for new incoming LGBTQ+ students, also part of Sustainability Strategic Plan meetings and being there as student advocate

T. Afrah: working on orientation, trying to work with Environmental Health and Safety Committee to get our in-person orientation approved by the university, presented at various trainings like Leader and Peer Support Group training, working on Sauga fest, also re-recognition for most clubs are done so they can get ready to go

M. Yakubi: had two events; Safe Return to Campus Town Hall and UMLAP, and will have a team that will be continuing to talk about the Safe Return to Campus in September, and as for follow-up to UMLAP will have a Phone and Zap action either as email or phone or both and in-person protest, other than that Peer-Support Program launching in Fall semester (prepared training, had two trainings, will begin with virtual sessions then in-person by September 30th), working on Mental Health Programming and stigma around it with collaboration with two campus groups, had put out volunteer applications for orientation, will train volunteers and help with orientation in-person, and collecting volunteers for academic year

VOTE

#5.	MINUTES PACKAGE
	<ol style="list-style-type: none"> 1. Board of Directors Meeting #4 Minutes - July 30, 2021 2. Executive Report #4 - August 17, 2021 3. EARC #1 - August 6, 2021 4. EARC #2 - August 13, 2021 5. Bursary Committee #2 - July 29, 2021 6. Bursary Committee #3 - August 9, 2021

MOTION

Moved: M. Barre

Seconded: C. Chavez

Be it resolved that the Minutes Package be approved as presented.

VOTE

Motion carries

#6.	FALL RETURN TO CAMPUS - UTMSU OPERATIONS - FOR INFORMATION
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Nour: working all summer on Safe Return to Campus for Fall, since March 2020 capacity and traffic in Student Centre was very limited, most services were provided online or appointment online

What to expect when re-opening of Student Centre:

1. Currently working on our SAT, 19 page-document to the university about how we will be opening Student Centre
2. Will still have two staff in info booth with plexiglass and all lines are marked for social distance
3. A lot of discount fees were not passed out because those places were closed, but now they're open so will be giving them out again
4. Print centre will be open, we have 3 printers but only 2 will be open for social distancing and only 2 customers allowed at the same time, also everything has to be done prior to coming into Student Centre; pay online and send in-printing services before (no cash or coins)
5. Printers and info-booth will be cleaned by staff hourly
6. Blind Duck Pub has been operating all this time for take-out services, have been coming up with a map for seating distribution for dining-in
7. New furniture, new fireplace, lounge, arranged in a way for socially distance at Student Centre
8. Campus group offices are first come first serve basis, capacity of each office is just 1 person currently so will be used for storage, will also be providing locker if can't store all materials
9. Some of the Executives have come back in-person, maximum of 4 execs at one time in the UTMSU office, also have hybrid-working hours where Executives are rotating
10. BOD and volunteers can come to Green Room, capacity limit 7 or 8 people
11. Waiting for final approval of Student Centre re-opening; anticipate before September 7th we will receive confirmation
12. Contemplating on whether to implement policy for access to Student Centre but university is already doing that, so all staff have gone to training and for situations where students would not follow COVID protocols
13. Speaking with lawyers to implement policy of our own for Full-time and Part-time staff; but first needs to be approved by PCC and BOD first

#7.	UPCOMING EVENTS
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- U-Pass Distribution - August 30 - September 24
- Orientation - August 30 - September 4
- SaugaFest - September 7 - September 17
- UTMSU Fall By-Election - September 20 - October 7
- Academic Advocacy Week - September 20 - September 24
 - Merica: collaboration with AIU, RGSC, and Downtown Legal Services
- Queer Orientation - September 20 - September 24
- Commission meetings - September 27 - September 29

#8.	OTHER BUSINESS
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M. Barre: having first WUSC Open Committee August 27th, 2021 from 5-6:30pm, this is to get WUSC program started, and space for volunteers to join us for presentations and training, encouraging BOD to come if they want to

#9.	ADJOURNMENT
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MOTION

Moved: M. J. Carlos

Seconded: S. Patel

Be it resolved that the meeting be adjourned at 11:36am

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VOTE

VALIDATION		
MITRA YAKUBI PRESIDENT	<i>Mitra Yakubi</i>	August 27th, 2021
NAME AND POSITION	SIGNATURE	DATE