



## EMPLOYMENT OPPORTUNITY

**Position:** Blind Duck Kitchen Staff      **Date Posted:** September 14, 2021  
**Type:** Part-Time, contract      **Expiry Date:** September 28, 2021 - 11:59PM  
**Location:** Mississauga      **Compensation:** \$14.25/hour  
**Duration:** Wednesday, October 4, 2021  
to Friday, April 29, 2022

### UTM Students' Union:

The UTM Students' Union, Local 109 of the Canadian Federation of Students represents and advocates for all undergraduate students at the University of Toronto Mississauga. UTM Students Union also manages the student center and administers many cost-saving services. The UTM Students' Union is membership driven and cannot survive without vital student input and involvement. Students set the agenda through their elected representatives on the UTMSU Board of Directors. For more information please visit [www.utmsu.ca](http://www.utmsu.ca).

### Job Description:

We are looking for an ambitious **Line Cook** to assist in the preparation of delicious dishes in the kitchen. You will perform routine kitchen tasks such as setting up workstations and ingredients, so that food can be prepared according to recipes. A great prep cook will be quick and diligent and willing to improve on the job. You will be deft and able to follow instructions as well as all health and safety rules in the kitchen. The ideal candidate will also be able to function in a fast-paced, busy environment as a part of a team.

**Hours:** This position will require at least 10 hours of work per week, working on a casual part-time basis.

### Responsibilities and Duties:

- Attend mandatory monthly meetings.
- Learn all menu items and ingredients.
- Prepare simple dishes like salads and entrees.
- Re-stock and label products as needed.
- Ensure all food is stored properly.
- Comply with health and safety regulations.
- Perform other kitchen duties as assigned.
- Maintain a clean and orderly kitchen by washing dishes and sanitizing surfaces.
- Complete daily cleaning duties.

Note: There may be other duties assigned by UTMSU. The duties could range from short to long-term projects.

## **Qualifications and Required Skills:**

The ideal candidate must possess a friendly, yet assertive demeanor and should possess the following skills and experience:

- Excellent organizational skills.
- Excellent communication skills – both written and oral.
- Strong public and student service skills.
- Reliable, organized, professional and self-motivated

## **Assets:**

- Punctual
- Adhere to confidentiality
- Ability to work with a team
- Extremely personable and outgoing
- Experience in Customer Service.
- Reliable, organized, professional and self-motivated.
- Proficient in problem solving, especially computer operations.
- Work well under pressure.

## **Compensation:**

Remuneration is \$14.25/hour.

## **Contact / Application Information:**

For more information on the position of Duck Stop Staff, please contact UTMSU at [jobs@utmsu.ca](mailto:jobs@utmsu.ca) and cc: [vpinternal@utmsu.ca](mailto:vpinternal@utmsu.ca). Please use the subject “**Application: Blind Duck Restaurant Kitchen Staff**”.

## **How to Apply:**

Please send your cover letter and resume by September 28, 2021 at 11:59PM to the attention of Wei Lai: [jobs@utmsu.ca](mailto:jobs@utmsu.ca).

## **Interview:**

Only selected candidates will be invited for an interview.

- Your Students' Union  
University of Toronto Mississauga Students' Union  
Local 109 - Canadian Federation of Students

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