



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

UTMSU BOARD MEETING #1



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Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Agenda

Board Meeting #1 of the University of Toronto at Mississauga Students’ Union
Friday April 30th, 2021 • Room 100 – Student Centre, UTM

Present Absent

Attendance

Executives

Mitra Yakubi

Wei Lai

Merica Joy Carlos

Maelis Barre

Ryan Tomlinson

Executive Director:

Nour Alideeb (non-voting)

Division I

Vacant

Division II

Arianna Teresa Foo

Christopher Chavez

Crystal Cheng

Michelle Melvin

Mingyu Li

Mirza Aneeq Ahmed

Xinyu Tian

Yongxin Liang (John Bayar Liang)

Qutian Yan (Gracie)

Swara Patel

Tamara El-Ayd

Division III

Vacant

Division IV

Vacant

#1. CALL TO ORDER

Meeting called to order at 3:07 PM .

R. Tomlinson reads Land Acknowledgement and Equity Statement.

#2. APPROVAL OF THE SPEAKER

MOTION

Moved: C. Cheng

Seconded R. Tomlinson

Be it resolved that Corey Scott be approved as the speaker for UTMSU Board of Directors Meeting #1.

VOTE

ALL IN FAVOUR

MOTION CARRIED

#3. APPROVAL OF THE AGENDA
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MOTION

Moved: C. Chaves

Seconded M.A. Ahmed

Be it resolved that the agenda be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIED

#4. INTRODUCTIONS & OPENING REMARKS

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M.Yakubi- Presidential address, welcoming the incoming UTMSU Board and encouraging members of a possible hybrid year ahead. Excitement is shared amongst the Board and Executive members as they prepare to continue work and campaigns geared towards UTM students.

#5. PRESENTATION: ROBERT'S RULES OF ORDER

C.Scott- Board and Executive members are provided an overview of meeting roles and etiquette pertaining to Robert's Rules of Order as outlined in the UTMSU by-laws. Specifically, attention is given to the History of Robert's Rules of Order and how they were designed to maintain participation, efficiency, and order. Important terminology and definitions are provided with specific attention to; point of order, point of information, point of privilege, motion to table, mover & seconder, and voting system. Board and Executive members are reminded to ask questions throughout meetings in order to learn for themselves on how Robert's Rules are properly applied.

#6. PRESENTATION: BOARD MEMBERS DUTIES & RESPONSIBILITIES

L.Axford- Presentation focused on the corporate governance pertaining to the UTMSU, as a non-profit organization. Attention was brought to the objectives and by-laws of the organization, identifying our structural protocol, membership, director responsibilities, ect. Directors are the individuals that oversee the organization's decision making and owe certain responsibilities to the organization. Specific attention is given to the boards fiduciary duties- to act in the best interest of the membership who elected you. Other topics of discussion explored liability of board decision making, duty of care, avoid/disclose conflict of interests, do not be passive in decision making and challenge with questions, following procedures, ect.

#7. PRESENTATIONS: VICE PRESIDENT CAMPUS LIFE HIRING - please note that two candidates have been asked to make a presentation to the board of directors

M.Yakubi - For discussions pretending to VP Campus Life hiring, Mitra will be excusing herself due to a potential conflict of interest.

C.Scott- Introduces the two candidates and voting system, through Zoom.

Candidate 1: Surbi proposed events focused on an incoming students "transition" into the academic year. Through summer transition, she would design events around "Playing it Real", where incoming and upper year students participate in events leading up to orientation. The goal for these events would be the ongoing conversations, where incoming students can distress and create meaningful connections with upper year students. During these events buddies could discuss their experience through cooking, playing sports, video games, and other online activities that make them comfortable.

Surbi suggested hybrid events for the academic year starting with orientation week, where an in-person themed formal dance can be held, Frosh cheer off, parade, hybrid concert, hybrid mic night, movie night, trivia nights, and boat cruise. She specifically wanted to introduce a day-of services for donating essentials to individuals living in hotpots. Online events can involve intergroup collaboration and activities between all froshies. Surbi suggested showcasing student life online by posting Frosh videos from previous years. These media posts could be Vlogs centred on a "Day in the Life" of a student in a specific academic program. She also wanted to incorporate virtual campus tours with fun facts and highlighting important spaces for students to study. She believes all events should be chosen by the students.

After orientation a student involvement week will be held where students will be introduced to campus groups and societies. This week would focus on showcasing clubs and societies both in-person and online. In-person would be through a clubs carnival where club merchandise is given away, social media posts of clubs and societies, intergroup challenges, and roast battles to create fun relationships. In order to highlight social life and community throughout the year, Surbi wanted to introduce a bi-annual "Yard Carnival" such as lawn yoga, balloon fights, concerts by students, BBQ.

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The purpose of these events would foster a distressing and social environment. She also wants to see weekly or bi-weekly collaboration with campus groups to allow better marking and relationship building. Multicultural week events would be held hybrid with in-person events being an International farmers market, and parade, soccer match, online performance night, online food fair, online art expo and panel discussions. Halloween events could look like a trick-o-treating, Fort Tours, carnivals, and basket deliveries, online storytime, online custom party, online pumpkin carving contest, or online movie night. For holidays themed events she would like to introduce trips to christmas markets, online santa delivers, formal holiday dinners, winter talent shows. Frost week she wants to see feast and concerts that can be linked with the biannual events previously mentioned. Black History Month would focus on collaboration events with campus partners, trivia night, black student alumni night, and discussion panels

Surbi would like to maintain the marketing of events through postering and flier hand-out, in person class talks, and social media posts. She would create more itemized budget breakdowns that are created before budget meetings. Additionally, she believes UTMSU should have TikTok take over with the help of volunteer engagement.

Her final proposal focuses on recommendations to improve the UTM Student centre by reintroducing power nap areas, and recreational areas. Surbi's hope is to increase student engagement through having students helping with the creation and delivery of campus events.

Candidate 1 leaves the meeting, Candidate 2 enters.

Candidate 2: Tarwah Afrah began her presentation with a personal introduction (regarding her history at and involvement on campus) and an equity land acknowledgment before leading into her proposal for the VP Campus Life.

Tarwah's year round objectives would focus on expanding the work she started in the role last year and also introducing new projects to better campus life at UTM for both students and campus groups executives. To begin she would like to work alongside the Campus Group Coordinator to find efficient options for the current campus banking and bank letter system. She believes campus group banking has been challenging and not accessible for clubs due to COVID-19 restrictions. Working with Campus Groups Coordinator to simplify the campus group recognition process and make it easier for students to create clubs. Also, she would like to facilitate campus group check-ins to create an actionable list that the UTMSU can work on. Tarwah believes UTMSU should play a larger support for clubs during these uncertain times.

Tarwah would like to improve virtual events for both students who are here domestically or internationally. She would like to start planning in person events in conjunction with provincial and federal guidelines. Specifically, she would like to increase outreaching both virtually or in-person. Her main objective is to connect with the membership through Commission meetings. These meetings will provide an opportunity for her to hear and incorporate their input, since it will allow for more well-rounded and diverse programming. Her year round proposal is divided into a monthly schedule, starting with June.

June will focus on Pride events in collaboration with the VP Equity and campus groups such as Out@UTM. She would like to introduce a "Prideful" event at UTM, where a safe and positive discussion space will be created online to engage with students and see what they need. She would also like to virtually stream a Pride Flag dropping which can be linked with online social and recreational activities for viewers. "Let's Talk Pronouns" is another programming event she would like to host, where the importance of using correct pronouns is addressed. Additionally, she would like to host a Sex Bingo, and Vouging Class (which is a learning and exercise event).

The following months will focus on the biggest event of the year, Orientation Week. Tarwah believes orientation is an important opportunity to include incoming students to UTMSU and have them get involved. In order to create this engagement she would like to introduce two new events to Frosh, 1- Saugaila (similar to couchilla), and 2- Lockdown 21 (this will explore what the lockdown has done and

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takes a mission escape route on a COVID free world by creating your own realities). Other events would be, virtual mid-night pub night to allow international student engagement, speed friending event to promote relationship building, movie night, DJ battle, and UTMSU resource workshop (explore UTMSU services).

Next she would be Saugafest and Back-to-School Bash, which would include 3 days of campus group tabling following COVID guidelines, a carnival games event, and possibly a TikTok Food Truck Fest where diverse food options are located around campus. Finally, she would like to see a UTMSU Got Talent event for students to showcase their talents.

Tarwah plans to create programming for Halloweek, Winter Carnival, Frost Week (a welcome back for the Winter term), Valentine Week programming, Multicultural Week, Black History Month programming and finally a Block Party to celebrate the end of the academic year.

To summarize, she would like to support campus groups, their initiatives and students' needs.

Candidate 2 leaves the meeting. Meeting moves into Camera.

#9. MOVE IN CAMERA

MOTION Moved: C.Cheng Seconded: R.Tomlinson

4:31 PM moved into camera
4:49 PM moved out of camera

VOTE
ALL IN FAVOUR
MOTION CARRIED

#10. VICE PRESIDENT CAMPUS LIFE HIRING

MOTION Moved: M.J Carlos Seconded: M.Melvin

Be it resolved that Tarwah Afrah be appointed as the Vice President Campus Life at UTMSU, for the academic year 2021-2022.

VOTE
In favour: 14 Opposed: 0 Abstentions: 1 (M.Yakubi)

MOTION CARRIED

#11. BREAK

MOTION Moved: M.Yakubi Seconded: R. Tomlinson

Be it resolved that the meeting be recessed for 10 minutes. Meeting will resume at 5:10PM.

VOTE
ALL IN FAVOUR
MOTION CARRIED

#12. PRELIMINARY BUDGET PRESENTATIONS

MOTION Moved: W. Lai Seconded: M.Yakubi

W.Lai presents the Blind Duck Pub budget and UTMSU Preliminary budget, explains key difference between last year and this year is the projected in-person programming and increase in sales due return-to-campus.

Be it resolved that the UTMSU Preliminary Budget 2021-2022, and the Blind Duck Preliminary Budget 2021-2022 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIED

#13. RATIFICATION OF SIGNING OFFICERS

MOTION Moved: M.Yakubi Seconded: M.A. Ahmed

Be it resolved that the following changes to the signing authorities for UTMSU & its subsidiaries be ratified as presented below:

- Fahad Dayala, Vice President Internal 2020-2021 (REMOVE)
- Wei Lai, Vice President Internal 2021-2022 (ADD)

VOTE
ALL IN FAVOUR
MOTION CARRIED

#14. UPCOMING EVENTS

- UTMSU Job Fair - Monday, May 17 to Wednesday, May 19
- Orientation Committee Applications - Monday, May 17
- Clubs Training - Thursday, May 20 and Friday, May 21
- Academic Societies Training - Thursday, May 20 and Friday, May 21
- Office Closure - Monday, May 24
- Orientation Leader Applications - Monday, May 31

#15. OTHER BUSINESS

N.Alideeb - Proposal for May 28th, 2021 from 4-6pm as the next board meeting. Meetings will consistently be held on the last Friday of each month. Due to scheduling conflicts, a poll will be sent out to all members to find an appropriate time that works best for everyone.

#16. ADJOURNMENT

MOTION Moved: T. El-Ayd Seconded: A.T. Foo

Be it resolved that the meeting be adjourned at 5:53 PM

**VOTE
ALL IN FAVOUR
MOTION CARRIED**

VALIDATION		
MITRA YAKUBI PRESIDENT		APRIL 30, 2021
NAME AND POSITION	SIGNATURE	DATE