



---

1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

---

# **UTMSU BOARD MEETING**

## **#7**

---



---

1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

# Your Guide to Robert's Rules of Order

## **RULES OF ORDER AT A GLANCE**

<b>To Do This:</b>	<b>You Say This:</b>	<b>May You Interrupt the Speaker?</b>	<b>Must You be Seconded?</b>	<b>Is the Motion Debatable?</b>	<b>Is the Motion Amendable?</b>	<b>What Majority is Required?</b>
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

## **Agenda**

Board Meeting #8 of the University of Toronto at Mississauga Students' Union  
Friday October 30<sup>th</sup>, 2020 • Room 100 – Student Centre, UTM

---

### **Attendance**

#### Executives

Mitra Yakubi  
Fahad Dayala  
Anushka Sokhi  
Lily Pan  
Noha Farawi  
Tarwah Afrah (non-voting)

#### Division I

Vacant

Laiba Khan  
Aysha Qureshi (pro  
Shehrabano Ali  
Taarika Salariya

#### Division II

Liza Nasir  
Sameer Naderi  
Alvin Jeffrey Stanislaus  
Lai Wei (proxy vote)

#### Division III

Vacant

#### Executive Director:

Mary Asekome (non-voting)

Aditya Chopra (proxy vote)  
Xiaodan (Silvia) Zhou (proxy  
Vote)  
Yiming (Micheal) Chen

#### Division IV

Vacant

<b>#1.</b>	<b>CALL TO ORDER</b>
------------	----------------------

Meeting called to order at \_\_\_\_ 4:22PM \_\_\_\_.

<b>#2.</b>	<b>APPROVAL OF THE AGENDA</b>
------------	-------------------------------

### **MOTION**

Moved: S. Naderi      Seconded M. Chen

Be it resolved that the agenda be approved as presented.

### **VOTE**

<b>#3.</b>	<b>EXECUTIVE REPORTS</b>
------------	--------------------------

### **MOTION**

Moved: A. Jeffrey      Seconded T. Salariya

F. Dayala: over the past month, the major thing I've been working on is the campus portal, which we are planning for campus groups, so looking into organizations and kind of finalizing things now reaching out to organizations and having meetings with them. And also looking into what suits the best. That's been the major thing apart from that. The audited statements are now ready for the UTMSU. So over the past month, I've been into conversations regarding that. And working with auditors and looking into those things.

A Sokhi: last month, I've been working with Felipe to make sure that there have been times where (inaudible) we also had our first APEC meeting, which has helped us kind of solidify funding for society. So that's something that's been big. I've also been working heavily on the academy advocacy week, which is coming in next next week to the second week of November. We have really cool events planned, like meeting (inaudible), as well as much more education. So make sure that you understand (inaudible) rights.

L. Pan: For this month our team has been working on WeChat a lot. So we've already gathered our WeChat volunteers as well as having our first ever training and the training was also done in Mandarin. I've been attending a lot of QSS meetings as well as meeting with some other campus groups. I'm responding to some of our stuff that we are competing with as well as getting updates from them. We had our commission last week as well.

N. Farawi We had more than 60 students out for the campaigns and advocacy commission. A lot of folks from my equity initiatives are interested in the divest now campaign, which wasn't very nice. And speaking on the divestment campaign. That's our next campaign that we're hoping to launch. And the first step was to have a meeting with (inaudible), the central Student Association there, because they were able to divest from fossil fuels, which is amazing. It took them seven years to divest, and they divested millions of dollars. So that's, that was the first step that happened yesterday. And so the next, the working group will meet soon to discuss how we're gonna bring this campaign to UTM. Basically, next thing would be the anti racism training and also increase in indigenous content in classes. Right now, our strategy is to have meetings with societies so we can have a strategy with them, so we can talk to their respective departments at the same time. So we can see if departments are willing to have this implemented, rather than us going to new and bigger places because we didn't, we had no hope after a lot of shutdowns from things like admin and stuff. So we're going to departments now to see if that'll work. Next thing would be seminar series. So from last time, our first one was promoting indigenous language by Riley, yes no, that was awesome. Our second one was, by profit, Professor Leon D'Souza on discrimination in health care. That was also amazing. And so our next one would be November 25, which is internationally for the Elimination of Violence against women. The speaker is yet to be finalized. So keep an eye out for that. Another thing would be trans to forbearance, which is November 20. This year, it's a trade campus Planning Committee.. Another thing would be, as previously mentioned, there would be few assessment meetings. Those were very educational. But we probably saw that a lot of the recommendations and comments from us weren't really taken seriously, unfortunately. Last thing from my end would be bursaries that I've been working heavily on and we're hoping to get them finalized soon. We had our first bursary committee this week, and we did have bursaries. And so the next half would be next week, so we can get them finalized.

M. Yakubi We've attended quite a few of the QSS meetings, both myself as well as some of our parts and stuff as well, just so that folks can go and take part in the discussions that are related to the services that are being offered to students on campus. There were great conversations that are being had, we will then in the later QSS meetings, also discuss the fees for next year. So these are also things that are going to be coming up. And I guess a lot of the work that we've been doing has also been around the Commission's and ensuring that we are promoting the Commission's as much as we possibly can so that our student body can attend and give their feedback on whether that's the services events or the campaigns of the Union. And I think I'm proud to say that for the first time ever, we've had over 70 participants at the Student Life commission, and 60 plus at the services and the campaigns and advocacy commission. So I think that was exciting for us. There was a lot of great conversations, discussions and dialogues that were had from the student body to their executives and some great areas where we actually formed some of the working groups where I know. Other than that, I've been working heavily with the presidential team on several different things, including the mental health care support program. . .It is a first time project which means that it requires a lot of research and a lot of resources goes into it to ensure that it is the best that it can possibly be. So we meet weekly at Stella's place. So every single month I have around three to four meetings with them. Also including myself, Mary and Anushka. So we ensure that we meet with them and discuss what the program is going to look like. So I guess for this month, we successfully got our volunteers trained. We were able to the logistical end of things and slowly get ready for launching on the program, which is exciting. Once it is launched I encourage you folks to promote it so that as many students as possible can make use of this resource that their student union is making available for them. The next thing that I've been working on with my team has been organizing our volunteers virtually. So I'm very excited to also announce that Volunteer Cafe is going to be coming up on November 4, from five to 7pm. And I'm excited, we're going to have a games night edition, which is what to be completely facilitated by the volunteering team. . And last but not least, I've also been working on education for all campaigns. So this month, we've continued to post our testimonials that we received from our students. And that is to ensure

that we're still keeping the momentum with education for all campaigns. And we also met with the administration for a second meeting, where folks assured us that they were currently working on the demands and what it looks like for them to implement parts of the demands. So the UTM principal told us that we would have a follow up meeting as we presented on our first initial meeting in January, just explaining what it is the next steps for each of the campaign points. So folks just reassured us that it wasn't forgotten about and that folks will be working on it. They also mentioned that there will be a document shared with the executives to see how they're going to be working on each domain or like what is available for students and what is it that we don't know about? So we're very excited to see whatever it is that's going to come from the UTM administration. With that being said, You folks have also seen the sharing series and tips and tricks I won't take too long. But you folks can expect some fun content that I will be working on with my team and Tarwah's team.

T. Afrah: A lot of this month has been centered around getting clubs situated for this new COVID year, I'm getting them their checks, that is like in. With that being said, we did have a few clubs committee since the last board meeting, just getting everybody recognized as well as contacting folks that haven't been recognized and trying to get all of our clubs as active as possible. Of course, it is a little bit disheartening that we are in this situation, and they can't really be as much as they would love to. Other than that a lot of this month has also been focused on Halloween, which we actually just wrapped up right now. Which is why a few folks are really busy in the office today. But we got to have several events throughout the week just celebrating our virtual spooky season, which has been fun.

Be it resolved that the UTMSU Board of Directors approve the Executive Reports for October 2020 as presented.

**VOTE**

<b>#4.</b>	<b>MINUTES PACKAGE ADOPTION</b>
	<ol style="list-style-type: none"> <li>1. BOD Meeting #6</li> <li>2. Clubs Committee Meeting #4</li> <li>3. EARC #4</li> <li>4. Policy &amp; Procedures Committee Meeting #1</li> <li>5. Campaigns &amp; Advocacy Commission</li> <li>6. Student Life Commission</li> <li>7. Services Commission</li> </ol>

**MOTION** Moved: A. Jeffery Seconded S. Naderi

Be it resolved that the Minutes Package be approved as presented

**VOTE**

<b>#5.</b>	<b>ANNUAL GENERAL MEETING 2020</b>
------------	------------------------------------

**MOTION** Moved: F. Dayala Seconded A. Jeffery

Be it resolved that the Annual General Meeting 2020 be held on **November 16, 2020**, from **4-7pm**.

M. Askeome: We're suggesting that Monday, November 16, be a big day for our annual general meeting, the purpose of the annual general meeting is pretty much to get the rest of the membership

just to work exactly and the board has been working on so far. It's also a good opportunity for folks to vote on, you know, like financial documents or audits and to also approve like our auditors for next year. These are decisions that are you know, like are supposed to be made by membership. So we're excited to have that opportunity to be able to like do that with them. So the best time to put it was Monday evening. So pretty much all so far we've been on the back end we pretty much have all the documents that should be going to the AGM. So the agenda, what proxy forms are going to look like and all that information we have on those things ready. We just wanted to make sure that we also had this board meeting for you folks to have a fresh look at the financial documents, which Fahad is going to be going over soon. I want you folks to have a look at that first before it's sent to membership. All this information will be on our website starting on Monday. So we're supposed to give notice 10 days before so we're going to be putting up this notice on our website, and also sending it off to members on the second.

**VOTE**

<b>#6.</b>	<b>AUDITED FINANCIAL STATEMENTS (DRAFT)</b>
------------	---

**MOTION**                                      Moved:      F. Dayala                                      Seconded      A. Jeffery

Be it resolved that the Audited Financial Statements (Draft) for the year 2019-2020 be approved as presented.

F. Dayala: We'll start off with a blind duck just because it's some more simpler process of financial statements to go through charting starting off there's independent auditors report just basically report from auditors. Okay, moving forward to the Cigna financial position, which is page number three. This basically shows the assets liabilities, and equity portion of the blind dock as a subsidiary of the ATMs you can see the total assets were a bit low cash accounts receivable, we didn't have accounts receivable for the past year. In fact, before I go into much detail just To clarify, these documents are from April 2019, till May 2019.

So, we didn't didn't have any accounts receivable and that was because of the COVID situation which we shut down early. So we didn't have any events in the last two months of the financial year. And that is why we did not have any, any accounts receivable pending. Our inventory decreased a bit and that was because again of COVID. At the end of the year, we had to throw some of the inventory at the club because there were perishable items and everything suddenly went down. So some things expired and things of that nature happen. So my inventory decreased a bit as well. So our total assets were a bit lower as compared to the previous year, going on to liabilities and net assets. And things are pretty much similar. Our payable, our liabilities were less again, because of nothing happening in the last two months, we did not have activity happening. And that is why our liabilities were less as well. I'm moving on to page number five, which is a statement of operations. This is basically the income statement showing how much money we made, and how much our expenses were. As you can see, since we're low again, the same reason for dollars will pretty much last two months, we did not see any sales happening. Our expenditures were pretty much similar as well, wages were a bit low, because we because we because the staff department staff wasn't working in the in the month of the closure, which were March and April. There was a small loss. And that was again because of the closure. And also because my student levy decreased significantly, as you can see from \$117,000 to \$96,000. And that was because of the citizenship initiative last year, where students were given an option of opting out of that level. And that is why the levy revenue collected for the blind duck was down by almost 30%. So that is pretty much it.

Then there is a statement of cash flows, which basically shows how much cash we had. It's a pretty complicated statement, I won't go into much detail. But I'd like to highlight the last two points here. The last few lines, the first of the last two lines is cash and cash equivalents at the beginning of the

year. So it shows how much as you had the beginning of the year in hand. And the last number \$69,000 shows how much cash we had at the end of the year. And then there's notes to the financial statements, which basically shows many more details regarding the financial statements that are just presented in a book.

M. Yakubi: All right, so since we got the first part of the budget presented, We'll now go into the part two, which is the UTMSU audit, and then we can go ahead into voting. So I'll pass it right back to Fahad.

F. Dayala: Starting on from current assets, we can see there was a big jump in numbers from 2019 to 2020. And this was solely because in the past year, we acquired the dental plan completely. So previously, the health and dental plan was officially run by the University of Toronto Students Union. And we were a part of that plan as UTMSU, but since last year, UTMSU has its own health and dental plan about naming for greensheet Canada, and that is why we collect all those levies for the health plan and we manage the plan completely. And that way, we saw a significant increase in parents cash and cash equivalents. And short term investments, you can see there was a rise in the numbers as well again, and that was because in the past year, we invested in a lot of short term investments. Again, because of anticipating the things happening with the COVID situation we invested just to make sure we're ready if anything uncertain happens in terms of in terms of finances, because of the given time, then, apart from that pretty much everything is pretty much similar to last summer, again, you can see there is a big rise and because of what I mentioned previously, the health plan and to plan the liabilities and net assets, again, you can see there is a big chunk, and that is solely because of the two premiums payable. So that is pretty much it in terms of the statement of financial position. quickly moving forward to page number five, which is the statement of operations again, this is a brief overview of the income and expenses we have had in the past year starting from revenues this shows these line items have been divided into different schedules. Finances basically include the majority of the levies be received. And then comes the Student Center. Social activities and planning are basically different student life events we have throughout the years, such as the Montreal trip, orientation, Halloween, things of that nature. And then there's the world University service of Canada, which is the student refugee program we run and then this duckstop. The numbers are pretty similar as compared to last year. There's a small increase in the finance section. Perfect. Moving forward there's a statement of cash flows, the beginning of the cash and cash flow currents beginning of the year, and you can see a big, big jump again, and are solely because of the health and dental plan, which is now managed for you UTMSU instead of UTSU. And then again, there is a note of the financial statements, which are further details like, what specific line items are and some changes in the numbers as well. But I think that's pretty much everything for the UTMSU, financial statements as well.

**VOTE**

<b>#7.</b>	<b>FALL 2020 ELECTIONS</b>
------------	----------------------------

M. Asekome: Today is the last day of voting then folks will see the results on our website next week. I will pass on the information to the CRO.

<b>#8.</b>	<b>COMMISSION MEETINGS</b>
------------	----------------------------

Board Meeting #8 of the University of Toronto at Mississauga Students' Union  
Friday, October 30th, 2020 • UTMSU, Student Center, Room 100

M. Yakubi: We have over 70 people that attended the student life commission and got a lot of great feedback as i mentioned before. And after getting all the feedback from the commission meetings we are going to compile them and work on it together to resolve them.

**#9. OTHER BUSINESS**

M. yakubi: We do have a volunteer cafe so bring as many people as you can. There will be gifts. Message me if you need the link to register.

L. Pan: Please fill out the survey for all current services on campus as it is very important for the future contractors. I shall send you the link for it.

M. Asekome: Regarding the AGM, please promote it and get people to register. Everyone has to register first in order to get in. This cross checks students so that only students and the media attend the meeting. If folks can't attend, ask them to proxy so that we can meet the quorum which is 75 people.

**#10. ADJOURNMENT**

**MOTION** Moved: A. Jeffery Seconded: T. Salariya

Be it resolved that the meeting be adjourned at \_\_\_5:10PM\_\_\_

**VOTE**

<b>VALIDATION</b>		
<b>MITRA YAKUBI PRESIDENT</b>	Mitra Yakubi	Nov/26/2020
<b>NAME AND POSITION</b>	<b>SIGNATURE</b>	<b>DATE</b>