

1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

# UTMSU BOARD MEETING #8



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To Do This:	You Say This:	May You Interupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	Na	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	Na	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following No tem	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motionbe lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motionbe reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn. No	No	Yes	No	No	Majority

Your Guide to Robert's Rules of Order

# RULES OF ORDER AT A GLANCE

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

# **AGENDA – PAGE 2**

# Agenda

Board Meeting #8 of the University of Toronto at Mississauga Students' Union Friday November 27<sup>th</sup>, 2020 • Room 100 – Student Centre, UTM

### Attendance

Executives Mitra Yakubi (present) Fahad Dayala (present) Anushka Sokhi (present) Lily Pan (present) Noha Farawi (present) Tarwah Afrah (non-voting) (present)

Executive Director: Mary Asekome (non-voting) (present) <u>Division I</u> Crystal Cheng (present) Ayesha Dayala (present)

Division II Liza Nasir (present) Sameer Naderi (present) Alvin Jeffrey Stanislaus (present) Lai Wei (not-present) Aditya Chopra (not-present) Xiaodan (Silvia) Zhou (present) Yiming (Micheal) Chen (present) Laiba Khan (not-present) Aysha Qureshi (present) Shehrabano Ali (not-present) Taarika Salariya (not-present)

<u>Division III</u> Vacant

<u>Division IV</u> Vacant

### #1. CALL TO ORDER

Meeting called to order at 4:28pm.

### #2. APPROVAL OF THE AGENDA

### MOTION

Moved: A. Stanislaus Seconded S. Naderi

Be it resolved that the agenda be approved as presented.

### VOTE ALL IN FAVOUR MOTION PASSES

### #3. EXECUTIVE REPORTS

F. Dayala: .. First of all, I'll start off with an annual general meeting where a lot of us are present. We had that meeting on the 16th of November through zoom. It was a pretty good meeting we got to discuss a lot of things which we've been working on a lot of things which the UTMSU has worked on over the past year and a half. We also presented the financial statements for the last year, which were approved by the membership at the AGM which basically showed our financial position in the past year, we also had the CFS NGM, which is the Canadian Federation of Students national general meeting, where all the student unions across Canada were present. That was a great meeting as well, we got to know a lot of information about what the CFS has been doing on a national level over the past year. Apart from that coming more catered towards UTMSU. Over the past month we did close down our in person activity, except for the blind duck pub, which is still open for takeout only

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

considering that there are still a lot of students on campus, especially in residence as well. So just to cater to that students, we have kept the blind duck pub open for takeout only. Apart from that in terms of services, students can still come and pick up their U-passes. Or if they want. If they want to get a new U-pass in case you lost it or something like that, we do have that option as well. But we're also mailing out new U-passes to students who cannot come in person. And we have like a whole process for that they can email upass@utmc.ca and fill out relevant info, for them to get you past made. Apart from that I personally have been working a lot on the campus groups portal, which folks might not know, is a new platform we're working on for campus groups, the clubs and societies in specific on campus through which we can streamline the processes for the relocation packages. Any statements that have been submitted, any documentation, financial statements, etc, for the clubs and societies that have to submit can be submitted through that platform, it would be a great thing because it would streamline the communication we have with them. So that is in the works. We've been. We've met with a couple of organizations. In fact, this past week, we met with another organization. And we will continue conversations with them. So over the next week or so we will probably be finalizing that as well. Apart from that we're hiring for our new staff position for a mental health peer support program, we have been hiring a part time coordinator in order to overload that program. So the job application was due today. In the next week or so we will be continuing the hiring process which includes interviews and finalizing the candidate. Apart from that I have been also involved in a lot of mental health meetings. In a lot of Uoft wide mental health meetings where a lot of student leaders from different student unions are interested, different student departments come together and discuss the lack of resources when it comes to mental health that you have at Campus. So I was part of those meetings as well, where we discussed the current issues we face and how to improve them in order to provide better mental health resources to your students.

A. Sokhi: So as for the past month, it's been pretty busy. academia wise we've had it Academy advocacy week. This was just an event week over know your academies campaign. We had sessions with our academy coordinators, who led sessions about academic integrity. We collaborated with AIU, which is the academic integrity unit at the dean's office. We also had sessions with IEC which event National Education Center as well as downtown leader services where students have the option to learn about their legal rights and legal services that are available to them. And it was a pretty successful week. These sessions were recorded and posted on our website just for folks who have access, who couldn't attend the sessions, when they were being held live. Fahad also mentioned that we had our AGM. So that was a great place where we bought to communicate with our members and talk about what we've been up to, and what we're going to be working on moving forward. The UTMSU executive also attended the CFSNGM, w All of the all of the UTMSU executive has also attended the UFC wide mental health meetings, which was a great place to kind of hear all of the UFT students' concerns. We also think it was a great place for us to hear what students want and to understand how we can incorporate that in our peer mental health support program.

L. Pan: I've also been attending various meetings as mentioned above. This includes the Food Services Advisory Committee, so the administrators and the hospitality people, they gave us some updates regarding some of the issues that were brought up to them. And some of the questions were collected from the commission that we had last month. And, in addition, they also gave us some updates about the contracts with chartwells, as well as what's going to go forward. And so if you want to hear more about those, you can feel free to message me later on. And they said this week. As far as I went to the cost meeting yesterday. We're just a Tri-campus space for different campus groups to like, basically, like a QSS, but at the campus level. We had her house student life and the KPE doing a presentation.

N. Farawi: Things I've been doing is working on the Divest Now campaign. And we don't we don't know what it is, it's a campaign, the ones to get us to divest from their investments, that that was very confusing, like, basically removing their investments from the fossil fuel industries. So as most of you may know, fossil fuels are probably the main cause of climate change on earth. And we need to be working to divest from the fossil fuel source. Right now we're supporting UTERN, which is the University of Toronto environmental Resource Network. They're sending a divestment letter to the

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

Governing Council. And we're gonna see how that goes. But they're going to summit next month. And good news, actually, lakehead University just this morning, announced that they're divesting from fossil fuels. So that was great news. They've been trying since 2013. Other than that, trans Remembrance Day was last week, last Friday, November 20. We had a UFT wide, central image, they went great, I think for the first time that they did a tri-campus thing, because in the virtual world, it's possible. Other than that, we have the seminar series that have been monthly. This one happened two days ago on Wednesday. It was on the International Day for the Elimination of Violence against women. We had speaker Carol Bilson speaking on ending violence against women went great. We had a huge turnout, like from Admin as well. So that was an interesting thing to see. Other than that lily mentioned Hart House and the strategic plan. I also sit on the board of series there, which is basically their board of directors for Hart House. So I'm the UTMSU representative. Each student union has a representative there. Yeah, I presented that at UTMSU one on one presentation and let them know all the awesome work we did.

T. Afrah: We wrapped up Halloween in the very last week of October since the last board meeting, going forth. We also want the campus life team to also have the opportunity to collaborate with the presidential team on education for all Town Halls, which is on Monday and I'm going to divulge into that since it is her project. Other than that, we also had the ability or the opportunity to collaborate with our first campus group ASA for a holiday hamper. But since we are now in lockdown, we're just trying to figure out how to go about the holiday hamper, which is kind of like a gift back event and trying to figure out how we can give back to humans without really interacting with humans. That's the ongoing conversations where I'll let you folks know how that goes as time progresses. Also, the campus life team is also figuring out how frosh is going to look. So very early to January, we hosted an event for students who are now joining school or just kind of like a welcome back for students who have been in school. I'm celebrating 2021 and hopefully goodbye for 2020 and he looks at any ideas of how you want to see across the earth. I'm also open to that you can let me know other than that, we also have a social that we've been planning with Fahad for the Board of Directors and other folks and I think that that's about it.

M. Yakubi: I'm working on continuing to work on the mental peer support program. And I know some of you have heard me say this for the past six months, it's just a slow progress. When it comes to mental health, it's really important that you do the work diligently, you take your time with it, which is why we've had weekly readings and check-ins with the folks at Stella's place. The project has been continuing well. So we are going to be actually launching the project for like a pilot in the winter semester, which means we're going to be doing some students collect more feedback, so that when it's time for us to completely have the project both in person virtual, we know exactly what to do and like what works and what doesn't work, it's just going to have to be like an ongoing conversation and ongoing feedback to improve the program and bring it to where it needs to be. And it's going really well in the sense that folks as fellows have a lot of trust and believe in the project that's happening. And do we and the project are so good, that a lot of student unions across UofT actually want to implement and to me asked how have they so that they can also adapt to it on our campus. That's a big win for us. Even though programs in its early stages were kind of paving the way for the rest of the unions to do this kind of work for their membership. And a mental health kind of tie in with the student mental health like meetings that we had the UTMSU executives and some staff members and some students did attend emergency meetings where we discussed the mental health crisis at UofT and what next steps look like. It's important for us that there's a crisis, whether that's because of the policies, whether that's because of the lack of resources support, we just need to do the institution itself needs to do better. And we're ensuring that the UTMSU was there in the face front, fighting for these changes. So whatever lobby is going to happen, we're going to be there to ensure that our feedback is always there on the table. And that UTM student representatives are always there to talk about some of the issues that are relevant to our campus. So it's like, yes, there is some intersectionality, when it comes to the issue of tri-campus. But we also want to make sure that your voices are heard in those discussions. So the execs and the staff are going to be part of those working groups and like the coalition overall, to make sure that we're doing sustainable work, not

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

some type of work that is going to be done after you something that can continue. So that's something that I've been working heavily on. I'm also working on the education for all campaigns. So we did release a few student testimonials. And we're kind of building up the hype with the tiktok challenge. And lastly, we're going to have a meeting on Monday, from five, And I've also worked on the Volunteers Cafe with my volunteer coordinators, which was really, really successful. We had over 65 people attending, it was a lot of fun. I think folks enjoyed themselves. And we also gave two gift cards away, which is always really fun. And I've also been attending the QSS meetings with the rest of the executives. So this is an opportunity for the execs to get back with the rest of the services that we have here at the UTM campus. But also like reviewing the fees and things like that for the next coming semester, which is going to happen a little bit later on in the later meetings. But those are also part of the QSS discussions. And last attended the national meeting for additional students. It was a lot of fun. I always enjoy the CFS faces because there's always a lot of great work that's being done. And it's important for us to connect to folks at the National and the provincial level, so that we can continue to work together because together we're just stronger. Last but not least, we did have a job applicant peer support Mental Health Program Coordinator. And that is going to be a process like an interview process will happen so that we can select the best candidate for that position

#4.	MINUTES PACKAGE ADOPTION			
	1.	ASAC Meeting #1		
	2.	Clubs Committee #5		
	3.	Clubs Committee #6		
	4.	Bursary Committee #3		
	5.	Policy & Procedures Committee #2		
	6.	Board of Directors Meeting #7		
	7.	Emergency Board of Directors Meeting #1		
	8.	Executive Committee #10		
	9.	Executive Committee #11		

### #5. UTMSU EQUIPMENT

MOTION

Moved: C. Cheng

Seconde S. Naderi

d

Be it resolved that \$25,000 be approved for the purchase of Equipment (Computers) by the UTMSU Board of Directors

F. Davala: So basically, the computers of the UTMSU have been pretty old, are really old and are causing a lot of problems like some of them don't operate and things like that. They have been being used for at least for the past seven years. So the last time the computers were purchased was seven years ago and generally computer equipment has an average life of like five to six years. That violates generating the office. We want to upgrade the computers and that is why we want to get the money approved from the Board of Directors so we can look into purchasing new computers at the UTMSU.

### VOTE **ALL IN FAVOUR MOTION PASSES**

### #6. LAPTOP RENTAL PROGRAM

### MOTION Moved: Ayesha Q. Seconded S. Naderi

Be it resolved that \$10,000 be approved for the Laptop Rental Program by the UTMSU Board of Directors

M. Yakubi: So the laptop rental program is something that is available for students at the downtown campus by their student union, APIS which is like the part time Student Union, folks have done an excellent program where they are lending our laptops to folks that do not have the means to have their own laptop, or have a laptop, that's not like functional enough. And I'm pretty sure a lot of you folks have also gone through the struggle of maybe not having a laptop that works well enough, or maybe not having a functioning laptop that can do the work that you need to do. I know this was a problem that I myself and multiple other folks have run into throughout the year, where some of us who are privileged are lucky enough to be able to purchase another laptop to continue with our online learning. But a lot of folks do not have those means. So we want to make sure that we're making that available for our students. Now. It's been an ongoing conversation. And we are trying to find different resources that we can make available because we know it's difficult. We know students are struggling when it comes to connectivity issues, tech issues, they're struggling with a lot of different things. So this is one avenue that we want to support folks. And as part of this laptop rental program, we also want to do other other workshops and stuff where we can talk about how they can better utilize their computers and how they can use zoom and stuff like that. But this program specifically for this portion, would be given to the laptops themselves, because we currently do not have a ton of laptops to give away to students. So what we are hoping to do is buy good quality laptops, which we can link to the students and it would be kind of like a paper where there would be an agreement between us and the student themselves. And then at the end of the semester, they would be giving that laptop back to us. And this was based on the fact that this program is very, very successful at APIS and there were a lot of student inquiries around what UTMSU can do when it comes to tech support and supporting students through their online learning experience.

### VOTE ALL IN FAVOUR MOTION PASSES

## #7. STRIKING OF CLOSED COMMITTEES

### MOTION

Moved:

Alvin S.

Seconded C. Cheng

Be it resolved that the elections of the Closed Committees be struck by secret ballot

M. Yakubi: Before we can dive into what the committees are, and how that's going to move, we're gonna have to vote on the fact that we're going to strike these close committees. And then we can dive into the details of what those committees are. These union committees are going to be responsible for performing the mandate and carrying on responsibilities that are delegated by the union board of directors. So we're going to move into the voting portion of this. So all we're going to do is just past the fact that we're going to do secret ballots. And the way that the secret ballots are going to work on zoom is that you're going to send your votes or your nomination to me only. So this is important so that you folks are not voting all out in the open. That is going to be a secret ballot. What it means is that if you're voting for somebody, or if you're voting for something, or if you're nominating yourself or committee, you're gonna have to send it to me. And I am the UTMSU it says host so just message me if you would like to nominate yourself for a committee or if you would like to vote for somebody if there is more than the required number of people that are running for a specific committee.

Board Meeting # of the University of Toronto at Mississauga Students' Univ	on
Friday, November 27th, 2020 • UTMSU, Student Center, Room 10	00

VOT	E	
ALL	IN FAVOUR	
мот	ION PASSES	

a)	<b>Executive Review</b>	Committee	e			
мотіо	N	Moved:	L. Pan	Seconded	F. Dayala	
Be it res	e it resolved that:					
Silvia fro	Ayesha Dayala from Division I, Silvia from Division II, .iza Nasir and Sameer Naderi from Division I and/or II					
Ве арро	Be appointed by the UTMSU Board of Directors to the Executive Review Committee.					
	FAVOUR N PASSES					
b)	<b>Executive Review</b>	Committee	e - Chair			
мотіо	N	Moved:	Ayesha Q.	Seconded	C. Cheng	
	Be it resolved that <b>Sameer Naderi</b> be appointed as the Chair of the Executive Review Committee by the UTMSU Board of Directors.					
	FAVOUR N PASSES					
c)	Budget Committee	e				
мотіо	N	Moved:	Alvin S.	Seconded	Sameer N.	
Be it res	olved that:					
Ayesha	Crystal Cheng from Division I, Ayesha Q from Division II, Alvin S from Division I and.or II					

be appointed by the UTMSU Board of Directors to the Budget Committee.

M. Yakubi: The budget committee can be made up of one representative from division one, one representative from Division Two, and one more representative either from division one or Division Two. So there's three seats available for this committee.

### VOTE

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

### ALL IN FAVOUR MOTION PASSES

d) Policy & Procedures Committee					
ΜΟΤΙΟΝ	Moved:	Ayesha Dayala	Seconded	Alvin S.	
Be it resolved that:					
Ayesha Dayala from Division Alvin S from Division II,	ר I,				
be appointed by the UTMSU	Board of Dire	ctors to the Policy &	Procedures C	ommittee	
VOTE ALL IN FAVOUR MOTION PASSES e) Organizational I	Developmen	nt & Services Cor	nmittee		
e) organizational i	<i>Jevelopinen</i>				
MOTION	Moved:	Lily P	Seconded	Alvin S.	
Be it resolved that:					
Crystal Cheng from Division (VACANT) from Division II,	I,				
be appointed by the UTMSU Committee.	Board of Dire	ctors to the Organiza	tional Develo	oment & Services	
VOTE ALL IN FAVOUR MOTION PASSES					
f) Green Grants Co	ommittee				
MOTION	Moved:	Ayesha Q.	Seconded	C. Cheng	
Be it resolved that:					
Ayesha Dayala from Division Ayesha Q. from Division II,	ו <b>ו</b> ,				
be appointed by the UTMSU	Board of Dire	ctors to the Green G	rants Committ	ee.	
VOTE ALL IN FAVOUR MOTION PASSES					
g) Bursary Commit	tee				
ΜΟΤΙΟΝ	Moved:	Wei L	Seconded	Ayesha Q	

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

Be it resolved that:

Ayesha Dayala from Division I, Ayesha Qureshi from Division II,

be appointed by the UTMSU Board of Directors to the Bursary Committee.

### VOTE ALL IN FAVOUR MOTION PASSES

h) Elections & Referenda Committee						
MOTION	Moved:	Ayesha D.	Seconded	Wei L		
Be it resolved that:						
Sameer Naderi and Aditya Chopra from Division II, Crystal Cheng from Division I and/or II,						
be appointed by the UTMSU Board of Directors to the Elections & Referenda Committee.						
VOTE ALL IN FAVOUR MOTION PASSES						
i) UTM Clubs Committee						
MOTION	Moved:	Crystal C.	Seconded	Alvin S.		
Be it resolved that:						
Ayesha Dayala from Division I, Wei Lai from Division II, Alvin S from Division I and/or II,						
be appointed by the UTMSU Board of Directors to the UTM Clubs Committee.						
VOTE ALL IN FAVOUR MOTION PASSES						
j) Campaigns Committee						
MOTION	Moved:	Crystal C.	Seconded	Ayesha D.		
Be it resolved that:						
Crystal Cheng from Division I, Alvin S and (VACANT) from Division II,						
be appointed by the UTMSU Board of Directors to the Campaigns Committee.						

Lily P.

Board Meeting # of the University of Toronto at Mississauga Students' Union Friday, November 27th, 2020 • UTMSU, Student Center, Room 100

### VOTE ALL IN FAVOUR MOTION PASSES

### **#6.** STRIKING OF OPEN COMMITTEES

### a) WUSC Committee

MOTION Moved: Crystal C. Seconded

Be it resolved that the WUSC Committee be stricken as an open committee by the UTMSU Board of Directors

### VOTE ALL IN FAVOUR MOTION PASSES

### #8. OTHER BUSINESS

M. Yakubi: The UTMSu execs are currently working on programming for next semester and are also talking about what ways in which the UTMSU can support its members. We are currently working on implementing new programs such as some grants that can be granted to students.

<b>#9.</b>	ADJOURNMENT			
мотіо	N	Moved:	Alvin S.	Seconded: Crystal C.
Be it res	olved that the meeting	be adjourned	at 6:24pm	

### **VOTE** ALL IN FAVOUR MOTION PASSES

VALIDATION		
MITRA YAKUBI PRESIDENT	Mitra Gakubi	NOVEMBER 27, 2020
NAME AND POSITION	SIGNATURE	DATE