



1815 Inner Circle Rd, Mississauga Road Mississauga, Ontario L5L 1C6| Tel: (905) 569-4676

UTMSU BOARD MEETING

6



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Your Guide to Robert's Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Agenda

Board Meeting #6 of the University of Toronto at Mississauga Students' Union
Friday, October 2, 2020 • Room 100 – Student Centre, UTM

Attendance

Executives

Mitra Yakubi (present)
Fahad Dayala (present)
Anushka Sokhi (present)
Lily Pan (present)
Noha Farawi (present)
Tarwah Afrah (non-voting)
(present)

Executive Director:

Mary Asekome (non-voting)
(present)

Division I

Vacant

Division II

Liza Nasir (present)
Sameer Naderi (present)
Alvin Jeffrey Stanislaus
(present)
Lai Wei (absent - proxy Lily)
Aditya Chopra (absent - proxy
Anushka)
Xiaodan (Silvia) Zhou
(present)
Yiming (Micheal) Chen
(present)

Laiba Khan (present)
Aysha Qureshi (present)
Shehrabano Ali (present)
Taarika Salariya (absent - no proxy
sent)

Division III

Vacant

Division IV

Vacant

Varsity Representative

Hafsa

#1.	CALL TO ORDER
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Meeting called to order at 4:15pm.

#2.	APPROVAL OF THE AGENDA
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MOTION Moved: A. Stanislaus Seconded S. Naderi

Be it resolved that the agenda be approved as presented.

VOTE
ALL IN FAVOUR
MOTION PASSES

#3.	EXECUTIVE REPORTS
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MOTION Moved: L. Khan Seconded A. Stanislaus

Be it resolved that the UTMSU Board of Directors approve the Executive Reports for September, as presented at the Board of Directors Meeting # 6, dated October 2, 2020.

F. Dayala: Its good to see you folks once again. We started the month with Orientation, Cosmos 20 where we had the opportunity to host over 600 first year students at our first ever virtual orientation. It was great interacting with and having those one on one conversations with our first year students. A

lot of students wanted to get involved further in different capacities, which was great. I have started working on the Campus Groups portal which was one of our campaign points as well, so me and my associate are looking into organizations and companies that we can work with. I've been working on services such as finalizing a 20% discount at a waxing place in Streetsville, to be used by using your TCard. Me and my associate are also looking into additional services options such as shipping companies, so students can easily send and receive gifts etc. to/from their families. Another idea was storage companies and partnering up with them, because a lot of international and domestic students travel back home, or to different places and need storage facilities to hold onto their belongings. I think if something like this works out, it would be great for our students. Let me know any ideas you folks have. Moving forward, I have been working on budgets comprehensively which I'll be presenting in this meeting. It was an interesting period analyzing the impacts of COVID19 on our financials. I also worked on the Fall Elections which are coming up. Our Exec Video is also up, I highly recommend you all watching it if you haven't.

A. Sokhi: I hope you are keeping well. The month started with a ver successful frosh which im grateful to be a part of. The student centre opened and we were finally able to meet our students. I've heavily worked on the Education For All campaign and lobbying our administration. Our administration is currently reviewing our demands, and will get back to us in a follow up meeting soon. Its great to see that students are sending in emails using our emailer tool, and sending in testimonials. I was also on the committee on standing, as a student representative. This committee decides student petition answers, this was the first year they decided to have a student representative. I have also been in conversations with societies regarding their upcoming planning and funding, also being in touch with the campus groups coordinator regarding this.

L. Pan: So we started off with Orientation and i won't repeat what Fahad and Anushka said, but a big shout out to our Orientation Committee and leaders, they were amazing. The WeChat team held its CHinese Orientation on September 19, the attendance was less than before but it was a small cozy gathering. The WeChat Volunteer Application is ending today so if you know anyone who wants to be a volunteer, please refer them to our website. I've been working for our Education For All campaign, and other executives will mention more. My associate and myself have been working on parking conditions on campus, if you want to join our work please let me know.

N. Farawi: Two days ago we had our Virtual Sep 30 Strike, where more than 3000 people showed up. It was to commemorate Orange Shirt Day and Anti-Black Racism and Anti-Indigeneous Racism, it was great, very educational. We had our Seminar Series yesterday, our first lecture was with Riley Yesno, make sure to sign up for the next one, it's on the topic of Inequity in Healthcare. We have beautiful graphics which will come up soon. We have bursaries up as well, make sure you keep an eye out for that. Deadline is Monday, so if you know anyone who should apply please lethem know. We have a Green Grant up for sustainability initiatives, if you or anyone who know who has such initiatives, tell them to apply. The Food Centre is open, not as previous years, but we have curbside pickups available. We are also having a Virtual Farmers Market, promoting and encouraging people to buy locally grown food.

T. Afrah: We got to wrap up Cosmos'20, our amazing committee and frosh leaders did amazing and we all enjoyed giving our first years an introduction to UTMSU and what its about to be a student at UTM. We also had the opportunity to have SaugaFest, which was virtual, but we gave our campus groups the opportunity to interact with first years and let the student body know about their clubs. So that was earlier in the month, we also had our second Campus Groups Training, which was the first

Be it resolved that the Blind Duck Operating Budget 2020-2021 be approved as presented at the Board of Directors Meeting #6, dated October 2, 2020

F. Dayala: I'll give folks some time to pull up the Blind Duck Budget. As you can see, the Blind Duck budgets only entails the restaurant. Revenues dropped significantly because of the pandemic, as the pub was closed over the summer, and now the situation hasn't improved, and continue to see a decline in revenue. Our expenses have gone down too, because of the closure, as they are variable expenses, depending on how much we operate, however some expenses are still there as well and we still have to pay for them despite the closure. The loss is comparatively lesser than what was estimated in the preliminary budget, we have much better idea of the COVID 19 situation, and we were able to better react to it. The COVID19 situation is still changing, and thus if any changes happen, they would be reflected in the Revised Budgets early next year.

A. Qureshi: What is included in the Miscellaneous Expenses column?

F. Dayala: Miscellaneous is something which doesn't fall into the other categories, such as the plexiglasses we have had to install, or the social distancing signs on the floor, we have had to place due to COVID19 safety procedures, which were unexpected expenses.

**VOTE
ALL IN FAVOUR
MOTION PASSES**

#6. UTMSU OPERATING BUDGET 2020-2021

MOTION Moved: F. Dayala Seconded: A. Sokhi

Be it resolved that the UTMSU Operating Budget 2020-2021 be approved as presented at the Board of Directors Meeting #6, dated October 2, 2020

F. Dayala: This will be slightly longer than the Blind Duck, so please bear with me. This budget includes UTMSU, Info Booth and Duck Stop as well. Schedule 1 and 2 are similar, under schedule 3 you can see a decline in UPass revenue, the admin fee we charge, because the Summer UPass was cancelled because of the pandemic. The salaries have increased slightly because of the registration process to distribute upasses, we ended up hiring upass clerks for a longer time period. Orientation has had no revenue because of the event being completely free this year, which ultimately has resulted in a slight loss. We are not providing lockers this year, it is a loss of revenue, but due to the pandemic, we have to take certain measures. Schedule 7 is pretty similar, handbooks costs decreased this year because we ordered less handbooks to reduce environmental waste. We have reduced our cost of conferences and meetings as all meetings have been virtual so far. Levy Groups, Schedule 13 is similar as previous years, most of these are us receiving money and disbursing them to the levy groups. I know this was a lot of information, if folks have any questions, the floor is open.

M. Yakubi: We will be having commission meetings soon, to gather feedback from students and discuss how to spend our campaigns events and services budgets. It's an open space for all our members to attend and share ideas.

M. Asekome: At the last AGM, the students had voted against online voting, thus we are following our By-Laws.

#10. OTHER BUSINESS

M. Yakubi: We have a VolunTEAM Training coming up tomorrow, from 2-5pm, we are very excited for that. We will also be sending emails to people who have applied for our Peer Support Program. We also have applications for our WeChat Team Volunteers still up. I also wanted to mention the commissions that are happening from Oct 19-21.

A. Stanislaus: How many students will be selected for the Peer Support Program?

M. Yakubi: We had 50 applicants, but we have to screen applicants to make sure we have the best candidates who are passionate about mental health. We would select around 40-45 people, we might open for more applications, totally depending on the demand of the program.

F. Dayala: I wanted to quickly go over the COVID19 safety procedures so the Board is up to date. We have limited people in specific rooms, such as the Green Room cant have more than 4 people at a time. We have plexiglass at the Pub, InfoBooth, and the Exec tables as well. We have a screening process to make sure folks are not feeling any symptoms, and we have a record of people who has been in the building on what day. We have had socially distant tables for the UPass pickup. We have also made the building a one way entry, so there is one way traffic, to reduce interactions of people. For Duck Stop and Blind Duck, we have limited people in the building too, and we have stickers on the floor indicating people to stand at a distance.

#11. ADJOURNMENT

MOTION

Moved: F. Dayala

Seconded: A. Stanislaus

Be it resolved that the meeting be adjourned at 5:26pm.

VOTE

ALL IN FAVOUR

MOTION PASSES

VALIDATION		
MITRA YAKUBI PRESIDENT		October 2, 2020
NAME AND POSITION	SIGNATURE	DATE