



University of Toronto Mississauga
Students' Union
LOCAL 109 OF THE CANADIAN FEDERATION OF STUDENTS

Executive Reports

June 2020

Mitra Yakubi

President



Executive Summary

Wow we're approaching the end of June already, time really flies by! The first two months serving as the president of the UTMSU has truly been eventful,



exciting and filled with new learning opportunities. This month we spent time conducting interviews for the Orientation Committee and all I can say that we're very excited to have folks on board! This month was eventful for UTMSU as we had our first series of online events such as Meet your executives live, Trivia Night and our As You Are event which we held in collaboration with other campus partners and our sister union. We also had our Pride Art Contest, UTMSU bursaries and the launch of our brand new campaign "Know Your Academics". This campaign aims to educate our students about their student rights and increase awareness about the academic policies we have at UTM and how to best make use of these resources. So many great initiatives this past month!

Agenda

1. Campus Groups
2. Reproductive Justice Campaign
3. Mental Health Peer Support Program
4. Hiring
5. Orientation
6. Meetings Attended

Campus Groups

Our Campus Groups are the reason for the campus life we have here at UTM and we are committed to supporting them. The campus groups were given their first training for the year on June 16th & 17th; the training consisted of introductions, meet your executives & campus groups coordinator, updates regarding services, campus life & academics as well as few reminders for the Campus group audits and recognition. With over 100+ attendees this training was conducted successfully.

It's summertime and you know what that means? Time to clean the student centre and slowly start preparing for the next academic year. The campus groups were given the opportunity to clean-out their office spaces on July 18th and 19th. The office spaces will be cleaned, sanitized and prepared for our amazing campus groups to use in the next academic year.



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Reproductive Justice Campaign

The Reproductive Justice Campaign is our newest campaign while it is in its earliest planning stages our goal is to educate our members on issues surrounding reproduction such as paid parental leave and reproductive rights. We also aim to create a safe space for our students to share their experiences and get support if needed.

Mental Health Peer Support Program

As UTMSU we understand the importance of mental health and the lack of support and resources that exists at UTM for our students. The Mental Health Peer support program while in its early stages of development aims to give our students more resources and support and it is special as it will be from their peers. For this program we have started our work with Stella's place and we are currently in the process of planning the steps for this project and finding ways to access and meet the needs of our members.

Hiring

The Orientation Committee hiring process took 2 weeks to complete as there were lots of great candidates to be interviewed. However, the hiring process is now completed so YAY! The next hiring process that started and is currently in progress is the part-time staff hirings. We look forward to meeting with folks and working with them this year.

Orientation

Time to discuss the best event of the year - Orientation. The planning is well underway, with a very fun schedule of virtual and in-person events and a great theme. I have been working very closely with our VP Campus Life and the Orientation Coordinators in order to bring our orientation vision into life. With the Orientation Committee being hired we now have our team complete and are ready to finish our planning for the biggest and the best event of the year. The Orientation Committee received training on Saturday, June 20th and successfully started their role at UTMSU. The training consisted of Introductions, UTMSU 101, Anti-O, committee structure and teamwork/communication workshop.



Meetings Attended

- June 1- Executive Committee Meeting #2
- June 1- Check-in w/Mary
- June 1- Orientation Management Committee Meeting
- June 2- Orientation Room Booking Discussion
- June 3- O-Committee Interview
- June 3- O-Committee Interview
- June 3- O-Committee Interview
- June 3- Orientation Fee Discussion
- June 3- WUSC Discussion
- June 3- O-Committee Interview
- June 3- O-Committee Interview
- June 3- Scheduling Review
- June 4- O-Committee Interview
- June 4- O-Committee Interview
- June 4- O-Committee Interview
- June 4- O-Committee Interview
- June 4- Team Meeting
- June 4- Ig live
- June 5- O-Committee Interview
- June 5- O-Committee Interview
- June 5- Check in w/Lily
- June 5- Check in w/Fahad
- June 5- O-Committee Interview
- June 5- Check in w/Anushka
- June 5- Check in w/Tarwah
- June 5- Check in w/Noha
- June 5- Office Meeting
- June 8- Orientation Scheduling Session
- June 8- O-Committee Interview
- June 8- O-Committee Interview
- June 8- O-Committee Interview
- June 8- UTMSU/YFS Meeting
- June 8- Reproductive Justice Visioning
- June 8- O-Committee Interview
- June 9- Assessment Subcommittee Discussion
- June 9- UTMSU-IEC
- June 9- HR Meeting
- June 10- Check in w/Mary
- June 10- Interview Debrief
- June 10- Meeting W/Jackie (CSE)
- June 10- UTMSU- Stella's Place
- June 11- Team Meeting
- June 11- UTMSU/APUS Meeting
- June 12- Meeting with Orientation Team
- June 12- Meeting with Mark
- June 12- Indigenous History Month Discussion
- June 15- Executive Committee Meeting #3
- June 15- Care Package discussion w/Grayce
- June 15- UTMSU/SCSU Meeting
- June 16- Meeting with UTM Principal
- June 16- Campus Groups Training 1
- June 16- Orientation Budget Planning
- June 17- UTMSU/Amrita
- June 17- UTMSU/Future Majority
- June 17- Miway/UTMSU Fall U-pass
- June 17- Campus Groups Training 2
- June 18- Team Meeting
- June 18- Clubs Clean-out
- June 19- Clubs Clean-out
- June 20- Orientation Committee Training
- June 22- Board Retreat
- June 22- My Mental Health Matters Campaign
- June 23- Board Retreat



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June 24- Board Retreat

June 24- Board Meeting

Sincerely,

Mitra Yakubi

Mitra Yakubi (she/her)

President

Fahad Dayala

Vice President Internal



Executive Summary

Summer is half done, time really flies by! June has been an engaging month, with several important meetings, and progress in many aspects of my role. We completed communications strategies for the rest of the remaining summer, so we can best engage with students while the campus remains closed.

Part-time staff hirings have been

the highlight of the month in terms of time commitment, and will continue for another couple of weeks. We continued to have introductory meetings with sister unions, and other student unions. We also met the Principal of UTM, and Dean of Academics to discuss student issues, and strategies to work towards solving them. One thing I have learned through June is related to the interview process and the experience of chairing interviews. It has taught me so much about the expectations of the interviewer, how to answer a question, how to present yourself, and what to say and what to refrain from mentioning.

Agenda

1. Hirings
2. Services
3. Orientation
4. Meetings Attended



Hirings

During June, we hired our Orientation Committee which includes Logistics, Marketing, and Sponsorship Coordinators. The committee has started into their respective positions, after their Orientation Committee Training, and I am excited to see the amazing work they do and make Orientation 2020 a memorable experience. For part-time staff, the applications closed in early June. We have started with the interview process, and are still in the process of interviewing candidates. This year, we received almost 400 applications, which was great to see given that we were not able to promote the positions in-person, due to COVID-19. However, there are limited positions available, and it's hard to accommodate everyone, I still hope to see our students continue to be involved with UTMSU in some capacity. I spent considerable time scheduling interviews, and creating interview questions which are insightful, but also fun at the same time. Interviews can be stressful, and challenging, and thus I added ice breaker questions, so we can maintain a light environment and candidates get comfortable. The next couple of weeks in July will also be busy with interviews.

Services

The services provided by UTMSU have always been key to our students. I am currently working on ways to provide our services to students virtually, or remotely, as the campus remains closed, and is expected to open at a very small capacity for Fall. I have also started looking into new potential services which students can avail.

Orientation

As mentioned, the Orientation Committee is ready to roll! As our biggest event is fast approaching, it is essential to have sponsors in time as well. Sponsors help increase the awareness of our union, and thus I have started working with the Sponsorship Coordinator to have as many sponsors we can. Being the Sponsorship Coordinator last year, I have reasonable experience, and my guidance can be essential to the team. Our Sponsorship Coordinator is a quick learner, and is ready to start reaching out to the community. I am satisfied with the extent of work we have done so far, but still, there is a lot to be done!



Meetings Attended

May 28 - Team Meeting
May 29 - Communication Training 2
June 1 - Executive Committee Meeting
June 1 - Orientation Management Meeting
June 2 - Sponsorship Training
June 3 - Orientation Fee Discussion
June 4 - IG Live
June 4 - Team Meeting
June 5 - Check-in w/ President
June 5 - Office Meeting
June 8 - UTMSU x YFS
June 8 - Reproductive Justice Visioning
June 9 - UTMSU x IEC
June 9 - HR Meeting
June 10 - Interview Debrief

June 11 - Team Meeting
June 11 - UTMSU x APUS
June 11 - Check-in w/ ED
June 12 - Indigenous History Month Discussion
June 15 - Executive Committee Meeting
June 16 - Meeting w/ UTM Principal
June 17 - UTMSU x Dean of Academics
June 16 - Campus Groups Training 1
June 18 - Sponsorship Meeting
June 20 - Orientation Committee Training
June 22- Board Retreat
June 23- Board Retreat
June 24- Board Retreat
June 24- Board Meeting

Sincerely,

A handwritten signature in black ink, appearing to read 'Fahad Dayala', with a horizontal line underneath it.

Fahad Dayala (he/him)
Vice President Internal

Lily Pan

Vice President External



Agenda

1. Building Connections
2. Instagram Live
3. WeChat
4. Hiring
5. Meetings Attended

Building Connections

During the past month, all the executives attended a number of introductory meetings together with sister unions and various offices on campus, which was listed above. We were able to discuss recent updates and future priorities during all the meetings. This allows us to expand on the vision we had for this year, seeking out for opportunities.



Instagram Live

Tarwah, Anushka and I had a session of live stream through Instagram on June 3, 2020. The main goal of the session was to introduce ourselves with our position and portfolio. In addition, we provided some updates to our members about what we were working on. According to the general feedback, it seems to be a good way to connect with our members. I am excited for the upcoming virtual events we are planning.

WeChat

The WeChat team has been translating the biweekly newsletters that we publish through email, The Chinese version of the UTMSU Newsletters is posted on our WeChat official account since May 30, and will continue.

Hiring

The application for associates and coordinators has closed. There are many great candidates that applied, and the resumes have been reviewed. The interview process will start soon.

Meetings Attended

Career Centre × UTMSU Meeting – May 25, 2020
Centre of Student Engagement × UTMSU Meeting – May 26, 2020
UTMAC × UTMSU Meeting, May 27, 2020
Team Meeting – May 28, 2020
Communication Training 2 – May 29, 2020
Executive Committee Meeting – June 1, 2020
Summer ACE@UTM Meeting – June 1, 2020
IG Live Preparation – June 2, 2020
WUSC Discussion – June 3, 2020
Team Meeting – June 4, 2020
Food Services Discussion – June 5, 2020
Office Meeting – June 5, 2020
YFS × UTMSU Meeting – June 8, 2020
Reproductive Justice Visioning – June 8, 2020
International Education Centre × UTMSU Meeting – June 9, 2020



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WUSC Student Check-in – June 10, 2020

APUS × UTMSU Meeting – June 11, 2020

Indigenous History Month Discussion, June 12, 2020

SCSU × UTMSU Meeting – June 15, 2020

Vice President and Principal × UTMSU Meeting – June 16, 2020

Campus Group Training 1 – June 16, 2020

Office of the Vice-Principal Academic and Dean × UTMSU Meeting – June 17,
2020

Campus Group Training 2 – June 17, 2020

Anti-Racism Course Discussion – June 18, 2020

Noha Farawi

Vice President Equity



Agenda

1. Interviews
2. Board Retreat
3. United For Equity
4. Indigenous History Month
5. Pride
6. Bursaries
7. UTERN & The Good Food Box
8. Meetings Attended

Interviews

It's Part-Time Staff hiring time! Although we wish we were able to hire everyone, we have to select a few. I'm on the hiring committee, which means I sit on every interview in the union. We successfully hired our Marketing and

Logistics Coordinators for Orientation. We are now in the process of interviewing folks for Associate and Coordinator positions.

Board Retreat

It's not only Executives that need to be transitioned and trained for their roles, board members need to too. The retreat is going to take place from June 22nd to 25th. It's going to be an educational and fun experience for the board members. I created, and will be presenting, the Anti-Oppression presentation along with Anushka!

United For Equity



Equity campaigns shouldn't stop because we're virtual now. We are thinking of ways we can launch these campaigns virtually and also how we can reach as many people as possible. We thought of an educational, definition based, way to the United for Equity Campaign, where we will share different definitions on our social media to familiarize students with language usually used when talking about equity, that's not very accessible.

Indigenous History Month

June is Indigenous History Month. I am planning an Indigenous in Post-Secondary Panel with two amazing speakers from the student movement.

Pride

June is also Pride Month. We launched our Pride Art Contest on Resilience in Pride. There will be 3 winners. We also hosted a QTBIPOC panel with campus partners and are compiling a resource list for LGBTQ2S+ students.

Bursaries

Accessing education is hard for many, that is why we will always offer bursaries at the same time as fighting for free and accessible education. Our bursaries are currently up and are due on June 22nd at 6 PM. There are two bursaries. The first is a needs-based bursary and the second is a child care bursary.

UTERN & The Good Food Box

Unfortunately, our food bank was forced to close down due to the pandemic. We are now thinking of ways we can provide food to students. The Good Food Box is one way we can do that. The Good Food Box is a box of fresh and locally grown fruits and vegetables provided by Foodshare Toronto. UTERN reached out to us to possibly get this to UTM for students to come to campus and pick up. We are currently in conversation with them to see if we'd be able to have it this summer.



Meetings Attended

- UTMSU x Career Centre
- UTMSU x CSE
- UTMSU x UTMAC
- UTMSU x YFS
- UTMSU x APUS
- UTMSU x SCSU
- UTMSU x IEC
- Multiple meetings with Equity and Diversity Office's of Mississauga and Scarborough and Scarborough Students Union for the QTBIPOC Pride panel.
- A Little Touch of the Caribbean meeting with EDO, IEC, Hart House and Caribbean Connections.
- Meeting with WUSC Student and WUSC discussion with the team
- UTM Equity and Diversity Initiatives Sharing Table
- UTERN Meeting to discuss The Good Food Box
- Meeting with Felipe at CFS to discuss Anti-O presentation
- Reproductive Justice Visioning
- Indigenous History Month Discussion
- Meeting with Amrita
- Meeting with Vice-President
- Anti-Racism Course Discussion



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Anushka Sokhi

Vice President University Affairs



Executive Summary

This month has been super eventful! I would say that it was my first proper month in my role since May involved a lot of trainings to prepare me for my role! I was part of UTMSU's first campaign for this year, revolving around Academic Advocacy! Also been working on the Fairness for International Students Campaign and its lobby document! This month also involved meeting administration and sister unions to discuss our goals for the coming year.



Agenda

1. Academic Advocacy Campaign
2. Fairness For International Students Campaign
3. Pride Month & Indigenous History Month
4. Peer Mental Health Support Program
5. Societies
6. Meetings Attended

Academic Advocacy Campaign

This month myself and my team as well as full time staff rolled out a Campaign, this campaign focuses around Academic Advocacy, educating students about their rights and policies. This was something that we wanted to push for since the education pattern this year is going to look a lot different than previous years and the UTMSU wants to be there for their students come what may! Heading forward I am excited to actively expand and work on this campaign!

Fairness For International Students Campaign

An additional campaign that my team and have been working on is the Fairness for International Students Campaign for the UTM campus, I have predominantly been working on the Lobby Document to present to our members and the administration. As an international student myself, I understand that it is important that we fight and advocate for not just domestic students but also international students!

Pride Month & Indigenous History Month

The month of June was also Pride and Indigenous History Month, with the campus being closed, one thing that we missed was celebrating Pride and Indigenous History Month with our membership in person, but to combat this the UTMSU executive came up with a bunch of online trivia, contests and panels to be in contact with our members and educate them! One thing I want folks to know is even with unprecedented circumstances your UTMSU will always be there for you! Personally, as an ally for both groups, I have spent this



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month taking the time to better educate myself about the history and culture of both Pride and Indigenous Communities.

Peer Mental Health Support Program

This month the UTMSU met with the representatives from Stella's Place in order to start the conversation around the Peer Mental Health Support Program at the UTM campus! Moving forward we will be in communication with them to hopefully implement this program in the coming year!

Societies

This month, I have had meetings with society executives, helping them with planning moving forward with this pandemic, and letting them know that the UTMSU is there to support them! I must say that societies have been doing a great job planning for the upcoming year. Additionally I have also been helping societies as their re-recognition process is due July 3rd.

Meetings Attended

- Monthly UTMSU Office Meeting
- UTMSU and YFS Meeting
- Reproductive Justice Visioning with Zayd
- UTMSU and Stella's Place Meeting
- UTMSU and IEC Meeting
- UTMSU and APUS Meeting
- UTMSU and SCSU Meeting
- UTMSU and Principle of UTM (Alexandra Gillespie)
- UTMSU and Dean of Academics
- Meeting with the Office of the Registrar
- Space Planning Management Committee Meeting

Tarwah Afrah

Vice President Campus Life



Executive Summary

Completing my second month as the VP Campus Life of the UTMSU was eventful to say the least! Going into the second month in my role, I was more comfortable in my position and jump starting my year goals for UTMSU. This month the executive team had the opportunity to get acquainted with our campus partners and share our objectives for the incoming school year. Amid a pandemic it is important to find methods in which we can keep our members engaged from the safety of their own home.

Campus Life is traditionally based on in person events, we have not faced times like this in recent UTMSU history, so it is challenging and fun maneuvering through this “new normal.” As a team we also got the chance to meet the York Federation of Students, and the Scarborough Campus Students’ Union, this was a great experience as we got to discuss what the focus of student unions with similar members to us are, and how they plan to achieve these goals.

Agenda

1. Orientation
2. Campus Groups
3. Hiring
4. Summer Programming
5. Meetings Attended



Orientation

Orientation planning is now in full effect in the past month and was filled with scrapping and replanning orientation plans ten times over, with all the new updates we have been receiving from administration as well as the provincial government. Orientation 2020 is following a hybrid model where most events will be on online platforms where a large amount of first year students can participate, network and transition into their university life, as well as smaller in person events where folks can have that one to one connection with leaders, committee members, and executives. The next month of Orientation planning will be dedicated to focusing on the details of the logistics, marketing our Orientation, as well as sponsorship! In the next month we also will be interviewing our Orientation leaders, which will be followed by orientation leader training.

Campus Groups

Re-recognition is around the corner meaning everything is buzzing with our amazing campus groups, in the past week we held our first campus groups training where folks were updated on what is going on with campus life, orientation, services and academics, as well as a re-recognition 101 letting folks know required documents for re-recognition. The amazing campus groups also gave us amazing feedback on how we can make this year better for our membership, which I look forward to working on and soon implementing! Also with the turn over of campus group executives there needs to be a turn over in the signing officers, this was a rather interesting task to figure out which required several meetings with banks and other UTMSU executives! In the next few weeks we will be launching our plan to safely get all our bank letters to campus groups so folks can have all needed the components to have a successful year!

Hiring

Our Orientation Team is ALMOST complete!! With the hiring process completed with our Orientation Committee, we have our Orientation Leader interviews soon and the frosh family is almost complete!!! I also had the opportunity to sit



in a few interviews for the Campus Life Associates position which is still an ongoing process by this time next month the #campuslifesquad will be complete! I am so EXCITED!!

Summer Programming

In the past month we have started some of our summer programmings beginning with the Meet Your Executives- IG Live which was awesome I had the chance to host and introduce VP UA and VP External to the UTMSU membership the engagements we received during the program was motivating and enlightening, we had the chance to get feedback from members which is always useful and important as well! Next we had our That's My UTMSU- Trivia Edition where we had UTMSU based trivia and offered prizes to our winners who answered the most correct questions, this was a perfect opportunity to engage our members and create awareness about all our events, services and campaigns!

Meetings Attended

May 22 nd - Orientation Forum	June 2 nd - Orientation Room Booking Discussion
May 22 nd Orientation Meeting	June 2 nd - Instagram Live
May 22 nd -Check in with Executive Director	June 3 rd -Orientation Fee Discussion
May 22 nd – Campus Groups Meeting	June 3 rd - Committee Interview
May 25 th - Meeting with Career Center	June 3 rd - Committee Interview
May 26 th – Meeting with CSE	June 3 rd - Committee Interview
May 27 th - Meeting with UTMAC	June 3 rd - Committee Interview
May 27 th - Meeting with SHRL	June 3 rd - Orientation Scheduling Meeting
May 28 th - Team Meeting	June 4 th - Team Meeting
May 29 th - Orientation Meeting	June 4 th - Committee Interview
May 29 th - Communications Training	June 4 th - Committee Interview
May 30 th - Orientation Meeting	June 4 th - Committee Interview
June 1 st - Executive Committee Meeting	June 4 th - Committee Interview
June 1 st - Orientation Management Meeting	June 5 th -Orientation Meeting
	June 5 th - Check in with President



June 5th- Office Meeting
June 5th- Committee Interview
June 5th- Committee Interview
June 5th- Committee Interview
June 8th- Orientation Scheduling
Session with Campus Partners
June 8th- Committee Interview
June 8th- Committee Interview
June 8th- Committee Interview
June 8th- Committee Interview
June 8th- Committee Interview
June 8th- UTMSU x YFS meeting
June 8th- Reproductive Justice
Meeting
June 9th – Campus Group Training
Meeting
June 10th- Interview Debrief with
Orientation Hiring Committee
June 10th- Committee Interview
June 11th- FSO Subcommittee:
Marketing and Registration
June 11th- Team Meeting
June 11th- Team Meeting
June 11th – UTMSU x APUS
June 12th- Meeting with Campus
Group
June 12th- Orientation Meeting
June 12th- Indigenous History Month
Discussion
June 15th- Executive Committee
Meeting
June 15th- Associate Interview
June 15th- Associate Interview
June 15th- Associate Interview
June 15th- UTMSU x SCSU
June 15th- Associate Interview
June 15th- Associate Interview

June 16th- Check in with Campus
Group Coordinator
June 16th- Meeting with Principal
June 16th- Campus Group Training
June 16th- Leader Interview Question
Discussion
June 16th- Orientation Budgeting
Discussion
June 16th- Instagram Trivia
June 17th- Meeting with Office of the
Dean
June 17th- Campus Groups Training
2
June 17th- Orientation Meeting
June 18th- Sponsorship Meeting
June 18th- Team Meeting