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# **UTMSU BOARD OF DIRECTORS MEETING #3 AGENDA & PACKAGE**

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## *Your Guide to Roberts Rules of Order*

### **RULES OF ORDER AT A GLANCE**

<b>To Do This:</b>	<b>You Say This:</b>	<b>May You Interrupt the Speaker?</b>	<b>Must You be Seconded?</b>	<b>Is the Motion Debatable?</b>	<b>Is the Motion Amendable?</b>	<b>What Majority is Required?</b>
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

## Agenda

Board of Directors Meeting #1 of the University of Toronto at Mississauga Students' Union  
 Friday, April 29<sup>th</sup>, 2016 • Meeting Room – Student Centre, UTM

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### Attendance

#### Executives

Nour Alideeb  
 Pu Qi (Jackie) Zhao  
 Vanessa Sharon Demello  
 Marise Evelyn Hopkins  
 Maleeha Baig  
 Tyrell Subban (Non-Voting)

#### Division II

Asif Ajaz – Not Present  
 Fernando Valencia  
 Lina Hassan  
 Valentino Gomes

#### Division III

Ameera Marlweski – Proxy to  
 P. Zhao  
 Fatima Mohamed – Not  
 Present  
 Noor Bajaj  
 Noor Chaudhry – Not Present  
 Sarah Amjad  
 Sharon Lui – Proxy to P. Zhao  
 Teresa Bai

#### Division IV

Vacant

#### Division V

Ahmed Zaki

#### Executive Director:

Walied Khogali (Non-Voting)

#### UTSU Designate

Farah Noori – Not Present

<b>#1.</b>	<b>CALL TO ORDER</b>
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*Meeting called to order at 4:00 pm.*

<b>#2.</b>	<b>APPROVAL OF THE AGENDA</b>
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### MOTION

Moved: N. Alideeb

Seconded:

Be it resolved that the agenda be approved as presented.

### VOTE

In Favor:

Opposed:

Abstentions:

<b>#3.</b>	<b>APPROVAL OF THE SPEAKER 2015-2016</b>
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### MOTION

Moved: U. Agbeyegbe

Seconded:

*Whereas the process of the selection of the Union's Speaker is outlined in Operational Policy that stipulates: The Speaker shall be selected no later than July 1 by the incoming Board of Directors. He/she will be selected by the Board of Directors on the recommendation of the Executive Committee. The Speaker shall serve until the Joint-Board Meeting, and there is no limit to the number of terms that a speaker can serve.*

Be it resolved that Mr. Christopher Thompson be appointed as the Speaker for the 2016-2017 academic year.

### VOTE

In Favor:

Opposed:

Abstentions:

**#4. INTRODUCTION AND OPENING REMARKS – Nour Alideeb****#5. EXECUTIVE REPORTS****MOTION**

Moved: N. Alideeb

Seconded:

Be it resolved that the UTMSU Board of Directors approve the Executive Reports as presented at the June 29<sup>th</sup>, 2016 U.T.M.S.U. Board of Directors meeting #3.

**VOTE**

In Favor:

Opposed:

Abstentions:

<b>#6.</b>	<b>MINUTES PACKAGE ADOPTION</b>
Pg. xx	<b>#1. Board Meeting #2 – May 30<sup>th</sup> 2016 – will be considered at Emergency Meeting</b>
Pg. xx	#2. Executive Committee Meeting #4 Minutes – June 13 <sup>th</sup> 2016
Pg. xx	#3. Executive Committee Meeting #5 Minutes – June 21 <sup>st</sup> 2016
Pg. xx	#4. Clubs Committee Meeting #1 Minutes – June 22 <sup>nd</sup> 2016

**MOTION**

Moved: P. Zhao

Seconded:

Be it resolved that the Minutes Package be adopted as presented.

**VOTE**

In Favor:

Opposed:

Abstentions:

**#7. The Policy on Open, Accessible, & Democratic Autonomous Student Organizations – IN CAMERA – LEGAL UPDATE****#8. BOARD OF DIRECTORS - REPORT BACK****#9. OTHER BUSINESS & REMINDERS**

- Canada Day – July 1<sup>st</sup> 2015 – Student Centre closed.
- New UTMSU Website - <http://utmsu.ca/> - Check out the website and provide us with feedback.
- Board Meetings – July and August - TBA

**#10. SCHEDULE OF NEXT BOARD MEETING – Please make note to bring your agenda's for scheduling purposes.****#11. ADJOURNMENT****MOTION**

Moved:

Seconded:

*Be it resolved that the Meeting be adjourned at 8:00 pm.*


**VOTE**



In Favor:

Opposed:

Abstentions:

<b>VALIDATION</b>			
Nour Alideeb - President			June 24 <sup>th</sup> , 2016
NAME AND POSITION	SIGNATURE		DATE

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# **UTMSU EXECUTIVE REPORTS**

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**President**  
**Vice-President Internal & Services**  
**Vice-President University Affairs & Academics**  
**Vice-President External**  
**Vice-President Equity**  
**Vice-President Campus Life**



## *From the Office of the President*

### **Executive Report #2 – May 20<sup>th</sup> – June 20<sup>th</sup>, 2016**

#### **Executive Summary**

June has been a busy month, but what's new? I've been focused on the proposed policy on Open, Accessible, & Democratic Autonomous Student Organizations, orientation planning and hiring coordinators and associates. Now that interviews are done, I am very excited to get working with our extended team, to educate, agitate and organize. Check out the rest of the report for more details! For the month of July, I'm going to be focused on planning and visioning, hiring for Internal coordinator and finalizing details for orientation. I can't believe the summer is already half over!

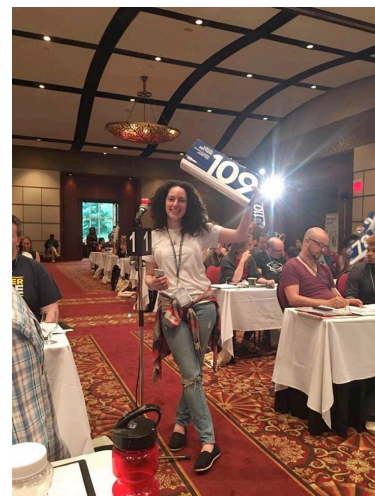
#### **Agenda:**

1. CFS National General Meeting
2. Policy on Open, Accessible & Democratic Autonomous Student Organizations
3. Associate & Coordinator Hirings
5. UTMSU Orientation 2016
9. Meetings Attended

#### **1. CFS National General Meeting**

The CFS National General Meeting took place between June 5<sup>th</sup> and June 8<sup>th</sup> in Gatineau, QC. General meetings are one of my favourite spaces because you get to connect with so many individuals from across the province and in this specific meeting, across the country. We talked about including menstrual products in the Sexual Health Products Bulk Purchasing Program, the National Day of Action which will be taking place on November 2<sup>nd</sup>, 2016 (SUPER EXCITED FOR THIS!), and a national campaign against Islamophobia! At the NGM we also moved and passed an emergency motion asking for support from member locals to condemn the new UofT proposed policy called the Open, Accessible & Democratic Autonomous Student Organizations.

I am very excited for the Ontario General Meeting in August where we'll be discussing the details of the National Day of Action!



#### **2. Policy on Open, Accessible & Democratic Autonomous Student Organization**

The Policy on Open, Accessible & Democratic Autonomous Student Organizations is a policy being proposed by the University Administration that looks to create an appeals committee called the University Complaints and Resolution Council for Student Societies (CRCSS) which will be able to make decisions on behalf of our student organizations (clubs, academic societies, equity groups, and student unions). The UTMSU has taken a stance against this policy since it was first drafted a few years ago for two main reasons, 1) the process in which it was created was neither open, accessible, or democratic, and 2) the policy is not necessary.

- 1) When the policy was created it stemmed from the Student Society Summit that was hosted by the Administration to address some complaints made about the UTSU by some students. The UTMSU was invited to participate in the Summit in 2014 but withdrew because a number of our sister unions like the Scarborough Campus Students Union (SCSU), the Association of Part Time Undergraduate Students (APUS), and the Graduate Students Union (GSU) were excluded from the process. It made little sense to about concerns or a process that would dictate how student unions run when there were major stakeholders missing from the discussions. In addition, a

number of concerns were brought up about the Summit itself, like the fact that it lacked scope and purpose, and it was a very xenophobic and racist space. The space was not open, accessible, or democratic. At the time, the VP Equity, Melissa Theodore, complied the concerns, emailed them to the Administration and waited for a response. We got a response to these concerns two weeks ago, two years after Ms. Theodore originally sent them. Two years too late, and conveniently, two weeks before the policy is to be voted on at the Governing Council on June 23<sup>rd</sup>.

The policy itself wants to create an external appeals committee composed of a faculty member that is chosen by the University Affairs Board (which is often has co-opted members, not done by elections), and 5 students from different student organizations and unions. These students are picked from a pool of 44 other students picked to represent each organization. We have seen this time and time again where UTM students are treated like second class students and where our representation is diluted to favour students at St. George. Though this policy may sound just, it actually further marginalizes UTM students. This is problematic.

- 2) The Policy itself is not necessary because the UTMSU and many other incorporated entities like APUS, GSU, SCSU and even the UTSU, have their own methods of dealing with complaints brought by students. For example, during elections if a student puts in a complaint about a process or something that has occurred pertaining to elections, the Elections and Referenda committee which is composed of executives and board members reviews the complaints and make a ruling on it. If the complainant does not agree with the ruling they can take it to the Appeals committee which is made up of 1 GSU rep, 1 APUS rep, and 1 SCSU rep. If the complainant is still not satisfied with the ruling they are able to take their issue to court (they can also access downtown legal services to make it more accessible). This has never happened at the UTMSU, but has happened at different universities like Carleton. The difference between Student Unions and other student organizations is that we are legally incorporated. Our constitution and bylaws are created by our students, for our students, and are strictly required to follow the Ontario Not-For-Profit Act. We have an obligation to uphold our constitution, but this policy would force us to break that, opening us up to litigation. We have an obligation to uphold our students' privacy, but by having the CRCSS we would be allowing non-members, who have no accountability to our students, make decisions that are binding. When this policy was brought forward to the UTM Campus Affairs Committee, a faculty member at UTM brought up the fact that there could be major conflict of interest with this CRCSS, by favouring rulings that are in line with the administrations political agenda. This in itself should raise red flags for our union. We have aspirations to do work on BDS, Fossil Fuel Divestment, Drop Fees, etc. If a student puts in a complaint about any of these stances the University can rule against this, withhold fees if they deem necessary and stop our work on this. Legally, and as per the Ombudsperson of UofT, policies and rulings such as these are not binding because we are a legal entity (I BCC'd you folks in that email). But the policy is being pushed forward anyway. I want everyone to think about the purpose of the students' union, and who we report to. We work for students, we are here to further STUDENTS interests, and this policy prohibits that.

I want to reiterate that this policy is not necessary.

### **3. Associate & Coordinator Hirings**

We have officially hired most of our coordinators and associates. Unfortunately, because of the CFS NGM, some of our interviews had to be rescheduled to later dates. The postings were put up between May 16<sup>th</sup>, 2016 and May 29<sup>th</sup>, 2016. The review process took a week and we selected 105 candidates for the interview. The interviews took place on: Tuesday, May 31<sup>st</sup>, 2016 to Monday, June 20<sup>th</sup>, 2016. The hiring committee included the **Vice President Internal, the President, the VP Equity and the Executives** interviewing their respective coordinators. I have hired all of the coordinator positions under my portfolio and one associate. I will be reposting for my second associate.

We are currently reviewing applications for the Archives Assistant and will be posting the Internal Coordinator position up as soon as the hiring committee (which was struck last board meeting) meets.

**4. UTMSU Orientation 2016**

Since the last board meeting we have been working with the Office of Student Transition (OST) to create a schedule with minimal overlap. We have finalized that schedule and will be releasing it after our next meeting scheduled to take place on June 27<sup>th</sup>. We ran into some issues about whether or not we can make orientation free and though it is UTMSU's goal to make orientation as physically and financially accessible as possible, we realized that we are fiscally unable to make orientation week free this year. With that being said, there will be different packages for incoming students to choose from where some events will be free while others will require you to buy in.

This year we were able to get on the postcard that is being sent to ALL incoming first year students. The postcard will direct them to the landing page ([uoft.me/UTMOrientation](http://uoft.me/UTMOrientation)) which will show them an array of orientation programming. From there students can select the UTMSU orientation button to find out more about our fun-filled week! Last year, due to conflicts with the OST we were unable to get on the postcard, and the landing page was unrepresentative of our orientation festivities. I'm very happy to say that this year we have been working together to minimize any and all tensions to further each of our interests and to provide for our students!

We had our first leader training on June 18<sup>th</sup>, which was a huge success! We officially announced this year's theme, SUPER '16 – MARVEL & DC which our leaders were immensely excited about. In essence, Marvel & DC are teaming up to combat the anxieties of starting university and challenging different oppressions through their super power (Amazing, right??)! During this training we had Union Workshops, where we split the leaders into groups to talk about each portfolio, what we do, and how they can get involved. We took photos for the Leader portion of the orientation website AND we had a karaoke social which was super fun – almost all of us suck at singing and it's marvelous.

**9. Meetings Attended:**

- I. May 24<sup>th</sup> – United Way x UTMSU: BeyGood Kit Stuffing
- II. May 24<sup>th</sup> – UTM Campus Council
- III. May 24<sup>th</sup> – Orientation Committee Interviews
- IV. May 25<sup>th</sup> – Meeting with OST
- V. May 25<sup>th</sup> – Meeting with Sprygo
- VI. May 25<sup>th</sup> – Food Service Advisory Committee
- VII. May 25<sup>th</sup> – University Affairs Board Meeting
- VIII. May 25<sup>th</sup> – Orientation Committee Interviews
- IX. May 26<sup>th</sup> – Orientation Coordinator Contract Signing
- X. May 26<sup>th</sup> – Meeting with The Varsity
- XI. May 26<sup>th</sup> – Meeting with the Equity & Diversity Office
- XII. May 26<sup>th</sup> – Vlog RE: Jobs, Applications & Interviews
- XIII. May 26<sup>th</sup> – Orientation Committee Interviews
- XIV. May 27<sup>th</sup> – Executive Committee Team Meeting
- XV. May 27<sup>th</sup> – Prep for CFS Skills
- XVI. May 27<sup>th</sup>-29<sup>th</sup> – CFS Skills
- XVII. May 30<sup>th</sup> – UTMSU May Board Meeting
- XVIII. May 31<sup>st</sup> – June 20<sup>th</sup> – Part Time Staff & Associate Interviews
- XIX. June 1<sup>st</sup> – Orientation Working Group
- XX. June 1<sup>st</sup> – Prep for CFS NGM
- XXI. June 2<sup>nd</sup> – Graduation Formal Prep
- XXII. June 3<sup>rd</sup> – Meeting with OST
- XXIII. June 3<sup>rd</sup> – Graduation Formal

- XXIV. June 4<sup>th</sup> – June 8<sup>th</sup> – CFS National General Meeting
- XXV. June 9<sup>th</sup> – Meeting with OST
- XXVI. June 9<sup>th</sup> – Prep for Orientation Leader Interviews
- XXVII. June 9<sup>th</sup> – June 11<sup>th</sup> – Orientation Leader Interviews
- XXVIII. June 10<sup>th</sup> – Meeting with Dean Academic, Amrita & Mohamed Amin
- XXIX. June 13<sup>th</sup> – Prep for Orientation Leader Training #1
- XXX. June 13<sup>th</sup> – Executive Committee Meeting
- XXXI. June 14<sup>th</sup> – Meeting with Professor Hugh Gunz
- XXXII. June 14<sup>th</sup> – UTSU June Board Meeting
- XXXIII. June 15<sup>th</sup> – Orientation Working Group Meeting
- XXXIV. June 15<sup>th</sup> – ASAC Agreement Discussion
- XXXV. June 15<sup>th</sup> – Team Meeting
- XXXVI. June 16<sup>th</sup> – Meeting with Clubs & Societies RE: Policy
- XXXVII. June 16<sup>th</sup> – UTMSU Annual Ramadan Iftar
- XXXVIII. June 17<sup>th</sup> – Meeting with Vice Provost Students RE: Policy
- XXXIX. June 17<sup>th</sup> – Orientation Budget meeting
- XL. June 17<sup>th</sup> – Team Meeting
- XLI. June 18<sup>th</sup> – Orientation Leader Training #1

**Sincerely,**



**Nour Alideeb**

**President**

# *From the Office of the Vice President Internal and Services*

## **Executive Report #2 – May 23<sup>th</sup> – June 19<sup>th</sup>, 2016**

### **Executive Summary**

The last few weeks have been extremely tiring and draining. Most of the time has either been spent during meetings, check-ins, hiring, events, and sponsorship. I've already transitioned rather comfortably into keeping meeting minutes and agendas organized, and can now efficiently push along the reimbursements nicely as they come.

### **Agenda:**

1. 69<sup>th</sup> Semi-Annual National General Meeting and CFS Skills Conference
2. Part Time Staff Interviews
3. Grad Formal
4. Policy on Open, Accessible and Democratic Student Organization
5. Frosh
6. Sponsorship and Handbook
6. Meetings Attended

### **1. 69<sup>th</sup> Semi-Annual National General Meeting and CFS Skills Conference**

On Friday June 27<sup>th</sup>, the entire exec team along with our OCs and several board members headed for York University to attend the Skills Conference. There, we met many individuals from different unions, communicated contact information, and learned in depth how to become a stronger advocate for social justice and accessibility to education. We also learned about the Fight the Fees campaign, Education is a Right, No More Stolen Sisters, and many more. We came back on Sunday and continued to work on other tasks the next week.

On June 4<sup>th</sup>, we went to Ottawa for the CFS NGM and worked on Policy, learned about a lot of people and issues, and did similar things as Skills, but on a national level. One of the main policies that local 109 pushed forward, was the one that was against the recent policy called "Open, Accessible, and Democratic Policy" for clubs and societies. This policy not only makes the process less democratic, but also challenges the autonomy of a legal entity that is the UTMSU and other unions. In addition, we also passed many other policies that suggested progressive change amongst the student body.

### **2. Part Time Staff Interviews**

The deadline for job applications has finally passed, and the exec team went through their respective portfolio applications and cover letters to determine the best choices to interview. On average, 2-5 applicants were given interviews based on qualification and how many vacant positions there were. By now, most of the positions have already been filled, and some were left vacant for repost, or still under review. The process involved myself (VP Internal and Services), President, VP Equity, Executive Director, and whichever corresponding supervisor for the job (such as VP External for WUSC coordinator). The process was professional, completely followed, and interviewers that were close friends of the applicants stepped out because of conflict of interest. As of now, most positions have been filled and we're just waiting on them to sign confidentiality contracts, so they can start working.

**3. Grad Formal**

The planning of grad formal was relatively recent for a large scale event, mostly because the entire team was so preoccupied with retreats and other tasks, but we managed to hold a few budget meetings and pull off the event successfully. We also picked up the prizes and teddy bears, which led to us having another potential supplier with decent rates.

**4. Policy on Open, Accessible and Democratic Autonomous Student Organization**

This policy that the administration recently passed at the UAB is rather undemocratic, greatly imbalances the power dynamic between student unions and admin, and is a direct challenge to our autonomy.

Because of this, we have already passed the bill and asked for support during CFS, along with GSU, APUS, SCSU, and other member locals to stand in solidarity on fighting this bill. We've also met with the vice provost, Sandy Welsh, and other members of senior administration to lobby them to reject the bill.

**5. Frosh**

After multiple discussions, I finally went to the first meeting with Student Life (OST) and discussed with everyone else the financial ramifications of making orientation (free) and how admin would have to give us \$60,000 to even make it remotely possible. Unfortunately, we couldn't get the funding, but we finally agreed with admin that we could have a 2 tier system by making some aspects of the orientation free, but also have a specific set that includes big ticket events and charge minimal fees. Regarding T-shirts, we've decided to go with CFS shirts that are fully ethical only for the leaders, but Alstyle promotions also have proper documentation regarding ethical production, so we got it for all the froshies since it would be a lower cost.

**6. Sponsorship and Handbook**

The deadline of the handbook was supposed to be today, meaning that all the ads would have been sold earlier and followed through upon. There was a much larger increase in revenue this year, which would be slightly beneficial to cover some of the costs related to printing the handbook. This last month was also an important time to negotiate with some of the old sponsors, and hopefully retain them, since last year most of them left orientation week extremely dissatisfied. Fortunately, the sponsorship coordinator has been hired, and there is already a plan to contact most of the old partners, along with many new potential partners that would make frosh safe and most cost-efficient.

**6. Meetings Attended:**

- XLII. May 24<sup>th</sup>, 2016 – United Way BeyGood Initiative
- XLIII. May 25<sup>th</sup>, 2016 – Meeting with Spyrgo (sponsor)
- XLIV. May 26<sup>th</sup>, 2016 – Meeting with Equity Diverse Officer
- XLV. May 26<sup>th</sup>, 2016 – University Affairs Board Meeting
- XLVI. May 24<sup>th</sup>-26<sup>th</sup>, 2016 – Orientation Committee Interviews
- XLVII. May 27<sup>th</sup>-29<sup>th</sup>, 2016 – CFS Skills Symposium
- XLVIII. May 30<sup>th</sup>, 2016 – Board Meeting #2
- XLIX. May 31<sup>st</sup>-June 2<sup>nd</sup>, 2016 – Part-Time Staff Interviews
  - L. June 2<sup>nd</sup>, 2016 – Graduation Formal Logistics Meeting
  - LI. June 2<sup>nd</sup>, 2016 – Interviews for Part Time Staff
  - LII. June 4<sup>th</sup> to June 8<sup>th</sup>, 2016 – 69<sup>th</sup> Semi-Annual National General Meeting
  - LIII. June 9<sup>th</sup>, 2016 – Meeting with Spyrgo #2
  - LIV. June 9<sup>th</sup> to June 11<sup>th</sup>, 2016 – Frosh Leader Interviews
  - LV. June 13<sup>th</sup>, 2016 – Meeting with Skyzone
  - LVI. June 13<sup>th</sup>, 2016 – Executive Committee Meeting
  - LVII. June 16<sup>th</sup>, 2016 – Meeting with Apparel Promotions
  - LVIII. June 16<sup>th</sup>, 2016 – Meeting with Dental Hygiene Solutions
  - LIX. June 16<sup>th</sup>, 2016 – Governance Coalition Meeting
  - LX. June 17<sup>th</sup>, 2016 – Exec/OC Orientation Budget



LXI. June 18<sup>th</sup>, 2016 – Frosh Leader Training #1

Sincerely,

A handwritten signature in black ink, appearing to read 'Kui' or 'Kuii', written in a cursive style.

**Pu Qi (Jackie) Zhao**

**Vice – President Internal and Services**

## **From the Office of Vice President University Affairs and Academics**

**Executive Report #2: May 23rd – June 20th, 2016**

### **Executive Summary**

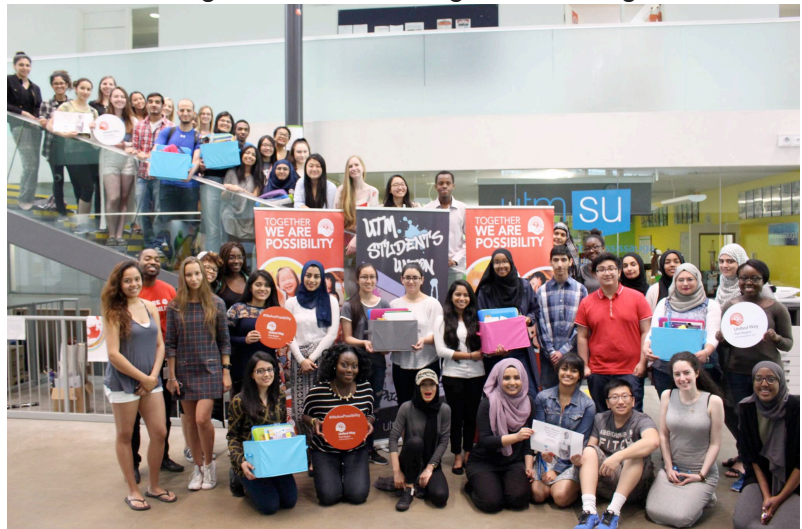
It is now my second month as VP University Affairs and Academics at the UTMSU and a lot of work has been done during this month. The team has been doing a lot of planning for the upcoming year and when we were not away at conferences, we were in the office planning and coordinating. A priority for myself has been to look into the New Policy on Open, Accessible and Democratic Autonomous Student Organizations that may be passed at the Governing Council Meeting on Thursday June 23rd. This month has still been a transition month but a lot of work has been done, and i'm excited for my associates and coordinators to start working at the UTMSU so that they can become apart of the UNITE team.

### **Agenda:**

1. BeyGood Event (United Way Kit Stuffing)
2. CFS SKILLS SYMPOSIUM
3. Interviews for part time staff
4. Vlog #2
5. Graduation Formal
6. CFS Annual General Meeting
7. Academic Offense Cases
8. Orientation Leader Interviews
9. Policy
10. Meetings Attended

#### **1. BeyGood Event (United Way Kit Stuffing)**

On Tuesday May 24, UTMSU collaborated with Chris Thompson from United Way and had registered students come to the Presentation Room in the Student Centre to stuff kits with school supplies to be donated to kids in the Peel Region between the ages of Kindergarten to Grade 5. There was a random winner selected and they won 2 tickets to see Beyonce's Formation World Tour at the Rogers Centre the day after the event. It was a great way for students to do some volunteer work, learn what the United Way of Peel does, and get involved with the UTMSU. Over 50 kits were stuffed and all the students had a great and educational time.



## 2. CFS Skills Symposium

On Friday May 27- Sunday May 29, UTMSU executives along with some of our board members and our Orientation Coordinators, went to the Skills Symposium hosted at York University. We attended several different workshops that discussed government structures, policies, campaigns, how to outreach, how to host events and several other amazing workshops. It was a great opportunity to meet with executives and staff from other union locals in the province. I learnt a lot on how to be a better executive and how I can implement my campaign points.



## 3. Interviews for part time staff

The UTMSU had interviews for part time staff for a few weeks starting on May 31st. I personally sat in on interviews that pertain to the UA portfolio which consists of associates, Academic Societies Coordinator, Academic Advocacy Coordinator, and Sustainability Coordinator.

## 4. Vlog #2

On June 1st, I created my second vlog which listed the important dates and deadlines for the month of June. This also included information of convocation and how UTMSU representatives would be handing out composites. Also, information on UTMSU Graduation Formal, frosh leader interviews and part time staff interviews.

## 5. Graduation Formal

On Friday June 3rd, the UTMSU held the Annual Graduation Formal at the Grand Victorian Convention Centre. It was an event hosted under the Campus Life portfolio. I assisted by doing bus duty for the graduates taking the bus from UTM, and I also helping to scan tickets and give photo booth and raffle tickets at the door of the venue. Overall it was a successful event and students had a lot of fun.



**6. CFS Annual General Meeting**

From Saturday June 4 to Wednesday June 8, the UTMSU executives and the executive director, Walied, went to Quebec, Gatineau for the CFS Annual General Meeting. It was such a cool experience to see the way union locals from all over the Nation came together to learn about what we are doing at our respective locals, and also to create policy changes, budget reviews, and campaigns together. It was really neat to see how we each voted on motions based on our locals to create changes in Canada. We learnt alot and I am personally so excited to bring back everything i've learnt to Mississauga.

**7. Academic Offense Cases**

Through the month I've talked to a variety of students on different offense cases, and students that weren't aware of the academic student code of conduct, or didn't know their student rights. While I myself am still learning along the way, it's interesting to see the different cases and experiences students are going through and I'm glad to assist them in any way I can.

**8. Orientation Leader Interviews**

From Thursday June 9th to Saturday June 12th, we had Orientation Leader Interviews in the student centre. The OC's, executives, and committee members led the Interviews and have chosen the leaders, who will have their first leader training on Saturday June 18th.

**9. Policy**

We have contacted our clubs and societies on campus and informed them on the policy and how it affects them. We also had an information session with them on June 16th to discuss initiatives to engage the student body moving forward to the meeting. We presented an emergency motion at the CFS National General Meeting and made this aware to all the student union representatives in Canada as well as the Executive of CFS. We have met up, had meetings with and recorded an information video with our sister student unions of APUS, GSU, SCSU. We have been meeting up and lobbying different governors of the governing council, including the Vice Provost of students, about how the policy is indeed undemocratic and problematic. We have released and been doing a social media campaign under #Students4Students where we circulated information on the policy and how its problematic as



well as the video that we recorded, and have also asked students to sign a petition that will be presented to governing council.

### **10. Meetings Attended**

- I. Tuesday May 24th - Campus Council Meeting
- II. Wednesday May 25th - Meeting with Sprygo
- III. Wednesday May 25th - Meeting with Tyrell for Society and Clubs Training prep
- IV. Wednesday May 25th - University Affairs Board Meeting
- V. Thursday May 26th - Meeting with the Varsity
- VI. Thursday May 26th - Meeting with Equity and Diversity Office
- VII. Tuesday May 31st - Meeting with Ray Khan, Student Governor
- VIII. Tuesday May 31st - Team Meeting
- IX. Wednesday June 1st - Asac agreement renewal checkin in with Nour and Walied
- X. Thursday June 2nd - Meeting with Mehak about re-recognition packages
- XI. Thursday June 2nd - Meet with liaison and senior advisor of PAUSE
- XII. Friday June 3rd - Intro meeting with Amrita Danieri
- XIII. Friday June 3rd - Orientation committee meeting
- XIV. Thursday June 9th - Tour and Meeting with Early Learning Centre with VP Equity
- XV. Thursday June 9th - Meeting for Academic Offense Case
- XVI. Friday June 10th - Meeting with Amrita Danieri, Mohammad Amin, etc to discuss high impact teaching practices at UTM
- XVII. Friday June 10th - Met informally with Ryan Persaud- previous AAC
- XVIII. Monday June 13th - Executive Committee Meeting
- XIX. Tuesday June 14th - Meeting with Professor Hugh Gunz
- XX. Tuesday June 14th - Meeting with SBA Advocacy
- XXI. Wednesday June 15 - Meeting with Cliona from RGASC to talk about Headstart and Academic Societies
- XXII. Thursday June 16th - Meeting with Lucy Gaspini
- XXIII. Thursday June 16th - Meeting with Clubs & Societies to discuss Governance Coalition
- XXIV. Friday June 17th - Exec/OC Orientation Budget Meeting
- XXV. Saturday June 18th - Frosh Leader Training #1

Sincerely,



Vanessa Demello  
Vice President University Affairs and Academics

## ***From the Office of the Vice President External***

### **Executive Report #2 – June 1<sup>st</sup> – June 30<sup>th</sup>, 2016**

#### **Executive Summary**

It has been my second month in office and I have finally started to get a hang of how things work at UTM and at UTMSU. The past month has been filled with countless retreats and conference that have caused the execs and I to be gone almost every weekend. Thankfully and sadly these retreats have ended, with the last retreat/conference being the CFS National General Meeting that was hosted in Gatineau a few weeks back. Since we've been back we have been dealing with the policy that was recently approved and pushed forward at the University Affairs Board as well as ironing out the plans for Frosh in terms of event planning, booking venues and selecting our leaders. We also hosted our 2<sup>nd</sup> big event since coming into office which was Grad formal, which was an amazing success – according to what the graduating students have told us. We also hosted our Annual Iftaar Dinner at the student center which was also a great success and we saw many students come out to break their fast together whilst having an amazing evening filled with laughter, conversation and great food. We also have been going through our part time staff interviews and we have offered offers of employment for the 3 out of the 4 part time staff positions that will be working under the External portfolio.

#### **Agenda:**

1. 69<sup>th</sup> Semi-Annual National General Meeting
2. Part Time Staff Interviews
3. Frosh Leader Interviews
4. Policy on Open, Accessible and Democratic Student Organization
5. Frosh
6. Meetings Attended

#### **1. 69<sup>th</sup> Semi-Annual National General Meeting**

We attended the 69<sup>th</sup> CFS Semi Annual National General Meeting in Gatineau, Ontario from the 4<sup>th</sup> of June to the 8<sup>th</sup> of June where we had the opportunity to meet with other delegates and other student unions from across Canada. I had the opportunity to also sit in the Racialized Students Constituency group, the Women's Constituency group and the Policy Committee as a Women's representative. I had the opportunity to help amend a motion that was brought forward during the opening plenaries of the national general meeting. We were also able to bring forward an emergency motion to the national general meeting on the new policy on open, democratic student autonomy where we had a lot of student representatives from across Canada show support and solidarity for our motion and were generally against the university's push for the establishment of this policy.

#### **2. Part Time Staff Interviews**

We started the interview process for a majority of our part time staff hiring and we are almost done with those interviews. Some portfolios like mine, which aren't very big or encompass a lot of staff were all done with interviews in one day. I have currently already interviewed and offered offers of employment, through Jackie (VP Internal), for my associates and the International students coordinator.

#### **3. Frosh Leader Interviews**

Last week Thursday, we started having interviews for the frosh leaders of 2016-2017. These interviews were done on Thursday, Friday and Saturday. We compiled the list of all the frosh leaders we wanted with the OCs, the Orientation Logistic Committee as well as with the exec and had emails sent out to them by Monday in order to give them enough time to prepare for the first leaders training that is happening this Saturday.

**4. Policy on Open, Accessible and Democratic Autonomous Student Organization**

On May the UTMSU received knowledge on a policy that the university was trying to pass at the University Affairs Board which would directly hinder and affect our organizations effectiveness, decision making, constitution and bylaws mandated by the students. This policy is undemocratic because it sets up the administration as a parent to our organization and gives them the power and the right to overturn and 'recommend' actions and policies that we should do and follow and if we do not follow this policy, they would have the power to withhold our dues from our membership. This is extremely problematic in the long run because if we don't get our dues it directly affects the clubs and societies who get funding from us, we won't be able to run as an organization and provide services and events for students and it will give administration power essentially over us. This policy was passed at the University Affairs Board and was pushed forward to the Governing Council, who will have a meeting on June 23<sup>rd</sup> where this policy may or may not pass.

What UTMSU has done since we found out about this policy is the following:

- We have contacted our clubs and societies on campus and informed them on the policy and how it affects them. We also had an information session with them on June 16<sup>th</sup> so discuss initiatives to engage the student body moving forward to the meeting.
- We presented an emergency motion at the CFS National General Meeting and made this aware to all the student union representatives in Canada as well as the Executive of CFS.
- We have met up, had meetings with and recorded an information video with our sister student unions of APUS, GSU, SCSU.
- We have been meeting up and lobbying different governors of the governing council about how the policy is indeed undemocratic and problematic.
- We have released and been doing a social media campaign under #Students4Students where we circulated information on the policy and how its problematic as well as the video that we recorded.
- We have also been trying to engage the student body steadily through our outreach initiatives.

**5. Frosh**

We are still currently on the planning processes of Frosh. We have a good idea of how our partnership with Student Life will be like in terms of scheduling. We are currently just trying to figure out how much it will cost both sides as well as how much we will be charging students. We already have the theme and the dynasties figured out as well as the events that will be occurring during frosh.

**6. Meetings Attended:**

- LXII. June 1<sup>st</sup>, 2016 – Meeting with IEC
- LXIII. June 2<sup>nd</sup>, 2016 – Graduation Formal Logistics Meeting
- LXIV. June 2<sup>nd</sup>, 2016 – Interviews for Part Time Staff
- LXV. June 4<sup>th</sup> to June 8<sup>th</sup>, 2016 – 69<sup>th</sup> Semi-Annual National General Meeting
- LXVI. June 9<sup>th</sup> to June 10<sup>th</sup>, 2016 – Frosh Leader Interviews
- LXVII. June 13<sup>th</sup>, 2016 – Meeting with Emily from Western about the OOHLALA App
- LXVIII. June 13<sup>th</sup>, 2016 – Executive Committee Meeting
- LXIX. June 16<sup>th</sup>, 2016 – SPMC Meeting
- LXX. June 16<sup>th</sup>, 2016 – Governance Coalition Meeting
- LXXI. June 17<sup>th</sup>, 2016 – Exec/OC Orientation Budget
- LXXII. June 18<sup>th</sup>, 2016 – Frosh Leader Training #1
- LXXIII. June 20<sup>th</sup>, 2016 – UTMSU: Mississauga Transit Meeting
- LXXIV. June 21<sup>st</sup>, 2016 – Staff Hiring's Meeting
- LXXV. June 23<sup>rd</sup>, 2016 – Meeting with Senior Administration
- LXXVI. June 23<sup>rd</sup>, 2016 – UofT Governing Council Meeting

- LXXVII. June 24<sup>th</sup>, 2016 – UTMSU x Office of the Registrar
- LXXVIII. June 27<sup>th</sup>, 2016 – Campaign Points Meeting
- LXXIX. June 28<sup>th</sup>, 2016 – Meeting with Adil about the Upass
- LXXX. June 29<sup>th</sup>, 2016 – Board Meeting #3

**Sincerely,**

A handwritten signature in black ink, appearing to read "Marise Hopkins". The signature is stylized, with the first name "Marise" written in a blocky, almost grid-like fashion, and the last name "Hopkins" written in a more fluid, cursive script.

**Marise Hopkins**

**Vice – President External**



## *From the Office of the Vice President Equity*

Executive Report #2 – May 20th – June 20th, 2016

### **Executive Summary:**

This month has been far more hectic than the last. Ton of meetings and many more altercations with administration in terms of the new policy that is being implemented. We've finally managed to hire the majority of our coordinators and associates, which hopefully will make life easier..

1. CFS Skills
2. CFS National General Meeting
3. Policy on Open, Accessible; Democratic Autonomous Student Organizations
4. Hiring Committee
5. UTMSU Orientation 2016



### **1. CFS Skills Symposium**

On Friday June 27th our team went to York University to a skills conferences hosted by the Canadian Federation of Students. There we learned about the different campaigns offered and the many other ways to help our students on the variety of our campuses to be able to accommodate and help all students. This symposium helped us in a variety of different ways by teaching us. We learned about some important campaigns like Fight the Fees, Education is a Right, No More Stolen Sisters, international student fees and many more. When we came back we were ready to get to work and help teach students about these campaigns.

### **2. CFS National General Meeting**



For one week we went to Ottawa for the CFS national general meeting. We met student representatives from across the country, we compared our struggles, things that motivated us and learned how to work together. We met students from the University of Winnipeg who spoke about their victories in achieving an indigenous course requirement. We also spoke to multiple universities across Canada about the policy that will be affecting us soon called “Open, Accessible, and Democratic Policy.” They were as moved and disgusted by this policy as we were.

### **3. Policy on Open, Accessible; Democratic Autonomous Student Organizations**

Recently at the University Affairs Board meeting the administration passed a policy called “Open, Accessible, and Democratic Policy” that would create a third party administration into the UTMSU. This would remove our autonomy as a legal entity. We are trying our best to notify clubs and societies and as many students as possible regarding this policy. This policy has legal implications which challenge the autonomy of the UTMSU.

### **4. Hiring Committee**

We are currently in the midst of hiring coordinators and associates to help us make our work load lighter so that we have more time to focus on campaigns. The hiring committee is comprised of the vp equity, vp internal, president, executive director and if need be the respective executive under which the portfolio is. It is our responsibility to maintain a fair and just hiring process, therefore offering interviews and choosing the best directors and coordinators is a lengthy process.

### **5. UTMSU Orientation 2016**

We had our first orientation training this past weekend where we got to meet many amazing future frosh leaders. We were able to give them some group tasks and see how they work together and take charge. Excited to see how these new young people take charge during the upcoming events. We were able to introduce the executive committee as well as the other contributors of orientation.

### **6. Meetings Attended:**

- I. May 24th, 2016 – United Way BeyGood Initiative
- II. May 24th- Orientation Committee Interviews
- III. May 25th, 2016 – Meeting with Spyrgo
- IV. May 25th, 2016 – UofT Pride Lunch Meeting

- V. May 26th, 2016 – University Affairs Board Meeting
- VI. May 24th-26th, 2016 – Orientation Committee Interviews
- VII. May 26th, 2016 – Meeting with EDO
- VIII. May 27th -29th, 2016 – CFS Skills Symposium
- IX. May 30th, 2016 – Board Meeting #2
- X. May 31st -June 2nd, 2016 – Part-Time Staff Interviews
- XI. June 2nd, 2016 – Meeting with Chad HCC
- XII. June 2nd, 2016 – Interviews for Part Time Staff
- XIII. June 4th to June 8th, 2016 – 69 th Semi-Annual National General Meeting
- XIV. June 9th to June 11th, 2016 – Frosh Leader Interviews
- XV. June 9th, 2016 – ELC tour
- XVI. June 13th, 2016 – Executive Committee Meeting
- XVII. June 14th, 2016 – Meeting with SBA
- XVIII. June 15th, 2016 – Meeting with EDSS
- XIX. June 16th, 2016 – Ramadan iftar
- XX. June 17th, 2016 – Exec/OC Orientation Budget
- XXI. June 18th, 2016 – Frosh Leader Training #1

Sincerely

A handwritten signature in black ink, appearing to read 'MBaig', with a stylized, cursive script.

**Maleeha Baig**  
**Vice President Equity**



## *From the Office of the Vice President Campus Life*

Executive Report- May 21<sup>st</sup> – June 20<sup>th</sup>, 2016

### Overview

This month has been action backed with learning, planning and hosting a large event. My portfolio encompassed a lot of major things this month and a lot of actions were made after the month of transition ended. Prepping and hosting our Graduation Formal was a huge task and those who volunteered were able to help make the event incredible. Orientation is close to its final planning stages; our Orientation is close to being published to the incoming students. Club deadlines were passed and the recognitions are being processed. Overall, this month's theme was dedicated to the finalizing of plans and deadlines. The upcoming month will be more practical as meetings will be facilitated.

### Agenda

1. Graduation Formal
2. CFS Skills Symposium
3. CFS National General Meeting
4. Orientation
5. Clubs
6. Job Hiring



### Graduation Formal

Graduation formal was amazing! We managed to have one of the largest turnouts ever for a Graduation formal. The feedback from majority of the students was extremely positive. I had the help of my supportive executive team and volunteer board members. Students were all given teddy bears and we gave a few prizes throughout the event.

### CFS Skills Symposium

I had the opportunity to meet with any Ontario student union representatives. I went to a variety of sessions that taught me a lot of skills needed for my position. More specifically, budgeting, event organizing, and promotional strategies are things that I learned more about that will expand my knowledge on my plans in Campus Life.



**CFS National General Meeting**

I had the opportunity to meet with student unions on a National level. The experience was very uplifting as I was able to learn about the collective movement of our student unions as we fight for the rights of students. It also gave me the opportunity to connect with various individuals that come from different backgrounds and experiences. This experience allowed me to learn about inclusivity and accommodating to student needs. Overall, this meeting was an unforgettable and motivating learning experience

**Orientation****Working Group/OST Meetings**

Discussions between the UTMSU and the Office of Student Transition are still occurring regarding a collaborative orientation. We have reached a common ground for collaborations, however there are still a few obstacles that must be determined before officially collaborating on our orientations.

**Progress**

Orientation is getting closer to its official date and we have been making strong strides to complete everything on time. We hired our graphic designer and viewed preliminary designs for UTMSU Super 16 Orientation 2016. We officially hired a full team of dedicated committee members and Orientation Leaders. Myself and the OCs met with various sponsors and potential event holders to finalize our schedule. Lastly we had a very detailed budget breakdown to identify how much we will be spent on our events, equipment and food. More updates will be coming within the next month as things will be finalized before the end of July.

**Training**

Our first Orientation Leader Training session has begun. I had the opportunity to see the selected leaders learn and work towards preparing themselves for the week. I worked alongside the OCs to establish and organize a logistics system that is both informative to the volunteers and fun. The session was focused on a multitude of different things that are necessary for leaders. We introduced the executive member's portfolios and how they can get involved through UTMSU. We were presented to by a UTMAC representative about their services and plans for the year. Lastly, we taught the volunteers the many different cheers and dances that we will be using throughout the week. The cheers were screened by the current team so there are no inappropriate cheers or actions.



**Clubs**

A lot was involved with clubs during this month. The deadline for recognition packages were due June 1<sup>st</sup>, meaning clubs interacted closely with me by asking questions and making requests. I also met a lot of students who were interested in creating brand new clubs on campus. This month was heavy on communicating and guiding clubs into going through the correct process for recognition.

After the deadline, myself and the clubs coordinator took time to go through a large sum of recognition packages to evaluate the completion of each clubs packages. The process has yet to be completed due to the transitioning of a brand new clubs coordinator. Once the evaluation process is complete the packages will be passed onto the clubs committee to determine its complete recognition.

**Job Hiring**

The interview and hiring process was long due to the significantly large amount of interview opportunities given out to those who applied. Under my portfolio the associate and clubs coordinator positions were interviewed by myself and the hiring committee, the official hiring of these individuals have been made and emails were recently sent out to the new members of the campus life portfolio.

**Meetings Attended****Orientation Planning Meetings (Weekly)**

- I. May 24- May 26- Orientation Committee Interviews
- II. May 24-United Way + UTMSU: BeyGood Kit Stuffing
- III. UTM/ Office of Student Transition Orientation Meeting (Bi-Weekly)
- IV. May 25- University Affairs Board Meeting
- V. May 27-May29- CFS Skills Symposium
- VI. May 31-June 10- Staff Interviews
- VII. June 2-UTSU OC Meeting (downtown)
- VIII. June 3-Graduation Formal
- IX. June 4-June 8- CFS National General Meeting
- X. June 9-June 12- Orientation Leader Interviews
- XI. June 13- Meeting with Skyzone
- XII. June 16- Meeting with Apparel Promotions
- XIII. June 16-Governance Coalition Meeting
- XIV. June 16- Ramadan Iftar
- XV. June 18- Leader Training #1

Sincerely,

A handwritten signature in black ink, reading "Tyrell Subban". The signature is written in a cursive, flowing style with a large initial "T".

Tyrell Subban  
Vice President Campus Life

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# **BOARD OF DIRECTORS MEETING #2 MINUTES**

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**May 30<sup>th</sup> 2016**

**To be considered at the Emergency Board Meeting in July**





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# **EXECUTIVE COMMITTEE MEETING # 4 MINUTES**

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**June 13<sup>th</sup> 2016**



**Executive Committee Meeting #4 - Minutes**Executive Meeting #4 of the University of Toronto at Mississauga Students' Union  
Monday, June 13, 2016 • UTMSU Office, Student Centre, UTM Campus

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**Attendance:**

Nour Alideeb – President- Vice President Internal & Services  
 Maleeha Baig – Vice President Equity  
 Vanessa Demelo – Vice President University Affairs & Academics  
 Marise Hopkins – Vice President External  
 Tyrell Subban – Vice President Campus Life  
 Walied Khogali – Executive Director (non-voting)

**#1. CALL TO ORDER**

All present.

*Meeting called to order at 6:39 pm*

**#2. APPROVAL OF THE AGENDA****MOTION**

Moved: Nour Alideeb

Seconded: Marise Hopkins

BIRT the Agenda for the June 13<sup>th</sup>, 2016 U.T.M.S.U. Executive Committee meeting #4 be approved as presented.

**VOTE****MOTION CARRIED****#3. EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec)**

Ms. Alideeb discussed how she is finishing interviews and preparing for the Governing Council Meeting.

Ms. Hopkins discussed how she is reading the policy.

Mr. Subban discussed how he was able to work with the Orientation Coordinators (OCs) for hiring. He mentioned how he is planning the leader training this weekend. Mr. Subban also mentioned that he is working with the club coordinator to go over the recognition process and preparing logistics committee for welcome week.

Ms. Demello discussed that she is planning events for the year in order to do room bookings. She also dealt with two academic offense cases. She is planning to meet with EDSS about a collaboration with Vice President Equity and planning on meeting with Lucy Gaspini from the office of the dean.

Mr. Zhao mentioned that he finished the frosh leader hiring. He also mentioned that for past two weeks he has gone through part times hiring. He stated that approximately 70-80 people were scheduled for interviews and around 30 people will be selected. Some of these results will be ratified today. He also met a few sponsors from sponsorship packages which are now complete.

Ms. Baig mentioned that she met with the Early Learning Center and discussed initiatives particularly getting in touch with students with UTMSU bursary. She also mentioned how she is trying to collaborate with EDSS as well. She stated that she will be reaching out soon with Out of UTM and EDO to do an event in terms of the Orlando massacre.

<b>#4.</b>	<b>UTMSU – Food Center</b>
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**MOTION**

Moved: Pu Qi (Jackie) Zhao

Seconded: Marise Hopkins

BIRT the UTMSU expends up to \$500.00 for the Food Centre for seeds and gardening tools and operations from the 2015-2016 fiscal year from Budget Line Item: UTMSU – 2.10 – Food Bank – UTMSU Budget 2015-2016.

**VOTE**

Mr. Zhao mentioned that the reason for why it was part of 2015-2016 fiscal year budget was because the purchases were made around 6-7 months ago and that in regards to the reimbursement forms, the proper documentations on who or when it passed was not found. As a result, the reimbursement forms could not be given. He mentioned that he is passing it again so he can write the reimbursement check for gardening tools and seeds that were planted for the food bank.

Ms. Alideeb expressed concern about the order because the fiscal year ended April 30<sup>th</sup>. Ms. Alideeb asked Mr. Khogali if everyone discussed the money being passed from the 2015-2016 budget.

Mr. Khogali replied that when the reimbursement is done he will make note of the expense to the auditors if they request the information.

**MOTION CARRIED**

<b>#5.</b>	<b>UTMSU – Orientation Week</b>
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**MOTION**

Moved: Pu Qi (Jackie) Zhao

Seconded: Vanessa Demello

Be it resolved that UTMSU expend up to \$4200.00 for the UTMSU Orientation Week boat cruise deposit, \$15,000.00 for Fan Expo tickets (minimum 1000 ticket purchase to maintain 15\$/ticket), and \$452.00 in food expenses for the first Orientation Leader training taking place on June 18<sup>th</sup> from from Budget Line Item: UTMSU – 4.10 – Orientation Costs - UTMSU Budget 2016-2017.

**VOTE**

Mr. Subban discussed that the original price per ticket was \$40 for fan expo. However, Madhav Gaur (orientation coordinator) did negotiations and was able to bring down the price to \$15 per ticket.

**MOTION CARRIED**

<b>#6.</b>	<b>UTMSU – Grad Formal 2016 Prizes</b>
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**MOTION**

Moved: Tyrell Subban

Seconded: Maleeha Baig

BIRT the U.T.M.S.U expend up to \$500.00 for prizes for Grad formal - from Budget Line Item: UTMSU – 4.20 – Graduation Formal – UTMSU Budget 2016-2017.

Ms. Alideeb explained that the prizes are for a TV, coupons (that were given in a raffle) and dance off.

**VOTE****MOTION CARRIED**

<b>#7.</b>	<b>UTMSU Summer Exam Destressor</b>
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**MOTION**

Moved: Vanessa Demello

Seconded: Maleeha Baig

BIRT the U.T.M.S.U. expend up to \$1000 in the Exam Destressor Event on June 22, 2016 for students taking summer school to from Budget Line Item: UTMSU – 11.20 Exam Destressor – UTMSU Budget 2016-2017.

**VOTE**

Mr. Khogali asked Ms. Demello if there will be a barbeque in the second portion of the summer.

Ms. Demello answered that she had not planned on a barbeque thus far.

**MOTION CARRIED**

<b>#8.</b>	<b>UTMSU – Ramadan and Iftar Event</b>
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**MOTION**

Moved: Maleeha Baig

Seconded: Pu Qi (Jackie) Zhao

BIRT the U.T.M.S.U. expend up to \$1,350 in collaboration with other clubs (including but not limited to MSA, MESA, ... and others) for the Ramadan Iftar event on Thursday June 16<sup>th</sup>, 2016 from Budget Line Item: UTMSU – 8.30 – Ministry of Equity – UTMSU Budget 2016-2017.

**VOTE**

Ms. Baig discussed that this dinner occurred almost every year and that in the past few years it has only been MSA or MESA that have contributed. She stated that unlike the past years, this year five or six other clubs are on board as well. She wants to collaborate with other clubs in order to make a more inclusive community on campus. The original plan was to ask them to pay \$50 each but she realized that a lot of them don't have club funding.

**MOTION CARRIED**

<b>#9.</b>	<b>UTMSU – Aboriginal Gathering</b>
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**MOTION**

Moved: Marise Hopkins

Seconded: Vanessa Demello

BIRT the U.T.M.S.U. expend up to \$100.00 for prizes for the Aboriginal Gathering (date uncertain as of now but will be during the summer)- from Budget Line Item: UTMSU – 8.10 – Ministry of Education and Outreach – UTMSU Budget 2016-2017.

**VOTE**

Ms. Hopkins mentioned the deadline was June 10<sup>th</sup>. She discussed how she had two students who identified as aboriginal but both were unavailable for the gathering. Therefore, due to the lack of aboriginal students, she believed that this motion should not pass.

**MOTION FAILS**

**#10. UTMSU – Collaboration Event with the Early Learning Center****MOTION**

Moved: Maleeha Baig

Seconded: Vanessa Demello

BIRT the UTMSU discusses potential collaboration with the Early Learning Center to promote services offered and encourage interaction between campus resources, other clubs, and UTMSU.

BIFRT the U.T.M.S.U. expend up to \$300.00 for puppet shows, food, and other prizes for the event with the ELC (date uncertain as of now but will be during the summer)- from Budget Line Item: UTMSU – 8.30 – Ministry of Equity – UTMSU Budget 2016-2017.

**VOTE**

Ms. Baig mentioned that in the past few years there has been lack of collaboration with the Early Learning Center and she stated that she wants to change that this year. She adds that this can get the parents more involved with the UTMSU.

**MOTION CARRIED****#11. ORIENTATION WEEK 2016 – THEME****MOTION**

Moved: Tyrell Subban

Seconded: Nour Alideeb

BIRT the U.T.M.S.U. executive select the 2016 Super 16 theme for the 2016 Orientation Week programming.

**VOTE****MOTION CARRIED****#12. ORIENTATION WEEK 2016 – Logistics Committee****MOTION**

Moved: Tyrell Subban

Seconded: Maleeha Baig

BIRT the U.T.M.S.U. executive approve the recommendation for members of the logistics committee:

- Arlene Cortiguerra
- Asif Ajaz
- Faiza Yousef
- Grayce Slobodian
- Justin Sidhu
- Kiran Baretto
- Sabina Iqbal
- Salma Fakhry
- Pavit (Teddy) Brar
- UTMAC Delegate – Mariam Musse

**VOTE**

Mr. Subban asked if firing is allowed throughout the process.

Ms. Khogali answered that it is a volunteer committee therefore if no help is required from the volunteer, the volunteer can be asked not contribute any further.

**MOTION CARRIED**

<b>#13.</b>	<b>STUDENT CENTRE – 2016 - 2017 RESERVED PARKING SPACE</b>
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**MOTION**

Moved: Pu Qi (Jackie) Zhao

Seconded: Vanessa Demello

BIRT the U.T.M.S.U. expend \$1,600.00 in administrative expenses for a reserved parking space for suppliers, guests and staff at the UTM student Centre from Budget Line Item: UTMSU – Student Centre – 2.70 – Wages and Administration - UTMSU Budget 2016-2017.

**VOTE**

Ms. Alideeb discussed that every year a parking pass is purchased (for people such as the blind duck manager, Shane Madhani) because the administration does not give one. She stated that there are two passes, one for Shane and one for guest, suppliers and staff.

Mr. Khogali expanded on the discussion mentioning that three years ago charges were not made for that spot. He believed that we should get more parking spots because one is not enough as it is heavily utilized.

**MOTION CARRIED**

<b>#14.</b>	<b>ORIENTATION LEADERS 2016-2017</b>
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**MOTION**

Moved: Tyrell Subban

Seconded: Pu Qi (Jackie) Zhao

BIRT the U.T.M.S.U approve the recommendation made in Appendix A for the list of orientation leaders for the 2016 Orientation week programming.

**VOTE****MOTION CARRIED**

<b>#15.</b>	<b>ASSOCIATE HIRING COMMITTEE REPORT – APPENDIX B</b>
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**MOTION**

Moved: Pu Qi (Jackie) Zhao

Seconded: Tyrell Subban

Be it resolved that the hiring report for the UTMSU Associates starting June 13th 2016 be accepted as presented

**VOTE**

Ms. Alideeb discussed that there will be a lot of reposting that will be made but most will be confirmed by the end of the week.

**MOTION CARRIED**

**#16. COORDINATOR HIRING COMMITTEE REPORT – APPENDIX C****MOTION**

Moved: Pu Qi (Jackie) Zhao

Seconded: Marise Hopkins

Be it resolved that the hiring report for the UTMSU Coordinators starting June 13<sup>th</sup> 2016 be accepted as presented.

**VOTE****MOTION CARRIED****#17. Topic of Discussion: Vinay's Potential Immigration Support for International Students****MOTION**

In camera at 7:03 pm

Out of camera at 7:07 pm

Moved: Pu Qi (Jackie) Zhao

Moved: Maleeha Baig

Seconded: Maleeha Baig

Seconded: Marise Hopkins

**VOTE****MOTION CARRIED****#18. UPCOMING MEETINGS**

- June 16<sup>th</sup> – Consultation on Sexual Assault Policy with UTSC
- June 13<sup>th</sup> – June 16<sup>th</sup> 2016: UTMSU Job Interviews
- June 16<sup>th</sup> – Ramadan Iftar
- June 14<sup>th</sup> 2016 – UTSU Board Meeting
- June 20<sup>th</sup> 2016 – Meeting – Mississauga Transit Meeting
- June 23<sup>rd</sup> 2016 – Governing Council Meeting
- June 23<sup>rd</sup> 2016 – Meeting with Senior Administration

Mr. Khogali reminded that UTMAGS needs to be invited on June 20<sup>th</sup>

Note: (Ms. Alideeb away on Friday June 17<sup>th</sup>)

**#19. ~~UTMSU Discussion on Coordinator and Associate Hirings~~**

Discussion cancelled due to repetition of topic.

**#20. OTHER BUSINESS**

Mr. Subban discussed concern with one of the clubs (HSC) in regards to an emergency funding request (in march). No approvals have been made. He mentioned that there seemed to have been a miscommunication from one of the executives.


**#21. ADJOURNMENT**

**MOTION**

Moved: Nour Alideeb

Seconded: Marise Hopkins

*Be it resolved that the meeting be adjourned at 7:11***VOTE****ALL IN FAVOUR****MOTION CARRIED**

<b>VALIDATION</b>				
Nour Alideeb President				June 13, 2016
NAME AND POSITION		SIGNATURE		DATE



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# **EXECUTIVE COMMITTEE MEETING # 5 MINUTES**

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**June 21<sup>st</sup> 2016**



**Executive Meeting #5 - Minutes**Executive Meeting #5 of the University of Toronto at Mississauga Students' Union  
Tuesday, June 21, 2016 • UTMSU Office, Student Centre, UTM Campus

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**Attendance:**

Nour Alideeb – President  
 Pu Qi (Jackie) Zhao - Vice President Internal & Services  
 Maleeha Baig – Vice President Equity  
 Vanessa Demello – Vice President University Affairs & Academics  
 Marise Hopkins – Vice President External  
 Tyrell Subban – Vice President Campus Life  
 Walied Khogali – Executive Director (non-voting)

**#1. CALL TO ORDER**

All Present

*Meeting called to order at 2:24pm.***#2. APPROVAL OF THE AGENDA****MOTION**

Moved: N. Alideeb

Seconded: M.Baig

BIRT the Agenda for the June 21<sup>st</sup>, 2016 U.T.M.S.U. Executive Committee meeting #5 be approved as presented.

**VOTE****Motion Carried****#3. EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec)**

N. Alideeb stated that she is focused on the New Policy on Open, Accessible and Democratic Autonomous Student Organizations and that she is having many conversations with a number of club and society executives about the policy itself. She also mentioned that she has met with the Web Administrator to revamp the UTMSU website.

J. Zhao stated that he has been focused on connecting with newly hired part time staff and associates to get their contracts and confidentiality agreements endorsed. In addition, he and the sponsorship coordinator have been working on a new sponsorship package for new partners.

M. Baig mentioned that she has been connecting with new members of the Equity team, while working on outreach about the Policy that Nour discussed earlier. She also discussed how successful the Annual Ramadan Iftar, thanks to the hard work and collaboration of a few cultural and religious clubs on campus.

V. Demello discussed the meeting that she had with the Dean Academic and one of the incoming student Governors about Co-Op at UTM. She has mentioned that she has been working with the Office of the Registrar to better improve the services they provide and the relationship between the UTMSU and the Registrar.

T. Subban reported on the Orientation 2016 schedule and finances. In addition, he discussed the re-recognition packages that clubs have been submitting.

M. Hopkins discussed that she has been doing more research on the Policy, as well as outreach. She mentioned that she has been meeting with members of the External team to plan out events and campaigns under the External portfolio.

<b>#4.</b>	<b>DISCUSSION ON COORDINATOR HIRINGS – IN CAMERA</b>
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**MOTION**

Moved: N. Alideeb

Seconded: M. Baig

In camera: **2:34pm**Out of camera - Alideeb/Baigt: **3:05pm**

The discussion in camera was focused on finalizing the candidates being hired.

<b>#5.</b>	<b>COORDINATOR HIRING COMMITTEE REPORT – APPENDIX A</b>
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**MOTION**

Moved: P. Zhao

Seconded:  
M. Hopkins

Be it resolved that the hiring report for the UTMSU Coordinators starting June 20<sup>th</sup>, 2016 be accepted as presented

The executive reviewed Appendix A. The discussion in camera in item #4 was focused on finalizing the candidates being hired.

**VOTE****Motion Carried**

<b>#6.</b>	<b>ICCIT YOUNG ENTREPRENEURS CONFERENCE - BUSSING</b>
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**MOTION**

Moved: V. Demello

Seconded: M. Hopkins

BIRT that the UTMSU expend up to \$10.00 to cover the remaining cost of the buses purchased for the ICCIT Young Entrepreneurs Conference from Budget Line Item: 8.80 – Ministry of University Affairs & Academics from the UTMSU Operating Budget 2016-2017.

N. Alideeb stated that last year money was passed for buses for the ICCIT Young Entrepreneurs Conference but the invoice was \$10 more than expected so for that reason we need to pass \$10 more to close the cost.

**VOTE****Motion Carried**

<b>#7.</b>	<b>BEYGOOD FOOD COSTS</b>
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**MOTION**

Moved: N. Alideeb

Seconded: V. Demello

BIRT that the UTMSU expend up to \$200.00 to cover the cost of food for the United Way x UTMSU event: BeyGood Kit Stuffing event from Budget Line Item: UTMSU – 8.10 - Ministry of Education & Outreach - UTMSU Budget 2016-2017.

N. Alideeb stated that the \$200 was to buy pizza for all the participants of the BeyGood Kit Stuffing event.

**VOTE****Motion Carried****#8. UTMSU ANNUAL RAMADAN IFTAR - 2016****MOTION**

Moved: M. Baig

Seconded: T. Subban

BIRT that the UTMSU expend up to \$200.00 to cover the cost of food for the Annual UTMSU Iftar event from Budget Line Item: UTMSU – 8.30 - Ministry of Equity - UTMSU Budget 2016-2017.

N. Alideeb stated that extra food had to be ordered to accommodate the number of students that showed up for the Annual Ramadan Iftar.

**VOTE****Motion Carried****#9. GRADUATION PHOTOGRAPHY – CONTRACT OF SERVICES – APPENDIX B****MOTION**

Moved: P. Zhao

Seconded: V. Demello

Be it resolved that UTMSU Executive Committee approve and recommend to the Board of Directors the ratification of the graduation photography service agreement between the University of Toronto Mississauga Students' Union and Stephen Lassman Studios Inc. as outlined in Appendix B and ending on **July 1st 2018**. (please note that the motion was approved on April 1<sup>st</sup> 2016 for a period not exceeding 24 months – ending April 30th 2018).

The executives reviewed Appendix B.

J. Zhao explained that this new contract gives all new graduates two different options: 1. Can get free package which includes their photos as well as an electronic copy. 2. Paid package includes more services. This allows for all graduates to receive some photos whether they chose the free or paid packages.

**VOTE****Motion Carried****#10. RECOMMENDATION - UTMSU SPEAKER 2016-2017****MOTION**

Moved: N. Alideeb

Seconded: M. Baig

*Whereas the process of the selection of the Union's Speaker is outlined in Operational Policy that stipulates: The Speaker shall be selected no later than July 1 by the incoming Board of Directors. He/she will be selected by the Board of Directors on the recommendation of the Executive Committee. The Speaker shall serve until the Joint-Board Meeting, and there is no limit to the number of terms that a speaker can serve.*

*Whereas a resignation from Mr. Ashkon Hashemi was received by the Board of Directors on November 30<sup>th</sup> 2015.*

BIRT the U.T.M.S.U. executive recommend \_\_\_\_\_ to the Board of Directors as the UTMSU Speaker for the remained of the 2016-2017 academic year.

N. Alideeb motioned to Table, Seconded by M. Hopkins.

N. Alideeb stated that she wants to ensure that Chris Thompson will be able to be the speaker for the remainder of the year.

**VOTE****Motion Tabled to Next Executive Meeting**

<b>#11.</b>	<b>EMERGENCY BOARD MEETING #2 – THURSDAY, JULY 14<sup>th</sup> 2016</b>
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**MOTION**

Moved: N. Alideeb

Seconded: M. Baig

*Whereas the Bylaw on Meetings – Bylaw III dictates that:*

2.2. *Emergency Meetings*

a. *Emergency meetings shall be called with seventy-two (72) hours' notice by:*

- i. *The Executive Committee or President*
- ii. *A written request by a majority of the Directors*

b. *Approval of any action must be reported to the next scheduled Board meeting.*

Be it resolved that an emergency board meeting be called for Thursday, July 14<sup>th</sup> 2016.

N. Alideeb stated that there are important matters to discuss before the end of July but after June's board meeting pending advice from legal counsel.

**VOTE****Motion Carried**

<b>#12.</b>	<b>UTMSU MEETINGS – Executives &amp; Associates</b>
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**MOTION**

Moved: N. Alideeb

Seconded: T. Subban

Be it resolved that up to \$300.00 be allocated from budget line item 12.30 Meetings – UTMSU Budget 2016-17 towards Executive & Associates Meetings.

N. Alideeb stated that this money will be spent on bonding and transitioning with associates.

M. Baig asked if it is \$300 per executive or as a collective.

N. Alideeb responded that it is \$300 for all 6 executives and their associates, not each executive.

**VOTE****Motion Carried**

<b>#13.</b>	<b>U-PASS Card Holders – Appendix C</b>
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**MOTION**

Moved: P. Zhao

Seconded: M. Baig

Be it resolved that UTMSU expend up to \$6000.00 for the purchase of 15,000 U-Pass card holders from budget line item 3.20 – Total Upass – 2016-2017 UTMSU Budget – Appendix C.

The executives reviewed Appendix C.

J. Zhao stated that we are running low on card holders for U-Passes and t-cards and for that reason we are purchasing more.

V. Demello asked if the new UTMSU logo with “Local 109 of the Canadian Federation of Students” portion will be included on the card holder.

J. Zhao confirmed that the new logo will be used.

## **VOTE**

### **Motion Carried**

<b>#14.</b>	<b>HUMAN RESOURCES – EXECUTIVE COORDINATOR - APPENDIX A – IN CAMERA DISCUSSION</b>
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## **MOTION**

Moved: N. Alideeb

Seconded: P. Zhao

Be it resolved that the executive committee approve of the terms of voluntary separation between the Erindale College Student Union Inc. (UTMSU) and Mr. Walied Khogali effective July 19<sup>th</sup> 2016.

Be it further resolved that the executive committee approve of the attached job posting for the position of Executive Coordinator outlined in Appendix A.

In Camera – Alideeb/Baig – 3:18pm

Out of Camera – Alideeb/Zhao - 3:31pm

The executive committee reviewed Appendix A. The discussion confirmed that Mr. Walied Khogali will be leaving July 19<sup>th</sup>, 2016.

## **VOTE**

### **Motion Carried**

<b>#15.</b>	<b>HUMAN RESOURCES – HEAD CHEF – BLIND DUCK – IN CAMERA DISCUSSION</b>
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## **MOTION**

Moved: N. Alideeb

Seconded: P. Zhao

Be it resolved that the executive committee extend the employment agreement between the Erindale College Students' Union Inc (UTMSU) and Mr. Laurisford Thomas from August 15<sup>th</sup> 2016 to August 15<sup>th</sup> 2017 with an inflationary increase of no more than 2%.

In Camera: Zhao/Alideeb – 3:33pm

Out of Camera: Zhao/Alideeb – 3:38pm

The discussion focused on the value that Laurisford brings to the Blind Duck as well as his contract.

## **VOTE**

### **Motion Carried**

**#16. HONORARIUM – HANDBOOK****MOTION**

Moved: P. Zhao

Seconded: M. Hopkins

Be it resolved that Ms. Grayce Slobodian receive an honorarium of \$200.00 for the Handbook Cover and Royal LePage Ad from budget line item 7.20 – Honoraria – UTMSU Budget 2016-2017.

**VOTE****Motion Carried****#17. HONORARIUM – ORIENTATION PHOTOGRAPHY****MOTION**

Moved: P. Zhao

Seconded: M. Hopkins

Be it resolved that Mr. Uranranebi J Agbeyegbe receive an honorarium of \$75.00 for photography services – Orientation leaders from budget line item 7.20 – Honoraria – UTMSU Budget 2016-2017.

N. Alideeb stated that over 120 Orientation Leaders were photographed and all the photos were edited for the Orientation 2016 website.

**VOTE****Motion Carried****#18. 2016 WUSC-Uniterria Leadership Meeting****MOTION**

Moved: M. Hopkins

Seconded: V. Demello

BIRT the \$300.00 be allocated to send the following delegate – Peter Kungania for the WUSC Leadership Meeting from the UTMSU 2016-2017 Preliminary Operating Budget line item 12.20 – Conferences:

M. Hopkins stated that this annual conference is held in Ottawa for students to discuss new initiatives for WUSC as well as skills and ways to improve the WUSC program on their respective campuses. She stated that Peter Kungania will gain many skills as the WUSC coordinator by attending this conference. She explained that the \$300 covers the registration and transportation costs.

T. Subban asked when the conference will be taking place.

M. Hopkins stated that it takes place from August 18<sup>th</sup> to August 21<sup>st</sup> 2016.

**VOTE****Motion Carried****#19. ASSOCIATE LOCKER SPACE – DISCUSSION - Tyrell**

T. Subban stated that the UTMSU Office gets cluttered with all the part time staff, associates, board members and executives. Mr. Subban wants to look into the feasibility of purchasing storage space for part time staff, associates and board members to keep everyone's belongings safe and tidy.

**#20. MERCHANDIZING – DISCUSSION - Tyrell**

T. Subban stated that he is going to meet with different campus groups to create new crewnecks, and hoodies that reflect their interests. He is interested in catering to different demographics and campus groups to reflect the diversity of UTM. He also stated that he intends on keeping all costs low to make it accessible to all students.

T. Subban also stated that he wants to look into the feasibility of glass cases to display UTMSU merchandise, as well as the Orientation House Cup.

**#21. MENSTRAL PRODUCTS DISPENSER – DISCUSSION – Maleeha Baig**

M. Baig stated that she reached out to the Dean of Student Affairs to discuss the feasibility of administrating free menstrual products. The Dean stated that the UTMSU would have to pay to fix the dispensers.

The executive committee discussed whether administrating free menstrual products through a dispenser or a basket would be more efficient.

V. Demello stated that administrating products through a dispenser would decrease the odds of people taking more than they need.

**#22. UPCOMING MEETINGS**

- June 22<sup>nd</sup>, 2016 – Joint UTSU x UTMSU Executive Meeting
- June 23<sup>rd</sup>, 2016 – Meeting with Senior Administration
- June 23<sup>rd</sup>, 2016 – Governing Council Meeting
- June 29<sup>th</sup>, 2016 – UTMSU Board Meeting #3
- July 7<sup>th</sup>, 2016 – Meeting – Mississauga Transit Meeting
- July 6<sup>th</sup>, 2016 – Marise Hopkins will be Absent

**#23. OTHER BUSINESS**

T. Subban stated that the Orientation Coordinators want to film a new promotional video for Orientation on July 5<sup>th</sup>, 2016.


**#24. ADJOURNMENT****MOTION**

Moved: N. Alideeb

Seconded: T. Subban

*Be it resolved that the meeting be adjourned at 3:47pm*

**VOTE****ALL IN FAVOUR****MOTION**

VALIDATION			
Nour Alideeb President			June 20, 2016
NAME AND POSITION		SIGNATURE	DATE



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# **CLUBS COMMITTEE MEETING # 1 MINUTES**

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**June 22<sup>nd</sup> 2016**



**Clubs Committee Meeting #1 - Minutes**

Clubs Committee Meeting #1 of the University of Toronto at Mississauga Students' Union  
Wednesday June 22, 2016 • UTMSU Office, Student Centre, UTM Campus

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**Attendance:**

Tyrell Subban -- Chair  
Jackie (Pu Qi) Zhao  
Nour Alideeb  
Fernando Valencia  
Asif Ajaz  
Fatima Mohamed (phone)

Executive Director- Walied Khogali (non voting)  
Clubs Coordinator - Sara Chen (non voting)

<b>#1.</b>	<b>CALL TO ORDER</b>
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All Present.

*Meeting called to order at 8:02 p.m*

<b>#2.</b>	<b>APPROVAL OF THE AGENDA</b>
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**MOTION**

Moved: Tyrell Subban

Seconded: Fernando Valencia

Be it resolved that the Agenda for the June 22, 2016 UTMSU Clubs Committee Meeting #1 be approved as presented.

**VOTE**

**ALL IN FAVOUR**

**MOTION CARRIED**

<b>#3.</b>	<b>Club Complaint- ORPHAN RUN &amp; CANCER AWARENESS NETWORK</b>
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**MOTION**

Moved: Tyrell Subban

Seconded: Asif Ajaz

Whereas a complaint has been made in regards to the democratic election process of the clubs.  
Whereas relevant documentation reveals that members were selected unfairly and undemocratically.  
Whereas the clubs allegedly failed to follow the constitutions of their club.

Be it resolved that an investigation be held towards the alleged clubs to determine the fairness of their election process. Be it further resolved that the recognition process for these specific club withheld until the investigation is resolved.

Mr. Khogali reminded the committee that the Vice President Campus Life and the Clubs coordinator can initiate investigations without a formal resolution been adopted by the clubs' committee.

**VOTE**

**ALL IN FAVOUR**

**MOTION CARRIED**

**#4. CLUB SUMMER FUNDING – In Camera****MOTION**

Moved: Tyrell Subban

Seconded: Jackie (Pu Qi) Zhao

Be it resolved that Lifeline UTM receive \$ 0.00 in Summer Funding

Be it resolved that Students for Visions of Science (SVOS) receive \$ 0.00 in Summer Funding

Motion into Camera: Tyrell Subban

Seconded: Nour Alideeb

Time: 8:14 p.m.

Motion Carried.

Motion to move out of Camera

Moved: T. Subban and seconded by J. Zhao

Motion Carried.

Discussion on the main motion – None.

**VOTE****ALL IN FAVOUR****MOTION CARRIED****#5. Emergency Funding – In Camera****MOTION**

Moved: Tyrell Subban

Seconded: Jackie (Pu Qi) Zhao

Be it resolved that HSC receive \$ 1500 in Emergency Funding

Be it resolved that Students for Visions of Science (SVOS) \$117 in Emergency Funding

Move out of camera: Tyrell Subban

Seconded by: Nour Alideeb

Time: 9:06 p.m.

Motion carried.

Discussion on main motion.

Mr. Subban outlines the importance of allocating the emergency club funding.

**VOTE****ALL IN FAVOUR****MOTION CARRIED****#6. Late Recognition Packages – DISCUSSION - Tyrell**

Tyrell Subban discussed that he has been receiving late recognition packages and wants to propose penalties so that those who submit theirs on time are respected. He mentioned that in past years Vice President Campus Life has not done anything if applications are late. He thinks it is important to send the message that UTMSU are professional and able to respect our deadlines. One proposal mentioned was

to decrease 10% in club funding for late submissions. Another proposal was to remove tabling privileges during welcome week.

Nour Alideeb disagreed with the penalties because she believed that reducing funding is not a good idea and that instead one can penalize people in other ways (for example not tabling in welcome week). The reason being was that one of her points was to increase club funding. However, she mentioned that she recognizes the importance of organization and deadlines and pointed out that societies submit their documents on time. Nour Alideeb explained that the only reason they have ever been late was due to personal reasons. She also mentioned that sometimes clubs are late because they cannot find the appropriate documents due to disorganization.

Jacke (Pu Qi) Zhao discussed that funding should not be cut unless absolutely necessary and with improving the UTMSU website, communication and outreaching this should be less of a problem (not to say this is not a problem but there are other ways to improve it).

Nour Alideeb discussed the importance of improving ourselves first before starting to give penalties. She mentioned that when submissions are late, it impacts clubs themselves because they get their funding late.

Jackie (Pu Qi) Zhao mentioned that many club representatives come into meetings late or not show up at all and are disrespectful to deadlines/guidelines. For this reason, he stated the importance to take this into consideration seriously.

<b>#7. Upcoming Meeting</b>
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Our next Club Committee Meeting #2 will be scheduled for the next two weeks (to accept re-recognition packages by that time)


<b>#8. ADJOURNMENT</b>
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**MOTION****Moved:** Tyrell Subban

Seconded: Nour Alideeb

*Be it resolved the meeting be adjourned at 9:15 pm*

**VOTE****ALL IN FAVOUR****MOTION CARRIED**

VALIDATION			
Tyrell Subban VP Campus Life			June 22, 2016
NAME AND POSITION		SIGNATURE	DATE

# **THE END**

## **BOARD PACKAGE #3**

**June 29<sup>th</sup>, 2016**

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