

UTMSU Needs-Based Bursary (Winter 2019 Application)

The Needs-based Bursary is designed to assist full-time & part-time undergraduate students, who have proven they are in financial need, for meeting the high cost of financing their post-secondary education.

It is essential that you complete all pages of this application and explain in detail any exceptional expenses or circumstances. This award is based solely on financial need. The collected information is used to determine eligibility and will remain strictly confidential.

The completed form must be returned to the Student Centre, Room 115 [Monday – Friday 10am - 5pm] to the **Office Coordinator**. Please submit this filled form, with all the supporting documents by **Friday, February 22nd, 2019 by 6:00PM. Late applications WILL NOT be accepted.**

For more information visit www.utmsu.ca or email vpequity@utmsu.ca.

PLEASE COMPLETE ALL SECTIONS IN FULL (complete sections A-G and print)

(A) Personal Information (all fields are mandatory):

Student Number: _____

Name in Full (please print): _____

Permanent Home Address:

Street Number

City, Province

Postal Code

Seasonal/Temporary Address:

Street Number

City, Province

Postal Code

UToronto Email Address: _____

Alternative Email Address: _____

Telephone Home: _____ Cell Phone: _____



Living Status (Circle)

With Parents	With Relatives	Residence	Renting Off Campus	Living with Partner	Living with Spouse	Complicated/Other
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Marital Status (Circle)

Single	Married	Other
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Are you financially supporting any dependent children? (Circle)

No	Yes (Indicate number and age) _____
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If you live with your family, are you receiving financial support from them? (Circle)

Yes	No
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Status in Canada (Circle)

Canadian Citizen	Permanent Resident	Out-of-Province Student	International Student
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(B) Academic Information

Program: _____

Program Year (1st, 2nd, 3rd, etc.): _____



How many credits are you taking during the academic year? _____

What scholarships, awards, bursaries and loans have you applied for, or received for the 2018-2019 academic session. Please provide details and amounts.

Statement of Financial Need

How do you propose to finance the coming academic year at UTM?

(C) Financial Information

Gross Annual Income

Parent/Guardian/Spouse 1 (*select one*)

Total Income from Line 1 from January 1, 2018 – December 31st, 2018: _____

Occupation of Parent/Guardian/Spouse 1 _____

Parent/Guardian/Spouse 2 (*select one*)

Total Income from Line 1 from January 1, 2018 – December 31st, 2018: _____

Occupation of Parent/Guardian/Spouse 1 _____

Number of Dependents in Family (*include self*) _____

(*Do not include your parents/guardian when counting dependants*)

Number attending university (*include self*) _____

If there are any special circumstances that limit the support provided by your family or if you support yourself while living with your parents, please provide details under "Additional Information."

Employment during the School Year



Are you working part-time during the current academic year? (Circle) Yes No

Monthly earnings/range \$ _____
 Number of hours per week: _____

If you are not employed and/or have not investigated the possibility of Work-Study employment, please explain why.

Do you own a car? (Circle) Yes No

Model and Year _____

Is the Motor Vehicle used for transportation to school? (Circle) Yes No

If "yes", explain why public transportation is inadequate.

Indicate your approximate cost of transportation (per month) \$ _____

**You may be asked to provide receipts to as supporting evidence.

(D) Budget Outline

Please try to include amounts as accurately as possible (use estimates where actuals are not available)

Financial Resources	
Income/Loans for the Study Period (January 2019 - April 2019)	
Income Source	Amount
All Savings (Including savings from Summer employment)	\$
Please specify:	



Projected contribution from Summer employment	\$
All (other) scholarships, awards, bursaries, funds awarded Please specify name/source(s) of awards:	\$
All student loans, foreign government student assistance awarded Please specify:	\$
All student/bank loan(s) or line(s) of credit Please specify:	\$
Credit Card(s) limit	\$
All other forms of Government Assistance (pension, disability, allowances, etc.) Please specify:	\$
All money (cash, gifts, and/or loans) received from parents or family members Please specify:	\$
All Registered Education Savings Plans (RESPs)	\$
All childcare specific subsidies	\$
All other funding Please specify:	\$
Total Resources:	\$



Estimated Expenses	
Expenses for the Study Period (January 2019 - April 2019)	
Expense Type	Costs
Tuition of the 2018-2019 academic year	\$
Book and supplies (Do not include costs for a laptop or desktop computer)	\$
Residence fees (include meal plan)	\$
Off campus housing Please specify calculations: Monthly rent _____ x # of months _____ Monthly utilities _____ x # of months _____ Groceries _____ x # of months _____	\$
Transportation (transit, car, gas, etc.) Please specify:	\$
Payments accumulated on debt (including student loans, credit cards, etc.) Please specify:	\$
All other miscellaneous expenses (clothing, medicine, laundry, entertainment, etc.) Please specify:	\$
Total Expenses	\$

*******IMPORTANT*******

(E) Statement (On a separate sheet)



In a minimum of 500 words, please state why you are eligible for this needs-based bursary. We are not particularly looking for what you have contributed to the school through extracurricular involvement on campus, but rather why you are in need of financial assistance.

If there are any additional details you wish you to add such as OSAP issues, please attach it with this application on a separate page. It is important that a full explanation of your financial circumstances be available in order to receive this bursary. If you applied for this bursary during the year, you are still welcome to apply to this one.

(E) Document Checklist (Please attach to this form)

Note: Your application will not be considered if **ALL** the supporting documents are not provided.

- ✓ Additional supplementary documentation (i.e. receipts, bank statements, etc.)
- ✓ Canada Revenue Agency Notice of Assessment.
- ✓ All bank statements including credit card accounts, credit card balances and savings (not just the account balances, but most recent month's transactions)
- ✓ Print-out of ROSI timetable, including financial invoice from ROSI
- ✓ OSAP Notice of Assessment/print-out of assessment
- ✓ One page summary

Note: Additional documentation may be required for better assessment.

I consent to providing any additional information if contacted by the Bursary Coordinator.

Initials of the applicant

Date

(G) Declaration

I hereby certify that the information provided on this application is, to the best of my knowledge, true and complete. I understand that my failure to provide complete information may prevent me from receiving assistance now or in the future. I also realize that information included herein may be compared with information from my OSAP file. I authorize the release of the information contained herein to the Selection Committee.

Signature: _____ **Date:** _____

***** You will be asked to put your complete application form alongside all supporting documents, in a folder/envelope, which will be provided to you upon your submission. Please DO NOT SEAL this folder/envelope.**