



**CLUB SUMMER FUNDING REQUEST FORM**

Club President: \_\_\_\_\_ Club President's Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Student #: \_\_\_\_\_

Club Name: \_\_\_\_\_ Number of Members: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

**IMPORTANT: Clubs Eligible for Summer Funding Must have PASSED their Audits  
Along with this form, please submit:**

- An itemized list of outstanding expenses.
- A complete list of all sources of revenue ex: Sponsors, club event revenues, etc.
- Accumulated bank statements from September of current year to most recent date.
- UTMSU Financial spread sheet representing all events and expense's to date
- **A detailed Proposal: explaining the event, its purpose, target audience, expected attendance and a breakdown of the events finances.**

I have completely read and fully understand all UTMSU Funding Policies. I understand that violation or non-compliance with UTMSU Funding Policy will jeopardize my club's opportunity to receive funds in the future. I have completed this application fully and correctly. I am also aware of how the process works and all the relevant deadlines. I will be present at the applicable meeting to submit this proposal to the UTMSU Council.

\_\_\_\_\_  
Signature of the Club President

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of the V.P. Campus Life

**Please return this form and all of the required components to the UTMSU V.P. Campus Life ASAP as it may take up to 4 weeks to process final amount.**

**Office Use Only:**

Request # \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Date of Meeting Slated For: \_\_\_\_\_

Decision: Veto  Approved  Denied  Hold

Amount Approved: \_\_\_\_\_

Date of Decision: \_\_\_\_\_

Signature of V.P. Internal Services: \_\_\_\_\_

Signature of V.P. Campus Life: \_\_\_\_\_