



RECOGNITION CLUB DOCUMENT CHECK-OFF LISTING

Year: 2018 & 2019

Official CLUB NAME:

- Application for Renewal (**please use template available online**)
- Executives' Listing (**please use template available online**)
- Members' Listing (**please use template available online**)
- Constitution (**must be updated to follow the order of articles set out in the clubs handbook**)
- Club Acknowledgement Form (**please use template available online**)
- Annual Financial Statements (Re-recognition only, template available online)
 - January 2018 – April 2018
- Bank Statements (Re-recognition only)
 - January 2018 – April 2018
- Receipts (Re-recognition only)
 - January 2018 – April 2018)
- Proposed Events List with Budget (**please use template available online**)

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Approval Conditional Approval Conditional Decline

COMMENTS:
