
UTMSU BOARD OF DIRECTORS MEETING #5



RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on....	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion....be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion....be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives	Division I	Division III
Felipe Nagata	Vacant	Zijin (Jean) Yang
Yan Li		Lilas Al Wafi
Andres Posada	Division II	Marie-Rebecca Nimi
Atif Abdullah	Valentino Gomes	Aidan Rando
Leena Arbaji	Mingdong (Vincent) Chen	Oluwatobi Ajibode
Zahira Tasabehji (non-voting)	Santiago Gil Marin	Felix (Fan) Wang
	Fizza Qavi	Zeina Jamaledine
Executive Director:		
Munib Sajjad (non-voting)		
		Division IV
		Vacant
UTSU Designate		
Tyler Biswurm		Division V
		Vacant

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at _____

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION

Moved:

Seconded:

Be it resolved that the agenda be approved as presented.

**VOTE
MOTION**

#3.	Executive Reports
------------	--------------------------

MOTION

Moved:

Seconded:

**VOTE
MOTION**

#4.	MINUTES PACKAGE ADOPTION
Pg.6	Board Meeting #4
Pg.12	Clubs Committee Meeting #5
Pg. 25	Executives Committee Meeting #8
Pg.27	Clubs Committee Meeting #6
Pg. 30	Policy and Procedures Committee Meeting #1
Pg. 35	Budget Committee Meeting#1
Pg.39	Executive Committee Meeting #9
Pg.41	Executive Committee Meeting #10
Pg. 44	Bursary Committee Meeting #1
Pg. 47	Emergency Board Meeting #2
Pg. 52	Bursary Meeting #2

MOTION

Moved:

Seconded:

Be it resolved that the Minutes Package be adopted as presented

**VOTE
MOTION**

#5.	Discussion
------------	-------------------

- Robert's Rules of Order Workshop
- Campaign Points Discussion Meeting

#6.	Other Business
------------	-----------------------

- Feedback on September Mega Commission

#7.	Adjournment
------------	--------------------

MOTION Moved: Seconded:

Be it resolved the meeting be adjourned at _____

VOTE
MOTION

VALIDATION		DATE
Felipe Nagata President		September 31 st , 2018
NAME AND POSITION	SIGNATURE	DATE

UTMSU BOARD OF DIRECTORS MEETING #4



RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on....	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion....be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion....be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives

Felipe Nagata ✓

Yan Li ✓

Andres Posada ✓

Atif Abdullah ✓

Leena Arbaji ✓

Zahira Tasabehji (non-voting) ✓

Executive Director:

Munib Sajjad (non-voting) ✓

UTSU Designate

Tyler Biswurm ✓

Division I

Vacant

Division II

Valentino Gomes ✓

Mingdong (Vincent) Chen X

Santiago Gil Marin X

Fizza Qavi ✓

Division III

Zijin (Jean) Yang X

Lilas Al Wafi ✓

Marie-Rebecca Nimi X

Aidan Rando X

Oluwatobi Ajibode X

Felix (Fan) Wang ✓

Zeina Jamaledine ✓

Division IV

Vacant

Division V

Vacant

#1. CALL TO ORDER

Meeting called to order at 16:22

#2. APPROVAL OF THE AGENDA

MOTION Moved: F.Nagata

Seconded: A. Posada

Be it resolved that the agenda be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#3. Executive Reports

MOTION Moved: L. Al-Wafi Seconded: A. Abdullah

Be it resolved that the 2018 Orientation Budget be approved as Appendix A.

F. Nagata - This has been a busy month. We have also been doing a lot of planning for the future, setting dates on calendars for lots of events for the first semester. We started with our Board and Staff Retreat. We finalised our food centre and will have it up and running soon. Also I've worked on; Welcome Back Week, finalising things related to WUSC, and helping other executives with things they are

doing. Academic Advocacy week is on the go. We are putting a lot more of our focus into the upcoming orientation as it is coming soon.

Y. Li - Throughout July, I've been working on the Services Project. We are trying to extend the service of the Services programme by having bi-weekly services such as, massaging, meditation, barbers, etc. We are working on a proposal which will be finalised soon. Aside from that, I have been working on the HR for UTMSU staff, and working on the operating budget, and I have been working on events for the ACE students, for instance, a social night held on the past Friday.

A. Posada - Finalising the plans for Academic Advocacy Week which runs at the same time as Welcome Back Week. This involves collaborating with lots of academic societies to ensure they are promoting academic integrity. I've been working on the scripts for the Academic Integrity training module with the RGASC that first year students will be exposed to in order to be informed about the topic of academic integrity. Working on the mentorship programme in collaboration with academic societies. Next week will have destressors for the upcoming exam season.

A. Abdullah - Working with associates and the WUSC Coordinators to develop the WUSC programme and finalising everything. Primarily devising the logistics of WUSC events for throughout the year. The community and campaign for WUSC has been pretty much finalised. I've also been working on the food campaign for the year, and reviewing the food services on campus which are provided by Chartwells. We've taken a look at how Chartwells operates on other campuses, and what they are doing on ours. I've also been involved in redeveloping the UTMSU website. I've also had a few conversations with our App Developer, but I do not have any updates on that yet. Perhaps in the next couple of weeks. I've started planning for the International Students Orientation, IEC, and I've kickstarted the orientation for the Mature and Part-Time Students. I have also just recently returned from vacation last week.

L. Arbaji - We also have the Equity Centre that we're working on, alongside a multipurpose room in that space for faith groups. We will hopefully be adding things in there, finding resources, and making it a good space for our soon to be Racialised Students Collective and Queer Collective which will be stemming out from UTM. We have just finalised our schedule for 'Queer O' which will be happening at the end of September. We will also be finalising the Environment Week, which involves looking at how UTM can better manage waste, bringing in a panelist workshop. We also have XAO, which will have some events coming up from there, centred around 'Take Back the Night'. This last month, we've been working on Equity Training for Staff and Board members, and for Clubs and Societies leaders.

Z. Tasabehji - This past month, we had the world cup semi-finals and finals screening for two days. It was a great turnout which we were not expecting. We had over 80 people for both days, and ran out of food! I was working with Ramzi on Club recognition. We also did Club Executive 1 on 1s to see how the UTMSU can better help the Clubs. We held Club and Societies training, which went great. We also started planning Welcome Back Week, with our first Welcome Back Week meeting with Club and Societies Executives. We held two of our leader trainings for the upcoming Orientation, with another one coming up. We held our Toronto Island Trip with over 100 people turning up.

VOTE**ALL IN FAVOUR****MOTION CARRIES**

#4.	MINUTES PACKAGE ADOPTION
Pg.	#1. Emergency Board Meeting #1 – July 9 th , 2018
Pg.	#2. Board Meeting #3 – June 29 th , 2018
Pg.	#3. Clubs Committee Meeting #2 – June 7 th , 2018
Pg.	#4. Clubs Committee Meeting #3 -
Pg.	#5. Clubs Committee Meeting #4 -
Pg.	#5. Executive Committee Meeting #4 - June 5 th , 2018
Pg.	#6 Executive Committee Meeting #5 -
Pg.	#7 Executive Committee Meeting #6 -

MOTION Moved: F. Nagata Seconded: L. Arbaji

Resolved that the Minutes Package be adopted as presented

VOTE

ALL IN FAVOUR

MOTION CARRIES

#5.	Future Board Meetings
------------	------------------------------

Board Meeting #5: August 31st

#6.	Other Business
------------	-----------------------

T. Biswurm disconnects his call as a means of leaving the meeting, so as to not be present during this segment where there is a conflict of interest regarding the MLA Negotiation.

Motion to move into camera at 16:34

Moved: A. Abdullah Seconded: A. Posada

Motion to leave camera at 16:38 p.m.

Moved: Leena Seconded: Andres

VOTE
ALL IN FAVOUR
MOTION PASSES

#7.	Adjournment
------------	--------------------

MOTION Moved: F. Nagata Seconded: L. Al-Wafi

Be it resolved the meeting be adjourned at 16:38

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION		DATE
Felipe Nagata President		July 9 th , 2018
NAME AND POSITION	SIGNATURE	DATE

Clubs Committee Meeting #5

Clubs Committee Meeting #5 of the University of Toronto at Mississauga Students' Union
Wednesday August 8, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Zahira Tasabehji – VP Campus Life (Chair) ✓
- Yan Li - VP Internal & Services ✓
- Felipe Nagata—President ✓
- Valentino Gomes —Division II Board Member ✓
- Lilas Al-Wafi —Division III Board Member ✓
- Aidan Rando —Division III Board Member ✓
- Ramzi Thabit—Clubs Coordinator (non-voting) ✓
- Munib Sajjad -- Executive Director (non-voting) X

#1. CALL TO ORDER

Meeting called to order at 17:09

#2. APPROVAL OF THE AGENDA

MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that the Agenda for Tuesday August 7, 2018 UTMSU Clubs Committee Meeting #5 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3. Re-Recognition

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 10 be recognized by the UTMSU from August 8, 2018 to April 30th 2019

R. Thabit - The Clubs on Appendix 10 are applying for Re-recognition. All their documents are in order. The ones that are not in order have had issues in terms of transitioning from their previous Executives, but as these things that are not too big of a concern, it means we will move forward with recognition. As far as the budget is concerned, some clubs will be receiving a decrease in funding due to failed audits. They are all waiting for approval.

VOTE

**ALL IN FAVOUR
MOTION CARRIES**

#4. New Club Recognition

MOTION Moved: Z. Tasabehji Seconded: L. Al-Wafi
Be it resolved that all clubs listed in Appendix 11 be recognized by the UTMSU from August 8, 2018 to April 30th 2019

R. Thabit - The Italian Students' Association is a club that existed a few years ago but disappeared. This is why is it being considered a New Club and not a re-recognition. The Filipino Students' Association is a brand new club.

V. Gomes - How long does a club have to wait before it is considered a new club?

R. Thabit - What we normally do is remove them from the list if they have been inactive for over 1 year. Clubs have the opportunity to apply late and not receive any funding, but they then don't have to be recognised as a new club. This is because clubs can't expect to take a year or two off, and then expect to receive the same amount of money when they become active again. This is to ensure that clubs remain active, and the membership is holding them accountable.

**VOTE
ALL IN FAVOUR
MOTION**

#5. Clubs Budget – In Camera

MOTION Moved: Z. Tasabehji Seconded: Y. Li

Motion to move into camera at 17:13 PM.

Moved: F. Nagata Seconded: V. Gomes

**VOTE
ALL IN FAVOUR
MOTION PASSES**

Motion to leave camera at 17:55 PM

Moved: A. Rando Seconded: L. Al-Wafi

**VOTE
ALL IN FAVOUR
MOTION PASSES**

Be it resolved that the Clubs Budget for the 2018-2019 Academic Year be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#6. Clubs Funding Policy

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that the Clubs Funding Reserve Policy be approved as presented and adopted into the Clubs Handbook.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#7. Clubs Office – In Camera

MOTION Moved: Z. Tasabehji Seconded: A. Rando

Be it resolved that the following Clubs receive an office space in the Student Centre for the 2018-2019 Academic Year.

- Caribbean Connections
- Hindu Student Council
- Music Club
- EPA
- Numonic Dance Team
- Erindale Gaming Organization
- Anime Club
- Because I Am A Girl
- Rhythm
- The Catholic Club
- MSA
- Global Brigades
- DEM
- MESA
- CSSA
- DECA
- Cobra Muay Thai
- East African Students Association

VOTE
ALL IN FAVOUR

MOTION CARRIES

#8.	ADJOURNMENT
------------	--------------------

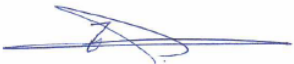
MOTION Moved: Z. Tasabehji Seconded: F. Nagata

Be it resolved the meeting be adjourned at 17:58

VOTE

ALL IN FAVOUR

MOTION CARRIES

VALIDATION		
Zahira Tasabehji VP Campus Life		Tuesday August 7, 2018
NAME AND POSITION	SIGNATURE	DATE

Clubs Committee 5 Appendix 10 (2018-2019)

Caribbean Connections
Chinese Music Club
Chinese Students and Scholars Association
Chinese Undergraduate Association
Christian Unity Association
Cobra Muay Thai Club
Creatives for a Change
Erindale Gaming Organization
Erindale Hong Kong Students Association
Erindale Punjabi Association
Habitat for Humanity
Harmonix Music Club
Medlife UTM
Peace by Peace UTM
Regenesis UTM
UTM Archery Club
UTM ROCSAUT
UTM Scribes
UTM Try New Things
UTM Young Liberals

Clubs Committee 5 Appendix 11 (2018-2019)

UTM Filipino Students Association
UTM Italian Students Association

Clubs Budget in Clubs Committee (next page)

Club Name	Budget 2017-2018	Proposed Budget 2018-2019
Association of Palestinian Students at UTM	1000	1000
Bangladeshi Students Association	300	350
Baptist Student Ministries UTM	750	750
Because I Am A Girl UTM	550	700
Canadian Asian Students Society	500	500
Caribbean Connections UTM	2700	2000
Carrom Board Club	300	0
Chess Club UTM	600	300
Chinese Music Club	300	250
Chinese students and Scholars association UTM	550	500
Chinese Undergrad Association UTM	1300	1000
Christian Unity Association UTM	350	350
Cinema Studies Association	300	350
Creatives for a Change	300	350

Deca UTM	850	850
Digital Enterprise Management Students UTM	850	1000
East African Student Association	300	250
Erindale Gaming Organization UTM	700	700
Erindale Punjabi Association UTM	1300	1300
Erindale Singaporean Malaysian Society UTM	1350	1350
Etudiants Francophones de UTM	300	350
Global Brigades	600	600
Global Federalist Association	300	250
Habitat for Humanity UTM	300	250
Harmonix Music Club	300	250
Hindu Student Council UTM (HSC)	5500	5500
J. Tuzo Wilson Geology Club	300	300
Kiva UTM	300	350
Language Exchange at UTM	300	350
Latin American Students Association	300	700

Medlife UTM	350	300
Middle Eastern Students Association UTM (MESA)	1150	1600
Numonic Dance Team	300	350
OUT@UTM	2000	2000
Pakistan Students Association	300	250
Peace by Peace	300	250
Ping Pong Club UTM	350	350
Power to Change UTM	300	350
Pre-medical club UTM	800	600
Rhythm Performing Arts	1350	1350
Students for Free Tibet	300	350
Students for Wishes UTM	350	350
Students Offering Support UTM	250	250
Style and Profyle UTM (SAP)	2000	1500
Taiwan Republic of China Student Association (ROCSAUT)	900	750
Tennis Players Association at UTM	1000	750

The Citizens Foundation	300	350
University of Mississauga Mandarin International-student Christian Fellowship	350	350
University of Toronto Mississauga Music Club (UMC)	3050	1000
University of Toronto Mississuga Chinese Christian Fellowship	1600	1400
UofT Erindale Hong Kong Students Association	2100	1500
UTM Anime Club	500	500
UTM Archery Club	550	550
UTM Art Club	350	300
UTM Arts for Hearts	300	350
UTM Boxing Club	300	450
UTM Catholic Student Club	1250	1000
UTM Channel 6ix Film Studio	500	650
UTM Cobra Mauy Thai Club	300	350
UTM Cricket Club	1050	600
Model UN	450	450
UTM Gospel Choir	300	350

UTM League Association	300	350
UTM Mooting and Law Association	300	350
UTM Muslim Students Association (MSA)	8,550	6,700
UTM Physics Club	300	250
UTM Pre-dental	300	350
UTM Quidditch Club	400	400
UTM Rotaract Club	550	450
UTM Scribes	500	450
UTM Squash Club	350	350
UTM Try New Things	300	250
UTM Ukrainian Students Club	300	350
UTM Vietnamese Student Association	500	500
UTMTV	450	450
Young Liberals	300	0
Zero Waste UTM	300	450
Korean Christian Fellowship	0	350

Regensis	0	350
UT & Fun	0	350
Ahlulbayt	0	350
Ad Summit	0	350
American Culture Club	0	350
Aspiring Physicians of Tomorrow	0	350
Boss Women	0	350
Capital Asset Management	0	350
Enactus UTM	0	350
End the Hunger	0	350
Fresh Fades and Razor Blades	0	350
Innovative Thinkers	0	350
International Cantonese	0	350
Leukemia and Lymphoma Club	0	350
Mental Health Round Table	0	350
Pakistan Hospital Support	0	350

Scientific Literacy Club	0	350
Tamil Students Association	0	350
UTM Black Students Association	0	350
Sikh Students Association	0	350
Socialist Alliance	0	350
UTM Filipino Students Association	0	350
UTM Kbang	0	350
UTM Kpop	0	350
Orphan Run	0	350
UTM CPA	0	350
UTM Cancer Awareness	0	350
Quantitative Finance Club	0	350
Students for Geriatrics	0	350
UTM Step Team	0	350
Project Include	0	350
Syrian Students Association	0	350

Women and Gender Studies	0	350
UTM Spanish Club		350
UTM Rowing Club	0	350
UTM Biotech Investment	0	350
Jack . Org	0	350
		69200

Clubs Formal	8000	9000
Relief Funding	2500	2500
Training	1000	1000
Multicultural Week	10000	15000
Collaboration	10875	11000
U-Fest/Welcome Week	5650	10000
Haunted Carnival	5525	5000
Club Appreciation	3000	4000

57500

126700

Budget 127500

Remaining 800

Executive Meeting #7

Executive Meeting #7 of the University of Toronto at Mississauga Students' Union
Monday, July 26th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata – President ✓
- Yan Li - Vice President Internal & Services ✓
- Leena Arbaji – Vice President Equity X
- Andres Posada – Vice President University Affairs & Academics ✓
- Atif Abdullah – Vice President External X
- Zahira Tasabehji – Vice President Campus Life ✓
- Munib Sajjad – Executive Director (non-voting) X

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at 17:14

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: F. Nagata Seconded: Z. Tasabehji

BIRT the Agenda for the July 26th, 2018 U.T.M.S.U. Executive Committee meeting #7 be approved as presented.

VOTE
ALL IN FAVOR
MOTION CARRIES

#3.	BEACH DAY
------------	------------------

MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved that up to \$400 more be allocated towards the Toronto Island Trip held on July 27th from budget line item 8.30 Student Life Commission

Z. Tasabehji - Originally when we passed the budget for this trip, we only calculated for one bus, as we did not imagine a lot of people showing up. Surprise, surprise, lots of people wanted something to do on a Friday, so we managed to fill up another bus. 103 people are coming, and so we needed some more money to account for the extra costs of food and transportation.

VOTE

**ALL IN FAVOUR
MOTION CARRIES**

#4.	ADJOURNMENT
------------	--------------------

MOTION Moved: F. Nagata Seconded: A. Posada

Be it resolved that the meeting be adjourned at 17:17

**VOTE
ALL IN FAVOUR
MOTION CARRIES**

VALIDATION			
Felipe Nagata President			July 26th, 2018
NAME AND POSITION		SIGNATURE	DATE

Clubs Committee Meeting #6

Clubs Committee Meeting #6 of the University of Toronto at Mississauga Students' Union
Thursday August 23, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Zahira Tasabehji – VP Campus Life (Chair) ✓
- Yan Li - VP Internal & Services ✓
- Felipe Nagata—President X
- Valentino Gomes —Division II Board Member ✓
- Lilas Al-Wafi —Division III Board Member ✓
- Aidan Rando —Division III Board Member ✓
- Ramzi Thabit—Clubs Coordinator (non-voting) X
- Munib Sajjad -- Executive Director (non-voting) X

#1. CALL TO ORDER

Meeting called to order at 12:01 PM

#2. APPROVAL OF THE AGENDA

MOTION Moved: Z. Tasabehji Seconded:A. Rando

Be it resolved that the Agenda for Thursday August 23, 2018 UTMSU Clubs Committee Meeting #6 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION

#3. Re-Recognition

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 12 be recognized by the UTMSU from August 24, 2018 to April 30th 2019

Z. Tasabehji - There are three clubs being re-recognised, that is; DECA, UTM Free the Children, Biotech Investment Club. I have gone through their documents which are in order. Their constitutions had issues, but they have been fixed and are fine now.

VOTE
ALL IN FAVOUR
MOTION

#4. New Club Recognition

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 13 be recognized by the UTMSU from August 24, 2018 to April 30th 2019

Z. Tasabehji - This is the Capital Asset Management Club. We have had multiple conversations about this club. I have met with them, and they delivered an entire presentation to Ramzi and I to address our concerns. Ramzi and I have decided to recommend approving them, because they actually had a whole plan, are willing to bring us in on their whole process. I can talk through all of what they explained to us, but it would need to be in camera

Motion to move into camera at 12:04 PM.

Moved: A. Rando Seconded: V. Gomes

VOTE
ALL IN FAVOUR
MOTION CARRIES

Motion to leave camera at 12:20 PM

Moved: A. Rando Seconded: L. Al-Wafi

VOTE
ALL IN FAVOUR
MOTION PASSES

VOTE
ALL IN FAVOUR
MOTION

#5. ADJOURNMENT

MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved the meeting be adjourned at 12:21 PM

VOTE
ALL IN FAVOUR
MOTION

VALIDATION			
-------------------	--	--	--

Zahira Tasabehji VP Campus Life		Thursday August 23 rd 2018
NAME AND POSITION	SIGNATURE	DATE

Clubs Committee 6 Appendix 12 (2018-2019)

DECA UTM

Free the Children

Biotech Investment Club

Clubs Committee 6 Appendix 13 (2018-2019)

UTM Capital Asset Management

Policy & Procedures Committee Meeting #1

Policy & Procedure Meeting #1 of the University of Toronto at Mississauga Students' Union
Tuesday, August 21th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata - President ✓
- Yan Li - Vice President Internal & Services X
- Andres Posada - VP University Affairs ✓
- Valentino Gomes - Board of Directors Division II ✓
- Lilas Al Wafi - Board of Directors Division III X
- Munib Sajjad - Executive Director (non-voting) ✓

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at 2:25PM

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: F. Nagata Seconded: V. Gomes

BIRT the Agenda for the August 21st UTMSU Policy & Procedures Committee Meeting #1 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3.	PROPOSED POLICY CHANGES
------------	--------------------------------

MOTION Moved: F. Nagata Seconded: V. Gomes

BIRT the proposed UTMSU Policy amendments be approved as presented in Appendix A.

F. Nagata - The first thing that was changed was the logo. We also updated it to say August 2018. We updated the header. I also formatted the manual to make it less awkward. I fixed the page numbers. Because we are reviewing the policy monthly, the numbers are likely going to change because things are being added and taken out. This means this is not final, but it will be final for the purposes of this meeting. We also did not add to the table of contents three policies which were passed a long time ago. The policy that pertains to First Nations, Metis, and Inuit students is on Pg 82, Divestment and Ethical investments on Pg 84, and Access to Housing on Pg 85. Those are now added.

The first amendment was to the operational policies of the Board of Directors, and was made to the very last bit pertaining to proxies and voting. Andres and I took out the part that said "unless they are elected members of the Board of Directors". This is not possible, because the Assistant to the Board is a part-time job, and Directors can not have jobs within the union.

V. Gomes - How was the Assistant to the Board incorporated into meetings as a 'Board member' before?

F. Nagata - This is a correction of a paradox. The wording says that, "the assistant to the board shall not be entitled to vote, unless they are an elected member of the Board of Directors. This is not possible.

M. Sajjad - In the past, the Assistant to the Board is never actively involved with governance. The Assistant to the Board primarily works on the bureaucratic side of things.

F. Nagata - The role has a list of responsibilities. Moving on. The second bullet point for the Assistant to the Board now says "Commissions" instead of "UTM Commission". This will be reflected on the agenda. The Budget planning framework was mostly just correction in language, such as taking out the word "ministries", "UTM Commission". Finance Committee got replaced by the Budget Committee. Ministries no longer exist, and are replaced by commissions. The Executive Committee on page 10 has "UTM Commission" into "Commissions", as there are now 3. Valentino wanted to change the Executive Responsibilities change the wording to be 10,000 members to 14,000 members, to be more reflective of the current situation.

M. Sajjad - So what we are looking at for Executive Responsibilities in the Operational Policy, one of the things I was looking into was the amount of work the executives actually do, the overall stipend that they receive, and the overall flow of the organisation, as a review of the past few years. The workload that is often put on management, the amount of hours being put in, and how work is being distributed, it inspired me to go into a review. There was a bill that was legislated recently, Bill 148 in the province of Ontario, on the necessity to increase the minimum wage, the necessity to meet living wage standards to match inflation. Our wage has been under-paced for the last 6-10 years. There is also an overall understanding about how working conditions are for workers of any type.

Motion to move into camera at 2:34 PM.

Moved: V. Gomes Seconded: A. Posada

VOTE

**ALL IN FAVOUR
MOTION CARRIES**

Motion to leave camera at 3:02 PM

Moved: A. Posada Seconded: V. Gomes

VOTE

**ALL IN FAVOUR
MOTION PASSES**

F. Nagata - Just some final changes to mention. Part-Time has been changed from President to VP External, because it fits Atif's portfolio more. University Affairs took out the Environment, and put it under Equity. We added mental health initiatives, accessibility initiatives, and academic advocacy week. Part-Time initiatives and their representation falls under External, as previously mentioned. VP Campus Life no longer oversees the Poster Project, because it falls under the Member Services Portfolio.

V. Gomes - Back to the responsibilities for Execs. In terms of responding to adjustments for the commissions, I wanted to put up a motion for basically having the President oversee the commissions, even though they are not chairing them. I.e. VP External for Advocacy, VP Campus Life for Student Life, and VP Internal for Services

F. Nagata - Just to clarify, under the operational policy, the individual executive responsibilities of the President has been changed from Chairing to Overseeing. The VP External will chair UTM Campaigns and Advocacy Commission, VP Internal will chair the Services Commission, and VP Campus Life will chair the Student Life Commission. The term chairing is replacing supervising.

V. Gomes - Continuing with VP External, the following should be added: "acting as primary liaison for the Canadian Federation of Students (CFS)". It should remove "supervising the Ministry of Education, and outreach". Also, University Affairs should be changed to say it is chairing the Green Grants Committee.

F. Nagata - That responsibility moved to VP Equity.

V. Gomes - Oh. Also under VP Equity should be chairing of the Bursary Committee. Also, who are the liaisons for GCS and APUS?

F. Nagata - That would be Atif. As far as GSU, it works on a collaboration basis. Andres was the last one to contact them. Anything external would involve going through Atif.

M. Sajjad - During the session in camera, we held a discussion about issues that have been arisen. There was a discussion regarding some legal information that was passed on to myself that I brought back to this. There was an amendment brought forth to the Executive responsibilities and operational policy on page 11 which was not just the change from 10,000 to 14,000 members, but was a change to the minimum number of hours the Executive has worked. It is to change it from 30 hours to 40 hours. This is in recognition of the number of hours Executives actually work, as they work day-in and day-out on the regular. There were also a series of changes made to the individual executive responsibilities brought forward by Valentino. Furthermore, the remuneration which is on Pg 19, the discussion was had that the language for the overall annual salary for each of the executives, which was made in discussion with Valentino who is the director of this committee right now, will now read that the annual salary of the Executives be \$31,600, to account for working at \$15 per hour, 40 hours per week. This in accordance with the hours actually worked and in being paid a fair wage. Again, this change is to reflect the work of the students union, and to address legal opinions which were passed on to us. Valentino agrees, but I can imagine this will be up for further discussion at the upcoming Board of Directors meeting.

F. Nagata - On page 17, we the Orientation Coordinator responsibilities had added to it 'Welcome Week' in addition to Carnival Week. We crossed out the need for Orientation Leaders to report to the President, but kept that they report to VP Campus Life, but we added 'the other members of the Executive Committee'. We also took out 'on a daily basis'. The final wording is "The Orientation Coordinators must report to VP Campus Life and other members of the Executive Committee". We had an amendment to page 18 to Line Item E, where we added wording such as "UTMSU Equitable Practices", "are disrespectful to individuals, identities, and experiences". In full, it reads "The Members Services Coordinator or the Executive Committee shall review and approve all posters. The Union posters service is not required to accept jobs that express opinions of a political nature that are disrespectful to individuals, identities, and experiences". Then we have the changes that Munib and Valentino made,

such as changing wording from UTM Commissions to Committees and Commissions. The operational policy for sister unions on page 20 has had the old association taken out and replaced with APUS, which stands for Association of Part-time Undergraduate Students.

VOTE

In Favor: Majority

Opposed:

Abstentions: F. Nagata, A. Posada

MOTION CARRIES

#4. FUTURE P&P COMMITTEE MEETINGS

- **September:** Operational Policies (Pages 21 - 44)
- **October:** Operational Policies (Pages 45 - 58)
- **November:** Issues Policies (Pages 65 - 79)
- **December:** Procedural Policies (60 - 64)
- **February:** Adoption of New Policies
- **April:** Full Policy Manual Review

F. Nagata - The meetings have been spread out, so that all can have adequate attention paid toward them, instead of being overwhelmed by them all at once.

#5. OTHER BUSINESS

#6. ADJOURNMENT

MOTION Moved: F. Nagata Seconded: V. Gomes

Be it resolved that the meeting be adjourned at 3:16 PM

VOTE

VALIDATION			
-------------------	--	--	--

Board of Directors Meeting Package 5 of the University of Toronto at Mississauga Students' Union
Friday, September 28th, 2018 • UTMSU, Student Center, Room 100

Felipe Nagata President		August 21st, 2018
NAME AND POSITION	SIGNATURE	DATE

Budget Meeting #1

Budget Meeting #1 of the University of Toronto at Mississauga Students' Union
Thursday, August 23rd, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata – President (not present)
- Yan Li ---Vice President Internal (present)
- Jean (Zijin) Yang – Board of Directors Division III (present)
- Mingdong (Vincent) Chen – Board of Directors Division II (present)
- Fan (Felix) Wang– Board of Directors Division III (present)
- Munib Sajjad – Executive Director (not present)

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at: 2:32 p.m.

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: Y. Li Seconded: J, Yang

Be it resolved that the Agenda for the Thursday, April 24th, 2018 UTMSU Budget Committee Meeting #1 be approved as presented.

Not

VOTE

ALL IN FAVOR

MOTION CARRIES

#3.	APPROVAL OF OPERATING BLIND DUCK BUDGET 2018-2019
------------	--

MOTION Moved: Y. Li Seconded: F. Wang

Be it resolved that the Operating Blind Duck Budget 2018-2019 be approved as presented in Appendix A

Ms. Li has gone through the Blind Duck Operating Budget by highlighting some updates on the revenue and expenses.

Ms. Li mentioned that the revenue and expense of food will both increase, due to the increase of the Blind Duck operating hours. There is one significant drop on the UTMSU clubs renting and catering revenue, due to the decrease of holding pub nights from clubs. There is also an increase on the expense of serving supplies because Blind Duck will start using the bio-degradable products as serving supplies.

VOTE
ALL IN FAVOR
MOTION CARRIES

#4.	APPROVAL OF UTMSU OPERATING BUDGET 2018-2019
------------	---

MOTION Moved: Y. Li Seconded: M. Chen

Be it resolved that the UTMSU Operating Budget 2018-2019 be approved as presented in Appendix B.

Ms. Li mentioned the totally revenue for UTMSU operating budget is similar to the preliminary budget. She highlighted on the increase on the lockers revenue, since UTMSU received more lockers when the North Building opens in September.

Ms. Li presented the expenses for UTMSU operating budget by explaining several line items. Firstly, there is an increase on orientation budget. This is because the orientation team is planning on a concert with Nav in Harbour front Center. The orientation team has decided on this due to bring more fun events in frosh in a less expensive way. The concert is collaborated with SCSU, and the tickets are also able to sell for UofT students. The UTMSU reserve can afford the cost of the concert.

Ms. Yang agreed on the concert should be open to all UofT students, and sell it in a higher price than ticket price for froshes.

Ms. Li also mentioned on the extra expense spent on Student Center upgrades and renovations. The big increase is due to the renovations on fire alarm. The student center has been used for around 20 years and there is no longer time it can stay without the upgrade. However, it will cost us around 50 thousand.

For the Infobooth schedule, it is no longer selling TTC Metropasses so the revenue gets to zero,

VOTE
ALL IN FAVOR
MOTION CARRIES

#5	OTHER BUSINESS
-----------	-----------------------

#6.	ADJOURNMENT
------------	--------------------

MOTION Moved: Y. Li Seconded: J. Yang

Be it resolved that the meeting be adjourned at 2:49 p.m,

VOTE
MOTION

AGENDA – PAGE 37

Board of Directors Meeting Package 5 of the University of Toronto at Mississauga Students' Union
Friday, September 28th, 2018 • UTMSU, Student Center, Room 100

VALIDATION			
Yan Li Vice President Internal			Thursday, August 23rd, 2018
NAME AND POSITION		SIGNATURE	DATE

Executive Meeting #9

Executive Meeting #9 of the University of Toronto at Mississauga Students’ Union
Monday, August 28th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata – President
- Yan Li - Vice President Internal & Services
- Leena Arbaji – Vice President Equity
- Andres Posada – Vice President University Affairs & Academics
- Atif Abdullah – Vice President External
- Zahira Tasabehji – Vice President Campus Life
- Munib Sajjad – Executive Director (non-voting)

#1. CALL TO ORDER

Meeting called to order at 1:13pm

#2. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: L. Arbaji

BIRT the Agenda for the August 28th, 2018 U.T.M.S.U. Executive Committee meeting #9 be approved as presented.

VOTE

#3. EXECUTIVE REPORT BACKS

#4. CHINESE ORIENTATION

MOTION Moved: Y. Li Seconded: F. Nagata

BIRT up to \$400 be spent on the Chinese Orientation held on September 6th from line item 8.60 WeChat Committee

VOTE

#5. WUSC

MOTION Moved: A. Abdullah Seconded: L. Arbaji

BIRT that \$150 be allocated to WUSC Welcome Party from the line item 2.40 WUSC Levy

VOTE

#6.	PART TIME & MATURE STUDENT ORIENTATION
------------	---

MOTION Moved: A. Abdullah Seconded: A. Posada

BIRT that up to \$150 be allocated to the Part Time & Mature Student Orientation held on September 7th from the line item 8.10 Campaigns & Advocacy Commission

VOTE

#6.	INTERNATIONAL STUDENT ORIENTATION
------------	--

MOTION Moved: A. Abdullah Seconded: F. Nagata

BIRT that up to \$450 be allocated to the International Student Orientation held on September 10th from the line item 8.10 Campaigns & Advocacy Commission

VOTE

#7.	ACADEMIC ADVOCACY WEEK
------------	-------------------------------

MOTION Moved: A. Posada Seconded: Y. Li

BIRT that up to \$2300 be allocated to the Academic Advocacy Week held on September 10th to the 14th from the line item 8.10 Campaigns & Advocacy Commission

VOTE

#8.	XAO WEEK
------------	-----------------

MOTION Moved: L. Arbaji Seconded: F. Nagata

BIRT that up to \$3000 be allocated to the XAO Week held from September 17th to the 21st from the line item 8.10 Campaigns & Advocacy Commission

VOTE

#9. Queer-O WEEK

MOTION Moved: F. Nagata Seconded: L. Arbaji

BIRT that up to \$2500 be allocated to the Queer-O Week held on September 24th to the 28th from the line item 8.10 Campaigns & Advocacy Commission

VOTE

#10. ORIENTATION COMMITTEE HONORARIUM

MOTION Moved: Z. Tasabehji Seconded: A. Abdullah

BIRT that Marco S. receive up to \$100 in honorarium from the line item 4.10 Orientation Budget

VOTE

#11. ADJOURNMENT

MOTION Moved: F. Nagata Seconded: Z. Tasabehji

Be it resolved that the meeting be adjourned at 1:53pm

VOTE

VALIDATION		
<p>Felipe Nagata President</p>		<p>August 28th, 2018</p>
NAME AND POSITION	SIGNATURE	DATE

Executive Meeting #10 - Agenda

Executive Meeting #10 of the University of Toronto at Mississauga Students' Union
Tuesday, September 18th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Felipe Nagata – President
Yan Li - Vice President Internal & Services
Leena Arbaji – Vice President Equity
Andres Posada – Vice President University Affairs & Academics
Atif Abdullah – Vice President External
Zahira Tasabehji – Vice President Campus Life
Munib Sajjad – Executive Director (non-voting)

#1. CALL TO ORDER

Meeting called to order at 11:29 a.m.

#2. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: A.Posada

BIRT the Agenda for the September 18th, 2018 U.T.M.S.U. Executive Committee meeting #10 be approved as presented.

VOTE

#3. EXECUTIVE REPORT BACKS

#4. UTMSU CAMPING TRIP

MOTION Moved: F. Nagata Seconded: L. Arbaji

BIRT that the UTMSU contract Mirage Retreat for the Camping Trip during the Fall Reading Week

VOTE

ABSTAIN Zahira

MOTION CARRIES

#5. MENTORSHIP PROGRAM

MOTION Moved: A. Posada Seconded: Y. Li

BIRT that \$350 be allocated to Mentorship Program Training #1 from the line item 8.10 Campaigns and Advocacy Commission

VOTE
MOTION CARRIES

#6.	PSA EVENT COLLABORATION
------------	--------------------------------

MOTION Moved:F. Nagata Seconded: A. Abdullah

BIRT that up to \$500 be allocated to the Cricket Game Lunch Event in collaboration with the Pakistani Student Association from 10:10 Total Long Term & Short Term funding.

Motion to in Camera: Moved : A. Posada Seconded: Y. Li
11:46 a.m.,

Motion to out of Camera Moved: Felipe Seconded: Andres
12:01 p.m.

VOTE MOTION CARRIES

#8.	COMMISSION
------------	-------------------

MOTION Moved:F. Nagata Seconded:

BIRT that up to \$100 be allocated to the Mega-Commission Event on September 24th, 2018 from line item 8.10 Campaigns and Advocacy.

VOTE

#9.	UPCOMING EVENTS
------------	------------------------

- 18/09 - Self Defense Workshop
- 20/09 - Take Back The Night
- 20/09 - International Student Social
- 24/09 - Mega Commission
- 25/09 - BBQueer
- 26/09 - National Tree Day: Tree Planting Workshop
- 27/09 - Cheers to the Queers
- 28/09 - LGBTOUT's Homohop

#10. ADJOURNMENT

MOTION

Moved: F. Nagata

Seconded: A. Posada

Be it resolved that the meeting be adjourned at 12:05 p.m.

VOTE

VALIDATION			
Felipe Nagata President			September 18th., 2018
NAME AND POSITION		SIGNATURE	DATE

Bursary Committee Meeting #1

Bursary Committee Meeting #1 of the University of Toronto at Mississauga Students' Union
Monday, September 17th, 2018• UTMSU Back Office, Student Centre, UTM Campus

Attendance:

- Leena Arbaji – Vice President Equity ✓
- Felipe Nagata – President - Chair ✓
- Yan Li– Vice President Internal & Services X
- Felix– Division #3 X
- Valentino – Division #2 ✓
- Rachel – Bursary Coordinator (non-voting) ✓
- Munib Sajjad – Executive Coordinator (non-voting) X
- Andres Posada- Vice President University Affairs X

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at 16:50

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: L.Arbaji Seconded: V. Gomes

Be it resolved that the Agenda for the, September 10^h, 2018, UTMSU Bursary Committee Meeting #1 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3.	APPROVAL OF BURSARY APPLICATIONS
------------	---

MOTION Moved: L. Arbaji Seconded: V. Gomes

Motion to move into camera at 16:52
Moved: V. Gomes Seconded: F. Nagata

VOTE
ALL IN FAVOUR

MOTION PASSES

Motion to leave camera at 1:34 PM

Moved: F. Nagata Seconded: V. Gomes

VOTE

ALL IN FAVOUR

MOTION PASSES

Be it resolved that \$3350 be allocated from Budget Line Item: UTMSU - 9.20 Summer Needs Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$1057 be allocated from Budget Line Item: UTMSU - 9.3 Summer Book Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$0 be allocated from Budget Line Item: UTMSU - 9.5 Summer Part Time Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$50 be allocated from Budget Line Item: UTMSU - 9.10 Summer Child Care Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$0 be allocated from Budget Line Item: UTMSU - 9.6 Summer Accessibility Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$595.53 be allocated from Budget Line Item: UTMSU - 9.8 UTMSU Orientation Bursaries – UTMSU Operating Budget 2017/2018

VOTE

ALL IN FAVOUR

MOTION CARRIES

#9.	OTHER BUSINESS
------------	-----------------------

L. Arbaji - Fall Bursaries are being posted as of September 10th, 2018, and the deadline is until October 7th of 2018.

#10.	ADJOURNMENT
-------------	--------------------

MOTION

Moved: F. Nagata


Seconded: L. Arbaji

Be it resolved that the meeting be adjourned at 18:50

VOTE

ALL IN FAVOUR

MOTION CARRIES

VALIDATION			
Felipe Nagata President			Monday, September 10 th , 2018

UTMSU EMERGENCY BOARD OF DIRECTORS MEETING #2



RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on....	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives

Felipe Nagata ✓

Yan Li ✓

Andres Posada X

Atif Abdullah ✓

Leena Arbaji ✓

Zahira Tasabehji (non-voting) ✓

Executive Director:

Munib Sajjad (non-voting) ✓

UTSU Designate

Tyler Biswurm X

Division I

Vacant

Division II

Valentino Gomes ✓

Mingdong (Vincent) Chen ✓

Santiago Gil Marin ✓

Fizza Qavi ✓

Division III

Zijin (Jean) Yang X

Lilas Al Wafi (Proxy)

Marie-Rebecca Nimi ✓

Aidan Rando ✓

Oluwatobi Ajibode ✓

Felix (Fan) Wang (Phone) ✓

Zeina Jamaledine ✓

Division IV

Vacant

Division V

Vacant

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at 14:14

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION

Moved: V. Gomes

Seconded: M. Chen

Be it resolved that the agenda be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

#3.	FALL 2018 ELECTION TIMELINE
------------	------------------------------------

Motion Moved: **F. Nagata** Seconded: L. Arbaji

Be it resolved that the 2018 Fall Elections be recommended to the Board of Directors for approval.

Nomination Period: Monday, October 1st at 10:00 a.m. to Friday, October 5th at 4:00 p.m.

Silent Period: Friday, October 5th at 6 p.m. to Monday, October 15th at 9 a.m.

All-Candidates Meeting: Friday October 5th (Time: 4:00p.m. to 6:00p.m.)
Location: Student Centre Board Room

Campaign Period: Monday, October 15th at 9:00 a.m. to Wednesday, October 24th at 6:00 p.m.

Voting Period: Monday, October 22nd from 9:00 a.m. to 6:00 p.m. to Wednesday, October 24th from 9:00 a.m. to 6:00 p.m.

F. Nagata: We are having a Fall By-election to introduce the first year Division I candidates. The elections are also to find candidates to fill positions that are vacant, such as Division IV, which are the part-time students, and Division V which are professional faculty medical students at UTM. These elections are done now, because the first years only just came to this school in September. We also had the Election Referendum Committee scheduled for the last board meeting on the 31st of August, but because there was a flood, we had to cancel everything. As a result, the dates are pushed back, and so the only problem that we have encountered is that we have a policy in our policy codes which states that we can't pass the 15th of October when it comes to elections, as it has to be completed before that. I mention this because circumstances would have us breaking a policy, but if we can all agree upon this course of action, then it would be fine. If we do not all agree, then these dates that are scheduled would actually be breaking yet another policy, which is the notice one, whereby there must be two weeks notice for the membership to think about if they want to run or not. We also have completed graphics to share, and nomination packages are available for any first years that are interested.

T. Biswurm: I will take a speakers list, if there's anyone else that wants to discuss this. Does everyone understand the issue at hand in terms of violating one policy, and if not, that there are other policies that would be violated? So we are kind of at a stand-still with that. Does everyone understand that?. Ok. So, seeing no discussion, we will move to a vote then.


VOTE
ALL IN FAVOUR
MOTION CARRIES

#4.	ADJOURNMENT
------------	--------------------

MOTION Moved: F. Nagata Seconded: Z. Jamaledidine

Be it resolved that the meeting be adjourned at 14:19

VOTE
ALL IN FAVOUR

VALIDATION		DATE
Felipe Nagata President		Sept. 14th, 2018
NAME AND POSITION	SIGNATURE	DATE

Bursary Committee Meeting #2

Bursary Committee Meeting #2 of the University of Toronto at Mississauga Students' Union
Friday September 21th, 2018• UTMSU Back Office, Student Centre, UTM Campus

Attendance:

- Leena Arbaji – Vice President Equity ✓
- Felipe Nagata – President - Chair present ✓
- Yan Li- Vice President Internal & Services ✓
- Felix– Division #3 X
- Valentino – Division #2 ✓
- Rachel – Bursary Coordinator (non-voting) ✓
- Munib Sajjad – Executive Coordinator (non-voting) X
- Andres Posada- Vice President University Affairs X

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at 13:41

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: L.Arbaji Seconded: V. Gomes

Be it resolved that the Agenda for the, September 21st, 2018, UTMSU Bursary Committee Meeting #2 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#3.	APPROVAL OF BURSARY APPLICATIONS
------------	---

MOTION

Moved: Y. Li

Seconded: V. Gomes

Motion to move into camera at 13:43

Moved: L. Arbaji

Seconded: V. Gomes

VOTE

ALL IN FAVOUR

MOTION PASSES

Motion to leave camera at 14:01

Moved: V. Gomes Seconded: F. Nagata

VOTE

ALL IN FAVOUR

MOTION PASSES

Be it resolved that \$800 more be allocated from Budget Line Item: UTMSU - 9.20 Summer Needs Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$0 more be allocated from Budget Line Item: UTMSU - 9.3 Summer Book Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$0 more be allocated from Budget Line Item: UTMSU - 9.5 Summer Part Time Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$350 more be allocated from Budget Line Item: UTMSU - 9.10 Summer Child Care Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that \$145 more be allocated from Budget Line Item: UTMSU - 9.8 Summer Orientation– UTMSU Operating Budget 2017/2018

Be it further resolved that \$0 more be allocated from Budget Line Item: UTMSU - 9.6 Summer Accessibility Bursaries – UTMSU Operating Budget 2017/2018

VOTE

ALL IN FAVOUR

MOTION CARRIES

#9.	OTHER BUSINESS
------------	-----------------------

L. Arbaji: So we have the Fall bursaries released as of last week on Monday. Their deadline is for October 7th, and that will possibly be extended based on number of submissions. As we have seen in


the summer, many people were submitting beyond the actual deadline, so in order to keep us more organised, we might just extend that for another week. That's everything.

#10	ADJOURNMENT
------------	--------------------

MOTION Moved: F. Nagata Seconded: Yan Li

Be it resolved that the meeting be adjourned at 14:05

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION			
Felipe Nagata, President			Monday, September 21 st , 2018
NAME AND POSITION		SIGNATURE	DATE

FROM THE OFFICE OF THE PRESIDENT

EXECUTIVE REPORT #3

PREPARED FOR

Felipe Nagata

START DATE

July 26, 2018

END. DATE

September 31st, 2018

Table of Contents	Page
Executive Summary	2
CFS ON & Ontario General Meeting	3
Student Centre Expansion	3
Policy Changes	3
WAVE18	4
Sauga Fest & Academic Advocacy Week	4
Meetings Attended	4

EXECUTIVE SUMMARY FROM THE PRESIDENT

We are approaching the end of the summer and so far a lot has been done. I feel like I am finally settled into the role, but I wish I had been comfortable sooner. Some things has fallen behind in our plans as well, such as the app and the Food Centre.

CFS & Ontario General Meeting

We have just returned from the CFS Ontario General Meeting. It was a very nice space for student organizing, we went over motions for procedural changes in the organization and we had workshops to learn more about student activism.

I was elected the Queer and Trans Commissioner for the year, I hope to do work not only on my campus but also in the province around Queer and Trans Student issues such as the End the Blood Ban and gendered registration forms in OSAP.

The meeting overall was very productive, we learned a lot about Consent and how to dismantle rape culture, as well as many other equity related issues. We also reviewed the campaign for the Municipal Elections: vote local.

Student Centre Expansion

I have started the work on the Student Centre Expansion. We have created three action items that I hope to follow through before the month is over

First, we will create a tenant space to talk about improvements, monthly meeting will take place in the Student Centre. The need for such issue came up because many tenants do not have a written lease or contract with us, and as managers of the space it is our responsibility to provide such documents. We also want to ensure clubs and societies that are part of the space also have a say on what is happening with the building. Finally, we will use the meetings to engage tenants and other students on space management and the expansion.

Secondly, we plan on lobbying Clubs and Societies to start talking to their members. We will have all clubs and societies on the know about the expansion and how it would work. A creation of a commission space to address needs and issues: such as more prayer space or multipurpose rooms for art and performance clubs. Things like storage, lockers, services and others may also be discussed in this space. It will be an open committee to whoever want to participate

Lastly, we have started to move things around in the building. We are tightening the space to make room for more groups and services. ECSpert and CFRE plan on being moved as well as UCS to make space for the printing Centre. We will also launch our Equity Service Centre and we plan on bringing the food Centre into the building.

Policy Changes

I have decided to be proactive when it comes to the UTMSU's Policy Manual. I have scheduled a policy meeting every month, so we can fully review the Manual and fix all errors and mistakes that have not been fixed over the years. We also want to implement new policies, specially Issues Policies, for us to know how to address complications when they arrive.

In the policy meeting of August, we changed a lot of the language and fixed many details that were not fixed from two years ago. It was a very productive meeting and I hope the following will be just as productive.

WAVE18 & Tory Lanez Concert

I believe that this was the most successful orientation week ever. Our leaders and volunteers were extremely helpful; we held our high energy and managed to transfer it to the froshies. Committee was also on point on their work, everyone was so ready to fix any issues that came up, the entire group was very proactive and we followed the plan the the dot.

The logistical side was very well put together. Even though we faced many hold backs, they did not become issues because of the proactive nature of committee. Marketing was perfectly done, we reached many froshies and everyone was very engaged due to the many activities done. Sponsorship was also amazing, the highest we have ever collected in sponsorship money.

The concert with Tory was definitely successful, but it will stay forever in UTM history. Organizing a concert is very stressful. I wish we prepared ourselves logistically even more, because it was very stressful to host an event for more than 2 thousand people. Of course we could not have anticipated the hold backs, but if we delegated more, it would have been even smoother. I believe the overall concert was very good, people had fun and we got to meet Tory Lanez, who is actually very talented and super nice!

Sauga Fest & Academic Advocacy Week

I must say we had a fun week with Sauga Fest activities. Coming out of orientation with low energy, we aimed for a relaxing Welcome Back week and left most of the efforts for our Clubs, Societies and Student groups to showcase what they offer to our student body. We divided the days and themed them, which was an amazing idea. We also had some extra activities after the tabling time such as a Club & Society BBQ at Erindale park.

Moving Academic Advocacy Week to the Welcome Back Week was a very good idea as well. We had a much bigger attendance than previous years. Many students actually showed interest on Academic Integrity which is surprising but extremely exciting.

MEETINGS ATTENDED

- 27/07 – Beach Day: Toronto Island Trip
- 27/07 – ACE Social
- 30/07 – Orientation Committee Meeting
- 30/07 – Career Centre Meeting
- 30/07 – Online Time Clock Training
- 30/07 – UTMAA X UTMSU
- 31/07 – Food Centre Meeting
- 31/07 – Queer-O Planning Meeting
- 31/07 – Board Meeting #4
- 01/08 – MLAP Tricampus Debrief
- 02/08 – UTMSU X SCSU
- 07/08 – Equity Gala Planning

- . 08/08 – UTMSU X Residence
- . 11/08 – Leader Training #3
- . 13/08 – Campaigns & Advocacy Commission Budget Planning
- . 14/07 – OFL Young Workers Coalition
- . 15/07 – Food Centre Meeting
- . 15/07 – President Associate Meeting
- . 15/07 – Meeting with Sean Carson (Exec Video)
- . 15/07 – Equity Gala Planning
- . 15/07 – President Team Meeting
- . 16/07 – President Budget Meeting Finalizing
- . 16/07 – Campaigns & Advocacy Budget Final Meeting
- . 16/07 – Food Centre Inventory
- . 20/07 – Exec Video Filming
- . 20/07 – WUSC Student Arrival
- . 21/07 – Member Services Staff Training
- . 22/07 – Exec Video Filming
- . 23/07 to 26/07 – CFS Ontario General Meeting
- . 28/08 – Executive Committee Meeting #9
- . 28/08 – Fall By-Election Planning
- . 29/08 – Volunteer Coordinator Planning Meeting
- . 29/08 – Free Breakfast Planning Meeting
- . 29/08 – Food Centre & Food Bank Meeting
- . 30/08 – Meeting with Mark Overton (QSS Discussion)
- . 31/08 – UPass Distribution Begins
- . 31/08 – EARC Meeting #1 (CANCELLED DUE TO FLOOD)
- . 31/08 – Board Meeting #5 (CANCELLED DUE TO FLOOD)
- . 02/09 to 06/09 – Orientation Week 2018
- . 10/09 to 14/09 – Sauga Fest & Academic Advocacy Week
- . 10/09 – Bursary Committee Meeting #1
- . 11/09 – EARC Meeting #1
- . 12/09 – Get Involved Fair
- . 13/09 – Club & Society BBQ
- . 14/09 – Emergency Board Meeting #2
- . 14/09 – Tory Lanez Concert
- . 17/09 to 07/10 – Disorientation Month
- . 17/09 – UTMSU Volunteer Meet & Greet
- . 18/09 – XAO Self-Defense Workshop
- . 19/09 – International & New to Canada Student Fair
- . 21/09 – Bursary Committee Meeting #2
- . 24/09 to 29/09 – Queer Orientation Week
- . 24/09 – QSS Meeting #1
- . 24/09 – UTMSU MegaCommission

FROM THE OFFICE OF THE VICE PRESIDENT INTERNAL

EXECUTIVE REPORT #3

PREPARED FOR

Yan Li

START DATE

July 26, 2018

END. DATE

September 25th, 2018

Table of Contents	Page
Executive Summary	2
Operating UTMSU and Blind Duck Budget	3
Biweekly service project	3
Hiring for Member Service and Blind Duck Staff	3
Chinese Orientation	3

EXECUTIVE SUMMARY FROM THE VP INTERNAL-- Yan Li

It has been 2 heavy months, many of the plannings throughout the year have been made in August and some of the biggest events have been executed in September. The operating budget of UTMSU and Blind Duck pub have been finalized, more hiring for staff working in the fall-winter terms are set, biweekly services project has

been done for planning, and many Chinese community events throughout the year are structuring. Chinese Orientation

Many meetings with different executives and staff have been taken place in order to finalize the operating budget. These meetings help us to think of next year's planning in a financial perspective. Together with clubs coordinator, a lot of meetings with cultural clubs are held, and they are the first step to build up good relationship between cultural clubs and UTMSU.

Operating UTMSU and Blind Duck Budget

After several meetings with executives, member services coordinator, clubs coordinator, Blind Duck manager and financial coordinator, the operating Budget for UTMSU and has been finalized. The budget meetings are very important as it deeply affects the events planning throughout the whole year. We have been trying our best to organize events, provide services and promote campaign to meet what students need based on the finance we have.

Biweekly Service Program

Together with member service coordinator, we have finalized a new project in the Student Center. The goal of the project is to bring external service businesses, like barbers and yoga classes, to the Student Center, so it will be more convenient and less expensive to students. It will start to operate in September.

Hiring for Member Service and Blind Duck Staff

Many staff hirings also took place in August. Along with member services coordinator, we have interviewed and made decisions for the Infobooth and Duck Stop staff for the fall and winter terms. Interviews for the Blind Duck staff have also been done. We have also hired some part time jobs like the volunteer coordinator.

Chinese Orientation

The UTMSU Chinese Orientation was on the first day of school on campus as a event made for Chinese community, and it was a great success. Around 200 people showed up on that day, and many of the students showed interest to keep involved with the students afterwards. We invited some professors to have a small presentation, and students have engaged with professors pretty well. They have many questions to professors and we were running out of time, so in the end we have to cut them off. The information section presented the resources on campus and we were done by a interactive game. It was the second year for UTMSU to hold a Chinese Orientation, and we are glad that this event helped the first-year international students to feel welcomed and more comfortable.

MEETINGS ATTENDED

July 30 – Career Center Meeting
July 30 – Time clock training
July 30 – Member service staff interview
July 31 – Society Handbook Meeting
July 31 – Year planning meeting
July 31 – Operating Check-in
July 31 - Board Meeting #4
August 1 – Chinese cultural week planning
August 1 – CSSA 1on1
August 1 – ICU 1on1
August 1 – Year Check-in
August 1 – Operating Budget Meeting
August 1 – Prep Wechat Meeting
August 2 – SCSU x UTMSU Meeting
August 3 – Member Service Staff Interview
August 3 – Wechat Committee Meeting
August 6 – Team Check in
August 6– Member Service Staff interview
August 7 – Operations Check in
August 8 – Member Service Staff interview
August 8–Chinese Orientation Meeting
August 9 – CMC 1on1
August 10 – Member Service Staff Interview
August 10 – Team Meeting
August 13 – Team Check in
August 13 – Blind Duck Budget Meeting
August 13 – Member Service Staff hiring decision making meeting
August 13 – Campaigns & Advocacy budget meeting
August 14 – Operation Check in
August 14 – CUA 1on1
August 15 – Service Project meeting
August 15 – UTMSU Budget meeting
August 16 – Interview Blind Duck Staff
August 18 – Wechat committee meeting
August 22 – Chinese Orientation meeting
August 23 – Clubs Committee Meeting #6
August 23 – Budget Committee Meeting #1
August 23 – Chinese Orientation meeting
August 24---Team Meeting
August 25--- Leader Meeting
August 26---Wechat Meeting: Chinese Orientation
August 27----Team Check-in
August 28--- Operations Check-ins

August 28--- Executive Committee Meeting
August 28--- Fall By-election Meeting
August 28---Chinese Orientation Host speech writing
August 29---Wechat Meeting
August 29---UTM Alumni Meeting
August 30---Service Meeting
Sept 1,2----Chinese Orientation Rehearsal
Sept 3-7--- Frosh
Sept 6 ---Chinese Orientation
Sept 14---Emergency Board Meeting #2
Sept 18----Executive Meeting #10
Sept 24--- QSS Meeting
Sept 24---Mega Commission

FROM THE OFFICE OF THE VICE PRESIDENT UNIVERSITY AFFAIRS

EXECUTIVE REPORT #2

PREPARED FOR

Andres Posada

START DATE

July 26, 2018

END. DATE

September 24, 2018

Table of Contents	Page
Executive Summary	2
Academic Society Handbook	3
Mentorship Programme	3
Self-Declared Sick Notes	3
Academic Advocacy Week & Sauga Fest	4

EXECUTIVE SUMMARY FROM THE VP UNIVERSITY AFFAIRS- Andres Posada

A very busy week as a lot of planning for the rest of the year was done. As is the last month of the summer and school is kicking in soon I had to do a lot of work in policies and finalizing reports for the year. However, more importantly was making sure all major projects and policies were properly set up to have a productive year.

A lot of meetings with important campus partners was crucial, talking to different administration bodies to make sure our policies are being taken seriously and that

the interest of students is in mind. A lot of work with academic societies was great too, with the ASAC committee and the handbook. Once, September kicked off most of the focus went towards working on Orientation and later on Sauga Fest.

Academic Society Handbook

The Academic Society Handbook has not been changed since nearly 2006, so it was time to update that information, make it a lot more useful and add anything missing. It was a bit time consuming, but necessary to get right, and something that was discussed with the Academic Advisory Committee. We want to provide new society execs with the tools to be successful in such an important role of leadership.

Mentorship Program

After confirming all the ten societies that will participate in the program, we moved forward with selecting mentor directors. Also, we have determined timeline for the project which is to be launched in October, created the mentor trainings timeslots. I started working on negotiating with the Dean's Office for funding and room allocations. We have finalized the first training, and are finalizing all logistics in order to create a structure which can be finalized.

Self Declaration Sick Notes

After back to back meetings with the Dean of Academics and the Office of Registrar, I started bringing the conversation of the Midterm Deferral policy back, but in a different shape. Sick notes recently became illegal in the workplace in Ontario. So why do we still utilize that in universities as proof? I started doing research and writing a report on self-declaration sick notes which would allow students to hand in notes they wrote themselves as proof instead of sick notes.

Sauga Fest & Academic Advocacy Week

Finalizing all necessary bookings, orders and coordination with partners that are coming into campus. Planning the club and society meet and greet. Working to

finalize details for pamphlets and everything. Then the week came around, and we were ready to kick start one of the busiest Academic Advocacy Week's ever, as we had thousands of students in campus which provided us and our campus partners with many opportunities to educate students on academic integrity.

We gave students ice cream, coffee, bracelets (“Don’t be a Cheetah”), pamphlets with academic skills to survive university. During all this giveaways and free gifts we took the opportunity to talk with students and disseminate all the information. We had Career Center, APUS, Library, RGASC, DT Legal Services and the Dean’s Office Academic Integrity Office.

Societies’ were tabling as well which was great to see them all in the same space, as we strategically place them all inside CCT. It was awesome to see students searching for their program name and connecting with the respective society.

MEETINGS ATTENDED

July 26 – PAS 1on1
July 26 – Wellness @ UTM Meeting
July 26 – Exec Committee meeting
July 26 – Orientation Accessibility meeting
July 30 – Orientation committee meeting
July 30 – RGASC Meeting
July 30 - Career center meeting
July 31 – Society Handbook Meeting
July 31 – Year planning meeting
July 31 – Mentorship Program meeting
July 31 - Board Meeting #4
August 1 – Destressor planning
August 1 – RGASC Meeting
August 1 – Welcome Week Planning
August 1 – Year Check-in
August 1 – MLAP Debrief
August 1 – Budgeting meeting
August 2 – SCSU x UTMSU Meeting
August 3 – Fix Academic Society Handbook
August 6 – Orientation Committee Meeting
August 6 – AS Handbooks
August 7 – Welcome week planning
August 8 – Office of the Registrar Review
August 9 – Training #3 meeting
August 9 – AS Handbook
August 9 – Sustainability for AS

August 9 – Meeting with UCS
August 10 – Team Meeting
August 13 – ASAC Committee #1
August 13 – Dean's Office: Lucy Gaspini
August 14 – Welcome Week Planning
August 14 – OTB Meeting
August 15 – Welcome Week Planning
August 15 – CTES 1on1
August 15 – Dean's Office: Angela Lang
August 16 – DVS 1on1
August 17 – Exam Destressor
August 21 – Policy Committee #1
August 21 – Member Services Training
August 21 – Welcome Week planning
August 22 – Welcome Week Planning
August 23 – Office of Registrar: Lorretta Neebar
August 23 – Mental Health Training for Frosh
August 25 - Leader Training
August 27 - Dean's Office: Lucy Gaspini
August 27 - O-Committee Meeting
August 28 - Academic Office: Dean's meeting
August 28 - Exec Committee
August 29 - Head Start Panel
August 29 - UTM Alumni Association
August 31 - Dean's Office: Anuar Rodrigues
Sept. 1 to 7 - Orientation Week
Sept. 10 - Bursary Committee
Sept. 11 - EARC meeting
Sept. 12 - UEC/UCS/SMA Event
Sept. 12 - Meeting: Angela Lang regarding Course Retake
Sept. 13 - Campus Affairs Committee
Sept. 13 - Club/Society Exec Meet & Greet
Sept. 14 - TORY LANEZ
Sept. 18 - Exec Committee
Sept. 18 - Meeting: Anuar Rodrigues
Sept. 18 - Meeting: Office of Registrar Sherry & Sandra
Sept 19 - LinkMentalHealth Meeting
Sept. 20 - Dept. Management Chair: Mikhail Tombak
Sept.20 - Meeting: Andrew Peterson, Vice-Dean Learning and Teaching
Sept.21 - Bursary Meeting
Sept. 21 - Mentor Training #1
Sept. 24 - Commissions UTMSU
Sept. 24 -QSS meeting

FROM THE OFFICE OF THE VICE PRESIDENT CAMPUS LIFE

EXECUTIVE REPORT #3

PREPARED FOR

Zahira Tasabehji

START DATE

July 26, 2018

END. DATE

September 24, 2018

Table of Contents	Page
Executive Summary	2
Orientation	3
Welcome Back Week	3
Clubs	4
Swag Mall	4
Exam Destressors	4
Meetings Attended	5

EXECUTIVE SUMMARY FROM THE VP CAMPUS LIFE - Zahira Tasabehji

I can't believe it's the end of September (ALREADY!) The past 5 months flew by so quickly, and so much was done. The past two months have been really hectic and stressful with orientation and welcome week preparation and execution. I have

gotten used to the work and have become a lot more confident in making decisions. I am really enjoying working with the team and seeing everybody put in the hard work and show passion for everything we do. Orientation week was a the hardest and most stressful week yet, but am proud to say that we've managed to pull together one of the most successful orientations in the history of UTM! I am super excited about the school year and what the team has in store for everybody!

Orientation

We had our third leader training on the 11th and the last one on Saturday the 25th. During hype week (last week of August), everybody including leaders was on the floor outreaching and talking to students. It took lots of work and dedication, but we managed to sell close to 1200 orientation tickets (a record!)

Orientation week itself consisted of very early mornings and late nights, but it was all worth it in the end. We've introduced new events this year including Tie-dying and beach day. It was the first year that the tri-campus parade was part of the orientation programming so it was great to see UTM have the largest crowd and spirit downtown. I heard some great feedback from first years who attended orientation, and everybody seemed to enjoy their time. I think we've accomplished the goal of bringing everybody together and giving them a proper welcome to the UTM community.

Welcome Back Week (SaugaFest)

I have been working with VP UA Andres and his associates, Club's coordinator Ramzi and my two associates Ramzi and Hunia on the logistics for welcome week. The week consisted of club and societies tabling along with Academic Advocacy initiatives. The plan for this year was a lot different than previous years, and I think there was a lot more engagement than in the past. We had a theme for each day (Carnival, Showcase, educational, charity). We also had a stage where clubs showcased what their club is about. There were games, food and giveaways to engage more students. We also hosted our Club and Society Executive Meet and Greet on Thursday at Erindale Park where executives got to mingle with each other and enjoy a nice BBQ and some activities. To end off the week, we had our Tory Lanez concert on Friday in collaboration with the Scarborough Students' Union and it was the biggest UTM has ever had in history with over 2200 attendees.

Overall, it was an extremely successful week, with great feedback from clubs/societies and our student membership.

Clubs

I've been working on club recognitions with Ramzi to ensure that all the clubs are recognized in time for the school year. We have also worked on finalizing the budget and passed it for approval at clubs committee, so all clubs received their funding at the start of the school year. I have been helping clubs prepare for the school year by answering their questions and guiding them through everything they need to know about running a club. We've had weekly meetings with club and society executives to discuss welcome week logistics and hear their ideas on how make it bigger and better. I walked around

during welcome back week and talked to as many clubs as possible to hear about their plans for the year and answer any questions they may have.

Swag Mall

I have been working with Apparel Promotions on launching an online swag mall for clubs and societies to buy their merchandise at a discounted rate. I have sent all the club logos to them and we are still in the process of determining details and pricings. This will hopefully be launched very soon once everything is finalized.

Exam Destressors

We held an exam de-stressor in collaboration with the RGASC and the Erindale Gaming organization on August 8th in IB. There was food, video games and board games and students dropped by throughout the day to enjoy some food and relax. It was a well-anticipated event considering that it was held during the summer session, and students who attended really enjoyed it.

MEETINGS ATTENDED

- July 26 – Orientation logistics meeting
- July 26 – Toronto Island Planning
- July 26 – Wellness @ UTM Meeting
- July 26 – Exec Committee meeting
- July 26 – Orientation Accessibility meeting
- July 30 – Campus life team meeting
- July 30 – Orientation committee meeting
- July 30 – Career center meeting
- July 31 – Year planning meeting
- July 31 – Board Meeting #4
- August 1 – Marketing Meeting
- August 1 – Campus Tours Meeting
- August 1 – Welcome Week Planning
- August 1 – Orientation Check-in
- August 1 – Meeting with CSE
- August 2 – SCSU x UTMSU Meeting
- August 3 – Sponsorship Meeting
- August 3 – Risk Assessment Meeting
- August 3 – Clubs Policy Discussion
- August 6 – Orientation Committee Meeting
- August 7 – Swag mall meeting
- August 7 – Welcome week planning
- August 7 – Club office discussion
- August 7 – Volunteer meeting
- August 8 – Marketing meeting
- August 8 – UTMSU x Residence Orientation Meeting
- August 8 – Welcome week planning
- August 8 – Clubs committee #5

August 9 – Training #3 meeting
August 9 – Logistics meeting
August 9 – Conference Services meeting
August 9 – Meeting with Capital Asset Management
August 10 – 19/08 Vacation
August 20 – Orientation committee meeting
August 21 – Member Services Training
August 21 – Welcome Week planning
August 22 – Marketing meeting
August 22 – OC recap meeting
August 22 – Orientation Check-in meeting
August 23 – Clubs committee #6
August 23 – Budgeting meeting
August 24 - Sponsorship meeting
August 24 – Meeting with CSE
August 24 – Exec Team Meeting
August 25 – Team Captain Meeting
August 27 – Team Check-in
August 27 – CL Associate meeting
August 27 – Orientation Committee meeting
August 28 – Welcome Week planning
August 28 – Executive Committee Meeting
August 29 – Marketing Meeting
August 30 – Executive Orientation Breakdown
August 30 – Logistics Meeting
August 31 – Team Meeting
September 2 - September 7 - Orientation (WAVE 18')
September 10 - September 14 - Welcome Back Week (Sauga Fest 2018)
September 14 - Emergency Board Meeting
September 17 - Team Check in
September 18 - Executive committee meeting
September 18 - Meeting with PSA
September 20 - CL Associate meeting
September 20 - Meeting with FSA
September 20 - Meeting with American Club
September 21 - Exec meeting
September 24 - Mega Commission

FROM THE OFFICE OF THE VICE PRESIDENT EXTERNAL

EXECUTIVE REPORT #3

PREPARED FOR

Atif Abdullah

START DATE

July 26, 2018

END. DATE

September 25, 2018

Table of Contents	Page
Executive Summary	2
WUSC	3
Website/App	3
Municipal Elections	4
International Students Social	4
Upass	5
Wave' 18	5
Meetings Attended	6

EXECUTIVE SUMMARY FROM THE VP EXTERNAL-

Atif Abdullah

August has been the busiest month of the term so far. We're closing in on the start of a new school year and I am so excited to show y'all everything we have in store. Most of the month was finalizing bigger projects before orientation week fully hits. WUSC has

seen its busiest month as well with the student arriving. We also have international and mature/part time orientation coming up, which is great way of engaging different groups on campus. The month has also brought some updates for the UPass and mobile app. Orientation is in full swing and I've been playing a secondary lead role and making sure planning is complete and running smoothly. September has been a blur, with Orientation and Welcome Back Week taking up all my time. 80-hour work weeks become normal, but it was all worth it in the end seeing first years engage with the Student Union and other froshies.

WUSC

Planning and preparing have been the biggest tasks for WUSC this month, with the arrival of the student. The WUSC coordinator and I have been working to ensure he settles in comfortably and setting him up with academic appointments to make sure he is ready for the upcoming academic year. I have also finalized the WUSC operating budget with lots of campaigns and events in store for the year. Next steps for WUSC are is keeping a constant check up on the student to make sure the student is settling in well.

Website/App

One of the major updates to come out of last month is unfortunately the cancellation of our mobile app service. Moving forward the app is becoming too costly to and given its usage, no longer makes sense to keep. However, I will be looking into new ap developers where we could potentially see an improved app with a more reasonable price. The website revamp is in the works and will start by the end of the month. We are expecting a new website by October so keep an eye for that.

Municipal Elections

Municipal Elections are coming up son and important issues such as transit, childcare, affordable housing and climate change are on the line. It is very important for students to come out and voice their concerns by casting their ballots. To engage the community as well as highlight the importance of our campus in Mississauga, we will be hosting and All Candidates Forum in October to showcase the mayoral candidates.

Students will be hearing candidates' stance on these issues and can ask questions. And as with all great events, food is always a necessity 😊

International and Mature/Part Time Orientation

International students and mature/part time orientation will be happening over the course of the next couple weeks. These events are very important to engage members on our campus who often feel excluded and struggle to adapt to this campus. Having interactive events where they can meet new people facing similar struggles provides a chance for them to feel more supported and heard. I will also be present at the International Students' Orientation hosted by IEC to educate students on our health and dental plan.

UPass

The UPass expansion program is underway. We had a chance to meet with the director of transit in Mississauga as well our ward councilor. The next steps are taking our efforts to Brampton and meeting with councilors, mayor and the director to highlight the importance of this expansion and why it is so important to Brampton students. With municipal elections around the corner, it has been a little more challenging meeting with candidates with their capacities being at a peak.

Wave'18

One of the biggest frosh weeks in UTM history, Wave'18 was definitely one for the books. Late August up until the second week of September was fully booked off for Frosh. The week saw a lot of engaging activities, from tie-dying, group cheers, boat cruise, foam/paint party and a beach day. It is always refreshing to see first years break out of their shell and meet and interact with new people, including the Student Union. Welcome week was up next, with our week-long Clubs Carnival. The week saw thousands of students come out, meet and sign up with our clubs. The Orientation programming was finished off with our Welcome Back Concert featuring Tory Lanez. The biggest concert/artist UTM has ever seen, the concert was a memory UTM students will keep with them for the rest of the year. As exhausting and draining as the weeks were, watching students engage and have fun through these weeks made it worth the 80-hour work weeks.

MEETINGS ATTENDED

- Aug 1 – Oohlala mobile app
- Aug 1 – Orientation Check In
- Aug 1 – Year Check in with Execs
- Aug 2 – SCSU x UTMSU
- Aug 6 – Exec Team Meeting
- Aug 6 – Orientation Committee Meeting
- Aug 7 – Food Services Meeting
- Aug 7 – Volunteer Meeting
- Aug 7 – Coalition for Fair Work (Peel)
- Aug 8 – Atif x Munib
- Aug 8 – Orientation Check In
- Aug 8 – International Coordinator x Atif
- Aug 10 – Team Meeting (Exec)
- Aug 11 – Leader Training
- Aug 13 – Orientation Committee Meeting
- Aug 13 – Campaigns and Advocacy Budget
- Aug 13 – International Students Resource Binder Draft
- Aug 14 – OFL Young Workers
- Aug 15 – Orientation Working Group
- Aug 15 – Orientation Committee meeting
- Aug 15 – Atif x Munib
- Aug 16 – Logistics Meeting
- Aug 17 – International Coordinator x Atif
- Aug 17 – Team Meeting (Exec)
- Aug 22 – Meeting with Matt Mahoney
- Aug 20 – Orientation Committee meeting
- Aug 21 – Exec Committee Meeting
- Aug 29 – Atif x Munib
- Aug 30 – Campaigns for Int'l Students
- Sep 4 – WUSC meeting
- Sep 17 – Associate Meeting
- Sep 17 – Exec Team Check in
- Sep 18 – Exec Committee
- Sep 18 – UTSU x UTMSU
- Sep 20 – International Coordinator x Atif

Sep 22 – Associate Meeting

Sep 24 – QSS Meeting

Sep 25 – Conference Services

Sep 25 – \$15 and fairness

FROM THE OFFICE OF THE VICE PRESIDENT EQUITY

EXECUTIVE REPORT #3

PREPARED FOR

Leena Arbaji

START DATE

July 26, 2018

END. DATE

September 25, 2018

Table of Contents	Page
Executive Summary	2
Vertical Garden	3
Queer-O	3
Food Centre	4
eXpression Against Oppression	4
Environment Week	5
Equity Centre	5
Meetings Attended	6

EXECUTIVE SUMMARY FROM THE VP EQUITY-

Leena Arbaji

“Progress is impossible without change, and those who cannot change their minds cannot change anything”

Vertical Garden

Our vertical garden is back! A couple of months ago the garden was shut down for the summer as there was not a high demand to be growing produce. Now that the fall term is slowly approaching it was time to bring the plants back. This time around we've decided to take a different route with the produce we planted compared to the other year. This year we will be growing Cherry tomatoes, arugula, and leafy kale. Our hope for the coming year is to incorporate these items into the weekly free breakfasts and as produced using during our Food Centre cooking workshops.

Queer-O

Alongside the SGDO and other on campus partners, we have started planning Queer-O events. This year we will be working with many on campus groups to create safe and exciting programming for the Queer-O festivities. Our week will begin with a BBQueer that will be packed with activities, giveaways, and food for everyone on campus to enjoy and join the celebrations. Next, we will be hosting a Mix and Mingle event in the Pub for guests to meet and interact with Out@UTM as their first large event of the year. We will have a special keynote speaker attending this event as well. The week will end with the UofT annual Homohop that'll be hosted in Hart House.

Food Centre

It is time for us to create a more inclusive and organized Food Centre, and that's what we have been working towards. Our goal this year is to bring more students to the Food Bank by providing more services and maintaining its operations. We have restructured the centre to make it more accessible for all students, with the centre reorganizing, creation of new graphics, and informational cards. The centre will be promoting sustainable food practices and methods for students to collect healthy food options. The centre will be opened for the first week of classes and we intend to continue to keep students engaged with the work coming out of that space.

eXpression Against Oppression

This years XAO is going to be packed filled with creative events that'll help showcase our theme, "gender-based/power-based violence". We will be taking students to a comedy show in Toronto that will feature an all female cast touching on social/political issue through a feminist perspective. To promote safety awareness and empowerment we will be hosting a 2hr self-defense workshop for all students to attend. Following the self-defense workshops we will be presenting a Open-Mic night that'll be an event hosted by the racialized students collective.

To end the week, we will be participating in the first ever, "Take Back the Night" event on campus.

Environment Week

Environment week will be focused on promoting a Zero-Waste lifestyle and sustainable food practices. We will be bringing a farmers' market to the campus for 2-days, it'll have a large variety of vendors ranging from food to lifestyle products. In conjunction with the market we will be having a short seminar about the consequences of pollution on our local environment. There will also be two tree planting events, gardening workshops, and cooking classes. Not to forget a free breakfast with a movie screening. It is our hope to have this connected with the tentative Reading Week Trip.

Equity Resource Centre

Our Racialized Students' Coordinator and VP Equity Associate have been working hard in designing and obtaining resources for the grand-opening of the UTMSU Equity Resource Centre. This has been long in the making and we cannot wait for the completion of the room. We encourage all students to utilize this space as it is a safe and open space for ALL.

MEETINGS ATTENDED

July 31 - Food Centre Meeting

July 31 - Queer-O Prep
July 31 - Year Planning
July 31 - Queer-O Meeting
July 31 - Board Meeting #4
August 1 - Orientation Promo Shoot
August 1 - Just Vertical Seed Planting
August 1 - Year Check-in
August 2 - SCSU x UTMSU
August 7 - Equity Gala Pre-Discussion
August 7 - Volunteer Meeting
August 8 - Office of the Registrar Review
August 8 - EDO and Equity Team Meeting
August 8 - Sustainability for AS
August 10 - Team Meeting
August 13 - Team Check-in
August 13 - Update on Take Back the Night
August 13 - Campaign and Advocacy Meeting
August 14 - Food Centre Meeting
August 15 - Meeting with Ravi from HCC
August 15 - Food Centre Meeting
August 15 - Equity Steering committee Meeting

- August 15 - Equity Room Meeting
- August 16 - C&A Final Budget Meeting
- August 16 - Meeting with Munib
- August 16 - Food Centre Inventory
- August 20 - Take back the Night Meeting
- August 20 - Executive Video Shoot
- August 21 - Member Service Training
- August 21 - Meeting with Zero Waste UTM
- August 22 - Executive Video Shoot
- August 23 - Mental Health Training Meeting
- August 25- Leader Training
- August 2- Meeting with the Foodbank of Mississauga
- August 2- Meeting with Linkmymentalhealth Founder
- August 31- Phone meeting with Gabby
- August 31- Meeting with Hannah
- August 31- Food centre work
- September 3-7 - Frosh
- September 10 - September 14 - Welcome Back Week (Sauga Fest 2018)
- September 11- Meeting with SPVP and CSE for Take back the night
- September 14 - Emergency Board Meeting
- September 17 - Team Check in
- September 18- Self-defense workshop
- September 18 - Executive committee meeting
- September 21 - Equity Training for mentorship
- September 24 - Mega Commission