
UTMSU BOARD OF DIRECTORS MEETING #4 AGENDA



Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion... be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion... be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

Agenda

Board of Directors Meeting #4 of the University of Toronto at Mississauga Students' Union
Tuesday, July 21st, 2015 • Board Room – Student Centre, UTM

Attendance

Executives

Uranranebi Agbeyegbe (Ebi)
Francesco Otello-DeLuca
Nour Alideeb
Naveed Ahmed
Russ Adade
Zehra Ramsha
Amir Hossain Moazzami

Division II

Ayesha Anand
Faiza Yousuf
Nikhil Chhabra
Valentina Botero - Guitierrez

Division III

Abdulla Omari
Emerson Calcada
Falhad Mohamoud
Farah Noori
Hashim Yussuf
Maheen Farrukh
Sana Chishti

Division V

TBA

UTSU Designate

Jasmine Denike

Division IV

Vacant

Executive Director:

Walied Khogali

#1.	CALL TO ORDER
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Meeting called to order at 12:00 pm.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: U. Agbeyegbe Seconded:

Be it resolved that the agenda be approved as presented.

VOTE

In Favor:

Opposed:

Abstentions:

#3.	INTRODUCTION AND OPENING REMARKS – Ebi Agbeyegbe
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#4.	EXECUTIVE REPORTS
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MOTION

Moved: U. Agbeyegbe Seconded:

Be it resolved that the UTMSU Board of Directors approve the Executive Reports as presented at the July 21st, 2015 U.T.M.S.U. Board of Directors meeting #4.**VOTE**

In Favor:

Opposed:

Abstentions:

#5.	MINUTES PACKAGE ADOPTION
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Pg. 28 #1. Board Meeting #3 – June 29th 2015Pg. 38 #2. Executive Committee Meeting #6 Minutes – July 7th 2015Pg. 42 #3. Executive Committee Meeting #7 Minutes – July 16th 2015

Pg. 48	#4. Budget Committee Meeting # 1 Minutes – July 10 th , 2015
Pg. 51	#5. Student Recognition Award Committee Meeting #1 Minutes – July 8 th , 2015
Pg. 54	#6. Policy and Procedure Meeting # 1 Minutes – July 6 th , 2015
Pg. 58	#7. Commission Meeting #1 Minutes – July 14 th 2015
Pg. 66	#8. Executive Review Committee Meeting #1 Minutes – June 29 th , 2015

MOTION

Moved: F. Otello-DeLuca Seconded:

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor:

Opposed:

Abstentions:

#6.	ORIENTATION WEEK 2015 – SPACE JAM – Presentation by Orientation Coordinators Ms. Samia Kazmi and Mr. Jean-Marc Kawaya
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#7.	BOARD OF DIRECTORS - REPORT BACK
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#8.	UPDATES ON WORKING GROUPS AND COALITIONS
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#9.	EMPLOYMENT OPPORTUNITIES AT UTMSU
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Blind Duck Pub: Cashiers/Servers - 4-8 positions - DEADLINE TO APPLY: **July 29th 2015**Blind Duck Pub: Cooks - DEADLINE TO APPLY: **July 29th 2015**Blind Duck Pub: Door Staff (security) - DEADLINE TO APPLY: **July 29th 2015**U-Pass Clerks (8-10) - DEADLINE TO APPLY: **July 29th 2015**Election Staff (2) – CRO & DRO - DEADLINE TO APPLY: **July 29th 2015**InfoBooth Staff (5-7) - DEADLINE TO APPLY: **July 26th 2015**

#10.	OTHER BUSINESS & REMINDERS
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- Board Meeting #5 - Monday, August 24th – 12 pm – 2 pm.

#11.	ADJOURNMENT
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MOTION

Moved:


Seconded:

*Be it resolved that the Meeting be adjourned at 2:00 pm.***VOTE**

In Favor:

Opposed:

Abstentions:

VALIDATION			
Uranranebi Agbeyegbe (Ebi) President			July 15 th , 2015
NAME AND POSITION		SIGNATURE	DATE

THE END

BOARD Agenda #4

July 21st, 2015



UTMSU EXECUTIVE REPORTS

**President
Vice-President Internal & Services
Vice-President University Affairs & Academics
Vice-President Campus Life
Vice-President Equity**



From the Office of the President

Executive Report #3 – June 23rd – July 15th, 2015

Executive Summary

The past month has been a hectic month with meetings, outreach and planning. I spent most of my time trying to ensure that the day to day operations of the union are as smooth as possible while also trying to ensure that I am available to my fellow executives and staff to ensure we are moving forward. I'm glad to say we are currently in the late stages of planning and moving towards implementation. In my report I will highlight a couple of important things I have been working on to ensure that

Agenda:

1. Pride Picnic
2. Racialized Students Coalition
3. Associate Training
4. Meet and Eat exam destressor
5. UTMSU Collaborations with External Partners
6. UTSU
7. Commissions Meeting

1. Pride Picnic

On June 23rd I and couple of other UTMSU representatives attended the pride picnic that took place at the UC Quad downtown. This picnic was a collaboration with various student unions within UofT including UTSU, APUS and SCSU. UTMSU helped with promotion of the event as well as participating in the event. There was a good turnout to the event which was a way of showing pride within the University of Toronto community.



2. Racialized Students Coalition

The aim of The Racialized Students Coalition is to make available to UTM students such a space where we can finally speak openly about the issues concerning race that have so often been dismissed. This space will allow students of colour to collectively heal, empower and mobilize one another, while also discussing ways in which we can resist and challenge issues of race and privilege.

The RSC will hold weekly meetings as well as monthly reflection events in which we will aim to finally give racialized students the opportunity to lay bare their own narratives in their as well as listen and learn from different key speakers who will come and talk to us. Together we aim to foster an educated and anti-racist and environment within our campus.

Members of the board including myself asked for movement on the part of the coalition to start happening. The Anti-Racism coordinator, The VP Equity and I have been working to ensure the meetings happen and we will be working to make sure it continues to happen. We have successfully held 2 meetings of the coalition and the hope is to run educational campaigns in the coming weeks to help students understand certain key topics terms used within the student union spaces. We have also discussed events that will be happening for the rest of the year that include particular topics. For more information about the coalition please feel free to ask me, vpequity or the anti-racism coordinator Sherry Ghaly.



3. Associate Training

Also on June 23rd we had a training session organized for our 14 associates. We wanted our associates to get a basic understanding of the operations of the union as well as meet all the executives and fellow associates. The training spanned 2 hours and we were able to go over the constitution and bylaws, internal operations, campaigns and outreach work amongst other topics. We were able to provide this information to our associates and we have been following up with our associates to ensure that they get work done and we are on top of our things.

4. Meet and Eat Exam Destressor

The meet and eat exam destressor was part of our on-going exam destressor series geared towards providing students with a release during exam time. Every year during exams we provide students with food to help with these destressor and this year was no different. We provided students with burgers, hot dogs and corn. We also had music playing in the background and sports games including soccer and football. It was a successful event we handed out over 200 burgers 100 hot dogs and 100 corn cobs within an hour.



5. UTMSU collaborations with External Partners

This year one of our main goals is not just to connect with the community here on our campus but also the broader community in general. So far we have collaborations set up with the New comer Centre of peel as well as United Way of Peel. Both these organizations reached out to us for long term collaborations geared towards bettering the student experience on campus. The newcomer Centre hopes to work to better transition new students in Canada including but not limited to International students. United Way's mandate is to alleviate poverty within the Mississauga community and raise funds to help with their operations throughout the year. The hope is to collaborate with United Way throughout the year with charity events to raise funds to help the city of Mississauga.



6. UTSU

As the UTSU designate I will be working to make sure I provide feedback in my reports about the ongoings of the UTSU. Right now they are currently in the process of hiring an executive director. They are currently in the final stages of the interview process and an ED should be hired by the end of the week. We have yet to completely finish a board meeting. At the last board meeting we were in the process of discussing a motion pertaining to a BDS committee but that motion was moved to the next meeting, which will most likely be an emergency board meeting. An agenda from the last meeting can be found here.

http://utsu.ca/wp-content/uploads/2015/07/Board-Package_July-12-2015_UPDATED.pdf

7. Commissions Meeting

On July 14th, 2015 we held our first commissions meeting of the year. At this commissions meeting we approved our first set of commissioners for the year. We have about 15 commissioners of the union now. It is important to constantly engage commissioners to keep them updated on the work of the union so they can carry on this work to the broader membership. We had a lot of important discussion pertaining to mental health facilities on campus and how these services could be much more accessible as well as our campaign on consent culture. This discussion had us talking about how we can better our services as well as the Universities sexual assault policy. We also had discussion about an equity course on campus and a number of students expressed interest in starting a working group to do research on this topic. The hope is to continue the work of the commission and take it down to the ministry level. At the ministry level we will continue these discussions in depth and bring it back to the commissions level at the next commissions meeting in August.



8. Meetings and Events Attended:

- I. June 23rd: Executive Meeting
- II. June 23rd: Orientation Meeting
- III. June 23rd: Clubs Meeting
- IV. June 24th: Meeting with Josie de Leon – Blood Donor
- V. June 24th: Welcome Week Committee MEETING
- VI. June 24th: Tentative Meeting with UTMAC
- VII. June 25th: Staff Excellence Awards Committee
- VIII. June 25th: UTMSU Executive Meeting
- IX. June 25th: Team Meeting
- X. June 25th: Meeting on Kelso Park and the Ex
- XI. June 25th: Meeting with Nick
- XII. June 26th: Meeting with UTMAC
- XIII. June 29th: New Comers Centre of Peel Meeting
- XIV. June 29th: Board Meeting
- XV. June 29th: UTSU Exec Meeting
- XVI. June 30th: Executive Meeting
- XVII. June 30th: UTMSU Orientation Week Meeting
- XVIII. June 30th: Meeting with Anti-Racism Coordinator
- XIX. June 30th: UTSU Executive Meeting
- XX. July 2nd: Meeting with Darren
- XXI. July 2nd: Team Meeting
- XXII. July 2nd: Meeting with Kau
- XXIII. July 3rd: Frosh Food Meeting
- XXIV. July 3rd: WUSC Coordinator Meeting
- XXV. July 3rd: Meeting with UTSU
- XXVI. July 6th: Meeting with Farheen
- XXVII. July 6th: Policy and Procedure Meeting
- XXVIII. July 6th: Meeting with Bookstore and Conference Services
- XXIX. July 6th: UTSU Exec Meeting
- XXX. July 7th: Executive Meeting
- XXXI. July 7th: Meeting with Ronald
- XXXII. July 7th: Career Centre and UTMSU Meeting
- XXXIII. July 7th: Meeting with UTMAC
- XXXIV. July 7th: UTSU Meeting
- XXXV. July 8th: Meeting with NCP
- XXXVI. July 8th: Fees Working Group Meeting
- XXXVII. July 8th: Academic Advocacy Working Group Meeting
- XXXVIII. July 8th: Transit Working Group Meeting
- XXXIX. July 8th: Welcome Week Committee Meeting
- XL. July 8th: Racialized Coalition Meeting
- XLI. July 8th: Clubs Committee Meeting
- XLII. July 9th: Ontario Annual General Meeting CFS
- XLIII. July 9th: Transit Working Group Meeting
- XLIV. July 9th: Team Meeting
- XLV. July 10th: Budget Committee Meeting
- XLVI. July 10th: Meeting with Nour
- XLVII. July 10th: Governance Working Group Meeting
- XLVIII. July 10th: Student Jobs Working Group Meeting
- XLIX. July 13th: UTSU Executive Meeting

- L. July 14th: Executive Meeting
- LI. July 14th: UTMSU Commissions Meeting
- LII. July 14th: Meeting about Frosh Promotion
- LIII. July 15th: Board Meeting
- LIV. July 15th: Scarborough Meeting
- LV. July 15th: Welcome Week Committee Meeting

Sincerely,

A handwritten signature in black ink, appearing to read 'Ebi Agbeyegbe', with a stylized flourish at the end.

Ebi Agbeyegbe

President

From the Office of the Vice President Internal & Services

Executive Report #3 – June 22nd – July 15th, 2015

Executive Summary

This past month I have been focusing on getting the convenience store to move forward and to get our student centre upgraded. So far things seem to be moving in the right direction. Other than that, there is always the operational work that needs to be overseen. That is ensure that Orientation week planning in coming along week and that the union is running well with staff and so on. There is never a dull day in this portfolio!

Agenda:

1. Associate Training
2. Convenience Store
3. Hiring
4. Renovations
5. Office Work
6. Meetings Attended

Associate Training

Training is a very important part of any job. An associate acts as a right hand to the executive, aiding in everyday tasks. In the past, there hasn't been a proper training for our associates. We took it upon ourselves this year to ensure that everyone is training and aware of the goals for the year. On June 22nd we had a two hour training session for all associates. After the session was over, there has been on-going training and teamwork going on between the associates and the executives. We foresee a fantastic team this year!

Dentist or Convenience Store?

A decision has been made. UTMSU will be having its own convenience store! This is something that is really exciting and fills a void that we have on our campus. We have meet with a couple of consultants and some members of administration to ensure that we can get this project up and running and hopefully good to go for September. There are a few more steps that need to be taken to get this going, but it is happening!!

Hiring

With regards to staffing, I am still working on getting all coordinators under contract by August 1st. We are also hiring again! We are looking for infobooth staff, blind duck staff, and a new CRO/DRO. All those applications are due the week of July 26th! So get the word out!

Renovations

As many know, our student centre is old and needs some upgrading. We have recently gave our office a fresh new look. But that's not all. Hopefully by September we will have a new looking student centre. By that I mean we will be getting new lounge furniture for the great hall and the Green room will be transformed into a proper working space. There are also more upgrades to come, but we can report back on those when the time come closer!

Office Work

Aside from working on reimbursements and operational things, I have been working on getting our staff under contract to get them started. Our coordinators have been coming in one by one and I have been going over their duties with them. We will also be setting up a date for a coordinator training day. I have also been looking at our budget to ensure that we are spending money on things that folks have made a priority for the year.

Meetings Attended:**I. June 23rd, 2015:**

- Meeting with Zuben (ZSA)
- Meeting with Orientation Committee
- Associate Training

II. June 24th, 2015:

- Meet & Eat – Exam Destressor
- Meeting with UTMAC, Nadia and OC
- Ramadhan Barbeque Dinner

III. June 25th, 2015:

- Meeting with Mehak, Raiyyan, Adil, Tasneem, Miranda
- UTMSU Executive Meeting #5
- Prep Meeting – Orientation Week Schedule
- Team Meeting

IV. June 26th, 2015:

- Meeting with UTMAC

V. June 29th, 2015:

- Discussion with Ebi
- CFS Presentation
- Board Meeting #3

VI. June 30th, 2015:

- Prep Meeting – Orientation Week
- UTMSU Orientation Week Schedule 2015
- UTMSU App Discussion
- Meeting with OCs

VII. July 2nd, 2015:

- Team Meeting

VIII. July 3rd, 2015:

- United Way Presentation
- Frosh Food Meeting

IX. July 6th, 2015:

- Meeting with Farheen
- Meeting with Russ
- Student Space Working Group
- Policy & Procedures Meeting

X. July 7th, 2015:

- Executive Meeting
- Career Centre & UTMSU Meeting
- Frosh Contract Review/Signings
- Mature Students' Orientation Meeting
- Meeting with Russ
- Prep Meeting – Canada Summer Jobs Program
- Frosh Volunteer Discussion
- Ramadhan Iftaar Potluck – MSA/UTMSU

XI. July 8th, 2015:

- Orientation Working Group
- Meeting with Canada Summer Jobs
- Transit Working Group
- Discussion – Convenience Store
- Contract Overview

XII. July 9th, 2015:

- Academic Societies Training Prep
- Team Meeting

XIII. July 10th, 2015:

- Budget Committee Meeting #1
- Meeting with Nour

XIV. July 11th, 2015:

- Frosh Leaders Training

XV. July 13th, 2015:

- Society Training
- UTMSU101 Society Training
- Meeting with Ecasa
- Clubs/Societies Website Discussion

XVI. July 14th, 2015:

- Executive Meeting

- UTMSU Commissions Meeting
- Meeting about Frosh Promotion
- Meeting with UTMAC
- Final Iftaar Dinner

XVII. July 15th, 2015:

- Meeting with Scott Re: Convenience Store Drawing
- Discussion – Convenience Store
- Scarborough Meeting

Sincerely,



Francesco Otello-DeLuca
Vice President Internal & Services

From the Office of the Vice President University

Affairs and Academics

Executive Report #2 – June 24th- July 21st

Executive Summary

Overall, it's been a busy month.

Agenda:

1. Academic Societies Training
2. March for Jobs, Justice, and Climate Change
3. One-on-one Meetings with Incoming First Year Students
4. Ramadan Iftar Dinners
5. Student Recognition Award Deliberation
6. Meetings Attended

1) Academic Societies Training/ Handbook Update

We finally had our Academic Societies Training this past month on July 13th. I'm so happy with the turnout and the content of this training. We had just over 50 Academic Society Execs, and guest speakers like the Academic Dean, Amy Mullin and folks from the Health and Counseling Centre, the Robert Gillespie Academic Skills Centre, CFS, and the UTM Equity Officer. Students were given a UTMSU101, Societies 101, a talk about well-being, equity sensitivity, social media, and time and stress management. We also told societies how we want them involved in the UTMSU Orientation 2015. All the students and guest speakers were very happy about how this training played out. I'm very grateful for the entire UA team that helped put this together and the execs for doing their part in this training.

2) March for Jobs, Justice and Climate Change

On July 5th Ebi, Hashim, Genevieve and I went to the March for Jobs, Justice and Climate Change along with some of our friends from other unions. There were over 10,000 people present at the March that went down University Avenue to Allan Gardens. It was amazing to see so many diverse people; it just goes to show that these issues affecting our society right now, affect every single person and if we don't do something about it then there will be serious ramifications for generations to come. We can make a change starting with the upcoming election.

3) One-on-One Meetings with Incoming First Year Students

I, along with Hashim and Salma, have been meeting one-on-one with incoming first year students to teach them how to use ACORN (the new software for enrolling in courses), paying their tuition online, where to view their course requirements and how to create mock timetables. We have also been giving them tips and tricks on how to be successful in First year, as well as advertising the UTMSU Orientation. I really like this one-on-one time because you get to know the student on a more personal level and they feel like they can come to you for anything throughout the year. Students find it less intimidating than going and seeing an academic advisor (and the wait times are shorter) because it's a student-to-student type of conversation.

4) Ramadan Iftar Dinners

The month of Ramadan has passed too fast, yet not fast enough. Our potlucks, BBQ and the final, annual Iftar (on July 14th, in the Blind Duck and the Presentation Room) were huge successes. The food for the potlucks were brought in by members while the final event had food ordered from Sliver Spoon just like last year. The dinners leading up to the final iftar had around 50-75 people in attendance while the final iftar had around 200 people. These were hosted in collaboration with UTMSU's Muslim Student Association.

5) Student Recognition Award Deliberation

I struck a committee with UTMSU representatives and the Financial Advisor from the Office of the Registrar to deliberate 22 applications for the UTMSU Student Recognition Award of Achievement Scholarship. This committee awards students monetary awards based on their academic standing (3.0 or above) and their extracurricular activities on campus. The award winners will be announced in August when their CGPA is confirmed and funds are released. Another meeting is scheduled next month to finalize the recipients.

6) Meetings Attended

- LVI. June 24th – President's Garden Circle
- LVII. June 26th – Meeting with MSA For Ramadan Iftar
- LVIII. June 26th – MCSS Game Night (Society Event)
- LIX. June 30th – Meeting with RGASC
- LX. June 30th – UA Team Meeting
- LXI. July 3rd – Meeting with United Way
- LXII. July 3rd - Meeting with Nythalah Baker
- LXIII. July 3rd – Meeting with an incoming first year student
- LXIV. July 5th – March for Jobs, Justice and Climate Change
- LXV. July 6th – Meeting with an incoming first year student
- LXVI. July 6th – Student Space Working Group
- LXVII. July 6th – Policy and Procedures Meeting
- LXVIII. July 7th – Meeting with Career Centre

- LXIX. July 7th – UA Team Meeting
- LXX. July 7th – Food Working Group
- LXXI. July 7th – Ramadan Potluck Iftar
- LXXII. July 8th – Welcome Week Committee Meeting
- LXXIII. July 9th – Student Recognition Award Meeting
- LXXIV. July 9th – Meeting with an incoming first year student
- LXXV. July 10th – Meeting with Russ and O.C. RE: Orientation
- LXXVI. July 11th – Frosh Leader Training
- LXXVII. July 13th – Academic Societies Training
- LXXVIII. July 14th – 1st Commission Meeting
- LXXIX. July 14th – Ramadan Iftar
- LXXX. July 15th – Meeting with Scarborough Students' Union

Best,



Nour Alideeb
Vice President of University Affairs and Academics

From the Office of the Vice President

Campus Life

Executive Report #3 – June 30 – July 17, 2015

Executive Summary:

This past month, I've been planning and preparing for the upcoming school year in regards to events under the UTMSU umbrella. I've been working closely with the OCs and the logistic committee on Orientation. Through our Welcome Week Committee, we came up with a new name for welcome week this year, entitled U-Fest. U-Fest will be held in September. The week long festival will include a carnival theme party, outdoor concert, shisha lounge and pub night. I've also been working on the different services that we want to provide for clubs, academic societies and students in general in regards to UTMSU app, hosting website for clubs, social media and monthly vlog series. I have finally found a comfort zone within the UTMSU regime and working hard to create a space where students can be plugged into the great work that is done by the UTMSU and anything that is associated with UTMSU.

Outline:

1. Introductory Meetings
2. Meeting With UTSC
3. Clubs and Academic Societies Hosting Website
4. Frosh Leaders Training
5. Orientation Week
6. Welcome Week Committee
7. Meeting With Manifesto

Introductory Meetings With Clubs

The week of July 13th – July 16th we been holding introductory meeting with our clubs that are recognized under UTMSU. The introductory meetings were one-on-one meetings with club executives. This was a chance to get to know our clubs a little bit more in regards to what they do, their plans for the school year and more importantly, how can UTMSU help our clubs be successful within the academic year.

Meeting With UTSC

On July 16th, our family members from Scarborough, UTSC came to UTM for the day. As their host, we gave them a tour of the campus and got a chance to lounge at the Blind Duck Pub. This meeting was a chance to come together and discuss about potential collaborations, strategies on outreach, sharing stories about certain issues we deal with on our own respective campus and m

Clubs and Academic Societies Hosting Website

Last Monday, I met with Francesco, Mehak (coordinator for academic and affairs) and Ryan Khan. We discuss the possibility of creating a hosting website under the UTMSU umbrella for clubs and societies that our recognized under UTMSU. This would give clubs and academic societies another platform to promote and create awareness for their clubs, as well as get students plugged to social events and initiatives that our associated with their clubs and academic societies.

Frosh Leaders Training

We held our first Frosh Leaders training this past weekend. There were 152 frosh leaders selected for orientation week. The frosh leader training was held in several lecture halls in CCT. The training consisted of presentations, icebreakers and team building exercises. After the training session, we shot the commercial and took head shots of all the leaders in attendance for orientation week.



Orientation Week

We officially launch the website and the clubs work account for orientation week on July 8th. This year was a little different from past years because we are currently competing with student life because they are holding their own orientation event entitled Eagles Launch. We also released the official schedule for frosh, which includes a combination of traditional events (UTM Got Talent, Paint Party, and Hypnotist) and new events (Rivalry Game, Boat Cruise, Academic Seminar, Beach Party, Lip-Sync Battle and Blue Jays Game). We're currently in the process of executing all of things that we set out to do and were defiantly excited about creating the most memorable frosh in recent memory.

Welcome Week Committee

UTMSU created a welcome week committee, where UTMSU execs, board of directors and club execs can come together to discuss and plan out the festivities for welcome week. We had our first welcome week committee last week, where we discuss the potential themes, the breakdown of welcome week and finding ways to get clubs and academic societies plugged in regards to welcome week.

Meeting With Manifesto

On July 2nd, we had a meeting with Darren, who is the outreach coordinator for Manifesto. We discuss the possibility on collaborating on a numerous of projects between Manifesto and UTMSU. During our discussion, we talked about collaborating on an outdoor concert during U-Fest in September.

Meetings Attended:

June 30th – UTMSU App Discussion
July 2nd – Meeting with Manifesto
July 3rd – United Way Presentation
July 6th – Campus Life Meeting (Clubs Coordinator & Associates)
July 7th – Executive Meeting
July 8th – Meeting with Nausheen on Locker Space
July 8th – Meeting with KC & Tyrell (Pump Squad Television)
July 8th – Welcome Week Committee Meeting
July 9th – Team Meeting
July 11th – Frosh Leaders Training
July 13th – Society Training
July 13th – July 16th – Introductory Meetings w/ Clubs
July 14th – Commission Meeting
July 14th – Meeting w/ UTMAC
July 15th – Scarborough Meeting

Sincerely



Russ Adade
Vice President Campus Life

**FROM THE OFFICE OF THE VICE PRESIDENT
EQUITY***Executive Report #3***June 23rd - July 15th****Agenda**

- Bursary Coordinator and Bursary Posting
- First Equity Team Meeting
- First Racialized Coalition
- Frosh Leader Equity Training
- Academic Societies Equity Training
- First Commissioner Meeting
- Meetings Attended

Bursary Coordinator and Bursary Posting

The bursary coordinator was given a full break down of what is expected of them when evaluating and or reviewing student bursary applications. Confidentiality expectations were set and a deadline was established. Bursary applications were posted up July 3rd and submissions are to be closed July 17th 4:00pm. It will take roughly two weeks or so to go through all applications, then a meeting with the bursaries committee will be held and from their all applicants will be contacted.

A Penny For Your Thoughts: The Office Was Painted

Fresh paint, fresh start, new day, wonderful thoughts, new inspiration. These are just my thoughts. A fresh coat of paint is much more than a layer of new paint over the old, it's a symbol of rejuvenation and refreshing start. I want to re-paint this year, but always remember and pay tribute to layer of old paint.



THE LOREM IPSUMS

SUMMER 2016



Fist Equity Team Meeting

First teaming meeting was held on July 23rd. It was more so of an introductory meeting for all the coordinators and associates to get familiar with one another. Expectations were set for the upcoming year. Topics of Discussion: Student outreach, visual campiness and videos and striving to create spaces to ensure student inclusivity.

First Racialized Coalition

The first *Racialized Coalition* group met on the 8th of July and the turn out was amazing. There were various items of discussion; to list a few we discussed the importance of having an equity training for UTM faculty and staff. Holding rallies and looking into policy changes, with relation to how the university handles certain situations.



Frosh Leader Equity Training

Our first frosh leader training of the session was held on July 11th. As part of the required frosh training, a mandatory equity presentation was delivered to all the frosh leaders. The duration of the presentation was roughly 72 minutes. Equity based terminology; along with topics such as consent culture, rape culture, cultural appropriation were discussed. Campaigns such as NO means NO were also discussed. Various forms of media were used through out the presentation. The overall goal of the presentation was to make it as interactive as possible. During the presentation, questions were asked, to see if the audience was paying attention. A spoken words piece was shared illustrating Intersectionality and other forms of oppression. To conclude the presentation was an overall success.



THE LOREM IPSUMS

SUMMER 2016

Academic Societies Equity Training

Academic Societies training was held on July 13th. The training was hosted by the Vice President University Affairs and Academics. As Vp-Equity I was invited to a brief but informative training to the member attending the training. The duration of the presentation was roughly 30 minutes, following a short group activity shortly. The activity focused on applying equity to events hosted by Academic Societies. Improving accommodations for food options, venue location and event timing were just a few things that were mentioned by the participating groups with relation to equity. The Equity and Diversity Officer, Naythala Baker led the activity portion, of the training. Over all the training was short but very informative, and lastly signup sheet was passed around table to table to get members to sign up for a more in depth training session which to be held in the upcoming near future.

**First Commissions Meeting**

UTMSU's very first commissioners meeting for the year was held on July 14th. The turnout was amazing, we had numerous students partake within the meeting, ranged from international students to even a student going into their first year starting in September were present at the meeting. All members of the executive team talked briefly about their ministries to provide students a little bit of insight with relation to the ministries. Topics such as Consent culture, No means No campaign, accessibility needs and health and counseling services were all topics that were discussed throughout the meeting.

Meeting Attended

Meetings from June 23rd- July 15th, 2015

- I. June 23rd: Personal Meeting**
- II. June 23rd: Executive Meeting**
- III. June 24th: Meeting with Walied**
- IV. June 24th: Associate Transition Meeting**
- V. June 25th: Meeting with Campus Police**
- VI. June 25th: Meeting with Ebi**
- VII. June 25th: UTMSU Executive Meeting**
- VIII. June 25th: Team Meeting**
- IX. June 29th: Meeting with Bursary Coordinator and Francesco**
- X. June 30th: Executive Meeting**
- XI. June 30th: Prep Meeting- No Mean No Campaign**
- XII. June 30th: No Mean No Campaign Meeting With Admin**
- XIII. June 30th: Meeting with Anti-Racism Coordinator**
- XIV. July 2nd: Team Meeting**
- XV. July 7th: Executive Meeting**
- XVI. July 7th: Meeting with Student**
- XVII. July 7th: First Equity Team Meeting**
- XVIII. July 8th: Welcome Week Committee Meeting**
- XIX. July 9th: Meeting with Natalya Baker- Equity and Diversity Officer**
- XX. July 9th: Team Meeting**
- XXI. July 14th: UTMSU Commission Meeting**
- XXII. July 15th: SCSU & UTMSU Team Meeting**

UTMSU BOARD OF DIRECTORS MEETING #3 MINUTES



Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

MINUTESBoard of Directors Meeting #3 of the University of Toronto at Mississauga Students' Union
Monday, June 29th, 2015 • Board Room – Student Centre, UTM**Attendance***Executives*

Uranranebi Agbeyegbe (Ebi)
 Francesco Otello-DeLuca
 Nour Alideeb
 Naveed Ahmed (proxy to Z. Ramsha)
 Russ Adade
 Zehra Ramsha
 Amir Hossain Moazzami

Division II

Ayesha Anand
 Faiza Yousuf (proxy)
 Nikhil Chhabra
 Valentina Botero - Gutierrez

Division III

Abdulla Omari
 Emerson Calcada (proxy)
 Falhad Mohamoud
 Farah Noori (proxy)
 Hashim Yussuf
 Maheen Farrukh
 Sana Chishti

Division V

TBA

UTSU Designate

Jasmine Denike

Division IV

Vacant

Executive Director:

Walied Khogali

#1. CALL TO ORDER*Meeting called to order at 2:01 pm.***#2. APPROVAL OF THE AGENDA****MOTION**

Moved: U. Agbeyegbe

Seconded: N. Chhabra

Be it resolved that the agenda be approved as presented.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions: F. Noori (proxy)

#3. APPROVAL OF THE SPEAKER 2015-2016**MOTION**

Moved: U. Agbeyegbe

Seconded: H. Yussuf

He is the most qualified to be the speaker of the board.

Whereas the process of the selection of the Union's Speaker is outlined in Operational Policy that stipulates: The Speaker shall be selected no later than July 1 by the incoming Board of Directors. He/she will be selected by the Board of Directors on the recommendation of the Executive Committee. The Speaker shall serve until the Joint-Board Meeting, and there is no limit to the number of terms that a speaker can serve.

Be it resolved that Mr. Ashkon Hashemi be appointed as the Speaker for the 2015-2016 academic year.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions: F. Noori (proxy)

#4.	INTRODUCTION AND OPENING REMARKS – Ebi Agbeyegbe
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A. Hashemi - The main thing to keep in mind, is when in doubt just ask questions. If you feel like somethings happening and you don't quite understand how to deal with it, just put your hand up and we'll help each other.

#5.	EXECUTIVE REPORTS
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MOTION

Moved:

U. Agbeyegbe

Seconded:

S. Chishti

U. Agbeyegbe - My executive report: couple of main points, if you have questions keep it to the end. Touching on the presidential meeting, and campaigns and outreach. We set up a meeting with him to talk about important issues, about international students and other students as well. Campaigns and outreach - getting as much done during the summer. Getting the ball rolling for students. Trying to do as much outreach as possible. If you have any questions please come to me.

F. Otello-DeLuca - In regards to myself, I'm just going to talk about two main things, which is hirings and updates on things we're going forward on. We have all of our associates hired already and starting soon if they haven't been started already. Info booth will be starting soon, as well as Blind Duck hiring. Updates - as of right now, we are not moving forward with the dentist idea, and we are hoping to move forward with the convenience store idea. Hopefully by the end of the week we will have updates for this. Stuff is looking good.

N. Alideeb - Talking about a few things, academic societies training is happening right now, its happening all day in the presentation room, and there will be individuals working on this. I hired two associates and coordinators which i'm very excited about. The dinners have been really well received, there are two more to go. The vlogs - I have decided that we're going to do important dates and deadlines throughout the month. The vlogs are going well.

N. Ahmed - we have skills and national meeting. Skills symposium. We learn skills of how to do our jobs, we got to learn a lot about our jobs. It was a lot of fun, there is a lot of information downstairs if you're interested. We talked about a lot of motions the directors had talked about, and we wanted to bring it to our campus. Federal elections - making sure that students get the information they need.

A. Moazzami - its been a busy month. One thing is that we hired associates and positions. Coordinator has been amazing. We sat together and decided to relabel and rebrand - the mini skills program. Its now called USkills. The new version is being passed around. Setting up a meeting with Madison. We are looking for August 1st. Mature students orientation, and theres been two meetings so far, and they are on board and loving this. Philip from the downtown School of Continuing Studies, and its very on board to give information. In regards to paid internships. We talked to the principle of the school, and we hashed that out and made sure to get the internships all planned out for UTM.

R. Adade - Regards to campus life. The welcome week committee has had two meetings already - we were able to break down the days with events. We have a name we're working with "U-Fest" created by Salma. We are very excited about welcome week this year. WE had a lot of attendance at the Grad formal this year for UTM students, 5 course meals. We hired our associates and coordinators for the year.

Z. Ramsha - The month of May, the team attended the skills at UTSC from May 22nd to May 24th. We attended various workshops for this event. This is for small events, campaign organizing, intro to contracts, and facilitating successful meetings etc. As my colleagues have mentioned, everyone has been hired. As VP Equity I have sat in on almost every interview, it is my duty to make sure that interviews are treated equally without any bias. THE WUSC election took place, the VP external and Walied took initiative and worked together. Its for applicants to try and attend UTM campus. Coordinator transitions have begun that I will be planning.

Be it resolved that the UTMSU Board of Directors approve the Executive Reports as presented at the June 29th, 2015 U.T.M.S.U. Board of Directors meeting #3.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions:

#6.	MINUTES PACKAGE ADOPTION
Pg. 37	#1. Board Meeting #2 – May 27 th 2015
Pg. 47	#2. Executive Committee Meeting #3 Minutes – June 2 nd 2015
Pg. 50	#3. Executive Committee Meeting #4 Minutes – June 18 th 2015
Pg. 55	#4. Executive Committee Meeting #5 Minutes – June 25 th 2015

MOTION

Moved: F. Otello-DeLuca Seconded: A. Anand

A. Hashemi - There's four steps, any typographical changes you want to make. Things that say that you weren't there but you were, etc.

Externalized motion - decisions only become ratified once the board approves the minutes. You need to pull them out of the minutes package. Non-externalized - you cannot vote on the same motion another time. Some motions are also not externalized.

Be it resolved that the Minutes Package be adopted as presented.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions:

#7.	RE-STRIKING OF CLOSED COMMITTEES
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MOTION

Moved: F. Otello-DeLuca Seconded: V. Botero - Gutierrez

F. Otello-DeLuca - The reason why we are re-striking is because of our policies. Any board members who are apart of the committee cannot sit on the budget committee. It will be for one position division III and at large.

Be it resolved that Elections of the Closed Committees be struck via Secret Ballot.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions:

a)	Budget Committee
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MOTION

Moved: U. Agbeyegbe Seconded:

Nominations:

Division II - V. Botero- Gutierrez

Division III - F. Mohammoud

Division IV - N/A

Division II or III - M. Farrukh, N. Chhabra (nomination not accepted)

Be it resolved that V. Botero - Gutierrez from Division II, F. Mohammoud from Division III, N/A from Division IV, and M. Farrukh from Division II or III be appointed by the Board of Directors to the Budget Committee for the Summer 2015 Session.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions:

#8.	BOARD OF DIRECTORS - REPORT BACK
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A. Hashemi - An opportunity for board members to report back to the board. This isn't a chance to bring up new business, this is for old business updates, etc. This is something that will pick up more steam.

F. Mohammoud - I already talked to Ebi about this, but there should be more outreach to individuals who cannot make it to board meetings. There should be more communication.

#8.	UPDATES ON WORKING GROUPS AND COALITIONS
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U. Agbeyegbe - In terms of working groups, and discussing general topics and a lot of different things. Working groups: transit, fees, student jobs, food, etc. (8 working groups). The reasons for the working groups - the idea was to keep the conversation going from the board retreats. We talk about the goals, and then we take them to the ministry meetings. The working groups are not scheduled forever, there is a meeting on July 14th, there wont be need for the working groups. Just the same things we've talked about at the board treats. There will be emails sent out for people who are interested in the working groups, and make sure that they will be plugged into the working groups in some way. Just making sure that people are into the groups.

H. Yussuf - Racialized?

A. Hashemi - Drop fees, racialized, LGBTQ*, accessibility, welcome week and BDS. Its good for board members to keep in mind that your role isn't just to attend board meetings, but also to participate within the union, and coalitions and working groups is a great way to do this. Let Ebi or another executive member know.

F. Mohammoud - Women's coalition?

U. Agbeyegbe - If you want a certain coalition, then come to me if you have an interest. The women coalition also exists. You can meet up and figure out who's going to be taking charge of that. You should all meet up. We will be having basic report backs for the next meeting. You can also introduce new coalitions or shape existing ones.

#9.	OTHER BUSINESS & REMINDERS
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A. Hashemi - Other business is a way to NOT bring up new business. If theres something you want board members to know about.

- Canada Day – July 1st 2015.

A. Hashemi - Wednesday, campus is closed.

- Board Meetings – July and August - TBA

F. Otello-DeLuca - Week of July 20th and August 24th. August 24th is after exams, but it could be any day on that week. Do you like daytime board meetings?

H. Yussuf - Just a question, in regards to bi-laws and constitution, specifically the UTSU governors. I'm concerned about the decision to convert to the 2014 bi-laws, could you share from experience whether this is a good decision to convert to previous bi-laws or newer ratifications?

A. Hashemi - I'd have to see what the issue is, and it depends on duly adopted, then they aren't. The issue is the word "duly". In my opinion, they were duly adopted, but information can change

A. Omari - This is speaking from what I know - that this is between legal counsel.

H. Yussuf - There is a recommendation that the UTSU is going to revert back to 2014 bi-laws. I was just wondering if there was any legal ramifications for them to do that.

A. Hashemi - We can talk offline, but that is an internal debate. There could be reasons or not - the good news is that it doesn't impact UTMSU board. I think if people want to report back about this. There's nothing UTMSU can report back about this. This isn't really an organizational concern, definitely an individual concern.

A. Omari - This is on the basis of legal counsel. That's something to be considered.

U. Agbeyegbe - Commissions meeting July 14th from 12pm-2pm - board members should be there. If anyone is looking to become involved in UTMSU, please let people know. We will start outreach tomorrow.

A. Moazzami - It is your responsibility as a board member to become engaged. "You voted for me, you want me to do this this this for you" this is almost mandatory.

A. Omari - It's not actually mandatory, because people have other commitments.

A. Moazzami - Almost mandatory.

#10.	ADJOURNMENT
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MOTION

Moved: M. Farrukh

Seconded: N. Chhabra

Be it resolved that the Meeting be adjourned at 2:42 pm.

VOTE - Motion Carries

In Favor:

Opposed:

Abstentions:

VALIDATION			
Uranranebi Agbeyegbe (Ebi) President			June 22 nd , 2015
NAME AND POSITION		SIGNATURE	DATE

UTMSU EXECUTIVE COMMITTEE MINUTES



Executive Meeting #6 – MinutesExecutive Meeting #6 of the University of Toronto at Mississauga Students' Union
Tuesday, July 7th 2015 • UTMSU Office, Student Centre, UTM Campus**Attendance:**

Uranranebi Agbeyegbe (Ebi) – President
 Francesco Otello-DeLuca - Vice President Internal & Services
 Nour Alideeb – Vice President University Affairs & Academics
 Amir Moazzami – Vice President Part-time Affairs
 Russ Adade – Vice President Campus Life
 Walied Khogali – Executive Director (non-voting)

#1.	CALL TO ORDER
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Meeting called to order at 4:15 p.m.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: U. Agbeyegbe

Seconded: A. Moazzami

BIRT the Agenda for the July 7th, 2015 U.T.M.S.U. Executive Committee meeting #6 be approved as presented.

VOTE**MOTION CARRIES**

#3.	EXECUTIVE REPORT-BACKS
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N. Alideeb - I've been doing one on one sessions with students who are coming into UTM. We are talking about how to use ACORN, and the UTM timetable. I've had 5 of those and they have been really beneficial, and they still reach out to me about things coming up, as well as frosh. Frosh isn't just about partying, etc. This is catering towards their needs. We have an academic society training on Monday, we have individuals from the Robert Gillespe Academic Learning Centre about stress management and time. We have HCC coming in to talk about mental diversity, and Zehra coming in about equity and consent culture, etc. Also we are going to do a UTMSU and societies one-on-one, and a social media portion from the individuals from the Ontario CFS Office. Equity statements on the syllabus, and giving tasks out to do, and helping the sustainability coordinator. This past weekend, Ebi and Hashim etc, and went on a march for Jobs Justice and Change which was phenomenal, there were so many different individuals from different areas and all over the place.

A. Moazzami - Filled out the graphics request form, just waiting to hear back about the graphics for USkills. I was sent a few copies of the website that I might like, we're still working on it. Paul is working from home for the next while for personal reasons, just for the next 2 weeks. Going to get into contact for outreach at UTM.

R. Adade - In regards to campus life, we've been holding our weekly committee meeting every week, we have our next one tomorrow. I'm expecting there will be a lot more people. We launched our frosh website, and everything else, like registration. Students can now purchase early bird tickets from the website for Frosh. We launched it last night, and it is active. We're having our frosh leader training this Saturday from 10am-6pm. We're also having our introductory meeting with clubs next week.

F. Otello-DeLuca - The office is painted, we have new chairs. I've been calling in coordinators as necessary to sign contracts etc. Something that we need to discuss is where we're going to be having a staff training for coordinators, hopefully have that before the end of the month because of vacations. Last week we brought in a consultant to take a look at the space within the student centre (the back room and green room), and hopefully get more quotes and furniture in. We have a follow up meeting for the convenience store. The UPass merger will not be ready by September, but everything else will.

U. Agbeyegbe - Trying to work on getting planning done, in terms of orientation week. Also getting work done in terms of the Womens Coalition, and other coalitions, etc. As well as Frosh, and no means no campaign. Bursaries as well, and they are up on the website. The deadline is July 16th (next Thursday). Also, working with coordinators to make sure everything is set.

#4.	ACADEMIC SOCIETIES TRAINING
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MOTION

Moved: N. Alideeb

Seconded: F. Otello-DeLuca

N. Alideeb - This \$500.00 is going to be used towards food because of the amount of individuals we have coming from the different societies. There will be at least 3 individuals from each society. We also have to buy name tags, probably from Dollarama. Prep session on Friday most likely.

BIRT the U.T.M.S.U expend up to \$500.00 for the Summer Academic Societies Training workshop from Budget Line Item: UTMSU – 2.20 – Academic Society Totals - UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#5.	UTMSU PROMOTIONAL MATERIALS
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MOTION

Moved: U. Agbeyegbe

Seconded: R. Adade

U. Agbeyegbe - This is in regards to outreach materials. The volunteer coordinator reached out to me, and she needs to get materials to give away, etc. To get things going around the student centre, as well as freezies or chocolates for outreach. I reached out to Naveed so he knows about this.

BIRT the U.T.M.S.U. expend \$500.00 in UTMSU promotional materials for the summer session from Budget Line Item: UTMSU – 12.40 Executive Committee - UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#6.	PROMOTIONAL COMPANY – ORIENTATION WEEK 2015
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MOTION

Moved: F. Otello-DeLuca

Seconded: R. Adade

F. Otello-DeLuca - Show them who you are is the same company from last year, and we got quotes from 3 different companies as well. In regards to ethicality and cost, so "show them who you are" is the one who has come up on top.

BIRT the U.T.M.S.U approve in principle the selection of Show Them Who You Are as the promotional material supplier for the 2015 Orientation Week programming.

BIFRT that the U.T.M.S.U continue to explore other discounts on promotional materials.

VOTE**MOTION CARRIES**

#7.	HONORARIA – JORDYN STEWART
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MOTION

Moved: F. Otello-DeLuca Seconded: N. Alideeb

F. Otello-DeLuca - For the frosh graphic designer, they get paid on an Honoraria basis, which is \$750.00. She has done a lot of work thus far, so I want to pass on the \$500.00 to her. And then the \$250.00 at the end.

Be it resolved that UTMSU expend \$500 as honoraria for Jordyn Stewart from UTMSU 2014-2015 Operating Budget – Line item 4.10 – Total Orientation for Orientation Graphics support.

VOTE**MOTION CARRIES**

#8.	ASSOCIATE HONORARIUM - DISCUSSION
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F. Otello-DeLuca - I've searched the group, they've already worked for two weeks. Hopefully they can be ready by Friday. It is \$125 bi-weekly. We are giving them the full \$125.00.

#9.	UPCOMING MEETINGS
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- Board Meetings – August – TBA
- Commission Meeting – Tuesday, July 14th 2015
- Board Meeting #4 – Tuesday, July 21st at 12 pm.
- Societies Training - July 13th 2015 10 am - 4 pm.

#10.	OTHER BUSINESS
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- Summer Outreach for Commissions Meeting #1

U. Agbeyegbe - I'm not happy with the outreach that has been happening. Throughout the year we need to keep outreach up, and I'm expecting that from every single person here.

#11.	VACATION NOTICE – Naveed Ahmed & Nausheen Adam
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- *Naveed Ahmed* - Monday, June 29th 2015 - Wednesday, July 22nd 2015
- *Nausheen Adam* – Thursday, August 6th 2015 – Monday, August 17th 2015.

- *Linda Feener – Tuesday - June 30th, Friday, July 3rd, Monday, July 6th, Friday, July 10th, Monday, July 13th, Friday, July 17th, Monday, July 20th, Friday, July 24th, Monday, July 27th and Friday, July 31st.*


#12.	ADJOURNMENT
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MOTION

Moved: U. Agbeyegbe

Seconded: A. Moazzami

*Be it resolved that the meeting be adjourned at 4:38 p.m.***VOTE****MOTION CARRIES**

VALIDATION			
Uranranebi Agbeyegbe (Ebi) President			July 5 th , 2015
NAME AND POSITION		SIGNATURE	DATE

Executive Meeting #7 – Minutes

Executive Meeting #7 of the University of Toronto at Mississauga Students' Union
Thursday, July 16th 2015 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Uranranebi Agbeyegbe (Ebi) – President
Francesco Otello-DeLuca - Vice President Internal & Services
Zehra Ramsha – Vice President Equity
Nour Alideeb – Vice President University Affairs & Academics
Russ Adade – Vice President Campus Life
Walied Khogali – Executive Director (non-voting)

#1.	CALL TO ORDER
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Meeting called to order at 2:20 pm.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: U. Agbeyegbe

Seconded: N. Alideeb

BIRT the Agenda for the July 16th, 2015 U.T.M.S.U. Executive Committee meeting #7 be approved as presented.

VOTE**MOTION CARRIES**

#3.	PROMOTIONAL SPENDING – STUDENT CENTRE
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MOTION

Moved: F. Otello-Deluca

Seconded: Z. Ramsha

F. Otello-DeLuca - We had gotten new posters in (3). Services posters, a big poster for Linda as well to her office.

BIRT the U.T.M.S.U expend up to \$200.00 for promotional posters for the student centre and services board in Davis Building from Budget Line Item: UTMSU – 6.30 – Posters - UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#4.	UTMSU – IFTAR DINNER
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MOTION

Moved: U. Agbeyegbe

Seconded: N. Alideeb

F. Otello-DeLuca - We already passed money for this, but due to unforeseen circumstances we will need more. Its not going to be the full amount, just so we have the bases covered.

BIRT the U.T.M.S.U. expend \$500.00 for the collaborative event – Iftar Dinner from Budget Line Item: UTMSU – 10.10 - Long Term and Short Term Funding- UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#5.	UTMSU – CLUBS TRAINING
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MOTION

Moved: U. Agbeyegbe

Seconded: R. Adade

R. Adade - So we're having our clubs training on August 8th. Basically this motion is for food and name tags, etc.

N. Alideeb - You folks saw how much money we spent on food for Academic Societies training, and that came out to \$410.00. And you folks have a lot more people for the clubs. Would this be a good amount of money?

F. Otello-DeLuca - That same amount of money covered training in past years as well. We should be okay.

BIRT the U.T.M.S.U. expend \$500.00 for Clubs Training from Budget Line Item: UTMSU – 10.10 - Long Term and Short Term Funding- UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#6.	CONVENIENCE STORE – DUCK STOP
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MOTION

Moved: F. Otello-DelUCA

Seconded: R. Adade

F. Otello-DeLuca - This motion is just to ensure that we are in a consensus for the convenience store, so it can take off and get it done. Yesterday we met with a consulting/designing company, which has a fee attached to it. We will deal with that later though. Hoping to open in the Fall.

BIRT the U.T.M.S.U approves in principle the establishment of a UTMSU owned and managed convenience store at the Student Centre.

BIFRT that the Executive Director and Vice President Internal & Services be delegated with the responsibility of applying for all the necessary permits and implementing all necessary legal, operational and financial prerequisites in addition to recommending a Budget with Total Project Costing for the new service operation.

VOTE**MOTION CARRIES**

#7.	UTMSU – APPLICATION – LINE OF CREDIT - CIBC
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MOTION

Moved:

F. Otello-DelUCA

Seconded:

R. Adade

F. Otello-DeLuca - In the summer months, our cash flow is not very healthy, and given that we need to do payroll, convenience store, etc. we need to apply for a line of credit. That's what this is for. It costs less to have a line of credit, than to pull out from the reserve.

Whereas Bylaw IX—Finances permits the Board of Directors through its committee – Executive Committee to “Borrow money on the credit of the Union.”

Be it resolved that UTMSU apply for a line of credit from CIBC for an amount not exceeding \$100,000.00.

VOTE**MOTION CARRIES**

#8.	UTMSU – SCSU MEETING
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MOTION

Moved: U. Agbeyegbe

Seconded: N. Alideeb

F. Otello-DeLuca - This is money to pay for the meeting that we had with SCSU.

BIRT the U.T.M.S.U. expend upto \$200.00 for the collaborative meeting with representatives of the Scarborough Campus Students' Union – from Budget Line Item: UTMSU – 12.30 – Meetings - UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#9.	ACADEMIC SOCIETIES TRAINING – Monday, July 13th 2015
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MOTION

Moved: N. Alideeb

Seconded: Z. Ramsha

N. Alideeb - We had a successful academic societies training this week, but we spent more than expected because we got coffee. So we're expending \$100.00 more than expected.

BIRT the U.T.M.S.U. expend upto \$100.00 for the Academic Societies Training session held on Monday, July 13th 2015 – from Budget Line Item: UTMSU – 2.20 – Academic Society Totals - UTMSU Budget 2015-2016.

VOTE**MOTION CARRIES**

#10.	UTMSU EVENT BOOKINGS–STUDENT CENTRE–DEADLINE–JULY 31st 2015
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W. Khogali - I just wanted to remind everyone that there is a hard deadline for booking time in the student centre. We have a lot of groups who are waiting to book space in the student centre. If you don't know how to book space, please go visit Linda.

#11.	UPCOMING MEETINGS
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- Board Meeting #4 – Tuesday, July 21st at 12 pm.

#12.	OTHER BUSINESS
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- Summer Outreach for Commissions Meeting #2

#13.	VACATION NOTICE – Naveed Ahmed & Nausheen Adam
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- *Naveed Ahmed* - Monday, June 29th 2015 - Wednesday, July 22nd 2015
- *Nausheen Adam* – Thursday, August 6th 2015 – Monday, August 17th 2015.
- *Linda Feener* – Tuesday - June 30th, Friday, July 3rd, Monday, July 6th, Friday, July 10th, Monday, July 13th, Friday, July 17th, Monday, July 20th, Friday, July 24th, Monday, July 27th and Friday, July 31st.
- *Shane Madhani* – Monday, July 20th – Monday, July 27th 2015.
- *Laurisford Thomas* – Monday, July 27th – Wednesday, August 12th 2015


#14.	ADJOURNMENT
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MOTION

Moved: U. Agbeyegbe

Seconded: F. Otello-DeLuca

*Be it resolved that the meeting be adjourned at 2:41 pm.***VOTE****MOTION CARRIES**

VALIDATION			
Uranranebi Agbeyegbe (Ebi) President			July 14 th , 2015
NAME AND POSITION	SIGNATURE		DATE

UTMSU BUDGET COMMITTEE MINUTES



Budget Committee Meeting #1- Minutes

Budget Committee Meeting # 1 of the University of Toronto at Mississauga Students' Union
July 10, 2015 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Uranranebi Agbeyegbe – President
 Francesco Otello-DeLuca – Vice President Internal
 Valentina Botero Gutierrez – Director, Division II
 Maheen Farrukh – Director, Division III

#1.	CALL TO ORDER
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Meeting called to order at 11:09 a.m.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: F.Otello-DeLuca

Seconded: V. Botero-Gutierrez

Be it resolved that the Agenda for the July 10, 2015 U.T.M.S.U. Budget Committee meeting be approved as presented.

VOTE**MOTION CARRIES**

#3.	Orientation 2015 Budget – Please see Appendix A
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MOTION

Moved: F.Otello-DeLuca

Seconded: M. Farrukh

F. Otello-DeLuca - So this is a budget that I had come up with. We are looking at a total surplus of around \$1,200. Which gives us a little bit of wiggle room, but that is to be determined. We are selling around 100 early bird tickets at \$105, and normal priced tickets at \$125. Last year we sold around 618 tickets, and we are selling late at \$140. Same day price will be \$150. We have a \$10 buy in for the boat cruise party, and around 950 froshies can attend due to amount of leaders as well. Around 1200 people attended last year. \$181,000 ticket sales alone. We have bandanas, etc. We got 3 different quote from 3 different people, and whether the materials were ethically made. In total, for promotional costs, is going to be over \$33,000. We ended up saving money on this. Leader training costs - the first training and last are sponsored for food. The one in the middle will be a small cost. Subway and Boston Pizza are the sponsors. We split the costs with Scarborough for the joint training. Roughly around \$4000 for the first day. There will be a pep rally afterwards. Day two - around \$30,000. If we don't get an artist, we'll just put the extra money towards food. The paint party is \$2000. Photo booth, hypnotists, and the dinner might come in a little bit before this. Day 3 - the Photo Booth, UTMAC day, and pub night. Breakfast in the morning, roughly around \$5000 on that, and same with lunch. This covers security costs, etc. Decor for the pub night, covers the cost for the DJ, and photo booth. If anything, the entire cost for this day will go down. Day 4 - downtown. And the boat cruise saved us \$10,000. Lunch - day we have shawarma. We pay for the bus and the boat cruise. \$45,000 day. Last day - Beach party and a Blue Jays game. The beach party should be around \$2,000, then roughly around \$1500, then food would be continuously through the beach party. We're getting 1000 tickets for the Jays Game, and if we have more then they will hold 200 tickets for us. And there is bussing for that day. Day 6 - carnival day downtown, pizza, and truck

with speakers and bussing. 29 Busses per day (most likely). Pre-orientation expenses (salaries for OCs and Sponsorship), and un-expected costs. Vehicle costs, kits, flag materials, etc. Projecting sponsorship of \$45,000. We unofficially have \$33,000, and so we are projecting we can get another \$7500. We are introducing a mature student orientation, which will cost \$2000, and around 50 mature students coming to the Jays Game.

Orientation Formal: price of \$33 per head, and project the same price. Those are our total expenses, and it might change because of this cost. We don't have a venue as of yet. Depending on the cost per head, prices may change. Not all leaders come to the formal. This is not the final budget.

Be it resolved that the budget presented for Orientation Week 2015 be approved in principle.

Be it further resolved that an updated budget be presented at the next Committee Meeting.

VOTE**MOTION CARRIES**

#4.	OTHER BUSINESS
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F. Otello-DeLuca - At our next meeting, there will be changes. One of which will be Youth Skills change, and coming up with a brand new schedule for the convenience store.

#5.	ADJOURNMENT
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MOTION

Moved: F. Otello-DeLuca

Seconded: M. Farrukh

Be it resolved that the meeting be adjourned at 11:27 a.m.

VOTE**ALL IN FAVOUR****MOTION CARRIES**

VALIDATION			
Francesco Otello-DeLuca Vice President Internal and Services			July 10 th 2015
NAME AND POSITION		SIGNATURE	DATE

UTMSU STUDENT RECOGNITION AWARD COMMITTEE MINUTES



Minutes

Student Recognition Award Committee Meeting #1 of the University of Toronto at Mississauga Students' Union

Wednesday, July 8th, 2015 •UTMSU Office, Student Center

Attendance:

Ebi Agbeyagbye

Nour Alideeb

Valentina Botero-Gutierrez

Falhad Mohamoud

Francis Yun

Walied Khogali

#1.	CALL TO ORDER
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Meeting called to order at 5:06 p.m.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: N. Alideeb

Seconded: V. Botero-Gutierrez

Be it resolved that the agenda for the July 8th, 2015 Student recognition Award meeting be approved as presented.

VOTE**MOTION CARRIES**

#3.	ORIENTATION & EXPECTATIONS FOR SELECTIONS
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N. Alideeb - This award is given to students who have a very good academic standing, and individuals who are very involved inside/outside of the university with extracurricular activities. Since 1984 all students have contributed \$5 from their incidental fees to this award fund, and since then every year we have been awarding these monetary awards. Students must have a 3.0 GPA. The awards range from \$1000 to \$3000 but there is no set amount for each student. We pretty much get to determine how much each student gets to receive. We are not given names, only applications so we can remove bias. At the end, when we decide which students will be recipients of this award, then we get to disclose the information, and then give the students their award. This is an arrangement between the Office of the Registrar and UTMSU. Previously, this was based on sessional GPA but it is changed to annual and cumulative GPA. Activities were from the previous calendar. All of these students are second year or upper year. On-campus activities are regarded higher than off campus. This is for students with financial need. I want to have a good idea with these applicants, so we're all on the same page. I want to have someone who is well rounded, not only good in academics, or extracurriculars, and diverse extracurriculars.

W. Khogali - Extra curricular activities are a good indicator, and they may have been already been praised in other groups. As well, involvement in our student societies and groups. Thats where most of the involvement happens. And their personal statements in regards to personal growth and learning outside of the classroom. This is another factor to consider.

F. Yun. - Depth of involvement, and participation. There is a difference between handing out flyers and starting a club. Organizational skills and the depth. If there are candidates that are very close, academic standings should be the deciding factor with this.

W. Khogali - There is not a specific quota of awards to give out. It all depends on the committee and the applications.

N. Alideeb - \$12,435 for awards. Applicants can get from \$1000 to \$3000. 22 applicants.

#4.	REVIEW OF APPLICATIONS
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MOTION

Moved: N. Alideeb

Seconded: E. Agbeyagbye

Taking a break to read and review applications. Motion to recess at 5:18 pm.

VOTE**MOTION CARRIES****MOTION**

Moved: N. Alideeb

Seconded: N/A

Motion to return to the meeting at 5:35 p.m.

N. Alideeb - We have compiled 12 applicants, and the other 10 were not up to par with the rest. We're going to scan and read the 12, and at the next meeting we can decide on the money distribution between the applicants. We can agree to give them \$1000 each, and if another student stands out we can give them the extra \$2000. Narrow it down to 10 later. The next meeting will most likely be the final meeting. July 21st at 4:30 p.m. I will send out an invite to everyone.

#5.	RECOMMENDATIONS – NEXT MEETING
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#6.	NOTICE OF NEXT MEETING
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#7.	OTHER BUSINESS
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#8.	ADJOURNMENT
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MOTION

Moved: N. Alideeb

Seconded: V. Botero-Gutierrez

Meeting adjourned at 5:42 p.m.

VALIDATION			
Nour Alideeb Vice-President University Affairs and Acaademics			8 th , July 2015.
NAME AND POSITION		SIGNATURE	DATE

UTMSU POLICY AND PROCEDURES COMMITTEE MINUTES



Policy and Procedure Committee Meeting #1 – MinutesPolicy and Procedure Meeting # 1 of the University of Toronto at Mississauga Students' Union
July 6, 2015 • UTMSU Office, Student Centre, UTM Campus**Attendance:**

Uranranebi Agbeyegbe – President
 Nour Alideeb – Vice President University Affairs & Academics
 Francesco Otello-DeLuca – Vice President Internal
 Nikhil Chhabra – Director, Division II
 Farah Noori – Director, Division III

#1.	CALL TO ORDER
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Meeting called to order at 3:03 p.m.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: U. Agbeyegbe

Seconded: F. Noori

Moving #5 to #4.

Be it resolved that the Agenda for the July 6, 2015 U.T.M.S.U. Policy and Procedure meeting be approved as presented.

VOTE**MOTION CARRIES**

#3.	Orientation and Policy Development – Please see Appendix A
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Policy and Procedures Committee- Bylaw XI—Commission, Committees and Ministries
- Page 28

- i. To ensure that existing policy and procedure manual & the constitution and bylaws are updated and complete;
- ii. To propose amendments to policies, procedures and bylaws;
- iii. To ensure that any unwritten policy or procedure commonly utilized by the Union, be proposed in the form of a written policy. These policies or procedures shall be presented to the Board for approval.
- iv. All policies and procedures must be submitted to the Committee for review before Board approval.

#4.	Adoption of Operational Policy – Food Centre Policy – Appendix B
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MOTION

Moved: U. Agbeyegbe

Seconded:

Eric - I am the Food Centre Co-Ordinator at UTM. I'm here to talk to everyone and to let you know what happened last year. Throughout the year there were issues about how the food centre should be run, and how it reflects the members. At the time I was a member of the food centre. There has been an issue with the language, and the constitution drafted was a recourse. The coordinator at the time didn't know what the budget was, and seemed to have a difficult time finding out what it was, and the budget didn't carry over. This has to do with equity and equality, within the food centre. This wasn't very clear, and it does get very different with volunteers and coordinators. Knowing people inside and outside of the food centre is very different, and allergies. How to run the food centre basically. It has been difficult to get Food Justice started, but its happening. This would be a type of coalition, and the members of the food centre would not be able to vote, just the members of the coalition. We're going to be working on drafting the language and making sure everything is air tight. We will also work on the budget, and hopefully done by the end of summer or sooner.

U. Agebeyegbe - Parts of this do not need to be added within the policy. Many things are common knowledge. The Food Justice committee should be open to everyone. The people who have been running the food centre know what they're doing and we've kind of been hands off on it. In the last year we found out that they had been lied to about the budget. So last year they had it in their mind that we were going to do the same thing to them. The food centre is a levy by UTMSU. In some form we need to show that this is a UTMSU service for the students. This has been an equity issue. Its a human rights issue. Operational standards, it is a service, but it is an equity issue. We should have a lot more say in how it is run.

F.Otello-DeLuca - There is a stigma that we are taking the money from the food centre and not using it towards the food centre. Its just a reassurance thing, that this is their money and if there is left over money at the end of the year, it goes back. It is a separate levy that we collect, but is also a service. Learn from it. Eric was talking to me about getting membership cards. But we have 13000 members.

U. Agebeyegbe - We're here to spend money, not take from the Food Centre budget.

F.Otello-DeLuca - UTMSU has a reserve, but its because we manage the whole building.

F. Noori - If the food centre needs more money they should just come to Fran about it and work it out. Maybe we should become more transparent so they know we aren't taking money from them.

Be it resolved that the operational policy on the Food Centre be adopted as presented in Appendix C.

BIFRT that U.T.M.S.U Board of Directors be encouraged to adopt the policy on the Food Centre at its next meeting

MOTION

Moved: F. Otello-DeLuca

Seconded: F. Noori

Tabling the motion.

VOTE**MOTION CARRIES**

#5.	Amendment to Operational Policy – Union Club Policy – Appendix C
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MOTION

Moved: U. Agbeyegbe

Seconded:

U. Agebeyegbe - This is basically the same as the Food Centre policy.

F. Otello-DeLuca - Right now the whole thing is that our clubs are not functional in the summer time, and we want to give them the opportunity to become functional in the summertime. Funding is allocated from

September to April, and then if you want to be functional during the summer, you need to apply for that and then get rerecognized.

U. Agebeyegbe - So this part of the policy would make that for the whole year. But the problem that has been identified is what if a club doesn't want to be recognized during the summer? I'm not sure when elections are supposed to take place.

F. Otello-DeLuca - Before April.

U. Agebeyegbe - What was suggested is that we include a portion saying if you want to be recognized you have to apply again. I think right now we are just going to approve it. Clubs Meeting is Wednesday at 6 pm.

F. Otello-DeLuca - Shouldn't this be discussed at the clubs meeting, then brought here afterwards?

U. Agebeyegbe - What we can do is send this to the clubs committee to look at. And then come back and look at it.

MOTION

Moved: F. Otello-DeLuca

Seconded: N. Chhabra

To send this policy to the Clubs Committee for reevaluation.

VOTE**MOTION CARRIES**

Be it resolved that the operational policy on Union Club policy be amended as presented in Appendix B.

BIFRT that U.T.M.S.U Board of Directors be encouraged to adopt the amendment of Union Club policy at its next meeting

VOTE**MOTION**

#6.	Revisiting Issues Policy
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U. Agebeyegbe - If you look at our policies and procedures right now, we only have issues policies related to four things. International, post-secondary students, right to education. I want to look into these so we can take a stance. So folks can start looking into other issues. The goal is to get 10 new issues adopted this year.

#7.	OTHER BUSINESS
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F. Noori - Pretty much I've been looking into the sections of sexual harassment and harassment on page 40 of the policy at UTMSU, it's very outdated, and I don't think its appropriate for today (2015-2016), it was made in 2009 so it's clearly outdated. And there is a lot of changes we're going to make to it. Thats the whole section pretty much, and everyone will most likely agree with it. It is a lot more accessible to everyone. It's really premature. We're going to come out with a more legitimate and stable document. Abdullah is assisting. I am open to anyone else who would like to join and help with this.


#8.	ADJOURNMENT
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MOTION

Moved: U. Agbeyegbe

Seconded: N. Alideeb

*Be it resolved that the meeting be adjourned at 4:05 p.m.***VOTE****ALL IN FAVOUR****MOTION CARRIES**

VALIDATION			
Ebi Agbeyegbe President			July 6 th 2015
NAME AND POSITION		SIGNATURE	DATE

UTMSU COMMISSIONS MEETING MINUTES



Commission Meeting #1 - MINUTESCommission Meeting #1 of the University of Toronto at Mississauga Students' Union
Tuesday, July 14, 2015 • UTMSU Office, Student Centre, UTM Campus***Attendance:*****UTMSU Executives and members of the Board of Directors:**

Uranranebi Agbeyegbe (Ebi)
 Francesco Otello-DeLuca
 Nour Alideeb
 Naveed Ahmed
 Russ Adade
 Zehra Ramsha
 Amir Hossain Moazzami
 Ayesha Anand
 Faiza Yousuf
 Nikhil Chhabra
 Valentina Botero - Guitierrez
 Abdulla Omari
 Emerson Calcada
 Falhad Mohamoud
 Farah Noori
 Hashim Yussuf
 Maheen Farrukh
 Sana Chishti

Commissioners:**General Members:**

#1.	CALL TO ORDER
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Meeting called to order at 12:17 p.m.

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: U. Agbeyegbe

Seconded: A. Anand

Be it resolved that the Agenda for July 14th, 2015 UTMSU Commission Meeting #1 be approved as presented.

VOTE**MOTION CARRIES**

#3.	INTRODUCTIONS
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M. Valdez - I am an English Specialist, and I absolutely love any type of literature.
 S. Vamsha - I did environmental studies and geography. Food interests me, and eating.
 S. Chishti - I am studying CCIT and history of Religions, my interest is baking.
 N. Bygage - I am a biology major and a chemistry minor, and what interests me in life is a lot of the

different socioeconomic backgrounds we all come from.

A. Ali - First year undergraduate going to start this September in accounting and finance. Everything interests me in life.

JM. - I studied economics here at UTM, and what interests me in life is making connections.

S. Kasmi - I did a double major in Criminology and Human Geography, and my passion would be theatre.

A. Anand - I am an English major, and fashion interests me.

S. Saldruki - I am doing a specialist in Criminology Legal studies and a Major in psychology, and a minor in sociology. What interests me the most is the psychology portion, interested in why people do the things they do, and why they think in certain ways.

E. Carnick - I am a fourth year and I am studying psychology and anthropology, what interests me is the environment and sustainability.

H. Yussuf - I am a criminology and french major. What interests me in life is making a difference towards other people who need it.

A. Abraham - I study environmental management and political science. I am currently a fourth year, and what interests me the most is helping people do what they love to do.

J. Lowin - I am fourth year, studying sociology, criminology and french. I am interested in social justice campaigns.

T. Suran - I'm majoring in CCIT, and what interests me is art and culture.

N. _____ - I'm in Biology and Sociology, and what interests me in life is sports, cars and food.

N. Alideeb - I'm going into third year doing a double major in biology and economics. What interests me is social justice, and the earth/nature.

J. Salgonaim - I'm a biology and psychology major, what interests me is music and cars.

R. Adade - Majoring in CCT, double minor in sociology and professional writing, and what interests me is being able to create.

F. Otello-DeLuca - studying Bio and criminology, and what interests me is people.

E. Arnandez-Overdang - I am the food centre coordinator, I am studying mathematics and women gender studies, and what interests me is math.

F. ____ - Double majoring in Criminology and Women Gender Studies, and a minor in sociology. And what interests me is social justice.

U. Agbeyegbe - I am in professional writing, english and sociology, what interests me is helping people and fighting for what you believe is right, and making a difference.

Y. Sikada - I am apart of the ACE Program and I hope to study computer science. I'm interested in volunteering.

Victoria - I am from Brazil, I am here to study with the Science without Borders, and in Brazil I am in Med School, almost graduating. I am interested in what you do here so I can take it back to my university.

#4.	The UTM COMMISSION and COMMISSIONERS RESPONSIBILITIES
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U. Agbeyegbe - The commissions meeting is a space for folks to come and express concerns and issues that they believe the students union should be addressing. It is also our responsibility within this space to listen to requests and understand others. Under the commission we do have certain ministries that fall under it, there is about 9 different ministries. The ministries are just a space aside from the commission to talk about certain issues, different issues specifically that folks want to talk about. We have the ministries listed below. Commissioners have specific responsibilities - to first of all, uphold the integrity of the Student's Union, and responsible to carry out the work we have discussed here, out to the general population and informing folks about what is happening within UTMSU. We are also here to ensure that whatever issues that have been brought to the table have actually been addressed. Commissioners should also find folks with similar interests and bring them back to the commission meetings, and we can talk about things more in depth, as well as include general members of the student population/body. We don't want to see the same people at every commissions meeting, or have the same discussions every time. The more people we have within this space, the better. My dream is at the end of the year when we have our commissions meeting in CC1080 or another large room on campus, and we can grow more as we move forward.

The Commission shall be open to the membership to provide a means to get involved in

the services, advocacy and lobbying of the Union. The Commission of the Union shall designate Working Groups known as Ministries to focus on projects and campaigns.

Members of the Union shall become ratified members at a meeting of the Commission and/or Ministry and shall obtain voting rights immediately after ratification by the commission or ministry.

Commission and Ministry Procedures

- Commission membership expires April 30th of every year.
- The Commission shall have the right to implement their own procedures which must obtain Board approval.
- The Commission shall meet when and where it chooses at UTM, provided it meets at least once in September, October, November, January, February and March.
- Notice of meeting shall be given no less than seven days (7) before the start of the meeting.
- Every member has one vote and cannot proxy.
- Non-Director members may be removed from the Commission by a majority vote at the Board.
- Non-Director members cease to be members of the Commission when they fail to attend three (3) consecutive meetings in a row.
- Quorum is four (4) members of the Commission.
- The Commission has the right to strike working groups or ministries and to assist with the work of the Commission.
- All resolutions of the Commission have to be ratified by the Board.

#5.	UTMSU MINISTRIES: <ul style="list-style-type: none"> • Ministry of Education and Outreach • Ministry of the Environment • Ministry of Equity • Ministry of International Student Issues • Ministry of Part-Time Affairs • Ministry of Social Justice • Ministry of Student Life • Ministry of University Affairs & Academics • Ministry of Student Services
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Ministry of Education and Outreach

U. Agbeyegbe - The Ministry of Education and Outreach is a ministry that focuses on outreaching to students on campus, and also talking about issues with post-secondary education. So anything to do with tuition fees, fees in general, and food options on campus. If you are interested in any of these things, you can come talk to myself after, or VP External Naveed Ahmed who will be taking over this portion.

Ministry of the Environment

N. Alideeb - This is a space where we talk about sustainable activities that we can have on campus, and not just on campus but also in our community. To raise awareness about some of the things that are occurring on our planet. For example, we have Farmer's Market on our campus last year, this is promoting buying local, as well as eating healthy. Other events that we are planning throughout the year - Environment Week: where we will be planning a few activities including movies, basically just raising awareness about our environment and how we can improve.

Ministry of Equity

Z. Ramsha - The Ministry of Equity exists to ensure that students are treated equitably, regardless of race, gender, culture, or religion or sexual orientation. The ministry is an open forum for students to come in and express their issues and problems within the community and to participate. Raising awareness initiatives.

Ministry of International Student Issues

U. Agbeyegbe - We do have a Ministry of International Student Affairs as well, and there are about 20% of people on our campus who are international students on our campus right now. International students deal with specific issues that most of us don't even have to think about: tuition fees are four times higher, and can be upwards of \$40,000 dollars if they are staying on residence as well. We talk about issues and how we can combat ever increasing tuition fees for international students on campus. If you know any international students on campus, please encourage them to come out and take part of this.

Ministry of Part-Time Affairs

A. Moazzami - We meet every Tuesday starting next three weeks, essentially what's happening is we figure out what is happening with part-time affairs. As well as Mature Students affairs. We planned things like the Haunted Carnival, and USkills, etc. It is a lot of fun.

Ministry of Social Justice

Z. Ramsha - The Ministry of Social Justice is a forum where we discuss human trafficking, poverty, genocide, etc. and address all of these issues. This is not a forum only for discussion, but also for action, and taking action. One of the biggest events we hold on campus is Expression Against Oppression. All students are encouraged to come out and join.

Ministry of Student Life

R. Adade - Basically where students can get plugged-in about all of the social events that are happening with UTMSU. As well to get plugged-in using social media, and events that are being put up by our clubs and academic societies. This is a space where we can come together to come up with creative innovative ideas or share issues with particular events that could enhance student experience on campus, and just focus on their interests when it comes to activities and events that we have during the year.

Ministry of University Affairs & Academics

N. Alideeb - We talk about policies, offences, and student rights, for example the Drop Point Credit. Last year there was the student rights campaign where we were raising awareness of student rights. Moving on throughout the year, we want to have an academic integrity awareness week, where we talk about academic integrity and what it looks like within a university.

Ministry of Student Services

F. Otello-DeLuca - So, us as a union, one of the many things we offer is services to our students, and our services come in many different forms. The main one that folks may be familiar with is our UPass service, which is offered from the Union to give all of our students a very discounted price for transit for the whole year. Other services include: printing, info booth (tickets available), Blind Duck, student centre. This is a place for students to come together and discuss what services students need on campus, and making the whole university experience happen.

Questions & Comments

U. Agbeyegbe - Does anyone have any questions or comments?

J. Visier - I was thinking about the strike last year, and a student who was also registered with accessibility right? Because of the strike I had to drop a course, and because of a situation around OSAP, I didn't know where to go to, and I didn't know I could have gone to someone in the Student Union. Like where do I go, what do I do, who will represent me, etc. with accessibility, I'm part-time. What I was going to ask is looking at the different ministries, because I wouldn't think to go to Ministry of Education and Outreach, I wouldn't immediately go to it. How would you know which ministry to go to if it was a very intersectional issue, throughout different ministries?

U. Agbeyegbe - I guess it comes down to what the specific issue is. If it is Accessibility you would have to go to Ministry of Equity, if tuition fees you would have to go to Ministry of Education and Outreach, and if its part-time affairs you would go to the Ministry of Part-Time Affairs. Actually if you have an issue like this, you should just come here. This would be the best place to go because all of the ministries falls under this.

S. Kazmi - I was just curious as to do you ever have workshops for students for them to know their academic rights?

Jenny - There was actual workshops done, but we created a brochure so folks can read it in a way that isn't difficult to understand or comprehend. It was in bullet points, saying this is what you can do, this is what you can do, and if folks had questions they were more than welcome to come and ask Executives or Board members. But it is something to consider.

S. Kazmi - I think its one thing to write it down, a lot of students see paper and they just don't want to read it. But I think it could be really helpful for students to talk about it and their own unique issues. I graduated and I didn't get involved with the union until now, and I had so many issues with the registrar, and getting involved with the union and expressing my issues would have been much more helpful.

N. Alideeb - What we are pushing for this year is actually the Academic Rights of the students on the syllabus, because the first week of classes, the professor reads the syllabus and students already know this like the back of their hand, but we don't know our student rights. So actually having this on the syllabus forces everyone to read it. Also we have Vlogs that we put out online that will be talking about student integrity and rights, and we want to be making an academic integrity video specifically about student rights and where you can go get help and who you can talk to.

J. Visier - In terms of academic integrity this was one thing I was thinking about, in terms of accessibility. Say somebody plagiarism comes about when someone is having an episode, and they are not registered with accessibility for various reasons. There is so much stigma and shame attached to this and I'm not saying there shouldn't be consequences, but the process for even dealing with that (I don't know what it is), but it had people saying they had this moment, but they don't feel safe even addressing it. Now I'm not able to go to school. There is a level of ableism to it. This should be addressed.

#6.	CO-OPTION OF NEW MEMBERS
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MOTION

Moved: U. Agbeyegbe

Seconded: H. Yussuf

J. Salgonaim - I'm interested in planning better social events for students, so they can get away from the stress.

F. Zahan - I am interested in raising awareness of social issues to our students on campus.

N. Chikowore - I am interested in making a difference in peoples lives. We are lucky enough to be in university but others are not fortunate to have those things, and I am planning on making a difference in their lives.

Tyrell - I'm interested in creating a more positive and enhanced experience for students on campus.

Jenny - I believe in the mandate of the students union, so I want to create a sense of trust with students because we are one community.

Abdul - I want to help improve the uPass system and make it more accessible to people in other cities like Brampton, and Oakville and anywhere else.

Malihai - I am interested in helping international students and making their transition a bit easier.

Eshawn - I want to create an open dialogue with everyone on the environment and sustainability and hear everyones ideas and initiatives.

Sadaf - I am the academic advocacy coordinator, and I just want to educate students more on their academic rights and responsibilities as students.

Samia - I'm striving to make UTM a really great place for first years, I want to inspire the incoming students to get involved, and be apart of the movement of them making new friends and loving their knew school.

Jean-Marc - I am interested in creating an environment that is super informative, accessible, and is inspiring to incoming students to the school, so that they won't just find out about these amazing opportunities on campus until its too late.

Maurice - I want to help international students fit in properly, especially those who are coming to developed countries for the first time. And I also want first year students to settle into university well.

Ali - Education. I love education and I want everyone to keep studying and be something in life.

Jasbina - I'm very interested in expanding what is considered the "normal" typical student. So it's far more inclusive. I want to help create better access for students that are trans, and that are within the queer and trans community, and I want to highlight that there are so many diverse experiences that exist within university, and as students they are all equally valid.

Nour - I want to make campus a lot more inclusive, like introducing gender neutral washrooms in every building, and I also want to raise more awareness about issues and campaigns.

Michael - I am interested in going through everyone's ideas and taking it and hopefully getting some action out of it.

Eric - I am interested in working with groups on campus as well as off campus.

Be it resolved that the UTM Commission co-opt the following members to the UTM Commission for the period ending April 30th, 2016.

VOTE

MOTION CARRIES

#7.	DISCUSSION ITEMS: <ul style="list-style-type: none"> • No means No/ Consent culture on campus • AV/ Costs for clubs and societies • UTM Food contract • Orientation • Outreaching/ promotion • Upcoming events • Other Discussion Items
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H. Yussuf - Talk about Federal Elections, and how we can reach the students about that.

Accessibility Summary:

Psychiatrist on campus twice a week. Medical care on campus if we don't have access to OHIP. Fighting for healthcare on campus. Long psychiatrist waits (up to months for students). Birth control options, and testing confidentiality. How HCC gets their money is through student services, so it's student's money. Quality of Services to Students (QSS), they are bringing in another individual to campus, and more staff to bring in and talk to students. The HCC's argument to students however is if you want to see a counsellor it would still take longer than on campus, and how it's done here it is still fast. To those who are interested in this should wait it out. They have an on-call. What is considered an emergency? Possibly have a service connected with UTMSU, Accessibility and HCC. There is an Accessibility Coordinator on campus who works as a liaison. Plan of action: go to the HCC and see if there is any difference in wait times, also reach out to the HCC and inquire about their services and how their staff are being trained in regards to equity, and if they are trained at all. HCC levy group run through UTMSU. Students helping students. A lot of things just need to be advertised, as a solution. In order to introduce a levy, we would need to have a referendum. It could become very expensive due to staffing and certifications. Peer to Peer training, and equity and accessibility training to all staff. International student healthcare should be addressed and evaluated.

No means No / Consent Culture on Campus Summary:

Video. If a residence student got raped on campus, could they sue the school for that? What is the universities role? What about police? Updates on why consent culture is becoming so important. We don't have policies written out on campus. We need to have policies put in place, and educate as many people as possible. The emergency buttons at school do not work. Professors also need to become involved with this as well. Consent culture class that might be required (0.5 credit). A workshop instead? Victim blaming. Gender roles. Men speaking out about this. Have sessions on Consent Culture through other groups. First year transition groups. Make it more inclusive. If we have this class we should make it optional, so first years can have access to this information and not force them to take it. "Drunk means no, silence means no". Accessibility of the course - fees, and we want it to be as accessible as possible. Emphasis should be on consent in general. Intimate partner violence.

W. Khogali - I want to challenge everyone in this room to start thinking about different issues because talking them out here is the best plan of action. I also want to address Nour's point - the course does not have to come with a fee, it could be a free mandatory course that focuses on equity and consent culture. This isn't new, this happens in other universities as well. Do your research. This has a huge impact on

every student. Sitting from an employer stance - what does equity mean to you? Some students don't know what equity is. Change happens. We also have to understand privilege.

Orientation

Jean-Marc - Orientation is looking a lot more different than it has in past years. Now it is two days longer, we have the Monday and also the Friday was typically go downtown and collaborate with the other campuses.

Samia - Our vision this year was to make this frosh the biggest and most different/exciting frosh week ever. We have a bunch of new activities planned which are more expensive. So hopefully everyone can promote for frosh this year, through our website and social media. We're trying to make this as accessible to first years as possible.

Jean-Marc - Also we are trying to collaborate with academic societies and clubs. We thought of to have an academic portion of programming. We're trying to incorporate all aspects of university.

N. Alideeb - Also make sure to mention the bursaries are available.

#8.	GET INVOLVED – MINISTRIES, CLASS REP, VOLUNTEER AT EVENTS ETC.
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U. Agebeyegbe - If folks want to get involved within a particular ministry, once we have the times set up, we will get everyone's emails.

#9.	ADJOURNMENT
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MOTION


Moved: U. Agbeyegbe

Seconded: S. Chishti

Be it resolved that the meeting be adjourned at 2:08pm

VOTE

MOTION CARRIES

VALIDATION			
Uranranebi Agbeyegbe (Ebi) President			July 12 th 2015
NAME AND POSITION		SIGNATURE	DATE

UTMSU EXECUTIVE REVIEW COMMITTEE MEETING MINUTES



Executive Review Committee Meeting #1 – Minutes

Executive Review Committee Meeting #1 of the University of Toronto at Mississauga
Students' Union Monday, June 29th, 2015 • UTMSU Office, Student Centre, UTM
Campus

Attendance:

Abdulla Omari – Board of Directors – Division 3 (Chair)
Hashim Yussuf - Board of Directors – Division 3
Sana Chishti – Board of Directors – Division 3
Valentina Botero - Gutierrez – Board of Directors – Division 2

#1.	CALL TO ORDER
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Be it resolved that the meeting be called to order at 3:21 pm

#2.	APPROVAL OF THE AGENDA
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MOTION

Moved: A. Omari

Seconded: V. Botero - Gutierrez

Note change to Valentina Botero - Gutierrez name.

Be it resolved that the Agenda for the June 29th, 2015 U.T.M.S.U. Executive Review Committee meeting #1 be approved as presented.

All votes noted.

VOTE - Motion Carries

#3.	Procedure to process complaints
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MOTION

Moved: A. Omari

Seconded: N/A

Be it resolved that the following procedure for the processing of complaints be adopted as agreed upon by the committee. No seconder.

Procedure to Process Complaints

- Receive complaint.
- 24th for entire committee to receive complaint copy.
- Meet and discuss complaint within 7 days.
 - b) if we choose to proceed , inform defendant.
 - c) Determine:
 - witnesses to be called
 - primary questions
 - time/location/other details

4. conduct interviews
b) issue ruling before minutes are due for next scheduled board meeting.

VOTE - Motion Carries

MOTION Moved: A. Omari Seconded: S.Chishti

Be it resolved that the following procedure for the processing of complaints be adopted as agreed upon by the committee.

VOTE – Motion Carries

Votes Noted: S. Chishti

#4.	Enter In-Camera
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MOTION Moved: A. Omari Seconded: H. Yussuf

Be it resolved that Executive Review Committee enter In-camera at 3:34 pm on June 29th 2015.

VOTE - Motion Carries

#5.	Discussion of conflict of interest (No vote)
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MOTION Moved: A. Omari Seconded: N/A

Be it resolved that the Executive Review Committee Discuss a conflict of interest

VOTE – N/A

#6.	Discussion of parameters for complaints (No vote)
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MOTION Moved: A. Omari Seconded: N/A

VOTE – N/A

#7.	Exit In-Camera
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MOTION

Moved: A. Omari Seconded: V. Bottero - Gutierrez

Be it resolved that Executive Review Committee exit In-camera at 3:51 pm on June 29th 2015.

VOTE - Motion Carries

#8.	OTHER BUSINESS
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H. Yussuf - make sure that we can review the exec. hours (40 hours per week).

Bi-weekly meetings.

#9.	ADJOURNMENT
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MOTION

Moved: A. Omari

Seconded: S. Chishti

Be it resolved that the meeting be adjourned at 4:01 pm on June 29th 2015.

VOTE - Motion Carries

THE END

BOARD PACKAGE #4

July 21st, 2015

