
UTMSU BOARD MEETING #3



3359 Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

| To Do This: | You Say This: | May You Interrupt the Speaker? | Must You be Seconded? | Is the Motion Debatable? | Is the Motion Amendable? | What Majority is Required? |
|---|--|--------------------------------|-----------------------|------------------------------|--------------------------|-------------------------------|
| Object to incorrect procedure being used | Point of order | Yes | No | No | No | No vote taken, chair rules |
| Seek clarification from the previous speaker | Point of information | Yes, if urgent | No | No | No | No vote taken, chair rules |
| Object to something which prevents your continued participation (eg. excessive noise) | Point of personal privilege. | Yes | No | No | No | No vote taken, chair rules |
| Object to a motion being considered | I object to consideration of this motion. | Yes | No | No | No | 2/3 Majority |
| Consider something out of its scheduled order | I move the agenda be amended in order to deal with the following item... | No | Yes | No | No | 2/3 Majority |
| Overturn the ruling of the chair | I challenge the chair on... | Yes | Yes | Yes | No | Majority |
| Change a motion | I move that the motion be amended to read... | No | Yes | Yes | Yes | Majority |
| Have a motion studied more before voting on it | I move that the motion be referred to... | No | Yes | Yes | Yes | Majority |
| Postpone further discussion on a motion until later in the meeting | I move that the motion be tabled until... | No | Yes | Only to time | Yes | Majority |
| Postpone consideration of a motion until a future meeting | I move that the motion be postponed until... | No | Yes | Only to time | Yes | Majority |
| Raise a matter previously tabled | I move that motion...be lifted from the table. | No | Yes | No | No | Majority |
| Reconsider a motion already voted on earlier in the meeting | I move that motion...be reconsidered. | Yes | Yes | Yes (if original motion was) | No | Majority |
| End debate on a motion | I call the question. | No | Yes | No | No | 2/3 Majority |
| Ask that everyone's vote on a particular motion be recorded in the minutes | I call for a roll call vote. | No | No | No | No | No vote required, chair rules |
| Recess the meeting | I move that the meeting recess until... | No | Yes | Only to time | No | Majority |
| End the meeting | I move that the meeting adjourn. | No | Yes | No | No | Majority |

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

Agenda

Board Meeting #3 of the University of Toronto at Mississauga Students' Union
Friday June 29th, 2018 • Room 100 – Student Centre, UTM

Attendance

| | | |
|-------------------------------|-------------------------|--------------------|
| Executives | Division I | Division III |
| Felipe Nagata | Vacant | Zijin (Jean) Yang |
| Yan Li | | Lilas Al Wafi |
| Andres Posada | Division II | Marie-Rebecca Nimi |
| Atif Abdullah | Valentino Gomes | Aidan Rando |
| Leena Arbaji | Mingdong (Vincent) Chen | Oluwatobi Ajibode |
| Zahira Tasabehji (non-voting) | Santiago Gil Marin | Felix (Fan) Wang |
| | Fizza Qavi | Zeina Jamaledine |
| Executive Director: | | |
| Munib Sajjad (non-voting) | | |
| | | Division IV |
| | | Vacant |
| UTSU Designate | | |
| Tyler Biswurm | | Division V |
| | | Vacant |

#1. CALL TO ORDER

Meeting called to order at _____.

#2. APPROVAL OF THE AGENDA

MOTION

Moved:

Seconded:

Be it resolved that the agenda be approved as presented.

VOTE

In Favor:

Opposed:

Abstentions:

#3. EXECUTIVE REPORTS – (2-3 min each exec)

MOTION

Moved:

Seconded:

Be it resolved that the U.T.M.S.U. Board of Directors approve the Executive Reports as presented at the June 28th 2018 U.T.M.S.U. Board of Directors meeting #3.

VOTE

In Favor:

Opposed:

Abstentions:

#4. MINUTES PACKAGE ADOPTION

| | |
|--------|--|
| Pg.8 | #1. Board Meeting #2 – May 25 th , 2018 |
| Pg. 14 | #2. Executive Meeting #2 – May 31 th , 2018 |
| Pg. 17 | #3. Executive Meeting #3 – June 7 th , 2018 |
| Pg. 20 | #4. Clubs Committee #2 -- June 5 th , 2018 |

MOTION

Moved:

Seconded:

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor:

Opposed:

Abstentions:

| | |
|------------|-----------------------|
| #5. | OTHER BUSINESS |
|------------|-----------------------|

- Board Retreat: July 14th—15th

| | |
|------------|--------------------|
| #8. | ADJOURNMENT |
|------------|--------------------|

MOTION

Moved:

Seconded:

Be it resolved that the meeting be adjourned at _____

VOTE

In Favor:

Opposed:

Abstentions:

| VALIDATION | | |
|--------------------------|-----------|------------------------------|
| Felipe Nagata, President | | June 29 th , 2018 |
| NAME AND POSITION | SIGNATURE | DATE |

UTMSU BOARD MEETING #2



Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

| To Do This: | You Say This: | May You Interrupt the Speaker? | Must You be Seconded? | Is the Motion Debatable? | Is the Motion Amendable? | What Majority is Required? |
|---|--|--------------------------------|-----------------------|------------------------------|--------------------------|-------------------------------|
| Object to incorrect procedure being used | Point of order | Yes | No | No | No | No vote taken, chair rules |
| Seek clarification from the previous speaker | Point of information | Yes, if urgent | No | No | No | No vote taken, chair rules |
| Object to something which prevents your continued participation (eg. excessive noise) | Point of personal privilege. | Yes | No | No | No | No vote taken, chair rules |
| Object to a motion being considered | I object to consideration of this motion. | Yes | No | No | No | 2/3 Majority |
| Consider something out of its scheduled order | I move the agenda be amended in order to deal with the following item... | No | Yes | No | No | 2/3 Majority |
| Overtune the ruling of the chair | I challenge the chair on... | Yes | Yes | Yes | No | Majority |
| Change a motion | I move that the motion be amended to read... | No | Yes | Yes | Yes | Majority |
| Have a motion studied more before voting on it | I move that the motion be referred to... | No | Yes | Yes | Yes | Majority |
| Postpone further discussion on a motion until later in the meeting | I move that the motion be tabled until... | No | Yes | Only to time | Yes | Majority |
| Postpone consideration of a motion until a future meeting | I move that the motion be postponed until... | No | Yes | Only to time | Yes | Majority |
| Raise a matter previously tabled | I move that motion...be lifted from the table. | No | Yes | No | No | Majority |
| Reconsider a motion already voted on earlier in the meeting | I move that motion...be reconsidered. | Yes | Yes | Yes (if original motion was) | No | Majority |
| End debate on a motion | I call the question. | No | Yes | No | No | 2/3 Majority |
| Ask that everyone's vote on a particular motion be recorded in the minutes | I call for a roll call vote. | No | No | No | No | No vote required, chair rules |
| Recess the meeting | I move that the meeting recess until... | No | Yes | Only to time | No | Majority |
| End the meeting | I move that the meeting adjourn. | No | Yes | No | No | Majority |

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

Agenda

Board Meeting #2 of the University of Toronto at Mississauga Students' Union
Friday May 25th, 2018 • Room 100 – Student Centre, UTM

Attendance

Executives

Felipe Nagata ☐

Yan Li ☐

Andres Posada ☐

Atif Abdullah ☐

Leena Arbaji ☐

Zahira Tasabehji ☐

Executive Director:

Munib Sajjad (non-voting) X

UTSU Designate

Ann Boucher X

Division I

Vacant X

Division II

Valentino Gomes ☐

Mingdong (Vincent) Chen ☐

Santiago Gil Marin X

Fizza Qavi X

Division III

Zijin (Jean) Yang ☐

Lilas Al Wafi ☐

Marie-Rebecca Nimi X

Aidan Rando ☐

Oluwatobi Ajibode X (Proxy)

Felix (Fan) Wang ☐

Zeina Jamaledine ☐

Division IV

Vacant X

Division V

Vacant X

| | |
|------------|----------------------|
| #1. | CALL TO ORDER |
|------------|----------------------|

Meeting called to order at 3:17.

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|------------|-------------------------------|
| #2. | APPROVAL OF THE AGENDA |
|------------|-------------------------------|

MOTION

Moved: F. Nagata

Seconded: L. Wafi

Be it resolved that the agenda be approved as presented.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

| | |
|------------|-----------------------------------|
| #3. | EXECUTIVE REPORTS – 10 min |
|------------|-----------------------------------|

MOTION

Moved: F. Nagata

Seconded: F. Wang

F. Nagata—We went on an Executive committee retreat, and learned about the history of the UTMSU, the CFS, plans for the year, and deconstructing campaign plans. We also worked on a handbook that accompanies the UPASS distribution in August. I have been planning on the upcoming meeting with the UTM execs, who are the decision-making bodies on the campus. It is the first time for the UTM execs to have a meeting with UTMSU and I am looking forward to that. I have been also working on the governance strategy for the mandated leave policy.

Y. Li —Been scheduling interviews for all the part time positions Has also been working on the ACE Student Orientation that will happen on July 3th, as well as the Chinese Handbook.

L. Arbaji--I have been working on PRIDE. ,We will have the flag raising on June 1st. We are also planning on a Pride barbeque in the middle of June. I am also working on the young women leaders' round table, which will be on June 19th.I am also working with Yan for the interviews.

A.Posada-- I have been working on the mentorship programs, setting up more meetings with the academic societies. We are making a final proposal, that hope to present it by the end of June to all the academic societies, so we look at the sponsors in July, and finalize the project in August. I also have been working with several academic offence cases.

A.Abdullah-- I am getting all the immigrations forms ready for the WUSC students. I am also planning for the Provincial election day, since there is a polling station in the student center. I plan to make more updates on app and I had a second meeting with Chris, talking about all the updates of information and the logo. Besides all that, I have been asking data from the administrative office for the upass.

Z. Tasabehji: I have been setting up interviews for the orientation committees as well as some part time positions. I also have planned events in June, coordinating the screening for the World Cup, and organizing lftar, in collaboration with clubs,

Be it resolved that the UTMSU Board of Directors approve the Executive Reports as presented at the June 27th, 2017 U.T.M.S.U. Board of Directors meeting #2.

The UTMSU has been involved with some events planning, events execution, getting situated with their new roles, hiring of new associates, attending some events, and preparing for the upcoming school year.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

| | |
|------------|--|
| #4. | MINUTES PACKAGE ADOPTION |
| Pg. | #1. Board meeting #8 -- April 27 th , 2018 |
| Pg. | #2. Board Meeting #1 – April 27 th , 2018 |
| Pg. | #4. Executive Meeting #1 – May 16 th , 2017 |

MOTION

Moved: Y. Li

Seconded: V. Gomes

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

| | |
|------------|--------------------------------------|
| #5. | STRIKING OF CLOSED COMMITTEES |
|------------|--------------------------------------|

MOTION

Moved: Y. Li

Seconded: Z. Jamaledine

Be it resolved that Elections of the Closed Committees be struck via Secret Ballot.

VOTE

In Favor: MAJORITY

Opposed:

Abstentions:

MOTION CARRIES

| | |
|-----------|-----------------------------------|
| a) | Executive Review Committee |
|-----------|-----------------------------------|

MOTION

Moved: F. Nagata

Seconded: M.Chen

Be it resolved that V. Gomes from Division II, F. Wang from Division III, Z. Jamaledine and L.Wafi from Division II or III be appointed by the Board of Directors to the Executive Review Committee for the Summer Session.

VOTE

In Favor: MAJORITY

Opposed:

Abstentions:

MOTION CARRIES

| | |
|-----------|---|
| b) | Executive Review Committee - Chair |
|-----------|---|

MOTION

Moved: F. Nagata

Seconded: A. Abdullah

Be it resolved that V.Gomes be appointed by the Board of Directors as chair of the Executive Review Committee for the Summer Session.

VOTE

In Favor: MAJORITY

Opposed:

Abstentions:

MOTION CARRIES

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|-----------|-------------------------|
| c) | Budget Committee |
|-----------|-------------------------|

MOTION

Moved: Y. Li

Seconded: Z. Yang

Be it resolved that M.Chen from Division II, Z.Yang from Division III, N/A from Division IV, and F. Wang from Division II or III be appointed by the Board of Directors to the Budget Committee for the Summer Session.

VOTE

In Favor: ALL

Opposed:

Abstentions

MOTION CARRIES

| | |
|-----------|--|
| d) | Policy & Procedures Committee |
|-----------|--|

MOTION

Moved: F. Nagata

Seconded: V. Gomes

Be it resolved that V. Gomes from Division II, L. Wafi from Division III, N/A from Division IV be appointed by the Board of Directors to the Policy & Procedures Committee for the Summer Session.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

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|-----------|--|
| e) | Organizational Development & Services |
|-----------|--|

MOTION

Moved: Y. Li

Seconded: L. Arbaji

Be it resolved that M.Chen from Division II, Z. Jamaledine from Division III, N/A from Division IV, and N/A from Division V be appointed by the Board of Directors to the Organizational Development & Services for the Summer Session.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

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|-----------|-------------------------------|
| f) | Green Grants Committee |
|-----------|-------------------------------|

MOTION

Moved: L. Arbaji

Seconded: L. Wafi

Be it resolved that V. Gomes from Division II, A. Rando from Division III, and N/A from Division IV be appointed by the Board of Directors to the Green Grants Committee for the Summer Session.

VOTE

In Favor: MAJORITY Opposed: Abstentions: □

MOTION CARRIES

| | |
|-----------|--------------------------|
| g) | Bursary Committee |
|-----------|--------------------------|

MOTION

Moved: Y. Li

Seconded: F. Nagata

Be it resolved that V. Gomes from Division II, F. Wang from Division III, N/A from Division IV; be appointed by the Board of Directors to the Bursary Committee for the Summer Session.

VOTE

In Favor: MAJORITY

Opposed: □

Abstentions:

MOTION CARRIES

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|-----------|--|
| h) | Elections and Referenda Committee |
|-----------|--|

MOTION

Moved: Y. Li

Seconded: M. Chen

Be it resolved that V. Gomes from Division II, F. Wang from Division III, and N/A from Division II or III be appointed by the Board of Directors to the Elections and Referenda Committee for the Summer Session.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

| | |
|-----------|----------------------------------|
| g) | MOA Negotiation Committee |
|-----------|----------------------------------|

MOTION

Moved: F. Nagata

Seconded: L. Arbaji

Be it resolved that Z. Yang and M. Chen from Division II or III, be appointed by the Board of Directors to the MOA Negotiation Committee for the Summer Session.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

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|------------|------------------------------------|
| #9. | STRIKING OF OPEN COMMITTEES |
|------------|------------------------------------|

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|-----------|-----------------------|
| a) | WUSC Committee |
|-----------|-----------------------|

MOTION

Moved: F. Nagata

Seconded: V. Gomes

Be it resolved that the WUSC Committee be stricken as an open committee by the UTMSU Board of Directors.

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

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|-------------|---------------------------------|
| #10. | LEGAL UPDATE – IN CAMERA |
|-------------|---------------------------------|

[Moved to NEXT MEETING]

| | |
|-------------|--|
| #11. | SCHEDULE OF NEXT BOARD MEETING – Please make note to bring your agenda's for scheduling purposes. |
|-------------|--|

| | |
|-------------|-----------------------|
| #12. | OTHER BUSINESS |
|-------------|-----------------------|

Motion to destroy Ballots

Moved: L. Arbaji

Seconded: Z. Jamaledine

VOTE**ALL IN FAVOUR****MOTION PASSES**

Leading up to the provincial elections, the UTMSU will be involved in hosting a voting centre, and promoting democratic participation in the community.

The UTMSU is also preparing some stuff to promote and celebrate Pride Month, which starts June 1st.

THE UTMSU will also be processing the Orientation Leaders for the upcoming Frosh 2018.

Coming up is the Board Member Retreat, which takes place from July 13 - 15. That retreat is an opportunity to learn more about the UTMSU, the CFS, plans for the year, and how to deconstruct campaign plans.

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|------------|--------------------|
| #13 | ADJOURNMENT |
|------------|--------------------|

MOTION

Moved: F.Nagata

Seconded: Z. Jamaledine

Be it resolved that the meeting be adjourned at 16:34

VOTE

In Favor: ALL

Opposed:

Abstentions:

MOTION CARRIES

| VALIDATION | | |
|--------------------------|---|--------------------------------|
| Felipe Nagata, President |  | May 25 th , 2018 |
| NAME AND POSITION | SIGNATURE | DATE |

Executive Meeting #2 - Agenda

Executive Meeting #2 of the University of Toronto at Mississauga Students' Union
 Thursday May 31st, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata – President (yes)
- Yan Li - Vice President Internal (yes)
- Leena Arbaji – Vice President Equity (yes)
- Andres Posada – Vice President University Affairs (yes)
- Atif Abdullah – Vice President External (yes)
- Zahira Tasabehji – Vice President Campus Life (no)
- Munib Sajjad – Executive Director (non-voting) (no)

| |
|--------------------------|
| #1. CALL TO ORDER |
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Meeting called to order at 5:25 p.m.

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|-----------------------------------|
| #2. APPROVAL OF THE AGENDA |
|-----------------------------------|

MOTION Moved: F. Nagata Seconded: Y. Li

BIRT the Agenda for the May 31st, 2018 U.T.M.S.U. Executive Committee meeting #2 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

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|--|
| #3. EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec) |
|--|

Y. Li -- Interviews have been scheduled for most of the part time positions, and the process has been going along smoothly. I have also organized Wechat committee #2 to make all the updates of the contents of Chinese handbooks. Wechat volunteers are redesigning the graphics.

L. Arbaji--I have been working on PRIDE. Tomorrow, we will have the flag raising at 10:30 a.m. We are also planning on a Pride barbeque in the middle of June. I am also working on the young women leaders' round table, which will be on June 19th. I am also working with Yan for the interviews.

A.Posada-- I have been working on the mentorship programs, setting up more meetings with the academic societies. We are making a final proposal, that hope to present it by the end of June to all the academic societies, so we could finalize the project in August. I am also working on the Academic Integrity training model. I have been talking with Roberts Gillespie for that. He also has been working with several academic offence cases.

A.Abdullah-- I am getting all the immigrations forms ready for the WUSC students. I am also planning for the Provincial election day, since there is a polling station in the students center. I plan to make more updates on app and I had a second meeting with Chris, talking about all the updates of information and the logo. Besides all that, I have been asking data from the administrative office for the upass.

F. Nagata- I have been planning on the upcoming meeting with the UTM execs, which is a very important meeting. I have been also working on the governance strategy for the mandated leave policy, and helped Zahira interviews with the orientation committee, as well as the orientation leaders.

| | |
|------------|--------------------------------|
| #4. | UTMSU PRIDE INITIATIVES |
|------------|--------------------------------|

MOTION Moved: L. Arbaji Seconded: A. Posada

BIRT up to \$700 be allocated to Pride Events for the month of June from line item 8.1 Campaigns and Advocacy Commission.

VOTE
ALL IN FAVOUR
MOTION CARRIES

| | |
|------------|-------------------------|
| #5. | CHINESE HANDBOOK |
|------------|-------------------------|

MOTION Moved: Y. Li Seconded: L.Arbaji

BIRT up to \$1500 be allocated to the Chinese handbook for Wechat committee from line item 8.60 Wechat Committee.

**VOTE
ALL IN FAVOUR
MOTION CARRIES**

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|------------|-----------------------------|
| #6. | PROVINCIAL ELECTIONS |
|------------|-----------------------------|

MOTION Moved: A. Abdullah Seconded: Y. Li

BIRT up to \$500 be allocated to the Provincial Elections from line item 8.1 Campaigns and Advocacy Commission.

**VOTE
ALL IN FAVOUR
MOTION CARRIES**

| | |
|------------|---------------------------------------|
| #7. | UPCOMING EVENTS & MEETINGS |
|------------|---------------------------------------|

- 01/06 - UTMSU's 2018 Graduation Cruise
- 05/06 - UTM Executive Committee Meeting
- 08/06 - CFS National General Meeting
- 18/06 - CFS ON Skills Symposium


| | |
|------------|-----------------------|
| #8. | OTHER BUSINESS |
|------------|-----------------------|

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|------------|--------------------|
| #9. | ADJOURNMENT |
|------------|--------------------|

MOTION Moved: F. Nagata Seconded: L. Arbaji

Be it resolved that the meeting be adjourned at 5:37 p.m.

**VOTE
ALL IN FAVOUR
MOTION CARRIES**

| VALIDATION | | |
|----------------------------|---|----------------|
| Felipe Nagata President |  | May 31st, 2018 |
| NAME AND POSITION | SIGNATURE | DATE |

Executive Meeting #3 - Agenda

Executive Meeting #3 of the University of Toronto at Mississauga Students' Union
Thursday June 7th, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Felipe Nagata – President (yes)
Yan Li - Vice President Internal & Services (no)
Leena Arbaji – Vice President Equity (yes)
Andres Posada – Vice President University Affairs & Academics (yes)
Atif Abdullah – Vice President External (yes)
Zahira Tasabehji – Vice President Campus Life (yes)
Munib Sajjad – Executive Director (non-voting) (no)

| | |
|-----|----------------------|
| #1. | CALL TO ORDER |
|-----|----------------------|

Meeting called to order at 4:11pm

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|-----|-------------------------------|
| #2. | APPROVAL OF THE AGENDA |
|-----|-------------------------------|

MOTION Moved: F. Nagata Seconded: A. Abdullah

BIRT the Agenda for the June 7th, 2018 U.T.M.S.U. Executive Committee meeting #3 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION CARRIES

| | |
|-----|--|
| #3. | EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec) |
|-----|--|

L. Arbaji: We have accomplished the PRIDE flag raising. We have been coordinating the T-shirts and Barbeques for the Pride BBQ. I have also handed it in the skills forms. We have been conducting interviews for part time staff.

Z. Tasabehji: I have been setting up interviews for the orientation committees as well as some part time positions. I also have been events planning in June, coordinating the screening for the World Cup. We have organized Iftar, in collaboration with clubs, with a great turnout.

A. Posada: I have been working on the mentorship, planned to be done by June. I have been looking for ways to deal with tutoring companies, together with the administrative office. We have also strategizing the mandated leave of absence policy. We have contacted to different stakeholders,

A. Abdullah: We have been working on the Provincial Election Day. We have made a five-hour outreaching to raise awareness to students about the importance of voting..

F. Nagata: Besides helping with the projects other execs have worked on, We had a joint exec meeting with YFS. We also made meeting with UTM execs, who are the decision making bodies on campus. It is the first time we have discussions with them. Yan has been working on the interviews for part time workers, and the positions are almost finalized. I have also contacted with CFS for the upcoming meeting.

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|------------|---------------------------|
| #4. | CFS REPRESENTATIVE |
|------------|---------------------------|

MOTION Moved: A. Abdullah Seconded: L. Arbaji

BIRT that UTMSU appoint Leena Arbaji as the UTMSU representative on the Ontario Executive Committee of the Canadian Federation of Students for the period ending April 30th 2019.

VOTE
ALL IN FAVOUR
MOTION CARRIES

| | |
|------------|--|
| #5. | ORIENTATION COMMITTEE (IN-CAMERA) |
|------------|--|

MOTION Moved: Z. Tasabehji Seconded: A. Posada

BIRT the Orientation Committee recommendations be approved as presented

Motion to move into camera at 4:19 PM.

Moved: A. Posada Seconded: Z. Tasabehji

VOTE
ALL IN FAVOUR
MOTION PASSES

Motion to leave camera at 4:41 PM

Moved: Z. Tasabehji Seconded: A. Abdullah

VOTE
ALL IN FAVOUR
MOTION PASSES

VOTE
ALL IN FAVOUR
MOTION CARRIES

| | |
|------------|-----------------------|
| #6. | OTHER BUSINESS |
|------------|-----------------------|

| | |
|------------|--------------------|
| #7. | ADJOURNMENT |
|------------|--------------------|

MOTION Moved: F. Nagata Seconded: Z. Tasabehji

Be it resolved that the meeting be adjourned at 4:43PM

VOTE
ALL IN FAVOUR

MOTION CARRIES

| VALIDATION | | | |
|----------------------------|--|---|----------------|
| Felipe Nagata President | |  | June 7th, 2018 |
| NAME AND POSITION | | SIGNATURE | DATE |

Clubs Committee Meeting #2 - Agenda

Clubs Committee Meeting #2 of the University of Toronto at Mississauga Students' Union
Tuesday June 5 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

Zahira Tasabehji – VP Campus Life (Chair) (yes)
Yan Li - VP Internal & Services (yes)
Felipe Nagata—President (yes)
Valentino Gomes —Division II Board Member (yes)
Lilas Al-Wafi —Division III Board Member (no)
Aidan Rando —Division III Board Member (no)
Ramzi Thabit—Clubs Coordinator (non-voting) (yes)
Munib Sajjad -- Executive Director (non-voting) (yes)

| |
|--------------------------|
| #1. CALL TO ORDER |
|--------------------------|

Meeting called to order at 13:01

| | |
|------------|-------------------------------|
| #2. | APPROVAL OF THE AGENDA |
|------------|-------------------------------|

MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved that the Agenda for Tuesday June 5th 2018 UTMSU Clubs Committee Meeting #2 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION CARRIES

| | |
|------------|-----------------------|
| #3. | Re-Recognition |
|------------|-----------------------|

MOTION Moved: Z. Tasabehji Seconded: V. Gomes

Be it resolved that all clubs listed in Appendix 3 be recognized by the UTMSU from June 6th 2018 to April 30th 2019

R. Thabit – There are 2 clubs on this appendix. They’re up for Re-recognition. All their documents are in order, and an audit of their banks statements have been completed. Furthermore, “UTM E-Sports” used to be known as “UTM League of Legends”, but they have undergone rebranding to be open to more video games.

M. Sajjad – What kind of programming do they have? How often do they meet? They seem to keep a low profile.

R. Thabit – They do quite a lot of events, they’re just not very publicized. They communicate using an internet chat service known as Discord, a platform many gamers are on. As a result, they don’t outreach in the traditional sense, but they are still doing it to an extent. They are not really active on the campus itself. They had maybe 2 events on campus last year, but they were a brand new club as well. They were also limited at that time to being exclusive to League of Legends.

VOTE
ALL IN FAVOUR
MOTION CARRIES

| | |
|------------|-----------------------------|
| #4. | New Club Recognition |
|------------|-----------------------------|

MOTION Moved: Z. Tasabehji Seconded: F. Nagata

Be it resolved that all clubs listed in Appendix 4 be recognized by the UTMSU from June 6th 2018 to April 30th 2019

R. Thabit – The documents for these new clubs are now in order. However, because they are new clubs, they do not have any history to possess financial statements. Cancer Awareness and Orphan Run used to exist, but because they were inactive for over a period of a year, they fell back under new club status.

Z. Tasabehji – Any further questions?

F. Nagata – I have a question that is more of a suggestion. I love the fact that we have so many charity clubs on campus. If it were up to me, it would be nice to represent all the charities in the world. However, it is difficult to recognize whether these clubs are taking our funding and simply donating it directly to the charity, or if they are actually conducting fundraising and engaging with people, or even actually explaining what those issues are. I don’t necessarily want to conduct a formal audit on these clubs, but I feel there should be some checks and balances.

R. Thabit - Part of their audits actually does look at how they were spending money, and over the last couple of years there were some issues found pertaining to their spending. Basically, the budget that we give them would not enable them to make a significant profit, and in many cases, they would even result in a loss. They are then donating whatever remaining funds they have to charity, which doesn’t make as much sense in the cases where it is less than they started with. Part of passing the audit is in making sure that they follow this specific practice, but it also means that with the large amount of charity clubs on campus, these clubs needs to become better educated from the training sessions. If we do this at the start of the year, the problem would be much better mitigated.

Z. Tasabehji - We could also provide one-on-one sessions with these clubs, to make sure that they are going beyond raising money, but actually educating people.

M. Sajjad - Perhaps the UTMSU could consider developing a policy that provides a framework for what makes a charity club permissible, and granting better oversight over the conduct of these groups. There are charities for everything, and each one is using our club funding budget for the administration of their charity club. But to what end? We need to know; how is the money is being disbursed? Who is it being disbursed to? Could it be that the money is actually going to a political party? Could it be going to a political initiative in another country? These things should always be kept in mind, and a policy that creates a structure for UTM charity groups, and puts their funds under greater scrutiny by knowing how much is actually going out.

R. Thabit - I think their first concern is just making sure they donate to their respective charity efficiently. This means they have to first make a profit and donating it off, and then focus on these other issues.

Z. Tasabehji - Do we even have oversight after they get their funding, to see where it is actually going? Is it actually going to their charities or not? Do they provide proof?

R. Thabit - Those are all taken into consideration as part of the audits. For the most part, these clubs try to make donations, but they are not always large. In these cases, many charity clubs involve hands-on active participation with their parent organisation, and are physically present somewhere when aiding their charity, thereby compensating for their poor financial contribution. 9 times out of 10, they do not have much to donate, but they create awareness and get people signing up, and then attend events and initiatives. It is a concern, but with the way these charity clubs have been going, we could probably list the few clubs that are actually making money off their sales and donating.

Motion to move into camera at 1:08 PM.

Moved: F. Nagata Seconded: V. Gomes

VOTE

**ALL IN FAVOUR
MOTION PASSES**

Motion to leave camera at 1:34 PM

Moved: F. Nagata Seconded: V. Gomes

VOTE

**ALL IN FAVOUR
MOTION PASSES**

VOTE

**ALL IN FAVOUR
MOTION CARRIES**

| |
|--|
| #5. Collaborative Funding – In Camera |
|--|

MOTION Moved: Z. Tasabehji Seconded: Y. Li

Be it resolved that up to \$1000 be expended for the UTMSU collaborative Iftar event from Collaborative Funding.

Z. Tasabehji - This event is going to be happening on June 6th. It will involve MESA, the Afghan Student Association, and the UTMSU. We're expecting between 150-200 people. This money is for renting the pub space and for food for the event. This event is intended to bring the community together by celebrating Iftar.

VOTE

**ALL IN FAVOUR
MOTION CARRIES**

| | |
|------------|-------------------|
| #6. | Discussion |
|------------|-------------------|


M. Sajjad - In general, a review of all club funding and ultimately increasing club funding is desirable. That's what the budget committees are going to be working on. We're going to work on an overview of club funding as a whole.

| | |
|------------|--------------------|
| #7. | ADJOURNMENT |
|------------|--------------------|

MOTION Moved: Z. Tasabehji Seconded: F. Nagata

Be it resolved the meeting be adjourned at 13:36

VOTE
ALL IN FAVOUR
MOTION

| VALIDATION | | | |
|------------------------------------|--|---|--------------------------------------|
| Zahira Tasabehji VP Campus Life | |  | Tuesday June 5 th 2018 |
| NAME AND POSITION | | SIGNATURE | DATE |

FROM THE OFFICE OF THE PRESIDENT

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 29TH, 2018

Coming into this year I was expecting the President portfolio to be heavy and very challenging, but I never fully understand how difficult this job is. We often talk about how the president is a leader on campus and how the portfolio requires you to make hard decisions at times. I have also had problems with balancing my academic and social life, I'm often at the office working until 9PM and I barely have time to be with friends and family.

But in my opinion, it was all worth it. When we see the results of the hard work and long hours, it feels amazing. From just a month in the job, I have never felt so happy with all the achievements and great events we have had. It is very gratifying when you see people attend initiatives that we put so much thought and care into. I must say my life became the UTMSU, which is completely ok, because this job brings me the gratefulness and appreciation I need to stay motivated. I have also grown so much as a person in the past two months. I have learned so many things and I have met so many people. I have also found a voice for myself and I am much more grounded than I was previously. That is the reason why I don't mind the sacrifices I have had to make in the past months.

Finally, our goal as a team for this year was to create an inclusive and accessible community on campus, and so far, I must say we have had a great start. We have made way for folks to come in and we saw that many people and groups have recognized our efforts. We have also stood up for our values, we have voiced concerns when needed. We have stood for those who are more marginalized, we have fought systems of power and systematic forms of oppression. Thus, so far, I believe we are moving towards the right direction, and we are rising up as a union with the support of many. So again, I can ensure we have had a great start to create One UTM community.

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Executive Retreat

The first task I had as the UTMSU president was to plan the executive retreat with Munib Sajjad, the Executive Director. Finding what was needed for an exec to know was easy due to my previous experiences being an exec at the union; however, finding how to teach everyone in an interactive way with such a short period of time was extremely challenging. I decided to focus on bonding over information, thus we had less informational sessions about Union operations and UofT & UTM Governance, and we focused more on team building and visioning.

We went to a place in Muskoka, we got to learn about the Student Movement, we brainstormed our vision and how Equity could be implemented into our daily routine, we defined the culture we want the Union to follow for this upcoming year and finally we became a family. We shared our experiences and our personal stories, and I am happy to say I became a lot closer to the 6 people I will be working with this coming year.

Hiring

Executives have a lot of work, and we rely on part-time staff to help us. One of the first actions taken by all of us was the hiring of the Part-Time staff that will be working with us to make sure our collective vision is properly done.

To start, we sat together as a team and decided the number of Associates and Coordinators we needed for the year. Then we put up job postings on our website, and we started the promotional portion of the work. To promote the part-time positions at the union, we hosted a successful Job Fair for 3 days. The Job Fair was fun and exciting, and we ended things off with a nice BBQ outside our Student Centre. At all times, at least two execs were present to answer many questions about the jobs, as well as explain not only the position's portfolios but also general UTMSU knowledge.

Other methods of promotion used were posters and social media outreaching.

Finally, we had interviews with the applicants and the hiring committee, consisting the President, VP Internal, VP Equity and Executive Director. The execs came together at the end to make a conjoined decision on the people we wanted to hire.

Provincial Elections

The UTMSU wanted to take an initiative to get more student participation on the Ontario Elections. We, with the help of the Canadian Federation of Students Ontario, got promotional materials for the elections. We also focused on meeting candidates for our writing as well as other candidates that directly influenced our student body to see their platforms and how they would support students specifically.

The election day, we took advantage of the fact that we had a polling station in the Student Centre, and we outreached outside to get students to exercise their right to vote.

CFS NGM & Skills

The Canadian Federation of Students hosted their National General Meeting (NGM), a space for the member locals to come and shape the way the organization is going, as well as interact and get to know students from all over the country. At the NGM, we have workshops and anti-oppression trainings for us to learn and share our experiences. We also have spaces to discuss the organization's initiatives in many ways. I was the Queer Commissioner since last year and I had to chair the Queer Constituency. It was a nice space to check the realities of Queer students all over the country, and to get information on how to improve the fight against Queerphobia as well as to learn how to promote Queerness on my campus.

The following week, we had the Skills Symposium, hosted by the Canadian Federation of Students Ontario. It was a three-day conference from students all over the province where we learned basic skills necessary for us to manage a Students' Union. We participated in various workshops and guest lectures, from team care to media and promotion, as well as political initiatives and membership engagement.

Mandated Leave of Absence Policy

The University of Toronto has tried to pass a policy that would deeply affect the lives of Students across the three campuses. We have coordinated with SCSU, APUS and GSU to start pushing the administration to have more consultation on the policy as it is a risk for our student life and our community.

We have reached out to the CFS and CFS Ontario, as well as other students union and community groups such as The Students for Barrier Free Access and the Ontario Human Rights Commission for support. We are also reaching out to media as a coalition. Finally we organized an action to take place at the Governing Council Meeting on the 27th of June.

Hopefully, even if the policy passes, we can all work together to protect Student Rights and make sure the concerns on Mental Health are being properly addressed before the administration has the need to utilize the policy to remove students from our community. I think the extreme need from the administration to pass this policy reflects the need to conversations around Mental Health and challenging Saneism. We must think about where we are at with our bodies and minds to ensure we are creating a space for those who do not have the same privilege as we do when it comes to their mental wellbeing.

Pride

Pride has been one of the main reasons why I started working on this job. Seeing such a big event in Canada that celebrates Queerness and Trans individuals was something that drives me to do the work we do.

As the first openly Queer president at the UTMSU, I ensured we had a bigger participation on Pride events and we were engaging our students on the issues that the Queer and Trans community faces. We started the very first Flag Raising ceremony at UTM, as well as the first Pride BBQ with many activities, including t-shirt painting for the Parade.

The UTMSU was also present on the Parade with LGBTOUT, the Queer & Trans student group of UofT. We also had Out@UTM present in all activities.

MEETINGS ATTENDED

20/04 - CAO Hiring Committee Meeting
01/05 to 05/05 - UTMSU Executive Retreat
08/05 - UTMSU Structure Planning #1
10/05 - CAO Hiring Committee Final Meeting
10/05 - CFS Presentation & Anti-Oppression Training
14/05 - UTMSU Structure Planning #2
15/05 - UTMSU Structure Planning #3
15/05 - UofT Pride Planning Meeting
16/05 - Executive Committee Meeting #1
17/05 - IEC Introductory Meeting
17/05 - Media Revamping Meeting
17/05 - UTMSU Services Meeting
17/05 - ACE Orientation Planning Meeting
18/05 - Meeting with the Principal, Ulli Krull
18/05 - OneUTM Campaign Point Breakdown Meeting
19/05 - Executive Retreat Part II
22/05 to 24/05 - UTMSU Job Fair
23/05 - Meeting with VProvost Students
24/05 - Clubs Committee Meeting #1
24/05 - University Affairs Board Meeting
25/05 - UTM Orientation Schedule Meeting
28/05 - UTSU X UTMSU
29/05 - Hiring Committee Meet Up
29/05 - OST Meet & Greet
30/05 to 22/06 - Interviews
31/05 - Executive Committee Meeting #2
01/06 - Rainbow Flag Dropping Ceremony
01/06 - Graduation Cruise
04/06 - YFS X UTMSU
05/06 - UTM Executive Committee Meeting
05/06 - Clubs Committee Meeting #2
05/06 - Sexual Violence Prevention Office Meeting
07/06 - Provincial Elections
07/06 - Executive Committee Meeting #3
08/06 to 13/06 - CFS National General Meeting
16/06 - \$15 & Fairness Rally
18/06 to 20/06 - CFS Ontario Skills Symposium
21/06 - Meeting for UofT Consent Campaign
24/06 - Pride Parade
25/06 - UTMSU Executive Team Meeting (NGM & Skills debrief)
26/06 - UTM Executive Meeting
27/06 - Executive Committee Meeting #4
27/06 - Action Against the Mandated Leave of Absence Policy
27/06 - Governing Council Meeting

FROM THE OFFICE OF THE VICE-PRESIDENT INTERNAL

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 29TH, 2018

It is so excited to have the first two months in the office! I have learned a lot throughout retreats, conferences and meetings. We had our first executive retreat, learned about the student union and planned out the whole year. We talked to UTM execs, let them know what students demands are. We went to other student unions to communicate and understand from different perspectives. CFS meetings made us feel the power when the students united together. At the same time, we have done many interviews for part time positions which made me build up a new team for this year.

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HR on part time positions

ACE Orientation and Chinese Handbook

Executive Retreat

It was a great experience. I learnt about the history of Student Movement, planned out the year in terms of priorities and strategies, as well as shaping the team so that we have the bonding to move forward as a team.

CFS National General Meeting and CFS Skills Symposium

It was the first two CFS conferences that I went to, nationally and provincially. I got to meet all the member locals, connected with some inspiring individuals and delivered the ideas of all the changes that could be made in not just our campus, but for all the students. Aside from socializing, I learnt a lot of essential skills that can support me going further and dedicating more to our community.

HR on Part-Time Positions

This year, we have updated our part time team by increasing more valuable positions, reducing some and changing the names and job concepts of some positions. Besides posting and promoting the jobs online, we have hosted a 3-day job fair which all the positions are introduced to the students on campus. After two weeks of interviewing more than a hundred candidates, we finally made decisions as a team. I can see the associates and coordinators taking lead on projects and working together with the executive team.

ACE presentation and Chinese Handbook

To build capacity within Chinese community and get Chinese students involved, this year we are presenting a speech about UTMSU for ACE students coming to UTM in July. We are also setting up a station during the ACE Orientation, and welcoming students during the lunch session. At the same time, we are making Chinese Handbook to accommodate the Chinese students who have language barriers, and we will hand them in the ACE students during the ACE Orientation so that all the information as well as services provided by school and UTMSU become more accessible.

MEETINGS ATTENDED

April 27th—Board Meeting #1
May 1-5th —Executive Retreat
May 8th – Meeting with MSA executives
May 9th-- Meeting with YFS
May 10th -- CFS Presentation
May 14th-16th-- Retreat: UTMSU Structure
May 17th--- Meeting with ACE Manager
May 18th--- Meeting with Principal Ulli Krull
May 19th ---Exec Retreat 2
May 24th----Clubs Committee #1
May 25th---Board Meeting #2
May 28th-----Meeting with UTSU
May 29th to June 7th ---Interviews for part time positions
May 31st ---Executive Committee #2
June 1st----Pride flag raising ceremony
June 5th----Clubs Committee #2
June 7th ----Executive Committee #3
June 8th-June 13th---CFS National General Meeting
June 15th-18th ----CFS Skills Symposium
June 18th—Pride Barbeque
June 29th---Board Meeting #3

FROM THE OFFICE OF THE VICE-PRESIDENT EXTERNAL

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 25TH, 2018

The month of May has been busy with the start of our executive term. Starting from our retreat, we've hit the ground running on planning and mapping out the upcoming year. May was busy with meeting different campus groups and administration on to explore ideas and collaborations to best serve students. Going into June, I've been busy with planning for provincial elections and meeting with party candidates to highlight student issues, as well as the CFS National General Meeting in Gatineau as well as the CFS Skills Conference held right here at UTM. The past few months have been challenging but I'm excited to show students all we have in store for them this year.

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Executive Retreat

The executive retreat was held between May 1st – 5th. At this retreat we were able to come together as a team for the first time and talk about the importance and responsibilities we have being part of the UTMSU. We went through the bylaws and policies to better understand the structure of the organization and operating procedures. We also used this space to talk about our goals and expectations for the year. This retreat was a much-needed space to bond as a team and recognize the importance of being in sync in everything we do.

Provincial Elections

Provincial elections is an important time for students. This is a time where students get voice who they believe will best represent their interests for the next 4 years. I had the pleasure of meeting with candidates from several major political parties to talk about the importance of student issues and the need for better representation on a provincial level at Queens Park. Issues discussed in these meetings included housing, tuition fees, transit, better OSAP system and a range of other issues students face on a daily. On June 7th, the day of the elections, your executive team was on the floor talking to students about the importance of voting, helping them find their ridings as well as encouraging students in the Mississauga-Erin Mills riding to cast their vote at the polling station hosted in the student center.

UPASS

One of UTMSU's most popular service is the UPASS program. Currently UTM students have unlimited access to Mississauga transit through the UPASS at a greatly discounted price. In late April I had the opportunity to sit down with the Mayor of Mississauga as well the Director of Transit in Mississauga to discuss an expanded program to include Brampton and Oakville within the UPASS program, recognizing a huge commuter population from Brampton and Oakville on our campus. I will be continuing these meetings throughout the summer and hopefully be able to bring back a positive result to present to our students. I will also be starting a working group on campus to talk about transit in Mississauga and in the province, making sure UTM is a point of focus in any future expansion projects.

WUSC

The WUSC Student Refugee Program provides young refugees with life-changing opportunities to continue their education on Canadian campuses and build a better future for themselves and their families. I have successfully submitted all documents and approved a student to begin their education here at UTM starting September. I have been working on updating our budget as well as meeting with different service groups on campus to better help the student assimilate into UTM and have a successful first year. I have also met with current WUSC students to address any needs or concerns they had.

CFS Skills

From June 18th-20th we hosted the CFS Skills Symposium at UTM. It was a great chance to meet new people from different locals as well a chance to have meaningful conversations about student issues across campuses in Ontario. There were some great workshops discussing mental health, social media branding, internal operation and management, sexual violence training and how to create an inclusive student movement. It was a lot of resourceful information to be able to take back and implement in all the work we do here at UTMSU.

Website/App

I have been working with our graphic designer to revamp our website to make it more accessible and user friendly. I have also met with our developer to discuss changes to our current UTMSU app. I'm pleased to say UTMSU will have a full revamp and will be launched in time for our Frosh week. It will also allow clubs access to be able to use the platform to promote their events and services.

Interviews

In the last week of May we held a 3-day job fair in CCT and Davis to allow students to learn about all the different positions offered here at UTMSU. This was followed by 2-week long interview process in which I had the chance to sit in multiple interviews for various student part time positions offered at the UTMSU.

MEETINGS ATTENDED

Apr 30 – Orientation Schedule Meeting
April 17 - Mayor Bonnie Crombie, Director of Mississauga Transit
May 1-4 – Exec Retreat
May 7 – Guidelines and Policy Meeting
May 8 – Structure Planning
May 10 – CFS Presentation
May 12 – UPASS organizing meeting
May 14 – Structure Planning
May 15 – App developer meeting
May 16 – Exec Committee #1
May 16 – App discussion
May 17 – IEC meeting
May 17 – WUSC orientation
May 17 – Website revamp meeting
May 17 – UTMSU services meeting
May 17 – Atif x Munib
May 18 – Meeting with Principal Ulli Krull
May 18 – Clubs and Society Training
May 22 – WUSC Dossier Meeting
May 23 – Atif x Munib
May 23 – Vice Provost prep
May 23 – Meeting with Vice Provost
May 23 – Exec Check in
May 25 – Meeting with Green Party
May 25 – Board Meeting
May 28 – UTMSU x UTSU
May 29 – Meeting with Liberal Party
May 29 – OST Meet and Greet
May 30 – Meeting with NDP
May 31 – Meeting with Marilynne (WUSC)
May 31 – Exec Committee #2
June 1 – Team Meeting
June 3 – Exec Check in
June 3 – UTMSU x YFS
June 3 – Mandated Leave Meeting
June 4 – UTM executive committee meeting
June 5 – CFS NGM Prep
June 7 – Exec Committee #3
June 8 – 13 – CFS NGM

June 18 – 20 – CFS Skills Symposium
June 20 – Meeting with WUSC student
June 25 – Team Check In
June 25 – Orientation Committee Meeting
June 25 – Website follow up meeting
June 26 – UTM Executive committee meeting
June 26 – Meeting with WUSC Coordinator
June 26 – Team Meeting
June 27 – Exec Committee #3
June 27 – Governing Council
June 29 – Board Meeting #3

FROM THE OFFICE OF THE VICE-PRESIDENT UNIVERSITY AFFAIRS

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 29TH, 2018

It has been an honor and pleasure to be elected to this position and I have enjoyed my first two months in office, all the large amounts of learning and growing. From attending big events and conferences such as the CFS' National General Meeting and Ontario Skills, Pride events, co-hosting Graduation Formal and other experiences; there has been plenty of learning opportunities for me to further develop my skills as an executive. The introductory meetings with all important stakeholders such as Dean of Academics, RGASC and Office of Registrar have been a great way to getting a grasp of the environment of this office. I have dealt with many academic integrity and offense cases, which are quite difficult at times, but very rewarding to be able to provide the support to the students and help them find guidance. What has been excellent of the past couple of months has been beginning the work on major campaign projects, such as the Mentorship Program, while also finding space for new, exciting projects like the Academic Integrity Training Module. When it comes to academic policies, continuing the great work done by previous years on the Course Re-take policy has been one of my top priorities as it is fundamental to follow up see through this policy this year. Most importantly, the Mandated Leave of Absence policy the university is trying to push through, we have taken a stance against it due to the dangers it could pose to our students. I have taken part of the responsibilities to coordinate a strategy, as well as in forming the arguments against the policy in its current form. And we are speaking against it at the upcoming Governing Council meeting this Wednesday June 27th.

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University Affairs Board Meeting

With the Mandated Leave of Absence (MLAP) policy being dropped in our laps right when we entered office, it became a priority as it was very problematic in nature and it is important for us to tackle difficult topics plaguing our campus such as mental health and how well are we supporting those affected. I worked on breaking down the policy and all the different reasons on why it is problematic for our student populations; finding clear-cut flaws in the lack of definition, unfair procedures and ill-defined guidelines. I helped our VP Equity Leena form a speech, which she quite excellently delivered at the meeting. Unfortunately, the policy passed and has moved forward to Governing Council meeting.

National General Meeting

The CFS's national meeting was a great space to meet other folks and hear about the progress in their campuses, learn and bring that back to our campus. We also successfully passed a motion for the National Exec to send a letter standing against the MLAP and for student unions across Canada to sign on. I was able to speak in favor of the motion and talk to many other union representatives about policies that might be similarly affecting their campuses.

Ontario Skills Conference

From Ontario Skills, I took many good information from these workshops, from learning how to properly mobilize people, to budgets and time-management skills. This was great series of workshops.

Internal Functions - Events

Firstly, working on the graduation formal and playing an assistant role to our amazing VP Campus Life Zahira, was a pleasure and I truly enjoyed co-hosting the event. Having to re-brand the event to a cruise and meeting our ticket sale was not easy but a great way to start the year! It was exciting to work on the marketing side of the event as well and pushing sales, but seeing it come to fruition as well as it did was amazing experience.

Internal Functions - Organizational Structuring

One of my big focuses when starting this year is making sure our organization has a sustainable, strong culture that does a good job at portraying what we are all about at the UTMSU. Firstly, I worked on presenting the team with a Holistic Dynamic approach to our current structure, which basically entails utilizing working groups for any major

projects we take on as an organization and having this working groups made up of different individuals regardless of their role, more based on interest. This way we make sure our employees are empowered to work based on their passions which is very important for the kind of work we do.

Internal Functions - Committees

I am this year's chair for the Academic Societies Advisory Committee, however we are not calling a meeting for this committee until August. I also sit in the RGASC Advisory Committee and that was a great annual meeting the one we had. We spoke about better outreaching our students regarding academic integrity by utilizing social media as a fun tool to drop facts.

Academic Offense Cases

Part of my portfolio is providing students support through any process of academic offense case reviews or academic petitions. Usually this work is done in collaboration with the Student Rights Coordinator, however, just this past week we hired the position so up to end of June it has been on me to take on the role. From a rough calculation there has been around 2 to 3 cases or petitions weekly, except for the weeks of NGM and Skills where I was not present. Every case takes approximately one hour, and my process is as follows: firstly, a small disclaimer explaining what we do at the UTMSU and how we can help, followed by active listening of the whole story of the student, giving them the space to clear their mind as well. Then I proceed to explain all different scenarios or outcomes, I explain that I cannot recommend a choice, but I will support them regardless of whatever decision. I find advising students to be honest and stick to the truth is very important.

Academic Integrity Training Module Project

There is a high level of academic offenses at our university, and it is concerning the number of students that get in trouble often due to the ignorance of what academic integrity means at our university. I started brainstorming on ways that we can create a preventive strategy; I had worked on a similar project for my research stint on a leadership training model for professors, so with that idea it instigated the possibility of developing a training module on academic integrity going over how not to cheat, what your rights as a student are and previous case examples. This training module would be done with collaborative efforts, RGASC and possibly the Dean's Office. It would be a simple online module with videos and small quizzes and the idea is to introduce it in major 100 courses such as PSY100 or SOC100. It would count as a small participation grade and it would be completed at the beginning of the year, for students to understand what academic integrity means from the get go.

Mentorship Program

One of the projects I am most excited about is on a timeline to kick off right at the start of the year! I created a preliminary draft of what it would look like: a year-round program, where mentors of each program under the guidance of each Academic Society, have office/available hours to provide first year's students with useful tips and guidance. This was presented on a series of one-on-one meetings with ten of the major Academic Societies, to receive feedback and improve the collaborative effort. In the month of June, busy as it was, it became one of my priorities to finish a final draft which we could get Societies to sign on to. The timeline so far is looking great, by August we hope to have finalized a pilot project and start hiring of mentorship coordinators and selection of mentors for most programs. I have also begun conversations with the Office of Registrar and Dean's Office to discuss possible funding avenues and collaboration, making sure the university prioritizes this kind of student-ran initiatives.

Mandated Leave of Absence Policy

After the UAB meeting, we started to strategize for the Governing Council meeting. Our strategy consists of media outreach, discussing mental health as a bigger issue, reaching out to key opinion leaders on mental health and breaking down the policy's flaws so we can re-create much better policy, and worked on creating a message box that we can maintain consistently. I've also been researching the Ontario Human Rights Commissioners, and other organizations such as CAMPH to make sure we have other stakeholders involved as well. I am also preparing the speech to talk in Governing Council, and we are moving forward to the day off.

MEETINGS ATTENDED

- May 1st – 4th:** Executive Retreat
- May 7th:** Policy Meeting
- May 9th:** Societies Meeting (with Clubs & Society Coordinator)
- May 10th:** CFS Presentation
- May 11th:** Mentorship Planning Preparation
- May 11th:** Society Recognition Training
- May 11th:** Meeting with Erindale Biology Society
- May 14th, 15th:** UTMSU Structure Planning
- May 15th:** OHLALA App Meeting
- May 15th:** Grad Formal Planning
- May 16th:** Executive Committee Meeting #1
- May 16th:** MLAP Letter Planning
- May 17th:** IEC Meeting
- May 17th:** WUSC Orientation
- May 17th:** UTMSU Services Meeting
- May 18th:** Meeting with UTM Principal Ulli Krull
- May 18th:** Society & Clubs Training
- May 18th – May 20th:** UTMSU Planning & Strategy
- May 22nd:** Job Fair
- May 22nd:** Meeting with Societies – to discuss Mentorship (PAUSE, ICCIT, EBS, EDSS, MCSS)
- May 23rd:** Job Fair
- May 23rd:** UEC Meetings – to discuss Mentorship
- May 23rd:** Meeting with Vice Provost (to discuss MLAP)
- May 24th:** Job Fair
- May 24th:** Meeting with Societies – to discuss Mentorship (SMA, PSLA, UCS, SCS)
- May 24th:** RGASC – Meeting with Cliona to discuss Academic Integrity and WUSC support
- May 24th:** University Affairs Board Meeting – in attendance for MLAP discussion.
- May 25th:** Board of Directors Meeting #1
- May 28th:** UTSU x UTMSU Meeting, campus and relationship discussion.
- May 29th:** OST Meeting with all execs
- May 29th:** RGASC – Meeting with Cliona to plan for Academic Integrity Training Module.
- May 30th:** Meeting with OST: Discussion of Academic Society role in Orientation Academic Workshops.
- May 31st:** Club Merger Mediation Meeting
- May 31st:** RGASC Advisory Committee Meeting
- June 1st:** Raise the Pride Flag Ceremony
- June 1st:** Grad Cruise Event
- June 4th:** YFS Meeting: Collaborative Efforts
- June 4th:** MLAP Strategizing Meeting
- June 5th:** UTM Executive x UTMSU Executive Meeting, discussion campus initiatives.
- June 5th:** MSA Iftar Event
- June 7th:** Provincial Election Outreaching
- June 7th:** Executive Committee Meeting #2

June 8th , 13th: National General Meeting

June 14th: Orientation Leader Interviews

June 18th, 20th: Ontario Skills Conference at UTM

June 20th: Meeting with Dean of Academics Amrita to discuss Course Re-Take

June 25th: Orientation Committee Meeting

June 27th: Governing Council Meeting

FROM THE OFFICE OF THE VICE-PRESIDENT EQUITY

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 29TH, 2018

The past two months have without a doubt been a huge learning curve for me. I have been emotionally and physically challenged with this new role, however, I can definitely say it is helping me grow as an individual. I am excited to see what the next month has in store for me!

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Our first week in the office consisted mainly of transitions and familiarizing ourselves with the office. It was a well needed period for my adjustment into the role of VP Equity. I was able to meet with the previous executive regarding their past initiatives. This opportunity, of discussing the pros and cons of previous work done through this role, helped me with my envisioning for the year to come. A year that I believe will encompass and touch upon all the necessary conversations we should be having on our campus and through our communities.

Executive Retreat

The first part of our executive retreat began Tuesday, May 1st up until the 4th of May. For the duration of that week we spent our time in Shamrock Lodge, Muskoka. The time spent in Muskoka allowed us the opportunity to learn more about the external and internal structures of the Union and its history as a whole. I can honestly say I learnt a large amount of information I never once expected myself to know, however, I can now truly understand the need for our work and the overall functioning of the union. The remainder of the retreat was held in office, where we attended some CFS run workshops and held some yearly planning.

Pride Month

We started our pride planning early in the month of May, alongside other members from the university. Our involvement during these planning meetings were imperative, we wanted to ensure that we had the best possible month for every individual to enjoy. The main theme around most of our pride initiatives centered around connecting communities. We wanted to showcase the beauty of individuality, while reminding ourselves of what it means to be apart of our growing and diverse community. This month came with a lot of firsts for us as a union and as a university community! We were lucky enough to host our first Pride Flag “raising”. This was by far the best way for us to start our pride celebrations. Our UTMSU President Felipe opened the ceremony with a powerful speech that reminded us all of the importance for respect and diversity. We had UTM President Ulli Krull follow with more inspiring words. It was a beautiful turn out, and definitely a tradition to follow for years. To end the month off we hosted our first ever Pride BBQ for the UTM community. Alongside our BBQ we held a t-shirt painting session, t-shirt’s designed specifically for folks attending the Trans march, Dyke march, and/or the Pride Parade. This went better than expected and definitely taught us how to make these events bigger and better annually.

UofT Mandated Leave Policy & University Affairs Board Meeting

A major concern on the minds of our current executive have been centered around the conversation of the UofT mandated leave policy. We attended the University Affairs Board (UAB) meeting for the 24th of May, where I spoke against the policy. We highlighted the pressing concern of how unclear the policy is in its revised form. The policy creates a situation where individuals can be disproportionately affected due to mental health, race, identity, ect. Unfortunately, our words fell on silence ears and the policy passed for the Governing Counsel to make the final decision. Our work that followed the UAB meeting focused on designing a strategy to tackle the governing council meeting. The approach we took consisted of mainly media outreach, creating larger conversations on mental health, and spreading awareness about the policy to students.

Canadian Federation of Students

We have learnt quite a lot from the CFS Ontario over the past two months in office. We attended the National General meeting, which allowed us to interact and learn from students across Canada. Having these dynamic conversations help drive our work here at the union and I have found a lot of inspiration hearing from other individuals from other campuses.

MEETINGS ATTENDED

May 1st - 4th : Executive Retreat
May 7th : Guidelines & Policies
May 8th: UTMSU Structure Planning
May 9th: Meeting with Munib
May 10th : CFS Presentations
May 11th - 13th : CFS
May 14th, 15th: UTMSU Structure Planning
May 14th : UPass Organizing Meeting
May 15th: Grad Formal Planning
May 15th : U OF T Pride Planning #1
May 16th: Executive Committee Meeting #1
May 16th: MLAP Letter Planning
May 17th: IEC Meeting
May 17th: WUSC Orientation
May 17th: UTMSU Services Meeting
May 18th: Meeting with UTM Principal Ulli Krull
May 18th: Society & Clubs Training
May 18th – May 20th: UTMSU Planning & Strategy
May 22nd- 24th: Job Fair
May 23rd: Conference call with Green Shift
May 23rd: Meeting with Vice Provost (to discuss MLAP)
May 24th: University Affairs Board Meeting – Spoke against MLAP.
May 25th: Board of Directors Meeting #1
May 25th: U OF T Pride Planning #2
May 28th: UTSU x UTMSU Meeting, campus and relationship discussion.
May 29th: OST Meeting with all execs
May 29th - June 6th : Interviews
May 30th : Meeting with Martina Douglas from EDO June 1st: Raise the Pride Flag Ceremony
June 1st: Grad Cruise Event
June 4th: YFS Meeting: Collaborative Efforts
June 4th: MLAP Strategizing Meeting
June 5th: UTM Executive x UTMSU Executive Meeting, discussion campus initiatives.
June 5th: MSA Iftar Event
June 7th: Provincial Election Outreaching
June 7th: Meeting with Munib
June 7th: Executive Committee Meeting #2
June 8th, 13th: National General Meeting
June 14th: Orientation Leader Interviews
June 18th, 20th: Ontario Skills Conference at UTM
June 20th : Pride BBQ
June 25th: Orientation Committee Meeting
June 27th: Governing Council Meeting

FROM THE OFFICE OF THE VICE-PRESIDENT CAMPUS LIFE

EXECUTIVE REPORT #1 MAY 1 ST 2018 TO JUNE 25TH, 2018

This report reflects my first 2 months in office. I spent the first month transitioning into the new role. Aside from the executive retreat, I have attended a lot of meetings along with the team in order to better understand the operations of the union and the individuals behind it all. It was overwhelming at first, but I eventually started to get the hang of it. The focus has been mainly on orientation and clubs. The past two months have been challenging but in a good way, and I am super excited about what's in store!

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Executive Retreat

We took a nice road trip to Muskoka on May 2nd until the 5th where we got to spend it surrounded by beautiful scenery and good company at Shamrock Lodge. The retreat was a good chance to get to know each other, and plan out the year. We got an overview of the history of UTMSU by our lovely executive director Munib Sajjad (You're welcome Munib). We also talked about the structure of UTMSU, and got to share our visions about the upcoming year. It was a great opportunity to share our thoughts and establish a team dynamic away from the business of the office. The following week, we spent the majority of the time getting acquainted with the office, the student center, and the brilliant minds behind all of its operations. We also came up with a preliminary yearly calendar to use as a guide for the rest of the year.

Grad Cruise 2018

This event was a mess at first but it all worked out nicely at the end. Initially the outgoing exec team had planned a masquerade themed grad formal on June 1st. The event was not selling too well, so we decided to change the venue to a boat cruise. It was a risky change, and we weren't sure if it was going to sell. We had initially planned for 120 guests, but close to 160 guests ended up attending. There was food, drinks, dancing, entertainment and tons of giveaways. It was a great event overall, and everybody had a blast!

Ramadan Iftar Collaboration

UTMSU collaborated with MSA, MESA and ASA on a Ramadan Iftar that was held on June 6th. The event was an opportunity to bring the Muslim community together during the blessed month of Ramadan. The Iftar was a great success with around 150 attendees. Good food and good company!

CFS – National General Meeting

We drove to Ottawa on Friday June 8th for the National General Meeting. We spent 6 days attending meetings and networking with student unions across Canada. It was my first general meeting with the CFS, and a great learning experience. I got an idea of how structural changes can take place and the process of how motions are passed. It was a really incredible experience that allowed me to better understand the importance of the work that we do, and I came back extremely eager to make a change on our campus.

CFS - Skills Symposium

The CFS Ontario Skills Symposium was held on Monday June 18th to Wednesday June 20th. We had the honor of hosting it at UTM for the second time around. This was the second Skills symposium I attend, and both times I managed to learn valuable knowledge to aid me in the work that I do. Throughout the conference, I attended multiple workshops focusing on various topics pertaining to the students' movement. Some of the sessions that I've attended are accessibility 101, sponsorship 101, budget training, sexual violence training, and mental health 101. I am hoping to take the knowledge I've acquired during Skills and incorporating it into the work that we do in order to start a larger conversation on our campus.

Clubs

One of the major goals I have set out to accomplish this year is to strengthen the relationship UTMSU has with clubs. I have had various meetings with the clubs coordinator Ramzi in order to envision how that might look like. Lots of brainstorming and pitching in ideas, but we're looking to revamp some of the structural foundations for clubs, starting mainly with the trainings and club one-on-ones. Recognition deadline for clubs was June 8th; so all clubs have submitted their packages and we're currently in working through all of them.

Orientation

Orientation has taken up a bulk of my time these past two months. Working alongside the two OCs Jessica and Bisrat, we have finalized the theme and the schedule. We've had meetings with different campus partners including CSE, IEC and RGASC among others to discuss ways to collaborate on orientation week. We have recruited the Orientation committee after conducting interviews, and we're finally ready to get things rolling quickly! We also held leader interviews and we're in the process of selecting from among those leaders. Things seem to be working out according to plan and we should be ready to launch in a few weeks (3 weeks at the latest!)

MEETINGS ATTENDED

01/05 – 05/05 – UTMSU Executive Retreat
07/05 – Guidelines and policies
08/05 – UTMSU Structure planning
08/05 – Meeting with MSA executives
08/05 – Clubs Discussion
09/05 – YFS - Services Discussion
10/05 – CFS Presentations
11/05 – Grad Formal Planning
11/05 – Campus Life Transition
15/05 – Orientation Check-in
15/05 – Orientation Marketing and Risk Assessment
16/05 – Exec Committee Meeting #1
17/05 – IEC Meeting (intro and orientation)
17/05 – UTMSU Services Discussion
17/05 – Retreat: Campaign Points breakdown
18/05 – Orientation Budget Meeting
18/05 – Meeting with Principal Ulli Krul
18/05 – Club and society training
19/05 – Exec Retreat part II
22/05 – Orientation Check-in
22/05 – Clubs budget
22/05 – Orientation Budget
23/05 – Meeting with VProvost Students
24/05 – Meeting with UTSU OCs
24/05 – Clubs Committee Meeting #1
24/05 – Iftar Working Group
24/05 – Clubs budget
25/05 – Orientation schedule finalization and communications
25/05 – Board meeting #2
29/05 – Orientation Check-in
29/05 – Meeting with Sean Carson
29/05 - Meeting with Cliona (RGASC)
29/05 – CSE meet and greet
30/05 – Meeting with Laura (Academic societies in Orientation)
30/05 – Iftar Meeting
30/05 – Clubs yearly planning
31/05 – Orientation Working Group Meeting
31/05 – Summer parade meeting
01/06 – Team meeting
04/06 – YFS X UTMSU @ York University
04/06 – Mandated Leave of Absence policy meeting
05/06 – UTM Executive committee x UTMSU
05/06 – Orientation Check-in
05/06 – Clubs Committee #2

05/06 – Iftar Meeting
07/06 – Meeting with Innerphase
07/06 – Exec Committee meeting #3
08/06 – 13/06 – CFS National General Meeting
18/06 – 20/06 – CFS Ontario Skills Symposium
25/06 – Orientation committee meeting
25/06 – Team Meeting
25/06 – Apparel Promotions Meeting

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Board Meeting Package #3 of the University of Toronto at Mississauga Students' Union
Friday, June 29th , 2018 • UTMSU, Student Center, Room 100
