



3359 Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 828-5249 | Fax: (905) 569-4714

UTMSU BOARD MEETING

#2

Your Guide to Roberts Rules of Order

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

Agenda

Board Meeting #2 of the University of Toronto at Mississauga Students’ Union
 Friday May 25th, 2018 • Room 100 – Student Centre, UTM

Attendance

Executives
 Felipe Nagata
 Yan Li

Division I
 Vacant

Division III
 Zijin (Jean) Yang
 Lilas Al Wafi
 Marie-Rebecca Nimi
 Aidan Rando
 Oluwatobi Ajibode
 Felix (Fan) Wang
 Zeina Jamaledine

Andres Posada
 Atif Abdullah
 Leena Arbaji
 Zahira Tasabehji (non-voting)

Division II
 Valentino Gomes
 Mingdong (Vincent) Chen
 Santiago Gil Marin
 Fizza Qavi

Executive Director:
 Munib Sajjad (non-voting)

Division IV
 Vacant

UTSU Designate
 Ann Boucher

Division V
 Vacant

#1.	CALL TO ORDER
------------	----------------------

Meeting called to order at _____.

#2.	APPROVAL OF THE AGENDA
------------	-------------------------------

MOTION Moved: F. Nagata Seconded:

Be it resolved that the agenda be approved as presented.

VOTE

In Favor: Opposed: Abstentions:

#3.	EXECUTIVE REPORTS – 10 min – (IN CAMERA)
------------	---

MOTION Moved: F.Nagata Seconded:

Be it resolved that the UTMSU Board of Directors approve the Executive Reports as presented at the June 27th, 2017 U.T.M.S.U. Board of Directors meeting #2.

VOTE

In Favor:

Opposed:

Abstentions:

#4.	MINUTES PACKAGE ADOPTION
Pg.	#1. Board meeting #8 -- April 27 th , 2018
Pg.	#2. Board Meeting #1 – April 27 th , 2018
Pg.	#4. Executive Meeting #1 – April 25 th , 2017

MOTION

Moved: Y. Li

Seconded:

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor:

Opposed:

Abstentions:

#5.	STRIKING OF CLOSED COMMITTEES
------------	--------------------------------------

MOTION

Moved: Y. Li

Seconded:

Be it resolved that Elections of the Closed Committees be struck via Secret Ballot.

VOTE

In Favor:

Opposed:

Abstentions:

a)	Executive Review Committee
-----------	-----------------------------------

MOTION

Moved: F. Nagata

Seconded:

Be it resolved that _____ from Division II, _____ from Division III, _____ and _____ from Division II or III be appointed by the Board of Directors to the Executive Review Committee for the Summer Session.

VOTE

In Favor:

Opposed:

Abstentions:

b)	Executive Review Committee - Chair
-----------	---

MOTION

Moved: F. Nagata

Seconded:

Be it resolved that _____ be appointed by the Board of Directors as chair of the Executive Review Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

c)	Budget Committee
-----------	-------------------------

MOTION Moved: Y. Li Seconded:

Be it resolved that ___ from Division II, ___ from Division III, ___ from Division IV, and ___ from Division II or III be appointed by the Board of Directors to the Budget Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions

d)	Policy & Procedures Committee
-----------	--

MOTION Moved: F. Nagata Seconded:

Be it resolved that _____ from Division II, _____ from Division III, ___ from Division IV be appointed by the Board of Directors to the Policy & Procedures Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

e)	Organizational Development & Services
-----------	--

MOTION Moved: Y. Li Seconded:

Be it resolved that ___ from Division II, ___ from Division III, ___ from Division IV, and ___ from Division V be appointed by the Board of Directors to the Organizational Development & Services for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

f)	Green Grants Committee
-----------	-------------------------------

MOTION

Moved:

Seconded:

Be it resolved that ___ from Division II, ___ from Division III, and ___ from Division IV be appointed by the Board of Directors to the Green Grants Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

g) Bursary Committee

MOTION

Moved: Y.Li

Seconded:

Be it resolved that ___ from Division II, ___ from Division III, ___ from Division IV; be appointed by the Board of Directors to the Bursary Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

h) Elections and Referenda Committee

MOTION

Moved: Y. Li

Seconded:

Be it resolved that ___ from Division II, ___ from Division III, and ___ from Division II or III be appointed by the Board of Directors to the Elections and Referenda Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

g) MOA Negotiation Committee

MOTION

Moved: F. Nagata

Seconded:

Be it resolved that _____ and _____ from Division II or III, be appointed by the Board of Directors to the MOA Negotiation Committee for the Summer Session.

VOTE

In Favor: Opposed: Abstentions:

#9. STRIKING OF OPEN COMMITTEES

a) WUSC Committee

MOTION

Moved: F. Nagata

Seconded:

Be it resolved that the WUSC Committee be stricken as an open committee by the UTMSU Board of Directors.

#10.	LEGAL UPDATE – IN CAMERA
-------------	---------------------------------

#11.	SCHEDULE OF NEXT BOARD MEETING – Please make note to bring your agenda's for scheduling purposes.
-------------	--

#12.	OTHER BUSINESS
-------------	-----------------------

#13	ADJOURNMENT
------------	--------------------

MOTION

Moved: F.Nagata

Seconded:

Be it resolved that the meeting be adjourned at _____

VOTE

VALIDATION		
Felipe Nagata, President		May 25 th , 2018
NAME AND POSITION	SIGNATURE	DATE

AGENDA – PAGE 8

Board Meeting Package #1 of the University of Toronto at Mississauga Students' Union
Friday, May 25th , 2018 • UTMSU, Student Center, Room 100

UTMSU BOARD OF DIRECTORS MEETING #8



RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Ms. Tomkiewicz has been working on the Exam Destressors and finished updating the academic policies. She also worked on the transition.

Mr. Nagata has been hiring the orientation committee, transitioned for the incoming VP Campus Life and worked on the transition report.

Mr. Qu worked on the VP Campus Life, poll clerks and office coordinator hiring. He also finished the revised budget and the preliminary budget for UTMSU and Blind Duck. He called on meetings and committees.

VOTE
ALL IN FAVOR
MOTION CARRIES

#4.	MINUTES PACKAGE ADOPTION
	#1. Board Meeting #7
	#2. Policy & Procedure Committee #2
	#3. Budget Committee #3
	#4. Election and Referenda Committee #10
	#5. Clubs Committee #12
	#6. Bursary Committee #5

MOTION Moved: Y. Qu Seconded: Z. Tasabehji

VOTE
ALL IN FAVOR
MOTION CARRIES

#5.	UTMSU/UTSU MOA
------------	-----------------------

MOTION Moved: S. Fakhry Seconded: M. Tomkiewicz

Be it resolved that the UTMSU vote to end the current Memorandum of Understanding with the UTSU.

Move in Camera
MOTION Moved: M. Callahan Seconded: S. Osman

VOTE
ALL IN FAVOR
MOTIONS CARRIES

Move out of camera Moved: S. Fakhry Seconded:

**VOTE
ALL IN FAVOR
MOTION CARRIES**

Ms. Boucher spoke in favor of separation. She believed that a student union should be completely autonomous. She mentioned U of T Scarborough union works well, with separation of UTSU. Additionally, she mentioned that the UTSU and UTMSU might work well if there is common goal.

AMENDMENT

Moved: M. Callahan

Seconded: N.Ghanie

BIRT MOA Negotiation Committee should be added on 2018-2019 committees, which comprised of UTMSU President, VP Internal, another exec, and two directors, and Executive Director(Non-voting)

**VOTE
IN FAVOR: ALL except Ann
OPPOSED: Ann Boucher
MOTION CARRIES**

#6. OTHER BUSINESS

Salma Fakhry thanked for the all the executives and board directors for 2018-2019.

#7. ADJOURNMENT


MOTION

Moved: S. Fakhry

Seconded: S. Osman

Be it resolved that the meeting be adjourned at 2:50

**VOTE
ALL IN FAVOR
MOTION CARRIES**

VALIDATION		DATE
Salma Fakhry President		April 27, 2018
NAME AND POSITION	SIGNATURE	DATE

UTMSU BOARD OF DIRECTORS MEETING #1 AGENDA



RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item....	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on....	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read....	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to....	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until....	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until....	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion....be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion....be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until....	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Attendance

Executives	Division I	Division III
Felipe Nagata (YES)	Vacant	Zijin (Jean) Yang (YES)
Yan Li (YES)		Lilas Al Wafi (YES)
Andres Posada (YES)	Division II	Marie-Rebecca Nimi (NO)
Atif Abdullah (YES)	Valentino Gomes (YES)	Aidan Rando (YES)
Leena Arbaji (YES)	Mingdong (Vincent) Chen (YES)	Oluwatobi Ajibode (NO)
	Santiago Gil Marin (PROXY)	Felix (Fan) Wang (YES)
	Fizza Qavi (NO)	Zeina Jamaledine (YES)
Executive Director:		
Munib Sajjad (non-voting) (YES)		Division IV Vacant
UTSU Designate		Division V Vacant
Ann Boucher		

#1. CALL TO ORDER

Meeting called to order at ___ 3:15 ___

#2. APPROVAL OF THE SPEAKER

MOTION Moved: F. Nagata Seconded: A. Abdullah

BIRT the UTMSU Board of Directors approve Chris Thompson as the speaker of the Incoming UTMSU Board Meetings.

VOTE
ALL IN FAVOR
MOTION CARRIES

#3. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: L. Arbaji

Be it resolved that the agenda be approved as presented.

VOTE
ALL IN FAVOR
MOTION CARRIES

#4.	INTRODUCTION AND OPENING REMARKS - Executives and Board of Directors
------------	---

#5.	PRESENTATION of the VP-CAMPUS LIFE HIRING COMMITTEE - please note that two candidates have been asked to make a presentation to the board of directors
------------	---

#6.	APPROVAL OF VP-CAMPUS LIFE - IN CAMERA
------------	---

MOTION Moved: F. Nagata Seconded: F. Wang

Be it resolved that _Zahira Tasabehji_____ be appointed as the Vice President Campus Life for the 2018-2019 Fiscal Year.

VOTE
ALL IN FAVOR
MOTION CARRIES

#7.	APPROVAL OF UTMSU PRELIMINARY BUDGET 2018/2019 - APPENDIX A
------------	--

MOTION Moved: Y. Li Seconded: Z. Yang

Be it resolved that the UTMSU Board approve the UTMSU Preliminary Budget 2018/2019 as presented in Appendix A.

VOTE
ALL IN FAVOR
MOTION CARRIES

#8.	RATIFICATION OF SIGNING OFFICERS
------------	---

MOTION Moved: F. Nagata Seconded: V. Gomes

Be it resolved that the UTMSU Board of Directors ratify the following changes to signing authorities on the UTMSU and Blind Duck bank accounts:

- Felipe Nagata, 2018-19 President (add)

- Salma Fakhry, 2017-18 President (remove)
- Yan Li, 2018 - 2019 Vice President Internal (add)
- Yujia (Vikko) Qu, 2017-18 Vice President Internal (remove)

VOTE**#9. RE-STRIKING OF CLOSED COMMITTEES****MOTION** Moved: F. Nagata Seconded: Y. Li

Be it resolved that the Elections of the Closed Committees be struck via Secret Ballot.

VOTE**ALL IN FAVOR****MOTION CARRIES****a) Clubs Committee – Summer Session****MOTION** Moved: F. Nagata Seconded:

Be it resolved that the following Board of Directors be approved to sit on the Clubs Committee of UTMSU for the Summer 2017 Semester of the 2017-18 Academic Year:

One (1) Director from Division II: _Valentino Gomes_____

One (1) Director from Division III: ___ Aidan Rando _____

One (1) additional Directors from Division I, II and/or III: _Lilas Alwafi_____

VOTE**ALL IN FAVOR****MOTION CARRIES****#10. SCHEDULE OF NEXT BOARD MEETING – Please make note to bring your agenda's for scheduling purposes.****#11. Upcoming Events/Meetings (for your calendars)**


1. Summer U-PASS Distribution – Friday, April 27th – May 11th 2017 - (Presentation Room)
2. Board Retreat - TBA

#10. ADJOURNMENT**MOTION** Moved: F. Nagata Seconded: A. Abdullah

Be it resolved that the meeting be adjourned at 5:45

VOTE

**ALL IN FAVOR
MOTION CARRIES**

VALIDATION		DATE
Felipe Nagata President		April 27, 2018
NAME AND POSITION	SIGNATURE	DATE

Executive Meeting #1

Executive Meeting #1 of the University of Toronto at Mississauga Students' Union
Wednesday May 16th,, 2018 • UTMSU Office, Student Centre, UTM Campus

Attendance:

- Felipe Nagata – President (YES)
- Yan Li - Vice President Internal (YES)
- Leena Arbaji – Vice President Equity (YES)
- Andres Posada – Vice President University Affairs (YES)
- Atif Abdullah – Vice President External (YES)
- Zahira Tasabehji – Vice President Campus Life (YES)
- Munib Sajjad – Executive Director (non-voting) (YES)

#1. CALL TO ORDER

Meeting called to order at 12:44

#2. APPROVAL OF THE AGENDA

MOTION Moved: F. Nagata Seconded: Y. Li

BIRT the Agenda for the May 16th, 2018 U.T.M.S.U. Executive Committee meeting #1 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION

#3. EXECUTIVE REPORT BACKS & TASKS (2-3 Mins each exec)

Mr. Nagata mentioned a lot of work are in the progress. He redesigned the new logo of UTMSU, finished job postings and planned to organize a job fair. He also mentioned the planning of grad formal, and the changing of the handbook.

Mr. Abdullah focused on the research of the UTMSU app, and the redesigned for the website. He also worked on the UPASS and held on the meeting of it.

Ms.Tasabehji worked on the grad formal. She worked on the orientation with ocs about the schedule, had meetings with the admin hand to hand. She also posted on the orientation committees postings.

Mr. Posada focused on the mentorship program to see where to start. He had meetings with societies for introductions. And he helped Atif with the mobile app.

Ms. Arbaji worked on the proposal for the bio-degradable materials for the Blind Duck, She also worked on the recycle program in the student center, as well as the revenping the food banks, as she looked through the externals producers for the food bank and Duck Stop.

Ms. Li put on the job postings for associates and coordinators, as well as planning on a job fair. She also planned on having a discussion with ACE manager about the UTMSU presentation during ACE orientation.

#4. WECHAT VOLUNTEER APPRECIATION

MOTION Moved: Y. Li Seconded: L. Arbaji

BIRT \$45.17 be allocated to the volunteer appreciation photo album for Wechat committee from line item 8.60 Wechat Committee.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#5.	UTMSU LOCAL 109 REPRESENTATIVE - CFS Ontario Executive Committee
------------	---

MOTION Moved: F. Nagata Seconded: L. Arbaji

BIRT that UTMSU appoint Leena Arbaji as the UTMSU representative on the Ontario Executive Committee of the Canadian Federation of Students for the period ending April 30th 2019.

AMENDMENT

MOTION Moved: A. Abdullah Seconded: Z. Tasabehji

BIRT that motion to table line item 5 “ UTMSU Local 109 Representative- CFS Ontario Executive Committee” to the next executive meeting.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#6.	UTMSU REPRESENTATIVE - UTSU EXECUTIVE COMMITTEE
------------	--

MOTION Moved: F. Nagata Seconded: A. Abdullah

BIRT that UTMSU appoint Atif Abdullah as the UTMSU representative on the UTSU Executive Committee for the period ending April 30th 2019.

VOTE
ALL IN FAVOUR
MOTION CARRIES

#7.	UPCOMING EVENTS & MEETINGS
------------	---------------------------------------

- May 22nd to 24th - Job Fair
- May 25th - UTMSU Board Meeting

- June 8 - CFS National General Meeting
- June 18 to 20 - CFS-ON Skills Symposium

#8.	OTHER BUSINESS
------------	-----------------------


Mr. Sajjad mentioned on the changes on student center. Repairs are needed for the presentation doors, and changes on the blinds for the office. There is also need for waxing floors.

#9.	ADJOURNMENT
------------	--------------------

MOTION Moved: F. Nagata Seconded: L. Arbaji

Be it resolved that the meeting be adjourned at 12:55

VOTE
ALL IN FAVOUR
MOTION CARRIES

VALIDATION			
Felipe Nagata President			May 16th, 2018
NAME AND POSITION		SIGNATURE	DATE