
UTMSU BOARD MEETING

#4

August 16, 2017

RULES OF ORDER AT A GLANCE

To Do This:	You Say This:	May You Interrupt the Speaker?	Must You be Seconded?	Is the Motion Debatable?	Is the Motion Amendable?	What Majority is Required?
Object to incorrect procedure being used	Point of order	Yes	No	No	No	No vote taken, chair rules
Seek clarification from the previous speaker	Point of information	Yes, if urgent	No	No	No	No vote taken, chair rules
Object to something which prevents your continued participation (eg. excessive noise)	Point of personal privilege.	Yes	No	No	No	No vote taken, chair rules
Object to a motion being considered	I object to consideration of this motion.	Yes	No	No	No	2/3 Majority
Consider something out of its scheduled order	I move the agenda be amended in order to deal with the following item...	No	Yes	No	No	2/3 Majority
Overturn the ruling of the chair	I challenge the chair on...	Yes	Yes	Yes	No	Majority
Change a motion	I move that the motion be amended to read...	No	Yes	Yes	Yes	Majority
Have a motion studied more before voting on it	I move that the motion be referred to...	No	Yes	Yes	Yes	Majority
Postpone further discussion on a motion until later in the meeting	I move that the motion be tabled until...	No	Yes	Only to time	Yes	Majority
Postpone consideration of a motion until a future meeting	I move that the motion be postponed until...	No	Yes	Only to time	Yes	Majority
Raise a matter previously tabled	I move that motion...be lifted from the table.	No	Yes	No	No	Majority
Reconsider a motion already voted on earlier in the meeting	I move that motion...be reconsidered.	Yes	Yes	Yes (if original motion was)	No	Majority
End debate on a motion	I call the question.	No	Yes	No	No	2/3 Majority
Ask that everyone's vote on a particular motion be recorded in the minutes	I call for a roll call vote.	No	No	No	No	No vote required, chair rules
Recess the meeting	I move that the meeting recess until...	No	Yes	Only to time	No	Majority
End the meeting	I move that the meeting adjourn.	No	Yes	No	No	Majority

Also See: <http://www.ucalgary.ca/gsa/about/docs/Roberts-Rules-Cheat-Sheet.pdf>

VOTE

In Favor: **All**
MOTION CARRIES

Opposed:

Abstentions:

#3.	EXECUTIVE REPORTS – (2-3 min each exec)
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MOTION

Moved: Y. Qu

Seconded: Z. Tasabehji

Be it resolved that the U.T.M.S.U. Board of Directors approve the Executive Reports as presented at the August 16th, 2017 U.T.M.S.U. Board of Directors meeting #4.

Y. Qu - Since the last meeting, has been working on lots of hiring of UTMSU Staff. Hired a WUSC Coordinator, Part-Time & Mature Students Coordinator, LGBTQ Coordinator. Also involved with a lot of events planning for post-orientation events. Aside from that, has been performing various operational work with UTMSU

S. Osman - After the last meeting, has also been involved with hiring of UTMSU staff, such as members for the Info Booth and the Duck Stop convenience store, and Member Services Coordinator. Also has been involved with staff training for the newly hired people. Also been working on volunteer forms and callouts for the upcoming Equity Services Centre, as well as volunteer forms for the Food Centre which will hopefully be distributed simultaneously. Attended and completed Bursary Committee Meetings #1 and #2.

F. Nagata - Continued working on orientation for new students, and ticket selling for upcoming UTMSU events. Finishing up logistics for the upcoming Queer Orientation. Starting to figure out plans for events during Halloween. Dealing with issues and concerns with 'SaugaFest, such as an event which may be having low attendance.

J. Wilson - Involved with hiring of Part-Time & Mature Students Coordinator, and the WUSC Coordinator. Working on completing the lobby letter for WUSC, and formulating how WUSC can be incorporated across campuses. Preparing for an arriving international student sponsored through the programme. Has also been focused on "Quality of Life" events such as the barbeques at the beginning of September, that are also being used as an opportunity to advocate positive messages. Attended a UTSU Executive Meeting, an Emergency Meeting with UTSU, Joint-Exec Meeting, and a few others.

M. Tomkiewicz - Continued to meet with Department Heads from various Departments. Had a Legacy Proposal Review Meeting to discuss proposals for a Legacy Fund, and had discussions based on what was being asked for. Met with an IEC Counsellor and the International Student Coordinator to review services, and attempted to get in touch with the downtown UHIP office to get more information on UTM Services they provide. Had numerous consultations and small meetings (for instance with UTMAC, Office of Student Affairs, Orientation Leader Training, etc)

S. Fakhry - Away for most of the month. Upon return, attended various small meetings. Discussed with Department Heads about policies such as Grade forgiveness, Academic Amnesty for Provincial Day of Action in February. Also attended a Joint-Executive meeting with the UTSU to discuss issues particular to UTM, such as tweaking the Health and Dental Insurance to add or remove features such as providing Vision Care, especially considering Pharmacare is supposed to be free in Ontario for anyone under 25 years old. Furthermore, talked about implementing an help desk at UTM like the one UTSU has and how it may be redundant at UTM. There were disputes regarding operational autonomy, as UTSU members have some issues with the opinions held by UTMSU on actions being done by the UTSU. The UTMSU

wants to maintain it's own agency and uphold the interests of the approximately fifteen-thousand students at UTM. UTSU's VP Campus Life apologised for the imposition, and added that it would be great if students from Erindale and Scarborough Campuses would participate in the St. George campus's parade next year, to which UTMSU also found agreeable. Other than that, has been involved with running the UTM orientation, and hired the President's associate.

VOTE N/A

In Favor:

Opposed:

Abstentions:

#4.	MINUTES PACKAGE ADOPTION
Pg.5	#1. Board Meeting #3 - July 31 st , 2017

MOTION

Moved: N. Ghanie

Seconded: M. Callahan

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor: **All**
MOTION CARRIES

Opposed:

Abstentions:

#5.	Future Board Meetings
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Y. Qu - Proposes that in order to coordinate meetings with schedules, meetings will be scheduled using the UTMSU's shared Google Calendar, and asks that everyone makes sure they are checking and using their accounts. This is simply to be more efficient than manually asking everyone for their availability.

S. Fakhry - Reinforces the importance of attending Executive Meetings, as it enables collaboration and involvement. Now dealing with the Emergency Motion, Sagal will explain motivations.

S. Osman - In light of time constraints, and due to the hectic nature of August, it was not possible to effectively plan Bursary Committee meetings. In order to compensate, meetings were held this week, and although it did not follow the 72-hour notice policy, it was necessary in order to have them complete and approved by this board meeting to avoid prolonging Bursary disbursements to students in need. Bursary Committee

Meeting #1 was discussing Summer Needs Based Bursaries, and because a lot had to be covered in that meeting, it was tabled to resume during a second meeting. All work necessary to determining bursary disbursements have been complete. It is noteworthy to mention that \$9,400 be allocated for the Summer Needs Based Bursaries, \$2,800 allocated for Summer Book Bursaries 2017-2018, \$800 allocated for Summer Childcare Bursaries, \$1000 allocated for Summer International Student Bursaries, and Accessibility Bursaries are to be determined. Further details are available in the corresponding Minutes Packages and Executives have been sent the packages for review.

S. Fakhry - Emphasises that although Universities tend to focus on Achievement Based Bursaries, the UTMSU likes to provide Bursaries based on Needs. This is because some students need help alleviating financial issues in order to thrive, and scholarships typically fall too far into a niche.

VOTE

In Favor: All

Opposed:

Abstentions:

MOTION CARRIES

#6.	OTHER BUSINESS AND REMINDERS
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U-Pass Fall Distribution: August 28 - September 1, 10am-6pm
September 2, 12pm-5pm
September 5 - September 8, 10am-6pm
September 11 - September 15, 10-6

Make sure students have paid their tuition 2-3 business days prior to picking up their U-Pass

Orientation: August 28 - September 1

There are numerous ways to get involved and volunteer with Orientation

#7.	EMERGENCY MOTION - MINUTES APPROVAL
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MOTION

Moved: S. Osman

Seconded: M. Al-Hassan

BIRT the following meeting minutes be approved as presented

Vote

In Favour: All

Opposed:

Abstentions:

MOTION CARRIES



3359 Mississauga Road Mississauga, Ontario L5L 1C6 | Tel: (905) 569-4676

Bursary Committee Meeting #1 - Agenda

Bursary Committee Meeting #1 of the University of Toronto at Mississauga Students' Union
Monday, August 14th, 2017 • UTMSU Back Office – Student Centre, UTM Campus

Attendance:

Sagal Osman – Vice President Equity – Chair Present

Salma Fakhry – President Present

Yujia (Vikko) Qu – Vice President Internal & Services Present

Rasha Al-Rammahi – Division #3 Present

Neisha Ghanie – Division #2 Not Present

Elizabeth Li Feng – Bursary Coordinator (non-voting) Present

Munib Sajjad – Executive Coordinator (non-voting) Not Present

#1.	CALL TO ORDER
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Meeting called to order at 3:14 pm

#2.	APPROVAL OF THE AGENDA
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MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the Agenda for the, August 14th, 2017, UTMSU Bursary Committee Meeting #1 be approved as presented.

VOTE

ALL IN FAVOUR

MOTION carries

#3.	SUMMER NEEDS BASED BURSARIES
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MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the meeting moves into camera at 3:14 pm

VOTE

ALL IN FAVOUR

MOTION carries

MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the meeting moves out of camera at 4:49 pm

VOTE

ALL IN FAVOUR

MOTION carries

MOTION Moved: S. Fakhry Seconded: S. Osman

BIRT line item #4 to #8 be tabled to Bursary Committee #2.

VOTE

ALL IN FAVOUR

MOTION carries

#4. SUMMER BOOK BASED BURSARIES

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves into camera at

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves out of camera at

#5. SUMMER PART-TIME BURSARIES

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves into camera at

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves out of camera at

#6. SUMMER CHILD CARE BURSARIES

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves into camera at

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves out of camera at

#7. SUMMER ACCESSIBILITY BURSARIES

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves into camera at

MOTION Moved: S. Osman Seconded:

Be it resolved that the meeting moves out of camera at

#8. APPROVAL OF BURSARY APPLICATIONS

MOTION Moved: S. Osman Seconded:

Be it resolved that _____ be allocated from Budget Line Item: UTMSU - 9.20 Summer Needs Based Bursaries – UTMSU Operating Budget 2016/2017

Be it further resolved that _____ be allocated from Budget Line Item: UTMSU - 9.3 Summer Book Based Bursaries – UTMSU Operating Budget 2016/2017

Be it further resolved that _____ be allocated from Budget Line Item: UTMSU - 9.5 Summer Part Time Bursaries – UTMSU Operating Budget 2016/2017

Be it further resolved that _____ be allocated from Budget Line Item: UTMSU - 9.10 Summer Child Care Bursaries – UTMSU Operating Budget 2016/2017

Be it further resolved that _____ be allocated from Budget Line Item: UTMSU - 9.6 Summer Accessibility Bursaries – UTMSU Operating Budget 2016/2017

VOTE

ALL IN FAVOUR

MOTION CARRIES

#9. OTHER BUSINESS

#10. AJOURNMENT

MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the meeting be adjourned at 4:52 pm

VOTE
ALL IN FAVOUR
MOTION CARRIES



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Bursary Committee Meeting #2 - Agenda

Bursary Committee Meeting #1 of the University of Toronto at Mississauga Students' Union
Monday, August 15th, 2017 • UTMSU Back Office – Student Centre, UTM Campus

Attendance:

- Sagal Osman – Vice President Equity – Chair Present**
- Salma Fakhry – President Present**
- Yujia (Vikko) Qu – Vice President Internal & Services Present**
- Rasha Al-Rammahi – Division #3 Present**
- Neisha Ghanie – Division #2 Not Present**
- Elizabeth Li Feng – Bursary Coordinator (non-voting) Present**
- Munib Sajjad – Executive Coordinator (non-voting) Present**

#1. CALL TO ORDER

Meeting called to order at 4:12 pm

#2. APPROVAL OF THE AGENDA

MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the Agenda for the, August 15th, 2017, UTMSU Bursary Committee Meeting #2 be approved as presented.

VOTE
ALL IN FAVOUR
MOTION Carries

#3. SUMMER BOOK BASED BURSARIES

MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the meeting moves into camera at 4:38 pm

VOTE
ALL IN FAVOUR
MOTION Carries

MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the meeting moves out of camera at 4:51 pm

VOTE
ALL IN FAVOUR
MOTION Carries

#4. SUMMER INTERNATIONAL BURSARIES

MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the meeting moves into camera at 4:52 pm

VOTE
ALL IN FAVOUR
MOTION Carries

MOTION Moved: S. Osman Seconded: Y. Qu

Be it resolved that the meeting moves out of camera at 5:00 pm

VOTE
ALL IN FAVOUR
MOTION Carries

#5. SUMMER CHILD CARE BURSARIES

MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the meeting moves into camera at 5:00 pm

VOTE
ALL IN FAVOUR
MOTION Carries

MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the meeting moves out of camera at 5:06 pm

VOTE
ALL IN FAVOUR
MOTION Carries

#6. SUMMER ACCESSIBILITY BURSARIES

MOTION Moved: S. Osman Seconded: Y. Qu

Be it resolved that the meeting moves into camera at 5:06 pm

VOTE
ALL IN FAVOUR
MOTION Carries

MOTION Moved: S. Osman Seconded: R. Al-Rammahi

Be it resolved that the meeting moves out of camera at 5:12 pm

VOTE
ALL IN FAVOUR
MOTION Carries

#7. APPROVAL OF BURSARY APPLICATIONS

MOTION Moved: S. Osman Seconded:

Be it resolved that ___\$9400___ be allocated from Budget Line Item: UTMSU - 9.20 Summer Needs Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that ___\$2800___ be allocated from Budget Line Item: UTMSU - 9.3 Summer Book Based Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that ___\$800___ be allocated from Budget Line Item: UTMSU - 9.10 Summer Child Care Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that _____ be allocated from Budget Line Item: UTMSU - 9.6 Summer Accessibility Bursaries – UTMSU Operating Budget 2017/2018

Be it further resolved that ___\$1000___ be allocated from Budget Line Item: UTMSU - 9.7 Summer International Student Bursaries – UTMSU Operating Budget 2017/2018

VOTE
ALL IN FAVOUR
MOTION CARRIES

Ms. Osman explains that the Summer Accessibility Bursaries will be approved in the next Bursary Committee Meeting.

#8. OTHER BUSINESS

#9. ADJOURNMENT

MOTION Moved: S. Osman Seconded: S. Fakhry

Be it resolved that the meeting be adjourned at 4:52 pm

VOTE
ALL IN FAVOUR
MOTION CARRIES

#8.	ADJOURNMENT
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MOTION Moved: M. Callahan Seconded: N. Ghanie

Be it resolved that the meeting be adjourned at 4:35

VOTE

In Favor: All Opposed: Abstentions:

VALIDATION			
NAME AND POSITION		SIGNATURE	DATE

UTMSU BOARD MEETING

#3

July 31st, 2017



Agenda

Board Meeting #3 of the University of Toronto at Mississauga Students' Union

Monday, July 31st, 2017 • Room 100 – Student Centre, UTM

Attendance

Executives

Salma Fakhry
Yujia (Vikko) Qu
Maya Tomkiewicz
Jose Wilson
Sagal Osman
Felipe Nagata (non-voting)

Division II

Zakk Dodge
Melinda Ann Karen Callahan
Nour Shell
Neisha Ghanie

Executive Director:
Munib Sajjad (non-voting)

Division III

Mohammed Ali Al-Hassan
Can (Shirley) Cui
Xiao (Amy) Jin
Jessica Marie Duggan
Zahira Tasabehji
Tsai-Ying (Kelly) Liu
Rasha Al-Rammahi

UTSU Designate
Daman Singh

#1. CALL TO ORDER

Meeting called to order at 16:15.

#2. APPROVAL OF THE AGENDA

MOTION

Moved: M. Al-Hassan Seconded: J. Wilson

Be it resolved that the agenda be approved as presented.

VOTE

In Favor: All Opposed: Abstentions:

#3. EXECUTIVE REPORTS – (2-3 min each exec)

MOTION

Moved: S. Osman Seconded: M. Callahan

Be it resolved that the U.T.M.S.U. Board of Directors approve the Executive Reports as presented at the July 31st, 2017 U.T.M.S.U. Board of Directors meeting #3.

S. Fakhry - N/A (not present)

Y. Qu - Done a lot of events hosting and planning. For instance, events in collaboration with the ACE programme, such as the ACE Social night. Furthermore, will continue to conduct hiring for part-time positions with the UTMSU.

M. Tomkiewicz - Attended Ottawa trip that supports indigenous people as well as the *Black Lives Matter Toronto* group in regards to the “Canada 150” event. Presented third vlog for important dates in July, as well as preparing for presenting important dates in August. Preparing for Exam Destressors occurring soon, such as the event coming up on August 16th. Attended Board retreat, and also attended staff training.

S. Osman - Met with folks from the Sexual and Gender Diversity Office to plan for the Queer Orientation. Went to the Black Graduation Committee to discuss plans for the upcoming year’s graduation, programmes for the black community in academia, and for events throughout the year at UTM. Also met with individuals to discuss the subject of consultations and discussions for students with mental health and accessibility.

F. Nagata - Main focus was on organizing the Wasaga Beach Trip that was postponed from the original date due to weather conditions. Busy with meeting with Executives from a variety of clubs, especially with regards to the upcoming orientation. Additionally, went to the clubs and society training session. Furthermore, went to a meeting to discuss the “welcome back week”.

J. Wilson - Been helping with event planning, such as for the upcoming orientation. Working on organizing and planning for WUSC. Organizing efforts with the different unions on campus, starting with a collaborative BBQ. Mainly focused on getting as much input from students with regard to the possible UPASS modification.

VOTE

In Favor: All Opposed: Abstentions:

#4.	MINUTES PACKAGE ADOPTION
Pg.6	#1. Board Meeting #2 - June 27 th , 2017
Pg. 14	#2. Clubs Committee #2 -- June 28 th , 2017
Pg. 16	#3. Executive Meeting #5 -- July 5 th , 2017
Pg. 19	#4. Executive Meeting #6 – July 12 th , 2017

MOTION

Moved: Y. Qu Seconded:

Be it resolved that the Minutes Package be adopted as presented.

VOTE

In Favor: All Opposed: Abstentions: D. Singh

#5.	Approval of the 2017 Orientation Budget
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Be it resolved that the 2017 Orientation Budget be approved as Appendix A.

Orientation coordinations breakdown the budget:

Paint Party and Foam Party will be \$8000 with Interface Productions, which contributes to \$.40/ticket. A lot of the budget is being based off the prior year's orientation budget. Buses are \$10,000 Food is \$17,000, however, the food budget exceeds the expected amount to be spent on food, as it is expected to cost much less this year. The extra amount dedicated to food will allow for dealing with issues or emergencies that may arise with regard to food. Any sections in Appendix A that are highlighted in blue are confirmed and agreed to be the case and are booked. Pub night is \$3,000. It is worthy to note that the price is significantly less than last year, as cost savings occur when you extend the orientation to two weeks, and you reuse the artist that is coming out to perform. The ethically sourced T-shirts for the incoming students will come to \$20,000 with the company Apparel Promotion, which is providing it at a lower price after UTMSU negotiated with the company. The T-shirts, bottles, lanyards, Jerseys, etc. made specifically for the orientation leaders will be provided by the Canadian Federation of Students (CFS), which also has a reputation to ethically source clothes. As a solution to the Boat Trip from last year's orientation being not very inclusive, this year will go on a Canada's Wonderland trip that lasts the entire day, including dinner. It is worth noting that although the Wonderland trip is a big part of the budget, it is actually cheaper than major events from previous years, is more extensive considering it does not only last a few hours, and Canada's Wonderland provided 85 complimentary tickets which lowered the price further by \$3,000. The budget also includes bookings at The RAWC, which will be used throughout the orientation, and for UTM's Got Talent Show. There are also room rentals for Academic Workshops, which incorporate an academic element to the orientation, providing students and parents an opportunity to familiarise with student societies, and with the Campus, and get a better understanding of the school's attitude towards academics beyond the orientation. Pub Rentals includes a Pub Night occurring on the Wednesday, which was originally planned to take place outside in the courtyard, but due to weather conditions, will proceed to run it indoors. This does inadvertently lower the cost further, unless the decision is reversed and held outside as planned, if weather permits. Renting of Golf Carts will be employed again, as it helps the committee commute around school quickly and move around merchandise necessary for events more quickly, safely, and efficiently. There will also be training costs for training the Leaders, which include but are not limited to snacks and room rentals associated with training. Fortunately, there were no room rental costs, and instead, the money was put back into the food budget. Sunglasses are provided through Apparel Promotions this year, and are necessary to protect the eyes of students who will spend a lot of time outdoors, as well as a mild form of protection during events like the foam party. Flags, paint, and poles, are another cost that comes to about \$1,000. The DJ is \$1,200 and will perform at 3 events throughout orientation. The Promos comes to about \$1,000, and are focused on physical items such as information flyers, in addition to through social networking. There will also be funding allocated for bursaries, to ensure those who need financial assistance can still attend. A videographer is also going to be employed, and although they are costly, they are worth the price, as they have produced high quality professional video content covering the UTMSU orientations in the past. Additionally, a graphic designer was hired to design visual assets such as the orientation logo. It is worth noting, a lot of these costs happen to be cheaper than the previous year's, but the budget for each category has been inflated by at least \$1,000. The total cost of everything ends up being \$150,951, however, as a precautionary measure, the budget has been inflated to \$165,000 in case unexpected expenses arise. As such, the price of tickets equates to \$115.75, but once adjusted to the realized budget, will be \$136. Considering that the post-orientation week known as "Welcome Week" is a still a big part of the orientation, the budget is asked to be raised by an additional \$20,000 to ensure it is also success, and covers costs such as rentals of the Pub, Food Trucks, and artists. As such, the realised total cost would ideally be \$185,000. There are three proposed frameworks for ticket pricing in this scenario. The first two involve selling tickets through tiered pricing, giving a lower price to students who purchase tickets early, regular pricing at the normal interval of time, and a higher price if tickets are bought closer to the date. The first scenario sets the price at \$100, \$110, and \$120 respectively, and the second scenario sets the price at \$105, \$115, and \$125 respectively. The first system would be expected to reach a sales in tickets to the amount of around \$143,100, meaning

UTMSU would cover the remaining \$41,900 in sponsorship goals to reach \$185,000. The second system would be expected to reach \$148,000 in sales, and thus demand \$37,000 in sponsorship from UTMSU. To be safe, the ticket price will take after last year's pricing, which had the tickets at \$115, \$125, and \$135 respectively. Unfortunately, it is anticipated that leaders will have to pay \$50, unlike last year where it was free for them, but there are still efforts being made to try and accommodate leaders and cover their costs.

This system would result in \$161,000, and requires the least sponsorship, totalling \$23,000. Reportedly, ticket sales and promotions are already going well. There is also the website.

VOTE

In Favor: All

Opposed:

Abstentions: D. Singh

#6.	Future Board Meetings
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Y. Qu - Proposed to have the next Board Meeting on August 16th based on people's availability on Google calendar. Explains the process for how notices for a meeting go out, and when a person should take certain measures if they are unable to attend.

#7.	OTHER BUSINESS
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J. Wilson - As the UTSU designate, J. Wilson attended a UTSU Board meeting on Friday, July 28th that M. Al-Hassan also attended, where a motion was passed by a simple majority of the board at that meeting, to add a policy regarding closed sessions for board meetings. Prior to that meeting, the understood procedure was that a majority of the executive committee agreed ahead of time that certain items on the agenda were to be discussed in closed sessions. The policy that was added, was to ensure members who were not board members could not be present during closed discussions. This comes across as problematic to J. Wilson and M. Al-Hassan, due to it directly putting others at a disadvantage, such as service groups or individuals that seek these committees, and how it aggravates issues regarding transparency and accountability with UTSU members. J. Wilson poses a question to D. Singh, as to the intent behind a policy, that may effectively be pushing unwanted people out of the boardroom.

Chair - Reminds J. Wilson that he must address questions to the chair, and not specifically to anybody else. To continue this line of inquiry, the Chair asks D. Singh about what the intent behind the motion at the UTSU meeting was. The Chair emphasises that the question is not intended to being asked to D. Singh directly, but acknowledges that D. Singh is a member of that executive team who may be able to provide some insight.

D. Singh - Reminds J. Wilson that documentation of meetings can be viewed on the UTSU website under governance and meetings. Reminds everyone that closed sessions are common for bodies such as a Board of Directors and are not unusual. They have been a standard part of meetings in the past, and are necessary, for example, when there are HR discussions that are not entirely confidential, but require the privacy of discussion between only the Board of Directors. For instance, when hiring is performed at the Board level for commissioners, which is something that will be occurring this upcoming Wednesday, it is important to have votes as well as a discussion between Board members. When a meeting is in camera, it is not possible to have a substantial vote, according to both Robert's Rules of Order and the UTSU bylaw, it is only possible outside of camera. Again, during a process like commissioner hiring, it is ideal to do the presentation in this controlled setting because it is an HR issue, but is also the setting where the actual appointment process can occur. This is just one example, where it would be used. Reminds everyone that minutes can be viewed on the website, and although there are sometimes difficulties with keeping things updated with information like financials and governance documentation consistently, it is all available and that the UTSU is very open.

Chair - Explains further the nature of Robert's rules about going in camera. Explains that motions can still be carried out in camera, except the motion is protected by the privacy provided. This means that while motions can still have a mover, a seconder, an explanation, and be passed, but that the motion does not have to be shared with the membership. Outside of the motion, what can be shared is that an item was discussed and whether it passed, but not state anything pertaining to the Board members such as who moved or seconded it

M. Tomkiewicz - Asks for clarification about the degree of openness of Board Meetings to general members, as it is M. Tomkiewicz's impression that they are maybe meant to be open.

Chair - Explains that according to Robert's Rules of Order, strictly speaking, membership refers to people who pay to the organisation. Anybody who pays set dues to be considered members, are privy to that information. How that information is relayed is open to interpretation. Technically, most organisations could maintain transparency with open door meetings. This is not a requirement though. Limiting attendance is an organisational control is simply a means to being more efficient in getting business done and maintaining consistency of the message. Good governance principles means to keep everybody informed.

J. Wilson - Raises more concerns with UTSU and D. Singh's explanation of why their meetings go into camera. Explains that the recent amendment to the policy is not specific enough to be considered restricted to simple issues such as a non-confidential HR issue, but can be used for anything. This is a concern, because this amendment has the potential to be exploited by those in power who can utilise it for virtually any scenario. For instance, it can be used to exclude a service group or to silence dissent, by simply calling for a closed session. J. Wilson says that it looks reminiscent of governing council, as the structure of it does not allow certain individuals to effectively convey dissenting opinions. J. Wilson emphasises that the wording of the policy allows it to be utilised by those in power as they see fit, and it has even been seen that the current executives at the UTSU are firmly against the BLC attending their meetings, and also criticising them for protesting against the UTSU's lack of transparency and accountability. Furthermore, it can be seen in the February 9th UTSU Board Meeting that the Board went in-camera to discuss "Anti-Blackness", and that this recent motion solidifies an ability to continue kicking them out of meetings. The UTSU can be said to be consistently marginalizing groups that are not able to attend these meetings effectively. J. Wilson admits it is very frustrating and aggravating, and is not convinced that these closed meetings are strictly being used for some sensitive matters. Rather, J. Wilson notices that the UTSU is likely using it to consistently push out service groups from the Board meetings, and can sense it in their intentions as well as the ambiguity of when it happens.

Chair - Considers that this is a comment, and so just asks the table for further comments or opinions.

F. Nagata - Offers a suggestion. Simply have the supposed HR discussion in-camera, and then return from camera back to the open discussion.

Chair - Reminds everyone that this is essentially how it always is meant to happen. Committees typically put issues in-camera for any matter that is deemed as private or delicate in its context, such as in dealing with an individual or HR or finances. Should a committee go in-camera for other elements of a meeting, it really is up to that membership and it's table members. However, it should be remembered that good governance means being accountable to your members at the end of it all.

#8.	ADJOURNMENT
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MOTION

Moved: Y. Qu

Seconded: S. Osman

Be it resolved that the meeting be adjourned at 16:56

VOTE

In Favor: All

Opposed:

Abstentions:

VALIDATION		
Yujia Qu Vice President Internal & Services		Monday July 31, 2017.
NAME AND POSITION	SIGNATURE	DATE