

From of Office of the President

Executive Report #2 – June 1st – June 31st, 2019



Executive Summary

Wow summer is almost half done! Time really does fly by. The past month has been a busy yet exciting month with collaboration meetings, extensive orientation planning, improving our communication with members, campaign developments and hiring coordinators and associates. Now that interviews are done, I am excited to get working with our extended team members to organize and expand on our growing student movement. The You are Member campaign is also being planned in full swing while we prepare to welcome thousands of new faces into our UTM Community in the upcoming school year!

Agenda

1. Communications
2. Part-Time Staff Hiring
3. Staff Training + Leader Training
4. Semi-Annual National General Meeting CFS
5. Collaborations

Communications

With the opt-in date arriving on 15th July, the website needed immediate modifications to give students the information they need to assess why the UTMSU is important and what it does for

them. I modified the landing page to give students that information and to temporarily make our website more attractive.

For the long-term goal, I have been working with website developers to get the best quote for modifying our website. As mentioned in the previous report, our website is outdated and does not provide ease of accessibility when navigating or trying to locate something. This is going to be improved on in the upcoming months.

Hiring

During the first two weeks of June, we held interviews for the part-time associate and coordinator positions. Over a 100 applicants were received this year which was incredible. Along with VP Internal and Services, we went through the applicants and selected on an average, 3-5 applicants to interview. 2-3 executives sat in for each of the interviews with the VP Internal and the President being present for each of the interviews. The interviews were conducted in a very professional, equitable and respectful manner.

We have filled in all the positions available and I can't wait to get working with a complete team!

Staff and Leader Training

With hiring period coming to a close, we scheduled a staff training on July 11th to educate our new staff on what the UTMSU is and how it functions. We gave a run down of how student unions came to exist, the power UTMSU holds and the goals and vision for the upcoming year. Along with VP UA, we presented the governance structure at UTM. Staff members were surprised to know that students (members of UTMSU) hold the most power! VP Internal and I gave information on how the operations of the organization looks like and how certain policies and bylaws play an important role. The staff members also went through an equity training and why is self-care in the workplace important. The energy radiate by the staff members was incredibly positive, proactive and encouraging. With amazing ideas flowing, I am very optimistic in achieving our goals set for this year.

The first leader training was held on July 13th and had a great turnout. Many leaders were returning members which was a very pleasant surprise. Many of them are very passionate about the Student Movement and it shows in their energy. This orientation week

72 Semi-Annual National General Meeting CFS

The 72 Semi-Annual National General Meeting for CFS was held in Kanata, Ottawa from June 8th to June 11th, 2019. It was a great experience to connect, engage and learn from so many individuals from different organizations and from across the country. UTMSU executives debated and voted

on various motions which were discussed in various committees such as Organizational and Service Development, Budget, Policy and Campaigns. We also took part in various trainings and envisioned a federal election campaign.

Collaborations

We have been meeting with other student organizations such as UTMAC and Residence Council to increase our collaborative efforts and help each other sustain through the Student Choice Initiative.

From the Office of the Vice President Internal and Services

Executive Report #2 – June 1st – June 31st, 2019



Executive Summary

The favorite months of the year are going by so fast and the work we have been doing has been very engaging. Though the uncertainty with the SCI places a huge burden on our operations and activity, the work has not stopped! Orientation week planning is in full swing and the work done so far has been very rewarding. My portfolio specific roles are also picking up with Budget Planning and Services being worked on extensively. We have completed our team by hiring our part-time staff and I cannot be more thrilled to start working with them!

Agenda:

1. 72nd Semi-Annual National General Meeting CFS
2. Part-time Staff Hiring
3. Training
4. Budget Planning
5. Services Review

72nd Semi-Annual National General Meeting CFS

72nd National General Meeting for CFS was an incredible experience where we learnt a lot. The meeting was held in Kanata, ON from June 7th-June 11th, 2019. Folks from all over the country convened at the this one meeting and it was a great opportunity to make friends, learn from their work and share our successes with. With the support of our local 109, I even worked with other folks from the international constituency group to work on an emergency motion to protect international students and expand the importance of the Fairness of International Students Campaign.

Part-Time Staff Hiring

We have officially hired all of our coordinators and associates. The applications closed on June 7th and Atif (President) and I began reviewing the applications. An excel sheet was created for all the executives to few the qualifications of the applicants through an easier process. The review process took a week and we selected 3-5 candidates from each position for the interview. We wanted to reduce the number of people sitting in for each interview to reduce the seemingly daunting experience for the interviewees. The President or the VP Internal sat in on all the interviews along with 1-2 more executives. We sailed through the interview process comfortably and the interviews were conducted in a professional and respectful manner. Executives who had a friendship with an applicant declared conflict of interest and stepped aside.

The selected candidates have signed their contracts and NDAs. They have some of their hours as set schedules and have started familiarizing themselves with the goals we have set for the year. Very excited to be starting off work with our extended team!

Training

Staff training was held on July 11, 2019 for all associates and coordinators hired. The associates and coordinators got to know one another, and the icebreakers allowed for a great start to the training. The day was informative with everyone learning about the history of the student movement, why our work is important and who the biggest stakeholders are. The equity training, operations and policy and governance training were delivered in a effective manner with all the staff members engaging with the discussion and brimming with ideas.

The leader training was very fun, and it was a great pleasure to seem so many familiar faces. First time leaders sharing their positive experiences from last year brought a smile to our faces and a sense of accomplishment with the work the Union has been doing. Can't wait for Frosh Week!

Budget Planning

I have started working on the operating budget which will be presented at our next board meeting. This budget is accounting for the percentage of fees that has been deemed essential plus an estimated percentage of opt-ins. Our Financial Coordinator has been assisting me with the best planning practices. Along with assistance from the President and the Executive director, the final budget will be prepared.

Services Review

The services that UTMSU provides to students is currently being reviewed by myself and the associate operations. We are conducting research on various services delivered by other unions and where we can present our students with more cost-cutting services. We are also looking to hear from students on what services they need us to bring back to campus. The services offered by ISIC card are also under review.

From the Office of the Vice President External

Executive Report #2 – June 1st – June 31st, 2019



Executive Summary

Due to my travel document issue, I was held in Hong Kong after my two weeks vacation and was allowed to come back on not until June 15th. During the time I was being held in Hong Kong, I continued to work on Ace orientation with the assistance from UTMSU board of directors and the ACE program manager. Now that I am back to the office, I am very excited and glad to continue my tasks in UTMSU. I will need my team's help for catching up to everything that I have missed, and I am sure that I will be back on track very soon.

Agenda

1. Ace Orientation

Ace Orientation

This year, UTMSU has worked closely with school clubs, UTM office of registrar and Ace program manager on ACE orientation. A lot of early preparation works were required for the orientation on July 3rd. I have organized club representatives and UTMSU members to communicate thoroughly with each other and with the administration, both sides were very cooperative. There were two main events on July 3rd, the first one was held by the ACE department, and the second one was held by UTMSU WeChat team in cooperation with CSSA. We have sent UTMSU executives and WeChat team members to the Ace department orientation to introduce ourselves to the ACE students, the reaction from the students was positive. The orientation held by us and CSSA had a great turn out. An estimation of 150-180 students showed up at the event and stayed for at least 3/4 of the whole duration. Our board of director Allen Lu

represented UTMSU to introduce the works we do at UTMSU and welcomed the students to UTM. We also invited the ACE program manager to participate in the event to make sure all academic messages delivered to the students were correct. I believe this cooperation event has greatly strengthened the relationships between UTMSU and the UTM administration. I can proudly call this event to be a great success.

From the Office of the Vice President Equity

Executive Report #2 – June 1st – June 31st, 2019



Executive summary

This month we have worked closely with the Equity and Diversity Office (EDO), IEC, and Hart House to create a more equitable spaces and increase knowledge and awareness on issues facing students on campus. We welcomed some new faces into the office and I look forward to reaching our milestones as a team.

Agenda

1. Pride
2. Interviews
3. Trainings
4. Sudan Vigil
5. Food Centre/Sustainability Initiatives
6. EDO - International Women in Tech, Out of One Comes Many, sharing table
7. Research Documents
8. WUSC Student

Pride

On June 6, at 11 am we celebrated and supported our LGBTQ+ students, staff, faculty and community on campus with a flag unfurling. We came together as community under allyship, advocacy and friendship to honor Pride 2019. We heard speeches from students, clubs and staff on the importance of Pride and their personal experiences. We had a flag unfurling of the pride and trans flag. The unfurling was also the kickoff of our banner painting for Pride which continued until June 13. On June 13, we hosted a BBQ with arts/crafts (banner + t-shirts), and frozen treats

alongside Campus Police, Women and Gender Equity Centre, and the Equity and Diversity Office. On June 21 we had a movie night planned with Out at UTM, unfortunately due to miscommunication we were unable to host the event. UTM executives attended the Pride Parade on June 23.

Interviews

The past few months consisted of the hiring and selection of part time staff and leaders for orientation. I had the pleasure of sitting on the interviews for a majority of leaders and part time staff.

Trainings

As a result of our recent hiring and incoming executives transitioning into the office space at the UTMSU, we have conducted staff trainings for full-time and part-time staff. As well, as equity trainings for orientation committee and frosh leaders. On Wednesday, June 19 we had a consent training for our full time staff led by a professional community member. On June 14, Miguel and I led an equity training for orientation committee. On July 11, Miguel, Richelle and I led an equity training for part time staff. On July 12, Miguel, Richelle and I led an equity training for frosh leaders.

Sudan Vigil

On June 27, the UTMSU released our official statement on Sudan. The UTMSU stands in solidarity with the Sudanese people and the students on our campus who are connected and impacted by the tragic events in Sudan. On July 2, we held a vigil for Sudan where we had student speakers share their experiences as diaspora in Canada. We also had discussions with students on how we can support the Sudanese people abroad and within our community.

Food Centre/Sustainability Initiatives

The UTMSU has hired Noha Farawi and Aidan Rando as food centre coordinator and sustainability coordinator, respectively. As Noha and Aidan settle into their roles we will be planning how to market services, outreach to students, collaborate with campus stakeholders, and increase sustainability initiatives on campus.

EDO- International Women in Tech, Out of many comes many, sharing the table

Alongside the EDO, Hart House, and IEC we are planning an event called “A Little Touch of the Caribbean”. This event is being held to celebrate and acknowledge students, staff and faculty of Caribbean descent, raise awareness around Caribbean culture, and celebrate Caribbean culture on a whole.

We are in the planning stages with ICube and the EDO to plan an event for International Women’s’ Day involving a pitch competition. The UTMSU has attended Equity, Diversity and Inclusion Sharing tables with UTSG and UTM stakeholders to increase collaboration, idea sharing, and support for common issues we are all working on. We are also working closely alongside executives and employees of the WGEC and Out @ UTM to ensure support and collaboration throughout the upcoming school year.

Research Documents

We are currently in the process of wrapping up research documents and our team recommendations to advocate for increased multi-faith spaces on campus as well as the elimination of the use of subscription-based services on campus. In the past few weeks, we have conducted meetings with campus stakeholders including staff, students, and clubs on these issues.

WUSC Student

We are in the process of finalizing paperwork and logistics in order to welcome our WUSC student for the upcoming school year. If you are interested in being a part of the local committee, please send me an email at vpequity@utmsu.ca.

From the Office of the Vice President University

Affairs

Executive Report #2 – June 1st – June 31st, 2019



Executive summary

June was an overall good month. I finally started to get a feel of the job and became more comfortable in the work I do. The CFS National General Meeting really put into perspective the impact that we have on a national scale. It was a good experience meeting so many people and learning about their passion towards the student union during the interview process.

Agenda

1. Job Interviews
2. Canadian Federation of Students National General Meeting
3. June Day of Action
4. Research
5. Academic Support

Job Interviews

Through the month of June, I sat in for numerous interviews in regards to the positions we were hiring for at the union. There were a great deal of candidates that applied for positions

CFS National General Meeting

From the 7th to the 12th of June the executive team headed to Ottawa to take part in the Canadian Federation of Students National General Meeting. Over the five days the Local 109 UTMSU Execs voted on decisions that would be implemented by the federation on a national level. It was very informative and presented useful information that can be implemented in our very own student union. It was great to meet many like-minded students across the country!

June Day of Action

The day of action marked one year of Doug Ford being elected. I played a support role in running the event on the day of. It took place at Celebration Square, in Mississauga, it was a protest speaking against the cuts that the Doug Ford Government have made. The people walked from Celebration Square past the Square One Bus terminal making themselves heard to the public.

Research

Further research and collection of data was done in regards to additional course fees such as I-clickers and Tophat. Research still continues. The initial time to have completed the collection of information was underestimated and still continues to be worked on.

Academic Support

I continue to work with students who face difficulties with their academics in regard to academic offences and petitions. Each week there is at least three to four students who come to me seeking assistance with an academic issue. I provide assistance in guiding them to solutions.

From the Office of the Vice President Campus Life

Executive Report #2 – June 1st – June 31st, 2019



Executive summary

Since our last executive report, I have felt exponential growth in various aspects of my life. I have identified some of my strengths and weaknesses and hope to harness them into working as effectively as I possibly can to ensure that I am helping the executive team by playing my part.

Agenda

1. Orientation
2. Clubs
3. Associates
4. Year Event Planning

Orientation

With Orientation being a little over a month and a half away. The Orientation committee and Executive committee are tirelessly working on finalizing the details that make orientation so

great! Since the last meeting we have finalized our committee but hiring eight AMAZING coordinators, finalized our orientation schedule, had our first training (July 13th, 2019) for our newly chosen leaders.

Clubs

Ramzi, our club's coordinator, and I have been doing club one on ones, gaining a connection with UTMSU's clubs execs. Through these club 1 on 1s we find out each clubs goals and events are. We are currently planning the clubs training presentation on July 23 and July 24. This year we are trying to incorporate clubs maximum club collaboration, to build an overall stronger sense of community.

Associates

Sara (VP Internal) orchestrated a very smooth interviewing process. The associated that are going to be working heavily over the next few months; Ekam, our events coordinator, who will be mainly focusing on Welcome Back week and all post orientation events in september and Arisha, who is our associate Events, she will be working on accompanying the office with the events that we incorporate throughout our ear

Year Event Planning

I have completed my year plan and I am finalizing the major yearly events that the UTMSU does.