

UTMSU Preliminary Budget 2019-2020

Schedule #	Income	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18/19	Actuals as of March 2019
1.00	Membership Fees - Full-Time	675,000.00	558,000.00	855,000.00	930,979.52	916,396.36
	Membership Fees - Part-Time	5,000.00	3,500.00	5,800.00	6,215.82	6,215.82
	Membership Fees - Total	680,000.00	561,500.00	860,800.00	937,195.34	922,612.18
2.00	Health and Dental - Admin	80,000.00	80,000.00	0.00	0.00	0.00
3.00	Services	319,500.00	284,500.00	660,500.00	380,000.00	372,508.08
	Canada Summer Jobs Subsidy	75,000.00	75,000.00	60,000.00	76,643.00	76,643.00
	Wheelchair Accessibility	13,500.00	13,500.00	0.00	0.00	0.00
	Total Revenue	1,168,000.00	1,014,500.00	1,581,300.00	1,393,838.34	1,371,763.26
	Expenses					
4.00	Major Events	64,500.00	61,000.00	81,000.00	88,474.59	73,474.59
5.00	Administration	440,000.00	415,800.00	395,800.00	394,299.96	142,540.43
6.00	Communications	43,000.00	41,500.00	35,500.00	35,500.00	5,075.15
7.00	Stipends	215,000.00	210,000.00	210,000.00	210,000.00	185,409.34
8.00	Ministry Allocations	120,000.00	112,000.00	123,000.00	77,481.13	56,720.79
9.00	Bursaries and Grants	30,000.00	35,500.00	66,000.00	59,078.53	59,078.53
10.00	Clubs	84,000.00	83,000.00	98,500.00	99,000.00	84,259.49
11.00	Services	39,000.00	64,000.00	75,000.00	81,102.58	33,773.97
12.00	Conferences and Meetings	31,000.00	32,000.00	52,500.00	38,500.00	26,538.00
13.00	UTMSU Levy Groups Total	3,250.00	19,019.41	-35,546.61	-30,835.61	-31,185.61
	Total Expenses	1,069,750.00	1,073,819.41	1,101,753.39	1,052,601.18	635,684.68
	Contribution/Reduction of Contingency Fund					110,500.00
	Net Income/Loss	48,250.00	-59,319.41	479,546.61	341,237.16	625,578.58

REVENUES

Schedule 1		Operating Budget 19-20	Preliminary Budget 18-19	Operating Budget 18-19	Revised Budget 18/19	Actuals as of March 2019
Membership Fees	Essential UTMSU Membership Fee	540,000.00	270,000.00	434,821.00	450,979.52	450,979.52
	Non-Essential UTMSU Membership Fee	135,000.00	0.00	0.00	0.00	0.00
	1.10 UTMSU Membership Fee	675,000.00	270,000.00	434,821.00	450,979.52	450,979.52
	1.20 UTMSU Membership Fee	0.00	288,000.00	426,679.00	480,000.00	465,416.84
Total		675,000.00	558,000.00	860,800.00	930,979.52	916,396.36

Schedule 2		Operating Budget 19-20	Preliminary Budget 18-19	Operating Budget 18-19	Revised Budget 18/19	Actuals as of March 2019
Health and Dental Plan - Essential	Admin Fee Levy	180,000.00	180,000.00	0.00	0.00	0.00
	Less: Administration	-60,000.00	-60,000.00	0.00	0.00	0.00
	Less: Supplies	-20,000.00	-20,000.00	0.00	0.00	0.00
	Less: Advertisement	-20,000.00	-20,000.00	0.00	0.00	0.00
2.10 Health and Dental Total		80,000.00	80,000.00	0.00	0.00	0.00

Schedule 3		Operating Budget 19-20	Preliminary Budget 18-19	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Services	Essential Services					
	UPASS					
	Administrative Fee	230,000.00	200,000.00	200,000.00	245,444.61	245,444.61
	U-PASS Replacement Fees	35,000.00	35,000.00	35,000.00	23,610.00	23,610.00
	Less: Salaries and Admin costs	-52,500.00	-45,000.00	-40,000.00	-40,556.38	-40,556.38
	Less: Remittance to Miss. Transit	-41,000.00	-35,000.00	-32,000.00	-28,000.00	-
3.10 Total UPASS		171,500.00	155,000.00	163,000.00	200,498.23	228,498.23
3.20 Student Centre Management		84,000.00	84,000.00	84,000.00	84,000.00	84,000.00
	Total Essential Services Revenue	255,500.00	239,000.00	247,000.00	284,498.23	312,498.23
	Non-Essential Services					
3.30 Grad photography		21,000.00	23,000.00	23,000.00	23,000.00	-
3.40 Lockers		10,000.00	10,000.00	15,000.00	7,650.00	7,650.00
3.50 Key Deposits		2,500.00	2,500.00	2,500.00	3,000.00	3,000.00

3.60 Table Bookings	8,000.00	8,000.00	8,000.00	8,000.00	1,870.00
3.70 Advertising	10,000.00	15,000.00	15,000.00	10,000.00	7,783.73
Total Non-Essential Services Revenue	51,500.00	58,500.00	63,500.00	51,650.00	20,303.73
3.80 Other Income	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
3.80 Health and Dental Administration	0.00	0.00	27,000.00	27,000.00	26,322.50
3.90 Interest Income	10,000.00	10,000.00	10,000.00	10,000.00	1,388.29
Total	319,500.00	284,500.00	660,500.00	343,298.23	299,316.48

EXPENSES

Schedule 4	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Major Events- Non Essential					
Orientation Costs	230,000.00	190,000.00	211,000.00	367,496.29	367,496.29
Salaries and Benefits	45,000.00	45,000.00	45,000.00		
Less: Orientation Sales	-165,000.00	-170,000.00	-165,000.00	-235,557.66	-235,557.66
Less: Orientation Sponsorship	-45,000.00	-40,000.00	-42,000.00	-62,150.00	-62,150.00
Less: Orientation Other Revenue	-1,500.00	-1,500.00	-1,500.00	-1,575.00	-1,575.00
Less: Orientation UTSU Levy	-4,000.00	-3,500.00	-11,000.00	-11,492.16	-11,492.16
4.10 Total Orientation Expense	59,500.00	20,000.00	36,500.00	56,721.47	56,721.47
Grad-Formal-Costs	0.00	30,000.00	20,000.00	17,123.12	17,123.12
Less: Grad-Formal-Sales	0.00	-19,000.00	-5,000.00	-5,430.00	-5,430.00
4.20 Total Grad-Formal-Costs	0.00	11,000.00	14,600.00	11,693.12	11,693.12
Montreal Trip Costs	35,000.00	75,000.00	75,000.00	33,810.17	33,810.17
Less: Montreal Trip Sales	-30,000.00	-70,000.00	-70,000.00	-33,810.17	-33,810.17
4.30 Total Montreal Trip Costs	5,000.00	5,000.00	5,000.00	0.00	0.00
4.40 Total MLSE Subsidy	0.00	40,000.00	40,000.00	5,060.00	5,060.00
4.50 Large Scale Events—End of Year/Beginning	0.00	46,000.00	46,000.00	15,000.00	-
Major Events Total	64,500.00	61,000.00	81,000.00	88,474.59	73,474.59

Schedule 5	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Administration- Essential					
Elections					
Salaries and Benefits	35,000.00	10,000.00	10,000.00	37,279.68	37,279.68
Campaign Reimbursements	4,500.00	4,500.00	4,500.00	2,327.36	2,327.36
Supplies and other Expenses	2,500.00	3,800.00	3,800.00	1,094.62	1,094.62
5.10 Elections Total	42,000.00	18,300.00	18,300.00	40,701.66	40,701.66
5.20 Auditor	12,000.00	12,000.00	12,000.00	11,849.18	11,849.18
5.30 Bank Fees	4,000.00	4,000.00	4,000.00	4,000.00	3,159.50
5.40 Depreciation	12,000.00	12,000.00	12,000.00	12,000.00	-
5.50 Equipment	10,000.00	10,000.00	25,000.00	547.46	547.46
5.60 Insurance	24,000.00	25,000.00	30,000.00	30,000.00	22,385.69
5.70 Legal	35,000.00	45,000.00	45,000.00	23,000.00	22,052.79
5.80 Miscellaneous Expenses	5,000.00	8,500.00	8,500.00	1,500.00	1,082.69
5.90 Office General	25,000.00	25,000.00	25,000.00	24,000.00	22,962.08
5.91 Photocopier	10,000.00	15,000.00	15,000.00	10,000.00	5,815.42
5.92 Salaries and Benefits	178,000.00	178,000.00	178,000.00	178,000.00	-
5.93 Blind Duck Subsidy Wages	50,000.00	45,000.00	0.00	0.00	0.00
5.94 Transportation	3,000.00	3,000.00	3,000.00	3,000.00	2,702.88
5.95 Human Resources	30,000.00	15,000.00	20,000.00	15,000.00	9,281.08
Total Administrative Costs	440,000.00	415,800.00	395,800.00	394,299.96	142,540.43

Schedule 6	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Communications					
6.10 Advertising	6,000.00	12,000.00	3,000.00	3,000.00	225.00
6.20 Salaries and Benefits	20,000.00	20,000.00	20,000.00	20,000.00	-
6.30 Posters	2,500.00	2,500.00	2,500.00	2,500.00	-
6.40 Website	10,000.00	2,500.00	2,500.00	2,500.00	1,200.00
6.50 Telephones	4,500.00	4,500.00	7,500.00	7,500.00	3,650.15

Total Communication Costs	43,000.00	41,500.00	35,500.00	35,500.00	5,075.15
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Schedule 7

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Stipends					
7.10 Executive Stipends	190,000.00	190,000.00	190,000.00	190,000.00	167,099.34
7.20 Associate Stipends	25,000.00	20,000.00	20,000.00	20,000.00	18,310.00
Total Stipend Costs	215,000.00	210,000.00	210,000.00	210,000.00	185,409.34

Schedule 8

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Ministry & Committee Allocations					
Essential Allocations					
8.10 Destressor Committee	25,000.00	22,000.00	25,000.00	11,865.81	11,865.81
Total Essential Ministry Allocations	25,000.00	112,000.00	123,000.00	77,481.13	56,720.79
Non Essential Allocations					
8.20 Campaigns and Advocacy Commission	35,000.00	40,000.00	40,000.00	25,000.00	15,279.79
8.30 Student Services Commission	5,000.00	7,000.00	10,000.00	500	207.5
8.40 Student Life Commission	50,000.00	35,000.00	40,000.00	30,000.00	19,252.37
8.50 Wechat Team	6,000.00	8,000.00	8,000.00	10,115.32	10,115.32
Less Sponsorship Amount	-1,000.00				
Total Non-Essential Ministry Allocations	95,000.00	0.00	0.00	0.00	0.00
Total Ministry Allocations	120,000.00	112,000.00	123,000.00	77,481.13	56,720.79

Schedule 9

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Bursaries and Grants - Non-Essential					
9.10 Child-care Bursaries	0.00	2,500.00	4,000.00	4,000.00	2,998.00
9.20 Needs-Based Bursaries	0.00	25,000.00	40,000.00	40,250.00	40,250.00
9.30 Book Bursaries	0.00	2,500.00	10,000.00	10,000.00	9990
9.40 Green Grants	0.00	0.00	4,000.00	-	-
9.50 Part-time Bursaries	0.00	0.00	1,000.00	-	-
9.60 Accessibility Grants	0.00	1,000.00	1,000.00	100.00	100.00
9.70 International Students	0.00	2,500.00	4,000.00	4,000.00	4,000.00
9.80 Orientation Bursary	0.00	1,000.00	1,000.00	750.00	740.53
9.90 Emergency Resource Fund	0.00	1,000.00	1,000.00	-	-
9.10 General Bursaries	30,000.00	0.00	0.00	0.00	0.00
Total Bursaries and Grants	30,000.00	35,500.00	66,000.00	59,100.00	59,078.53

Schedule 10

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Clubs					
Long Term and Short Term Funding	75,000.00	100,000.00	115,000.00	115,000.00	-
Collaborative Funding	30,000.00	10,000.00	10,000.00	10,000.00	-
Emergency Funding	2,500.00	2,500.00	2,500.00	2,500.00	-
10.10 Total Long Term and Short Term Funding	107,500.00	112,500.00	128,000.00	128,000.00	83,692.79
10.20 Club Pub Rental Subsidy	12,500.00	12,500.00	12,500.00	11,000.00	10,677.76
10.30 Accessibility Fund for Clubs	2,000.00	2,000.00	2,000.00	2,000.00	0.00
10.40 Sustainable Green Products	0.00	4,000.00	4,000.00	2,000.00	-
Less: Essential Clubs Levy	-36,000.00	-45,000.00	-45,000.00	-44,000.00	-43,765.63
Total Clubs Expense	84,000.00	83,000.00	98,500.00	99,000.00	50,604.92

Schedule 11

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Services					
Essential Services					
11.10 Exam Destressors	10,000.00	10,000.00	4,000.00	4,000.00	3,170.99
Non-Essential Services					
11.20 Tax Clinic	2,000.00	2,000.00	8,000.00	8,000.00	90.40
11.30 Handbooks	15,000.00	15,000.00	25,000.00	28,902.58	28,902.58
Less: Sponsorship Amount	-15,000.00	0.00	0.00	0.00	0.00
Net Handbook Amount	0.00	15,000.00	25,000.00	28,902.58	28,902.58
11.40 Salaries and Benefits	37,000.00	37,000.00	37,000.00	37,000.00	-
11.60 Nap Room	0.00	0.00	1,000.00	3,200.00	1,610.00
Total Services Costs	39,000.00	64,000.00	75,000.00	81,102.58	33,773.97

Schedule 12

Events and Meetings

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
12.10 Conferences	10,000.00	12,000.00	25,000.00	20,000.00	14,609.23
12.30 Meetings	8,000.00	10,000.00	17,000.00	8,000.00	5,059.58
12.40 Executive Committee	5,000.00	5,000.00	7,500.00	7,500.00	4,059.19
12.50 Volunteers	8,000.00	5,000.00	3,000.00	3,000.00	2,810.00

Total Conference and Meetings Costs

	31,000.00	32,000.00	52,500.00	38,500.00	26,538.00
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Schedule 13

UTMSU Levy Groups

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Food Centre Levy - Non essential					
<i>Salaries and Benefits</i>	7,500.00	5,000.00	4,000.00	4,000.00	-3,650.00
<i>Food Purchases & Supplies</i>	2,500.00	5,000.00	9,500.00	428.88	-428.88
<i>Taxi Reimbursements</i>	250.00	250.00	250.00	0.00	0.00
<i>Less: Food Centre Levy</i>	-9,000.00	17,688.41	17,688.41	-17,427.00	-17,427.00
13.10 Food Bank Total	1,250.00	27,938.41	13,750.00	-12,998.12	-4,078.88
Academic Society Levy- Essential					
<i>Administrative Costs</i>	7,800.00	7,800.00	6,500.00	7,550.00	7,550.00
<i>Society Disbursements</i>	70,200.00	70,200.00	66,000.00	63,547.13	63,547.13
<i>Less: Academic Society Levy</i>	-39,000.00	-39,000.00	-39,449.34	-38,866.34	-38,866.34
<i>Less: Dean's Match</i>	-39,000.00	-39,000.00	-36,692.85	-36,694.00	-36,694.00
13.20 Academic Society Totals	0.00	0.00	38,188.41	-4,463.21	-4,463.21
WUSC Levy- Non Essential					
<i>Salaries and benefits</i>	6,000.00	6,500.00	6,500.00	6,250.00	6,250.00
<i>Reimbursements</i>	35,000.00	35,000.00	28,000.00	33,755.13	33,755.13
<i>Residence Subsidy</i>	0.00	0.00	4,500.00	0.00	0.00
<i>WUSC Committee</i>	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
<i>Less: WUSC Levy</i>	-40,500.00	-13,500.00	-54,178.45	-54,178.45	-54,178.45
13.30 WUSC Total	2,000.00	43,000.00	-13,678.45	-12,673.32	-12,673.32
Day Care Levy - Non Essential					
13.40 Day Care Levy	5,000.00	2,500.00	13,574.89	13,374.28	13,374.28
<i>Levy Disbursements towards bursaries</i>	-5,000.00	-2,500.00	-13,574.89	-13,374.28	-13,374.28
Net Day Care Levy	0.00	0.00	0.00	0.00	0.00
Radical Roots Levy- Non Essential					
13.50 Radical Roots	-1,500.00	-500.00			
<i>Levy Disbursements</i>	1,500.00	500.00			
Net Radical Roots Levy	0.00	0.00			

Other Levy Goups- Non Essential

Blue Sky Levy	-600.00	-450.00	Projection Based on 13500 students and 25% of levy		
CFS	-80,000.00	-27,700.00			
DLS	-5,000.00	-3,700.00			
Foster Child	-250.00	-150.00			
UTIHP	-2,000.00	-850.00			
UTM SEX ED	-4,500.00	-3,400.00			
ECSPERT Levy	-20,500.00	-20,500.00	20,457.69	20,155.36	20,155.36
UTM Women Center	-4,500.00	-3,400.00			
UTERN	-2,000.00	-1,700.00			
Center for Women & Trans	-2,000.00	-1,700.00			
Disbursements	121,350.00	63,550.00			
13.60 Total Levy Group	0.00	0.00			
13.60 Net UTMSU Levy Groups Amount	3,250.00				

Final Student Centre Budget 2019-2020

Schedule #	Income	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
	Student Centre Levy	395,000.00	395,000.00	399,000.30	350,000.00	244,522.96
	Vendor Licensing	13,500.00	13,500.00	13,500.00	13,500.00	0.00
	Total Revenue	408,500.00	408,500.00	412,500.30	363,500.00	244,522.96
	Expenses					
1.00	Infobooth	91,500.00	66,500.00	45,631.94	55,400.00	34,011.07
	Bank Charges	2,500.00	2,000.00	8,500.00	2,500.00	2,367.54
	Maintenance	25,000.00	20,000.00	90,000.00	20,000.00	11,781.54
	Upgrades and Renovations	75,000.00	50,000.00	200,000.00	130,000.00	11,974.00
	Telephone	1,500.00	7,000.00	7,000.00	7,000.00	2,108.22
	Wages and Administration	84,000.00	80,000.00	80,000.00	80,000.00	-
	Programming	5,000.00	5,000.00	11,000.00	11,000.00	-
	Equipment and Furniture	20,000.00	40,000.00	40,000.00	10,000.00	7,219.52
2.00	Duck Stop	11,900.00	5,100.00	30,000.00	5,400.00	75,290.79
	Total Expenses	316,400.00	275,600.00	512,131.94	321,300.00	144,752.68
	Contribution to SC Capital Reserve Fund	92,100.00	132,900.00	-99,631.64	42,200.00	99,770.28

**Schedule 1
Infobooth Costs and Revenue Projections**

	Operating Budget 19-20	Preliminary Budget 19-20	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Revenue					
Canada's Wonderland Tickets	20,000.00	45,000.00	45,000.00	23,000.00	10,624.00
Cineplex Tickets	25,000.00	31,000.00	31,000.00	17,000.00	11,649.00
Shuttle Bus Tickets	20,000.00	32,000.00	32,000.00	18,000.00	8,652.00
Boston Pizza Gift Cards	15,000.00	5,000.00	-	20,000.00	14,102.00
Other Tickets	15,000.00	4,000.00	4,000.00	2,200.00	1,278.00
Printing	26,000.00	0.00	0.00	0.00	9,496.75
Recognized Club Events	1,500.00	8,800.00	8,800.00	1,700.00	305.00
Blind Duck Access Cards	1,000.00	1,000.00	-	-	205.00
Poster Advertising	1,000.00	5,500.00	5,500.00	1,000.00	216.00
Total	124,500.00	132,300.00	126,300.00	82,900.00	56,527.75
Expense					
Salaries and Benefits	70,000.00	70,000.00	70,000.00	70,000.00	-
Shuttle Bus Subsidy	-5,000.00	-5,000.00	-7,000.00	-7,000.00	-
Printing	25,000.00	-	-	-	11,276.68
Tickets	124,500.00	145,500.00	-	-	11,240.00
Staff Development	1,500.00	1,500.00	1,500.00	0.00	0.00
Sub-Total	216,000.00	212,000.00	64,500.00	63,000.00	22,516.68
Total Infobooth Costs	91,500.00	79,700.00	61,800.00	19,900.00	34,011.07

**Schedule 2
Duck Stop Costs and Revenue Projections**

	Operating Budget 19-20	Preliminary Budget 18-19	Operating Budget 18-19	Revised Budget 18-19	Actuals as of March 2019
Revenue					
Food Sale	75,000.00	75,000.00	60,000.00	75,000.00	51,711.75
Beverages	45,000.00	43,000.00	33,000.00	42,000.00	29,197.58
Sundries	3,000.00	3,000.00	3,000.00	3,500.00	2,530.33
Stationary	1,500.00	1,500.00	3,000.00	2,000.00	1,507.22
Total	124,500.00	122,500.00	99,000.00	122,500.00	84,946.88
Expense					
Food Purchase	70,000.00	85,000.00	80,000.00	85,000.00	35,867.86

Convenience Store Supplies	500.00	500.00	800.00	800.00	600.00
Miscellaneous	100.00	100.00	100.00	100.00	66.36
Salaries and Benefits	40,000.00	40,000.00	40,000.00	40,000.00	-
POS fees and charges	2,000.00	2,000.00	1,000.00	2,000.00	1,401.84
Total	112,600.00	127,600.00	121,900.00	127,900.00	37,936.06
Total Duck Stop Costs	11,900.00	5,100.00	22,900.00	5,400.00	-47,010.82